

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE BOARD OF DIRECTORS OF THE  
RAINBOW MUNICIPAL WATER DISTRICT  
JUNE 27, 2017**

1. **CALL TO ORDER** - The Regular Meeting of the Board of Directors of the Rainbow Municipal Water District on June 27, 2017 was called to order by President Brazier at 12:04 p.m. in the Board Room of the District, 3707 Old Highway 395, Fallbrook, CA 92028. President Brazier presiding.

2. **ROLL CALL**

**Present:** Director Brazier, Director Hamilton, Director Mack, Director Stewart, Director Gasca

**Also Present:** General Manager Kennedy, Legal Counsel Smith, Executive Assistant Washburn, Administrative Analyst Gray, Associate Engineer Powers, Engineering Manager Kirkpatrick, Finance Manager Martinez, Human Resources Manager Harp, Operations Manager Milner, Superintendent Maccarrone, Superintendent Walker, Superintendent Zuniga, Legal Counsel Kennedy (via teleconference).

No members of the public were present before for Open Session. One members of the public were present for Open Session.

3. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**

Mr. Kennedy noted Item #9 may be amended after the completion of Closed Session.

4. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC  
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING  
CLOSED SESSION AGENDA ITEMS (Government Code § 54954.2).**

Members of the employee negotiations team were present as one member, Ed Bradley, read aloud a letter to the Board of Directors regarding negotiations, specifically the matter relating to implementation of an At-Will status for any new non-exempt employees.

*The meeting adjourned to Closed Session at 12:08 p.m.*

5. **CLOSED SESSION**

- A. Conference with Labor Negotiators (Government Code §54957.6 and §54957)

Agency Designated Representatives

Tom Kennedy  
Karleen Harp

(\*) - Asterisk indicates a report is attached.

Discussions regarding labor negotiations for:

Rainbow Employee Association  
Rainbow Association of Supervisor and Confidential Employees  
Rainbow Exempt Employees

***The meeting reconvened at 1:34 p.m.***

**6. REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**

President Brazier reported the Board heard the concerns of the employees regarding negotiations and heard their proposals; however, the Board cannot accept them at this time. She stated the Board hopes the employees will consider the option to continue discussions.

Time Certain: 1:00 p.m.

**7. PLEDGE OF ALLEGIANCE**

**8. REPEAT REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**

This was addressed under Item #6 herein.

**9. REPEAT ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**

Items #19, #20, and #23 will be removed from the agenda.

***President Brazier called for a break at 1:36 p.m.***

***The meeting reconvened at 1:41 p.m.***

**10. ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC  
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING  
ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).**

There were no comments.

**11. ANNIVERSARY ACKNOWLEDGEMENT**

**A. Ramon Zuniga (25 Years)**

Mr. Kennedy mentioned Ramon Zuniga started at RMWD very young in 1992 as a student, worked in construction and has been in wastewater since 2000. He noted Mr. Zuniga became a supervisor in 2002 followed by becoming a superintendent in 2014. He stated Mr. Zuniga oversees RMWD's wastewater operations.

Mr. Zuniga said it has been a great career working with great people over the past 25 years and how it hopes it continues.

Mr. Kennedy presented Mr. Zuniga with a plaque, check, and an additional award in commemorate his 25 years of service.

(\* ) - Asterisk indicates a report is attached.

**\*12. APPROVAL OF MINUTES**

- A. May 23, 2017 - Regular Board Meeting
- B. June 5, 2017 – Special Board Meeting

***Motion:***

***To approve as presented for both the May 23 2017 and June 5, 2017 minutes.***

***Action: Approve, Moved by Director Hamilton, Seconded by Director Stewart.***

***Vote: Motion carried by unanimous vote (summary: Ayes = 5).***

***Ayes: Director Brazier, Director Hamilton, Director Mack, Director Stewart, Director Gasca.***

**13. BOARD OF DIRECTORS' COMMENTS/REPORTS**

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

**A. President's Report (President Brazier)**

President Brazier reported on the recent FPUD at which there was discussion regarding the Satna Margarita property for which an extension was requested for the contract about to expire. She provided some input on the concerns involving the equestrian community.

