

**MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF DIRECTORS OF THE
RAINBOW MUNICIPAL WATER DISTRICT
MARCH 27, 2018**

1. **CALL TO ORDER** - The Regular Meeting of the Board of Directors of the Rainbow Municipal Water District on March 27, 2018 was called to order by President Brazier at 12:32 p.m. in the Board Room of the District, 3707 Old Highway 395, Fallbrook, CA 92028. President Brazier presiding.

2. **ROLL CALL**

Present: Director Brazier, Director Hamilton, Director Mack (*arrived at 12:45 p.m.*), Director Stewart, Director Gasca.

Also Present: General Manager Kennedy, Legal Counsel Smith, Executive Assistant Washburn, Administrative Analyst Gray, Associate Engineer Powers, Finance Manager Martinez, Human Resources Manager Harp, Operations Manager Milner, Superintendent Walker, Interim Engineering Manager Gerdes, Purchasing and Inventory Control Specialist Daugherty, Accounting Specialist Rubio, Accounting Specialist Martinez, Temporary Human Resources Technician White.

No members of the public were present before for Open Session. Three members of the public were present for Open Session.

3. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**

President Brazier expressed concern regarding the notifying the public on what matters will be discussed in Closed Session, especially when we ask for public comments. She asked if there was a legal requirement to allow for public comment on Closed Session items or should this be removed from future agendas since the public would not know the subject matter being discussed. Legal Counsel added some items are legally required to be listed on the agenda; however, this does not apply to every Closed Session matter.

Mr. Kennedy explained by having a recurring agenda item such as Item #4 it provides transparency as well as allows members of the public to comment on items pertaining to them prior to the Board discussing the matter in Closed Session. Director Hamilton suggested adding descriptions on Closed Session items going forward. President Brazier agreed having minimal descriptions would be best.

There were no changes to this agenda.

4. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING
CLOSED SESSION AGENDA ITEMS (Government Code § 54954.2).**

There were no comments.

The meeting adjourned to Closed Session at 1:13 p.m.

(*) - Asterisk indicates a report is attached.

5. CLOSED SESSION

A. Conference with Legal Counsel–Anticipated Litigation (Government Code §54956.9(d)(2))

6. REPORT ON POTENTIAL ACTION FROM CLOSED SESSION

This item was addressed under Item #8.

The meeting reconvened at 12:41 p.m.

Time Certain: 1:00 p.m.

7. PLEDGE OF ALLEGIANCE

8. REPEAT REPORT ON POTENTIAL ACTION FROM CLOSED SESSION

President Brazier stated there was no reportable action.

9. REPEAT ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)

President Brazier noted there were no changes to the agenda.

10. ORAL/Written COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).

There were no comments.

11. EMPLOYEE RECOGNITIONS

A. Justin Chandler (10 Years)

Mr. Kennedy introduced Justin Chandler as a member of the meters crew. He mentioned Mr. Chandler is tasked with making sure the meters are operating and reading properly. He thanked Mr. Chandler for his service as he presented him with a plaque and check in recognition of his tenure.

B. Kenny Diaz (10 Years)

Mr. Kennedy introduced Kenny Diaz as the Meters Crew Leader who has assisted with the Customer Service Department over the past couple of years, especially in transitioning the new staff and software programs. He thanked Mr. Diaz for his service as he presented him with a plaque and check in recognition of his tenure.

C. Bryan Rose (15 Years)

Mr. Kennedy introduced Bryan Rose as the Valve Maintenance Crew Leader who is responsible for making sure the valves turn as well as maintaining the equipment. He thanked Mr. Rose for his service as he presented him with a plaque and check in recognition of his tenure.

***12. APPROVAL OF MINUTES**

A. February 27, 2018 - Regular Board Meeting

Motion:

Approve the minutes as written.

Action: Approve, Moved by Director Mack, Seconded by Director Hamilton.

Director Gasca pointed out on Item #8 it should state “the air quality clean” as opposed to “area clean”.

Director Mack amended his original motion.

Motion:

Approve the minutes as revised.

Action: Approve, Moved by Director Mack, Seconded by Director Hamilton.

Vote: Motion carried by unanimous vote (summary: Ayes = 5).

Ayes: Director Brazier, Director Hamilton, Director Mack, Director Stewart, Director Gasca.

***13. BOARD OF DIRECTORS’ COMMENTS/REPORTS**

Directors’ comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

A. President’s Report (President Brazier)

President Brazier explained the unanticipated moment during this item at the February Board meeting.

B. Representative Report (Appointed Representative)

1. SDCWA

A. Summary of Board Meeting - February 22, 2018

Mr. Kennedy reported on the February meeting he attended where discussion took place regarding the amount of imported water needed with changes in region’s demand. He also noted SDCWA was preparing for the Fiscal Year 19-20 rate case to be filed.

2. CSDA

Mr. Kennedy noted the nomination for CSDA will be discussed later in the meeting.

(*) - Asterisk indicates a report is attached.

3. LAFCO

Mr. Kennedy reported the Special District Advisory Committee discussed local agency municipal service reviews. He noted the goal is to have LAFCO start preparing for action now. He also mentioned LAFCO was calling for ballots for their Consolidated Redevelopment Oversight Board noting Ed Sprague was one of the nominees.

