



REVISION #1

BOARD MEETING

RAINBOW MUNICIPAL WATER DISTRICT
Tuesday, June 28, 2016
Open Session - Time: 1:00 p.m.

THE PURPOSE OF THE REGULAR BOARD MEETING IS TO DISCUSS THE ATTACHED AGENDA

District Office 3707 Old Highway 395 Fallbrook, CA 92028

Board Agenda Policies

Board of Directors Meeting Schedule Regular Board meetings are normally scheduled for the 4th Tuesday of the month with Open Session discussions starting time certain at 1:00 p.m.

Breaks It is the intent of the Board to take a ten minute break every hour and one-half during the meeting.

Public Input on Specific Agenda Items and those items not on the Agenda, Except Public Hearings Any person of the public desiring to speak shall fill out a "Speaker's Slip", encouraging them to state their name, though not mandatory. Such person shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

Public Items for the Board of Directors' agenda must be submitted in writing and received by the District office no later than 10 business days prior to a regular Board of Directors' Meeting.

Agenda Posting and Materials Agendas for all regular Board of Directors' meetings are posted at least seventy-two hours prior to the meeting on bulletin boards outside the entrance gate and the main entrance door of the District, 3707 Old Highway 395, Fallbrook, California 92028. The agendas and all background material may also be inspected at the District Office.

You may also visit us at www.rainbowmwd.com.

Time Certain Agenda items identified as "time certain" indicate the item will not be heard prior to the time indicated.

Board meetings will be recorded on CD's as a secretarial aid. If you wish to listen to the recordings, they will be available after the draft minutes of the meeting have been prepared. There is no charge associated with copies of CD's. Recordings will be kept for two years. Copies of public records are available as a service to the public; a charge of \$.10 per page up to 99 pages will be collected and \$.14 per page for 100 pages or more.

If you have special needs because of a disability which makes it difficult for you to participate in the meeting or you require assistance or auxiliary aids to participate in the meeting, please contact the District Secretary, (760) 728-1178, by at least noon on the Friday preceding the meeting. The District will attempt to make arrangements to accommodate your disability.

(\*) - Asterisk indicates a report is attached.

Notice is hereby given that the Rainbow Municipal Water District Board of Directors will hold Open Session at 1:00 p.m. Tuesday, June 28, 2016, at the District Office located at 3707 Old Highway 395, Fallbrook, CA 92028. At any time during the session, the Board of Directors Meeting may adjourn to Closed Session to consider litigation or to discuss with legal counsel matters within the attorney client privilege.

## **AGENDA**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL: Sanford\_\_\_\_\_ Walker\_\_\_\_\_ Brazier\_\_\_\_\_ Bigley\_\_\_ Stewart\_\_\_\_\_**
4. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
5. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC  
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING  
ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).**

Under Oral Communications, any person wishing to address the Board on matters not on this agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. *No action will be taken on any oral communications item since such item does not appear on this Agenda, unless the Board of Directors makes a determination that an emergency exists or that the need to take action on the item arose subsequent to posting of the Agenda (Government Code §54954.2). Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.*
- \*6. **APPROVAL OF MINUTES**
  - A. May 24, 2016 - Regular Board Meeting
7. **BOARD OF DIRECTORS' COMMENTS/REPORTS**

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

  - A. President's Report (Director Sanford)
  - B. Representative Report (Appointed Representative)
    1. SDCWA
      - A. Summary of Formal Board of Directors' Meeting May 26, 2016
    2. CSDA
    3. LAFCO
    4. San Luis Rey Watershed Council
    5. Santa Margarita Watershed Council
  - C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)
  - D. Directors Comments
- \*8. **COMMITTEE REPORTS (Approved Minutes have been attached for reference only.)**
  - A. Budget and Finance Committee
    1. May 10, 2016 Minutes

(\*) - Asterisk indicates a report is attached.

- B. Communications Committee
  - 1. May 2, 2016 Minutes
- C. Engineering Committee
  - 1. May 4, 2016