Mr. Kennedy pointed out FPUD was also hiring a second Assistant General Manager.

*Discussion returned from Item #13D.*

President Brazier added FPUD had discussed a \$50,000 Fire Management Plan which was presented to the Board for consideration who in turn decided to ask the County Fire Department for some suggestions.

*Discussion returned to #13D.*

**B. Representative Report (Appointed Representative)**

**1. SDCWA**

**A. Summary of Board Meeting May 25, 2017**

Mr. Kennedy reported the main focus of discussion was the results of the litigation between SDCWA and Metropolitan Water District and how the process was taking place to get this matter before the Supreme Court; however, it is unknown whether the Supreme Court will hear the case. He also mentioned SDCWA passed a budget as well as set new rates to include a slight increase. It was confirmed the pass-throughs will start in January, 2018.

(\*) - Asterisk indicates a report is attached.

## 2. CSDA

Mr. Kennedy reported he had a meeting with the Board Executives and how there was discussion regarding the Association's Tax Identification Number and to who's bank account it is attached. He noted attorneys will be researching this matter with the assistance of the treasurer. He stated the Board also discussed the types of contests they would like to continue and implement as well as created a Mission Statement.

## 3. LAFCO

There we no reports given.

## 4. San Luis Rey Watershed Council

Director Stewart reported he will be attending the Council meeting on June 28, 2017.

## 5. Santa Margarita Watershed Council

Director Hamilton noted the next meeting will be in July.

### C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)

Director Stewart reported the President of MWD was at the Council of Water Utilities meeting just prior to the ruling in the lawsuit between MWD and SDCWA. He mentioned it was interesting to learn about more about MWD.

### D. Directors Comments

Director Mack asked for the status of the Directors' photos and Mission Statement being placed in the lobby. Mr. Kennedy anticipated having them up within sixty days. He also inquired as to whether RMWD would send out candidate statements on his behalf for the seat he is running for at CSDA. Mr. Kennedy stated this would be discussed under the action item later in this meeting; however, sending out the statements would be up to the Board to decide.

### Discussion returned to Item #13A.

Director Stewart commented on the continuous leaks taking place in his residential area; therefore, he highly recommended the District look at how much money has been spent on the repeated problems in this area. Mr. Kennedy pointed out this area was going to be the key focus area in the Condition Assessment Program. He mentioned there was a great deal of time being spent on this problem area and until a resolution is found there will continue to be a significant cost to the District.

### E. Legal Counsel Comments

#### 1. The Brown Act, Serial Meetings, and Repercussions for Violations (501668-0002)

President Brazier asked if the other Directors have reviewed the copy of Open and Public IV copies provided to them during the orientation process when they joined the Board of Directors. Legal Counsel pointed out he had prepared the report provided in the agenda packet, specific to serial meetings, and would be open to answering any questions the Board may have regarding the information presented.

**\*14. COMMITTEE REPORTS (Approved Minutes have been attached for reference only.)**

**A. Budget and Finance Committee**

Mr. Stittle reported the committee reviewed the budget, the final audit report, as well as the proposals for a new auditor. He pointed out the committee recommended Diehl Evans be retained as the District's auditor.

**B. Communications Committee**

**1. May 1, 2017 Minutes**

Mr. Hamilton reported an Excellence Coin was presented to Committee Member Mike Daily for his participation at the Avocado Festival and how the committee had discussions regarding the naming of RMWD's facilities.

Mr. Kennedy mentioned he had shared the Excellence Coin program at the AWWA conference which was well received. Mrs. Harp added she also shared the program at a recent HR workshop her and Ms. Washburn attended last week and how it was also well received.

President Brazier inquired as to whether committee members and Board members are appointed to the Committees. Discussion ensued.