4. San Luis Rey Watershed Council

Director Stewart reported the quarterly meeting will be held on April 18, 2018 at 1:00 p.m. He asked Director Gasca to attend this meeting in his absence. Mr. Kennedy noted he would be at this meeting as well.

Director Stewart noted the Council Board was continuing to meet to discuss what happens after the state grant that has been driving staffing and activity with the Council for several years ends in late February. He added discussions were going forward regarding the Council's administrative code.

5. Santa Margarita River Watershed Watermaster Steering Committee

Director Hamilton reported the next meeting would be held in April.

C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)

Director Gasca reported on the recent Council of Water Utilities meeting where discussion took place regarding internship programs. He also reported on the Water Tax meeting he recently attended at Vallecitos Water District recently.

President Brazier requested that the Board Member conference requests and reports be included in future agenda packets.

D. Directors Comments

Director Stewart announced he renewed his AB1234 required ethics training.

Director Gasca commented on possibly changing any meetings during which public hearings related the rate changes will be conducted be held in the evening to allow for more public attendance. It was noted when the Board discusses holding a public hearing in the future, this will provide them with an opportunity to discuss the best time of day at which to hold the hearing.

E. Legal Counsel Comments

1. Attorney Report: Inverse Condemnation and Public Records Act Update (501668-0002)

Legal Counsel briefed the Board on the information provided in his report regarding inverse condemnation and the Public Records Act.

***14. COMMITTEE REPORTS (Approved Minutes have been attached for reference only.)**

- A. Budget and Finance Committee**
1. February 13, 2018 Minutes

Mr. Stitle reported the auditor will be providing the Board with their report later in today's meeting. He also announced RMWD received the Distinguished Budget Presentation Award for the Fiscal Year beginning July 2017.

- B. Communications Committee**
1. February 1, 2018 Minutes

Director Hamilton reported most of the meeting was spent on taking the preview to the public tour of the District. He noted the committee also decided to consider producing an extended newsletter that will include more information on particular topics which involves the committee gathering ideas on what topics to include and validating cost and time involved in doing such. He announced RMWD will have a booth at the Avocado Festival on April 15, 2018 as well as the Vintage Car Show scheduled on May 27, 2018. He noted the RMWD will hold a Bring Your Kids to Work Day at the District offices on April 26, 2018.

Director Mack volunteered to help with the Avocado Festival.

- C. Engineering Services Committee**
1. January 3, 2018 Minutes
2. February 7, 2018 Minutes

Mr. Powers reported the committee heard a presentation about zero liquid discharge desalting processes as well as discussed changing the committee charter to include operations, and the AMI and meter replacement updates.

CONSENT CALENDAR

***15. DISCUSSION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 18-05 - AMENDING AND UPDATING ADMINISTRATIVE CODE SECTION 1.02.020 – CONFLICT OF INTEREST**

Legal Counsel explained consent calendars were innovated for items requiring Board approval where it is expected that based upon the written material submitted, the Board has enough information to make a decision without additional discussion. He added consent calendars are a means of expediting meetings as well as reserving time for those matters more involved requiring discussion. He pointed out if at any time a Board Member would like to discuss a consent calendar item, the item can be pulled from the consent calendar.

Mr. Kennedy pointed out RMWD expects to increase consent calendar use going forward.

President Brazier noted consent calendars are an efficiency tool and have appeared on RMWD Board meeting agendas in the past.

Motion:

To approve the Consent Calendar.

Action: Approve, Moved by Director Stewart, Seconded by Director Gasca.

(*) - Asterisk indicates a report is attached.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).

Ayes: Director Brazier, Director Hamilton, Director Mack, Director Stewart, Director Gasca.

BOARD ACTION ITEMS

***16. DISCUSSION AND POSSIBLE ACTION ACCEPTING THE AUDIT REPORT FOR FISCAL YEAR ENDING JUNE 30, 2017**

Mrs. Martinez stated this item would be to discuss the audited items for Fiscal Year 2017. She introduced Dave Forman from White Nelson Diehl Evans LLC.

Mr. Forman gave a presentation titled "Fiscal Year 2017 Audited Financial Statements" summarizing the information. He mentioned RMWD received a clean opinion on the audit.

Mr. Forman reviewed the highlighted items in the auditor report. He noted staff made changes to some of their past practices which he anticipates will make the next audit process much smoother. He mentioned GASB 75 would provide for additional requirements.

Discussion ensued regarding the matter of capacity fees as well as restricted and unrestricted assets.

Mr. Kennedy pointed out there will be discussions regarding possibly incorporating the information Willdan provided RMWD related to asset valuation into the next audit process.

Motion:

To accept the Audit Report for Fiscal Year ending June 30, 2107.

Action: Approve, Moved by Director Gasca, Seconded by Director Stewart.

Vote: Motion carried by unanimous vote (summary: Ayes = 5).

Ayes: Director Brazier, Director Hamilton, Director Mack, Director Stewart, Director Gasca.