## **BOARD ACTION ITEMS**

- \*9. **DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 16-14 APPROVING FISCAL YEAR 2016-17 BUDGET**  
*(The Operating & Capital Improvement Budget for 2016-2017 has been reviewed by the Board of Directors, Budget and Finance Committee and staff. This proposed FY 2017 Budget is now presented to the Board for final adoption.)*
- \*10. **DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF RESOLUTION 16-13, ADOPTING THE DISTRICT'S DRAFT 2015 URBAN WATER MANAGEMENT PLAN**  
*(The District's Draft 2015 Urban Water Management Plan (UWMP) has been prepared to satisfy Water Code Section 10620 which requires every urban water supplier to prepare and adopt an UWMP. It requires that urban water suppliers develop UWMPs to assess current demands and supplies over a 20-year planning horizon, and address methods to ensure reliable and adequate water service to meet the needs of the various categories of customers during normal, dry, and multiple dry years. The plan documents that the water supplies available to RMWD customers are adequate to meet demands over the required 20 year planning period.)*
- \*11. **DROUGHT ORDINANCE UPDATE**  
*(Since the end of the winter rainy season, the statewide water supply conditions have improved considerably. Because of this the State Water Resources Control Board have rescinded most of the mandatory conservation targets and replaced them with supply based targets. In San Diego County, the investments in water supply reliability have enabled us to move to a 0% conservation target with certain end use restrictions on water waste remaining. This agenda item is to revise the Drought Ordinance to comply with the current regulatory environment.)*
- \*12. **DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 16-16 REDUCING THE DROUGHT LEVEL FROM LEVEL 2 TO LEVEL 1 IN ACCORDANCE WITH RMWD DROUGHT ORDINANCE NO. 16-10**  
*(On May 18, 2015 the State Water Resources Control Board rescinded most of the mandatory conservation targets and replaced them with supply based targets. On May 26, 2015 the San Diego County Water Authority rescinded its drought regulations and have now certified full supply for the region. These two actions mean that the current Drought Level 2 status is inappropriate based on water supply conditions and this agenda item is intended to move the District down to Drought Level 1.)*
- \*13. **DISCUSSION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 16-11 AMENDING AND UPDATING ADMINISTRATIVE CODE SECTION 8.20 – CROSS-CONNECTION CONTROL**  
*(The District's Cross-Connection Control Program was last reviewed, amended and approved on November 18, 2014 by Ordinance No. 14-08. This version is outdated and needs to be revised to incorporate changes pertaining to the degree of hazards on the customer's property and clarification of certain specifications in determining if a cross-connection control device is required.)*
- \*14. **DISCUSSION AND POSSIBLE ACTION REGARDING CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) 2016 BOARD ELECTIONS**  
*(RMWD is in receipt of a mail ballot to utilize in voting to elect a representative to the CSDA Board of Directors in the RMWD's Region for Seat B. Each of CSDA's six (6) networks has three seats on the Board. Each Regular Member (district) in good standing shall be entitled to vote for one (1) director to represent its network. Ballots must be received at the CSDA by 5:00 p.m. on Friday, August 5, 2016.)*

(\*) - Asterisk indicates a report is attached.

- 15. DISCUSSION AND POSSIBLE ACTION TO APPOINT CYNTHIA GRAY AS AN ALTERNATE MEMBER TO THE COMMUNICATIONS COMMITTEE AND VANESSA MARTINEZ AS AN ALTERATE MEMBER TO THE BUDGET AND FINANCE COMMITTEE**  
*(In the past, there have been staff members appointed to serve as alternate members on the respective committees as a means of ensuring a quorum is present at each committee meeting. Since both the Communications Committee and Budget and Finance Committee have a low number of members at this time, both of these committees have decided to recommend the Board appoint a staff member to each until the committee membership number increases.)*
- \*16. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 16-15 — A RESOLUTION OF THE BOARD OF DIRECTORS OF RAINBOW MUNICIPAL WATER DISTRICT ESTABLISHING CLASSIFICATIONS AND MONTHLY PAY RANGES FOR DISTRICT EMPLOYEES EFFECTIVE JULY 1, 2016 THROUGH JUNE 30, 2017 AND THE GENERAL MANAGER’S SALARY EFFECTIVE AUGUST 29, 2015 THROUGH AUGUST 28, 2016**  
*(In compliance with state and CalPERS regulations, the District maintains a Salary Grade structure that includes all job titles, salary grade levels, and monthly salary ranges for each grade. The table is available for public review, accessible from the RMWD website, and is published on a website hosted by the California State Controller. The 2% COLA increase was approved at the August 26, 2014, board meeting through the Memorandums of Understanding between the District and the employee associations.)*
- \*17. DISCUSSION AND POSSIBLE ACTION ON BOARD RELATED PROFESSIONAL SERVICES CONTRACTS**  
*(At the May Board of Directors meeting, staff was asked to compile information about the various professional services that are contracted for the Board of Directors. These include the auditor, legal counsel, and tax roll billing services for ID-1. Staff has compiled information about these services for Board consideration.)*
- \*18. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 16-17 ACCEPTING CALIFORNIA DEPARTMENT OF WATER RESOURCES PROPOSITION 50 WATER USE EFFICIENCY GRANT FUNDS AND DESIGNATE A REPRESENTATIVE AUTHORIZED TO EXECUTE THE CONTRACT AND SIGN REQUESTS FOR DISBURSEMENT**  
*(In accordance with the Agricultural Water Management Plan (AWMP) 2015 Grants Application requirements, the District must submit a resolution from their Board accepting the funds and designating a representative authorized to execute the contract and sign disbursement requests. Supporting documents and Resolution No. 16-17 will be provided under separate cover at the June 28, 2016 Board meeting.)*
- \*19. RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS FOR MAY 2016**
- A. General Manager Comments**
    - 1. Meetings, Conferences and Seminar Calendar
  - B. Communications**
    - 1. Ratepayer Letters
    - 2. Staff Training Reports
  - C. Operations Comments**
    - 1. Operations Report
  - D. Engineering Comments**
    - 1. Engineering Report
  - E. Customer Service Comments**
    - 1. Customer Service Report
  - F. Human Resource & Safety Comments**
    - 1. Human Resources Report
    - 2. Organizational Chart

(\*) - Asterisk indicates a report is attached.

**G. Finance Manager Comments**

1. Credit Card Breakdown
2. Check Register
3. RMWD Sewer Equivalent Dwelling Units (EDU's) Status

**20. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING**

**21. ADJOURNMENT - To Tuesday, July 26, 2016 at 1:00 p.m.**

**ATTEST TO POSTING:**



Helene Brazier  
Secretary of the Board

6-23-16 @ 4:10 P.M.

Date and Time of Posting  
Outside Display Cases