**C. Engineering Services Committee**

**1. May 3, 2017 Minutes**

Mrs. Kirkpatrick reported there was a presentation from Poseidon on the Carlsbad desalination plants and the details regarding project execution and funding to assist RMWD in determining options on a brackish desalination project. She noted there was an update on Pump Station 1. Discussion ensued regarding the Capacity Fee Study.

**BOARD INFORMATION ITEMS**

**\*15. DISCUSSION REGARDING CONTRACTOR'S COURTESY LIST**

Mr. Kennedy explained this was before the Board due to a difference of opinion between the District and Engineering Committee. He explained it was a difficult fine line between the District recommending contractors. Legal Counsel stated there was not an issue with having a courtesy list; however, the list should include a disclaimer.

Mr. Kennedy pointed out it would take staff time to maintain the courtesy list on a regular basis and how should the list not be maintained regularly the District could be at risk of a lawsuit.

Discussion ensued regarding the processes involved with adding and removing contractors from the courtesy list.

***Motion:***

***RMWD not supply a list.***

***Action: Approve, Moved by Director Mack, Seconded by Director Stewart.***

(\*) - Asterisk indicates a report is attached.

Director Gasca proposed providing a list of resources to those seeking contractors.

Director Mack amended his original motion.

***Motion:***

***To approve providing a list of resources those seeking contractors can research themselves.***

***Action: Approve, Moved by Director Mack, Seconded by Director Hamilton.***

***Vote: Motion carried by unanimous vote (summary: Ayes = 5).***

***Ayes: Director Brazier, Director Hamilton, Director Mack, Director Stewart, Director Gasca.***

**\*16. DISCUSSION REGARDING ADMINISTRATIVE CODE CHAPTER 2.03 – REMUNERATION AND REIMBURSEMENT**

Mr. Kennedy explained this item was to discuss the matter of what the Board would like to see in the Administrative Code in terms of remuneration and reimbursement for Board Member attendance at various workshops, conference, and training hosted by other agencies.

President Brazier stated this subject was worth a forward discussion in terms of who goes where, how many attend, costs involved, alternative locations, as well as the budgetary impact. She said if the Administrative Code was going to be changed, it should include events in the future and not just a specific event. She added although attendance and development are encouraged, all events attended must be for the benefit of the District.

Director Stewart said he agreed with President Brazier's concept; however, when you have a number of new Board Members it is an orientation process in becoming familiar with other organizations. President Brazier pointed out familiarizing oneself does not mean every Director has to attend every conference. Director Stewart replied it also does not mean the Board limit them to one conference per year over the next several years. President Brazier pointed out she could make herself available to attend an event that was valuable and important to the Board, especially those provided locally which is less expensive.

President Brazier suggested there ought to be something in writing in the Administrative Code revision that takes these matters into consideration including guidelines. Mr. Kennedy offered to bring the Board examples of policies on this topic from other agencies for their consideration.

Director Mack inquired as to who would cover the costs for him to attend the mandatory events CSDA Directors must attend. Mr. Kennedy explained if elected to the CSDA Board of Directors, CSDA would cover the expenditures associated with mandatory events. Director Mack stated CSDA would cover the costs for two events. Mr. Kennedy said should Director Mack be required to attend after being elected to the CSDA Board of Directors, it would be a direct benefit to the District and RMWD would most likely cover any costs involved.

President Brazier noted part of the detailed policy should include what days per diems are paid for, especially when it comes to traveling to and from different areas.

(\*) - Asterisk indicates a report is attached.

Mr. Kennedy pointed out the Board could make a motion as to whether Director Mack should be paid for each day at attendance at the Napa Valley event due to the fact the Board decision would overrule the Administrative Code policy.

President Brazier requested the Director's budget be included in the information provided regarding this matter for Board consideration. She noted this was a cost benefit analysis, especially during labor negotiations. She also pointed out some conferences overlap within the same fiscal year.

