



BOARD MEETING

RAINBOW MUNICIPAL WATER DISTRICT
Tuesday, June 26, 2012
Closed Session – Time: 12:45 p.m.
Open Session - Time: 1:00 p.m.

THE PURPOSE OF THE REGULAR BOARD MEETING IS TO DISCUSS THE ATTACHED AGENDA

District Office

3707 Old Highway 395

Fallbrook, CA 92028

Board Agenda Policies

Board of Directors Meeting Schedule Regular Board meetings are normally scheduled for the 4th Tuesday of the month with Open Session discussions starting time certain at 1:00 p.m.

Breaks It is the intent of the Board to take a ten minute break every hour and one-half during the meeting.

Public Input on Specific Agenda Items and those items not on the Agenda, Except Public Hearings Any person of the public desiring to speak shall fill out a blue "Speaker's Slip", encouraging them to state their name, though not mandatory. Such person shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

Public Items for the Board of Directors' agenda must be submitted in writing and received by the District office no later than 10 business days prior to a regular Board of Directors' Meeting.

Agenda Posting and Materials Agendas for all regular Board of Directors' meetings are posted at least seventy-two hours prior to the meeting on bulletin boards outside the entrance gate and the main entrance door of the District, 3707 Old Highway 395, Fallbrook, California 92028. The agendas and all background material may also be inspected at the District Office.

You may also visit us on the World Wide Web at www.rainbowmwd.com.

Time Certain Agenda items identified as "time certain" indicate the item will not be heard prior to the time indicated.

Board meetings will be recorded on CD's as a secretarial aid. If you wish to listen to the recordings, they will be available after the draft minutes of the meeting have been prepared. There is no charge associated with copies of CD's. Recordings will be kept for two years. Copies of public records are available as a service to the public; a charge of \$.10 per page up to 99 pages will be collected and \$.14 per page for 100 pages or more.

If you have special needs because of a disability which makes it difficult for you to participate in the meeting or you require assistance or auxiliary aids to participate in the meeting, please contact the District Secretary, 728-1178, by at least noon on the Friday preceding the meeting. The District will attempt to make arrangements to accommodate your disability.

(*) - Asterisk indicates a report is attached.

Notice is hereby given that the Rainbow Municipal Water District Board of Directors will hold Closed Session at 12:45 p.m. and Open Session at 1:00 p.m. Tuesday, June 26, 2012, at the District Office located at 3707 Old Highway 395, Fallbrook, CA 92028. At any time during the session, the Board of Directors Meeting may adjourn to Closed Session to consider litigation or to discuss with legal counsel matters within the attorney client privilege.

AGENDA

1. **CALL TO ORDER**
 2. **ROLL CALL: Sanford_____ Griffiths_____ Lucy_____ McManigle_____ Brazier_____**
 3. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
 4. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING
CLOSED SESSION AGENDA ITEMS (Government Code § 54954.2).**
Under Oral Communications, any person wishing to address the Board on matters regarding the Closed Session agenda should indicate their desire to speak by filling out and submitting a blue "Speaker's Slip" to the Board Secretary before the meeting begins. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.
 5. **CLOSED SESSION**
 - A. Appointment; Employment; Evaluation of Performance – General Manager
(Government Code §54957)
 6. **REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**
- Time Certain: 1:00 p.m.
7. **PLEDGE OF ALLEGIANCE**
 8. **REPEAT REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**
 9. **REPEAT ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
 10. **ANNIVERSARY ACKNOLWEDGEMENT**
 - A. Ramon Zuniga
 11. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING
ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).**
Under Oral Communications, any person wishing to address the Board on matters not on this agenda should indicate their desire to speak by filling out and submitting a blue "Speaker's Slip" to the Board Secretary before the meeting begins. No action will be taken on any oral communications item since such item does not appear on this Agenda, unless the Board of Directors makes a determination that an emergency exists or that the need to take action on the item arose subsequent to posting of the Agenda (Government Code §54954.2). Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

(*) - Asterisk indicates a report is attached.

