

**MINUTES OF THE SPECIAL BOARD MEETING  
OF THE BOARD OF DIRECTORS OF THE  
RAINBOW MUNICIPAL WATER DISTRICT  
SEPTEMBER 5, 2017**

1. **CALL TO ORDER** - The Special Meeting of the Board of Directors of the Rainbow Municipal Water District on September 5, 2017 was called to order by Director Brazier at 1:02 p.m. in the Board Room of the District, 3707 Old Highway 395, Fallbrook, CA 92028. Director Brazier presiding.

2. **ROLL CALL**

**Present:** Director Brazier, Director Mack, Director Stewart, Director Gasca, Director Hamilton.

**Also Present:** General Manager Kennedy, Administrative Analyst Gray, Associate Engineer Powers, Engineering Manager Kirkpatrick, Human Resources Manager Harp.

**Absent:** Legal Counsel Smith, Executive Assistant Washburn, Finance Manager Martinez, Operations Manager Milner, Engineering Manager Kirkpatrick, Superintendent Maccarrone, Superintendent Walker, Superintendent Zuniga, Associate Engineer Powers.

No members of the public were present during either of the Open Sessions.

4. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC  
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING  
CLOSED SESSION AGENDA ITEMS (Government Code § 54954.2).**

There were no comments.

***The meeting adjourned to Closed Session at 1:03 p.m.***

*The meeting returned from Item #12.*

***The meeting adjourned to Closed Session at 2:07 p.m.***

*Discussion returned to Item #6.*

5. **CLOSED SESSION**

A. Appointment, Employment; Evaluation of Performance – General Manager (Government Code §54957)

***The meeting reconvened at 1:15 p.m.***

*Discussion went to Item #6.*

(\*) - Asterisk indicates a report is attached.

The meeting returned from Item #4.

**The meeting reconvened at 2:37 p.m.**

Discussion returned to Item #6.

**6. REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**

President Brazier stated there was no reportable action; however, the Board will return to Closed Session again after Open Session has adjourned.

Discussion returned from Item #5.

President Brazier reported an Ad Hoc Committee was formed to address Item #5A of Closed Session.

Discussion returned to Item #13.

Time Certain: 1:00 p.m.

**7. PLEDGE OF ALLEGIANCE**

**8. REPEAT REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**

This item was addressed under Item #6 herein.

**9. REPEAT ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**

There were no changes to the agenda.

**10. ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).**

There were no comments.

**BOARD INFORMATION ITEMS**

**11. AD-HOC COMMITTEE UPDATE REGARDING ATTENDANCE AT UPCOMING MEETINGS / CONFERENCES / SEMINARS AND PROPOSED AMENDMENTS TO ADMINISTRATIVE CODE POLICIES RELATED TO REMUNERATION, REIMBURSEMENT AND TRAVEL EXPENSES**

Director Gasca presented changes that were discussed by the Ad Hoc Committee.

Mr. Kennedy pointed out some of the proposed changes included but not limited to the Board Members providing a written report on each meeting for which they are compensated to be placed in the file, meal reimbursements be paid according to the GSA guideline.

(\*) - Asterisk indicates a report is attached.

Mr. Kennedy talked about the definition of “per diem” and how it was proposed changing the words “per diem” to compensation at \$150.00 for up to two Board meetings per month as well as \$150.00 compensation for each day at attendance at the list of conferences, meetings, workshops, provided. He solicited the Board for their input.

Director Gasca suggested authorizing compensation up to a maximum of six meetings per month for the RMWD Board of Directors. Discussion ensued regarding mileage reimbursement being an approved expense.

It was noted travel days would not be compensable unless there is official business conducted on those days.

It was decided prior to staff making any hotel accommodations and registrations for conferences on behalf of the Directors, there should be formal approval by the Board in Open Session first. It was recommended any requests for approval should be sought by the Board as soon as possible in order to assure accommodations will be available.

Director Gasca requested a list of agencies who achieved the District of Distinction certification including the cost involved.

Mr. Kennedy noted an Ordinance will be brought to the next Board meeting on all three of the policies for Board consideration.

Director Mack inquired about being compensated for conferences he attended earlier in 2017 now that the policy would be revised. Mr. Kennedy stated since this item was informational only, Director Mack could submit a written request to Ms. Washburn to be included on the next Board meeting agenda for Board consideration.

## **12. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING**

It was noted an Ordinance related to the policy changes for remuneration, reimbursement and travel expenses for Board Member would need to be on the next agenda as well as the award of contract for the groundwater project and consideration to waive fees for water use being disputed by a customer.

*Discussion returned to Item #4.*

## **13. ADJOURNMENT - To Tuesday, September 26, 2017, at 1:00 p.m.**

*Discussion returned from Item #6.*

***The meeting was adjourned with a motion made by Director Brazier to a regular meeting on September 26, 2017.***

The meeting was adjourned at 2:39 p.m.

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**Helene Brazier, Board President**

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**Dawn M. Washburn, Board Secretary**

(\*) - Asterisk indicates a report is attached.