Director Mack asked for Mr. Kennedy to also provide information in regards to what other districts handle per diems for special board meetings and for how many they are reimbursed each month. Mr. Kennedy stated he would gather as much information as possible after surveying other agencies; however, the current RMWD policy was its own internal policy based on what the ratepayers and Board Members wanted in place to discourage the Board from holding more special meetings than necessary.

***Motion:***

***To approve per diems for Director Mack for each day of attendance at the Special Districts Leadership Academy Conference in Napa Valley in the amount of \$100 per day (not to include travel days if applicable).***

***Action: Approve, Moved by Director Stewart, Seconded by Director Gasca.***

***Vote: Motion passed (summary: Ayes = 4, Noes = 1, Abstain = 0).***

***Ayes: Director Hamilton, Director Mack, Director Stewart, Director Gasca.***

***Noes: Director Brazier.***

**BOARD ACTION ITEMS**

**\*17. DISCUSSION AND POSSIBLE ACTION REGARDING EXECUTION OF A JOINT USE AGREEMENT (JUA) WITH THE SAN DIEGO COUNTY WATER AUTHORITY (SDCWA) FOR THE MOOSA CREST PIPELINE EMERGENCY REPAIR**

Mrs. Kirkpatrick noted this was part of the SDCWA policy associated with the pipe alignment. She explained part of the alignment was to replace the old Moosa Crest pipeline located within the SDCWA easement; therefore, SDCWA was requiring this Joint Use Agreement for any improvements within their right-of-way.

Director Hamilton suggested RMWD make a proposal to SDCWA for joint use for a larger area as opposed to a certain location. Mrs. Kirkpatrick agreed to make the proposal; however, she did want to note it may push back the current documentations. Director Hamilton stated if SDCWA does not agree to the proposal, do not pursue it any further.

***Motion:***

***To approve execution of the Joint Use Agreement.***

***Action: Approve, Moved by Director Stewart, Seconded by Director Mack.***

(\*) - Asterisk indicates a report is attached.

***Vote: Motion carried by unanimous vote (summary: Ayes = 5).***

***Ayes: Director Brazier, Director Hamilton, Director Mack, Director Stewart, Director Gasca.***

**\*18. DISCUSSION AND POSSIBLE ACTION TO AUTHORIZE GENERAL MANAGER TO NEGOTIATE AND EXECUTE EASEMENT PURCHASE AGREEMENTS FOR THE MOOSA CREST PIPELINE**

Mrs. Kirkpatrick pointed out the Board had already approved the construction for the total cost of the project and how this item was a request to authorize the general manager to negotiate and execute purchase agreements for the easement should the District and property owners reach an agreement.

***Motion:***

***Authorize the General Manager to negotiate and execute Purchase Agreements for easements for the Moosa Crest Pipeline unless the purchase price exceeds \$25,000.***

***Action: Approve, Moved by Director Hamilton, Seconded by Director Stewart.***

***Vote: Motion carried by unanimous vote (summary: Ayes = 5).***

***Ayes: Director Brazier, Director Hamilton, Director Mack, Director Stewart, Director Gasca.***

**19. DISCUSSION AND POSSIBLE ACTION REGARDING ADOPTING A SUCCESSOR MEMORANDUM OF UNDERSTANDING BETWEEN THE RAINBOW MUNICIPAL WATER DISTRICT AND THE RAINBOW EMPLOYEE ASSOCIATION**

This item was removed from the agenda per Items #6 and #9 herein.

**20. DISCUSSION AND POSSIBLE ACTION REGARDING ADOPTING A SUCCESSOR MEMORANDUM OF UNDERSTANDING BETWEEN THE RAINBOW MUNICIPAL WATER DISTRICT AND THE RAINBOW ASSOCIATION OF SUPERVISORS AND CONFIDENTIAL EMPLOYEES**

This item was removed from the agenda per Items #6 and #9 herein.