- *12. PUBLIC HEARING ON IMPROVEMENT DISTRICT NO. 1 WATER STANDBY CHARGES AND DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 12-01, ESTABLISHING READINESS TO SERVE WATER SERVICE STANDBY ASSESSMENTS OR AVAILABILITY CHARGES FOR ALL OF THE RAINBOW MUNICIPAL WATER DISTRICT IMPROVEMENT DISTRICT NO. 1 (REQUESTED BY: GENERAL MANAGER)**
(This Ordinance establishes water availability charges for all of the Rainbow Municipal Water District Improvement District – Improvement District No. 1.)
(Staff Recommendation: Board of Directors approve Ordinance 12-01.)
- *13. APPROVAL OF MINUTES**
A. May 7, 2012 – Special Board & Budget and Finance Committee Meeting
B. May 22, 2012 - Regular Board Meeting
- 14. PRESENTATION FROM THE NORTH COUNTY FIRE DEPARTMENT (REQUESTED BY: DIRECTOR LUCY)**
- 15. BOARD OF DIRECTORS' COMMENTS/REPORTS**
Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.
- A. President's Report (Director McManigle)
B. Representative Report (Appointed Representative)
1. SDCWA
2. CSDA
3. LAFCO
4. San Luis Rey Watershed Council
C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)
D. Directors Comments
- *16. COMMITTEE REPORTS (Approved Minutes have been attached for reference only.)**
A. Budget and Finance Committee
1. May 7, 2012 Minutes (Approved by Committee)
B. Communications Committee
1. May 7, 2012 Minutes
C. Engineering Committee
1. May 1, 2012 Minutes
- *17. CONSENT CALENDAR**
A. **DISCUSSION AND POSSIBLE ACTION TO AMEND AND UPDATE ADMINISTRATIVE CODE SECTION 1.02.020 - CONFLICT OF INTEREST CODE AND ADOPT ORDINANCE NO. 12-02**
(The updated Conflict of Interest Code reflects the recent changes to job titles due to the retirement of Chuck Sneed)
(Staff Recommendation: Amending and updating the Conflict of Interest Code and adoption of Ordinance 12-02).

(*) - Asterisk indicates a report is attached.

B. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 12-11-A RESOLUTION OF THE BOARD OF DIRECTORS OF RAINBOW MUNICIPAL WATER DISTRICT ESTABLISHING CLASSIFICATIONS AND MONTHLY RATES OF PAY FOR DISTRICT EMPLOYEES EFFECTIVE JULY 1, 2012, IN COMPLIANCE WITH CALPERS REGULATIONS

(In compliance with state regulations and CALPERS requirements, the District maintains a table of all job titles, salary grades and salary ranges. The table is available for public review, accessible from our web site, and is published on the web site hosted by the California State Controller. On May 7, 2012 the Board approved the current table of salary grades and pay ranges. The table included in Resolution 12-11 begins with Fiscal Year 2012/13, and is effective until it is replaced.)

(Staff Recommendation: the Board approves Resolution No. 12-11 and direct the Human Resources Manager to forward a verified copy to CALPERS and to post a copy on our website.)

BOARD ACTION ITEMS

***18. 2012-2013 CAPITAL IMPROVEMENT PLAN (CIP) ADOPTION**

(The 2012-2013 CIP is a partial approval of projects to complete as ranked by the District. In addition to the list of projects provided, the District will begin work on updates to the Water Master Plan and Sewer Master Plan. Staff has presented the proposed CIP list to the Engineering Committee and budget and Finance Committee. Both committees recommend adoption of the 2012-2013 CIP plan.)

(Staff, the Engineering Committee and the Budget & Finance Committee recommend the Board adopt the 2012-2013 CIP as proposed.)

19. DISCUSSION AND POSSIBLE ACTION TO APPOINT AN RMWD DIRECTOR TO ATTEND BOARD MEETINGS OF THE SAN LUIS REY MUNICIPAL WATER DISTRICT (REQUESTED BY: DIRECTOR GRIFFITHS)

(Director Griffiths suggests the Board authorize a director to attend meetings of the San Luis Rey Municipal Water District)

(Staff Recommendation: Board meetings of the SLRMWD are open to the public and may be attended by any director who so desires. Since there are rarely action items on the SLRMWD agenda that require input from RMWD it is unclear what the proposed District's appointee would represent. In order to be eligible for compensation under Section 2.03.010 (above) the District would need to revise our Administrative Code to define what the role of the appointed director would be. Staff would prefer that any SLRMWD items requiring RMWD input or action be brought to the full Board via the normal practice of their inclusion on regular Board meeting agendas.)