**21. DISCUSSION AND POSSIBLE ACTION REGARDING ADOPTING A SUCCESSOR MEMORANDUM OF UNDERSTANDING BETWEEN THE RAINBOW MUNICIPAL WATER DISTRICT AND THE RAINBOW EXEMPT EMPLOYEES**

Mr. Kennedy pointed out the details of this agreement were discussed in Closed Session. Mrs. Harp confirmed the suggested revisions discussed in Closed Session have been made and updated copies have been provided to the Board.

***Motion:***

***The Board approve the Memorandum of Understanding between the Rainbow Municipal Water District and the Rainbow Exempt Employees effective July 1, 2017 through June 30, 2021.***

**Action: Approve, Moved by Director Stewart, Seconded by Director Gasca.**

**Vote: Motion carried by unanimous vote (summary: Ayes = 5).**

**Ayes: Director Brazier, Director Hamilton, Director Mack, Director Stewart, Director Gasca.**

**22. DISCUSSION AND POSSIBLE ACTION REGARDING APPROVING A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RAINBOW MUNICIPAL WATER DISTRICT ESTABLISHING CLASSIFICATIONS AND MONTHLY PAY RANGES FOR DISTRICT EMPLOYEES EFFECTIVE JULY 1, 2017 THROUGH JUNE 30, 2018**

Mr. Kennedy pointed out this item was to approve a new salary ranges and schedules per the Salary and Compensation Study conducted. He noted the non-exempt Memorandum of Understandings are not yet approved.

Director Gasca asked where these salary tables are posted. Mrs. Harp explained the tables are posted on the District website and are referenced in other documents.

Mrs. Harp confirmed approval of the resolution would not affect negotiations.

**Motion:**

**Approve Resolution No. 17-17.**

**Action: Approve, Moved by Director Hamilton, Seconded by Director Gasca.**

**Vote: Motion carried by unanimous vote (summary: Ayes = 5).**

**Ayes: Director Brazier, Director Hamilton, Director Mack, Director Stewart, Director Gasca.**

**23. DISCUSSION AND POSSIBLE ACTION TO ADOPT AN ORDINANCE AMENDING AND UPDATING ADMINISTRATIVE CODE**

This item was removed from the agenda per Items #6 and #9 herein.

**24. DISCUSSION AND POSSIBLE ACTION TO ADOPT THE RAINBOW MUNICIPAL WATER DISTRICT STAFFING ANALYSIS**

Mrs. Harp confirmed there have been no changes to the staffing analysis since it was presented to the Board at their last meeting. She noted the action letter addresses some of the questions raised by the Board at their May meeting; however, the report itself has remained the same.

Director Mack asked for the salary range for the proposed new position. Mrs. Harp stated once the job description is written, the position will be placed appropriately in the new salary structure at market value. Mr. Kennedy added once the scope and needs are identified is when the market comparison will be made. Director Mack requested that once these things are identified, it should be considered whether this should be a contract job. Mr. Kennedy agreed to bring a report back to the Board.

Discussion ensued regarding how much staff time has already been recorded in EAM related to remedial and easement-related work. Discussion continued regarding the role this position would be related to accessing property as well as standards to which this person would be held as opposed to hiring a contract employee.

Mr. Kennedy stated the ratification of the staffing analysis does not have any particular impact; however, staff wanted to make sure the Board was aware of the changes. He reiterated as discussed previously with the Board, under the Water Code the General Manager hires and fires employees; however, his philosophy was to keep the Board apprised on staffing changes.

***Motion:***

***Adoption of the staffing analysis as presented to the Board of Directors.***

***Action: Approve, Moved by Director Mack, Seconded by Director Hamilton.***

***Vote: Motion carried by unanimous vote (summary: Ayes = 5).***

***Ayes: Director Brazier, Director Hamilton, Director Mack, Director Stewart, Director Gasca.***

**25. CONSIDER ADOPTION OF STRATEGIC PLAN OBJECTIVES FOR FISCAL YEAR 2017-2018**

Mr. Kennedy referred to the handouts provided to the Board. Discussion ensued regarding the objectives listed.

Director Gasca suggested press releases be published bi-monthly as opposed to quarterly.

Director Stewart recommended an informational workshop be held for customers to better understand how to read their water bills. He talked about the budget process and how RMWD was looking at the future and maintaining the system in the least expensive manner; therefore, it would be beneficial to continually educate the customers in this regard as well as explaining the fixed charges. Discussion followed.

Discussion took place regarding suggestions for notifying the public in the event of scheduled and non-scheduled interruption of service.

***Motion:***

***Approve the Strategic Plan objectives for FY2018 as provided.***

***Action: Approve, Moved by Director Hamilton, Seconded by Director Stewart.***

***Vote: Motion carried by unanimous vote (summary: Ayes = 5).***

***Ayes: Director Brazier, Director Hamilton, Director Mack, Director Stewart, Director Gasca.***

**\*26. DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 17-18 APPROVING FISCAL YEAR 2017-2018 BUDGET**

Mrs. Martinez presented the Annual Operating and Capital Improvement Budget for Fiscal Year 2017 and 2018. She noted the agenda for this presentation was similar to that presented at the May, 2017 Board meeting.

(\*) - Asterisk indicates a report is attached.

Mr. Kennedy pointed out due to the top issues facing RMWD, discussions will be held with the Budget and Finance Committee regarding reconsideration of the current rate structure.

Mrs. Martinez acknowledged Ms. Rubio for her assistance with putting together the budget documents.

Director Hamilton asked if there could be a cost comparison as to what other agencies are spending to see where RMWD would place as being average. Mr. Kennedy offered to research this further.

Mrs. Martinez pointed out the cost center for Administration includes three employees as well as legal services, professional services, and insurances. She also reviewed any other key budget items in the other cost centers.

Discussion ensued regarding the Class C dump truck and its benefits to the District.

Discussion took place regarding the projected loss documented under Sewer. It was noted this loss was the result of an accounting matter as well as the current sewer rate structure.

***Motion:***

***Approve Resolution No. 17-18 Adopting the 2017-2018 Budget in its present form.***

***Action: Approve, Moved by Director Stewart, Seconded by Director Brazier.***

***Vote: Motion carried by unanimous vote (summary: Ayes = 5).***

***Ayes: Director Brazier, Director Hamilton, Director Mack, Director Stewart, Director Gasca.***

**\*27. CONSIDER ADOPTION OF RESOLUTION NO. 17-13 SUPPORTING THE ASSOCIATION OF CALIFORNIA WATER AGENCY POLICY STATEMENTS ON BAY DELTA FLOW RATES**

Mr. Kennedy pointed out this was a hot topic item in Sacramento as to what the State of California was seeking to do to. He explained ACWA was seeking the support to their concept from approximately 200 entities.

***Motion:***

***Adopt Resolution No. 17-13.***

***Action: Approve, Moved by Director Gasca, Seconded by Director Hamilton.***

***Vote: Motion carried by unanimous vote (summary: Ayes = 5).***

***Ayes: Director Brazier, Director Hamilton, Director Mack, Director Stewart, Director Gasca.***

**28. CONSIDER APPROVAL OF CONTRACT WITH WHITE NELSON DIEHL EVANS LLP FOR AUDITING SERVICES**

Mr. Kennedy referenced the Professional Services Agreement provided to the Board under separate cover which has been reviewed by Legal Counsel. It was noted the only response to include the asset valuation RMWD requested came from White Nelson Diehl Evans LLP.