***20. DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF CHANGE ORDER FOR PALA MESA TANK SITE**

(The District's Connection 7 lies just to the east of Pala Mesa Tank site and serves the Beck and Canonita zones. Connection 7 is a rat's nest of piping due to numerous modifications over the life of the District. Poor record keeping has resulted in an unknown situation where the District is unsure which valves operate which pipelines. Furthermore, evidence indicates that there are buried valves at Connection 7 that are impacting the flow of water in the Canonita and Beck zones. Staff solicited a change order from the contractor to complete a reconstruction of Connection 7.)

(Staff Recommendation: Authorize staff to sign a lump sum contract for \$161,072.00 for the reconfiguration of Connection 7.)

(*) - Asterisk indicates a report is attached.

***20A. DISCUSSION AND POSSIBLE ACTION ON AWARD OF CONTRACT FOR INSTALLATION AND PROGRAMMING OF THE MORRO RESERVOIR FLOATING COVER AND CHLORAMINATION SCADA SYSTEM**

(The District's System Control and Data Acquisition (SCADA) hardware for the Morro Reservoir requires an update due to the installation of the Morro Reservoir floating cover and the chloramination system. Design of the SCADA upgrades was initiated after completion of the designs for the chloramination system to ensure that all needed data monitoring was known and accounted for. Due to the inherent complexity of SCADA systems and turn-key support provided by Freedom Automated, staff did not solicit bids from other contractors. The District has applied for State Revolving Loan Funds (SRF) and is currently in discussions with the State to determine project eligibility and amount of SRF funds available.)

(Staff Recommendation: Authorize staff to sign a time and material not-to-exceed- contract for \$84,313 for the installation and programming of the SCADA hardware with Freedom Automation, Inc.)

BOARD INFORMATIONAL ITEMS

***21. DISCUSSION REGARDING THE PROCESS FOLLOWED BY THE AD HOC COMMITTEE THAT WAS FORMED TO REVIEW POTENTIAL CONSOLIDATION WITH THE FALLBOOK PUBLIC UTILITY DISTRICT, INCLUDING WHO THE COMMITTEE MET WITH, WHAT WAS DISCUSSED, AND ANY RECOMMENDATIONS WHICH CAME OUT OF THE MEETINGS, INCLUDING THE PROCESS THE STUDY WILL FOLLOW (REQUESTED BY: DIRECTOR BRAZIER)**

(At the February 28th meeting of the Board of Directors, President McManigle appointed an ad hoc committee consisting of himself, Director Lucy, and the General Manager to meet, discuss and evaluate options relating to the possible consolidation of RMWD and FPUD. The committee was advisory only and was tasked with bringing their findings to the full Board for any action. Director Brazier requested this item be placed on the agenda so the Directors can discuss the process that occurred and the recommendations stemming from the ad hoc committee.)

(This item is for discussion only.)

***22. RECEIVE AND FILE INFORMATION ITEMS FOR MAY 2012**

A. General Manager Comments

1. Meetings, Conferences and Seminar Calendar

B. Construction & Maintenance Comments

1. Construction and Maintenance Report
2. Valve Maintenance Report
3. Garage/Shop Repair

C. Engineering & Wastewater Comments

1. Engineering Report
2. Wastewater Report

D. Customer Service & Water Operations Comments

1. Water Operations Report
2. Electrical/Telemetry Report
3. Water Quality Report
4. Field Customer Service Report
5. Meters Report
6. Cross Connection Control Program Report

E. Human Resource & Safety Comments

1. Safety Report

(*) - Asterisk indicates a report is attached.

***23. RECEIVE AND FILE FINANCIAL STATEMENTS AND INFORMATION FOR MAY 2012**

A. Finance Manager Comments

1. Interim Financial Statement
2. Monthly Investment Report
3. Visa Breakdown
4. Directors' Expense
5. Check Register
6. Water Purchases & Sales Summary
7. Statistical Summary
8. Cost Recovery of Repairs to District Property Caused by the General Public
9. Metropolitan IAWP Reduction Programs
10. San Diego County Water Authority SAWR Reduction Program
11. RMWD Domestic Reduction Program
12. Projected CIP Cash Flow Report
13. RMWD Sewer Equivalent Dwelling Units (EDU's) Status

24. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING

25. ADJOURNMENT - To Tuesday, July 24, 2012 at 1:00 p.m.

ATTEST TO POSTING:

Helene Brazier
Secretary of the Board

Date and Time of Posting
Outside Display Cases

(*) - Asterisk indicates a report is attached.