***Motion:***

***To authorize the General Manager to execute the contract.***

***Action: Approve, Moved by Director Hamilton, Seconded by Director Mack.***

***Vote: Motion carried by unanimous vote (summary: Ayes = 5).***

***Ayes: Director Brazier, Director Hamilton, Director Mack, Director Stewart, Director Gasca.***

**\*29. CONSIDER CHANGE ORDER FOR VISTA FLOOD RESTORATION, INC. FOR THE REPAIR OF DAMAGE DUE TO A SEWER BACKUP AT 1059 LITTLE GOPHER CANYON ROAD**

Mr. Kennedy pointed out the restoration costs were much more significant than initially proposed and approved. He explained when the contractor started to work, they found mold. He pointed out although RMWD did settle with the homeowner for their loss of personal property, the repairs and replacement of fixtures ended up costing much more. He referenced the pictures provided in the handout as he explained what transpired that caused the damage.

Discussion ensued regarding possible options to prevent reoccurrence.

Director Stewart asked if the amount presented was in addition to the amount of the settlement between RMWD and the homeowners. Mr. Kennedy confirmed this was additional costs and how the homeowner cannot come file any more claims related to the initial settlement.

***Motion:***

***To approve the Change Order for Vista Flood Protection, Inc for a total project cost of \$91,172.38.***

***Action: Approve, Moved by Director Stewart, Seconded by Director Mack.***

***Vote: Motion carried by unanimous vote (summary: Ayes = 5).***

***Ayes: Director Brazier, Director Hamilton, Director Mack, Director Stewart, Director Gasca.***

**\*30. SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (SDRMA) BOARD OF DIRECTORS ELECTION**

Mr. Kennedy mentioned this was a request from SDRMA.

Director Stewart recommended voting for Mike Scheafer, Michael Karen, David Aranda, and Cindi Beaudet.

(\*) - Asterisk indicates a report is attached.

***Motion:***

***To vote for Mike Scheafer, Michael Karen, David Aranda and Cindi Beaudet.***

***Action: Approve, Moved by Director Stewart, Seconded by Director Gasca.***

***Vote: Motion carried by unanimous vote (summary: Ayes = 5).***

***Ayes: Director Brazier, Director Hamilton, Director Mack, Director Stewart, Director Gasca.***

**\*31. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) 2017 BOARD ELECTIONS**

Mr. Kennedy pointed out RMWD's Director Mack was on the ballot. It was confirmed candidate statements were sent out by CSDA with the ballots.

***Motion:***

***To vote for Michael Mack.***

***Action: Approve, Moved by Director Hamilton, Seconded by Director Stewart.***

***Vote: Motion carried by unanimous vote (summary: Ayes = 5).***

***Ayes: Director Brazier, Director Hamilton, Director Mack, Director Stewart, Director Gasca.***

**\*32. RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS FOR APRIL/MAY/JUNE 2017**

**A. General Manager Comments**

1. Meetings, Conferences and Seminar Calendar

**B. Operations Comments**

1. Operations Report

**C. Engineering Comments**

1. Engineering Report

**D. Customer Service Comments**

1. Customer Service Report

**E. Human Resource & Safety Comments**

1. Human Resources Report

**F. Finance Manager Comments**

1. Interim Financial Statement
2. Credit Card Breakdown
3. Directors' Expense
4. Check Register
5. Water Sales Summary
6. RMWD Sewer Equivalent Dwelling Units (EDU's) Status

***Motion:***

***To receive and file information and financial items.***

***Action: Approve, Moved by Director Stewart, Seconded by Director Hamilton.***

(\*) - Asterisk indicates a report is attached.

***Vote: Motion carried by unanimous vote (summary: Ayes = 5).***

***Ayes: Director Brazier, Director Hamilton, Director Mack, Director Stewart, Director Gasca.***

**33. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING**

It was noted the MOU's, Remuneration and Reimbursement policy, and capacity fees need to be included in the next agenda.

**34. ADJOURNMENT - To Tuesday, July 25, 2017 at 1:00 p.m.**

***The meeting was adjourned with a motion made by Director Brazier to a regular meeting on July 25, 2017 at 1:00 p.m.***

The meeting was adjourned at 5:20 p.m.

---

**Helene Brazier, Board President**

---

**Dawn M. Washburn, Board Secretary**