***17. FISCAL YEAR 2017-18 MID-YEAR BUDGET REVIEW AND BUDGET ADJUSTMENTS**

Mrs. Martinez mentioned this item was tabled at the February Board meeting. She explained the steps taken in comparing the mid-year and actual budget noting water sales were budgeted a little shy of 16,000 acre feet. She stated due to increased water sales, staff was recommending a 10% increase to water revenues. She pointed out there was a 10.7% increase on water purchases.

Mrs. Martinez talked about the potential Lilac Fire reimbursement as well as water and sewer capacity fees, computer software, professional services, unexpected emergency repairs, and labor. Mr. Kennedy pointed out the mid-year budget was conservative.

Discussion ensued regarding water demand trends.

Motion:

Approve Option 1 - Approve Amended Budget FY 2017-18 as provided in Exhibit A with a Projected Surplus Impact.

Action: Approve, Moved by Director Hamilton, Seconded by Director Gasca.

Vote: Motion carried by unanimous vote (summary: Ayes = 5).

Ayes: Director Brazier, Director Hamilton, Director Mack, Director Stewart, Director Gasca.

***18. DISCUSSION AND POSSIBLE ACTION TO APPROVE WATER SYSTEM CONSTRUCTION AGREEMENT FOR TOPA TOPA COURT, COUNTY OF SAN DIEGO TRACT NO. 5532-1**

Mr. Powers mentioned the development was in Division 5 and that the construction agreement would be for approximately 700 feet of water main, nine water services, and five fire hydrants. He explained the construction agreement was RMWD's agreement between the District and the developer to ensure all facilities are constructed to the District's standards and using the procedures and processes RWMD provides to them. He stated the construction will take approximately six months. He noted the steps taken as well as those to follow.

Director Gasca inquired as to the purpose of having nine services for eleven lots. Mr. Powers explained the water services for common areas will come later as part of a construction contract.

Motion:

To adopt Option 1 - Approve the Water System Construction Agreement for Topa Topa Court, TM 5532-1.

Action: Approve, Moved by Director Stewart, Seconded by Director Mack.

Vote: Motion carried by unanimous vote (summary: Ayes = 5).

Ayes: Director Brazier, Director Hamilton, Director Mack, Director Stewart, Director Gasca.

***19. DISCUSSION AND POSSIBLE ACTION TO APPROVE WATER AND SEWER CONSTRUCTION AGREEMENT FOR HORSE CREEK RIDGE, UNIT 6-R5, (PROMONTORY), RICHMOND AMERICAN HOMES**

Mr. Powers summarized the sale of Unit 6 being sold by DR Horton to Richmond American Homes.

Director Stewart asked whether the grading has been completed or undeveloped land. Mr. Gerdes answered it was all graded and pads were installed.

Discussion ensued regarding the temporary pump station located in Horse Creek Ridge as well as the development activity taking place east of Interstate 15.

Motion:

Approve Option 1 - Approve the Water and Sewer Construction Agreement for Horse Creek Ridge Unit 6-R5, Promontory.

Action: Approve, Moved by Director Gasca, Seconded by Director Hamilton.

Vote: Motion carried by unanimous vote (summary: Ayes = 5).

Ayes: Director Brazier, Director Hamilton, Director Mack, Director Stewart, Director Gasca.

20. DISCUSSION AND POSSIBLE ACTION TO ACCEPT WATER SYSTEM IMPROVEMENTS FOR THE MOOSA CREST PIPELINE EMERGENCY REPAIR AND END THE STATE OF EMERGENCY DECLARED IN RESOLUTION 17-10

Mr. Powers talked about what took place when the Board approved the emergency repair of Moosa Crest Pipeline. He noted most of the project was completed in October 2017; however, due to a design change during that time, there was construction still needing to be completed. He stated construction was now complete; therefore, as part of the RMWD Administrative Code, this matter was being brought to the Board to consider accepting the facilities as well as end the State of Emergency.

Director Stewart asked when the retention funds are released. Mr. Powers explained although the retention funds are released now, there was some security provided in warranty bonds. Mr. Kennedy explained although this projected was intended to be a permanent fix, there may be some other things that need to be done to prevent future emergencies should the creek shift.

It was confirmed this project is intended to be a permanent fix until there is a shift in the creek.

Discussion ensued.

Director Gasca asked if a resolution was required to end the state of emergency declared. Legal Counsel and Mr. Kennedy explained the way this was set up, a resolution to end Resolution 17-10 may not be necessary; however, should it be found a resolution was necessary to end the declaration of emergency, one will be brought back to the Board for consideration.

Motion:

To adopt Option 1 - Accept Water System Improvements for the Moosa Crest Pipeline Emergency Repair, authorize the filing of a Notice of Completion, release retention funds, and End the State of Emergency described in Resolution 17-10.

Action: Approve, Moved by Director Gasca, Seconded by Director Stewart.

Vote: Motion carried by unanimous vote (summary: Ayes = 5).

Ayes: Director Brazier, Director Hamilton, Director Mack, Director Stewart, Director Gasca.

21. DISCUSSION AND POSSIBLE ACTION TO APPROVE A VARIANCE TO ORDINANCE 17-07 TO ALLOW A PROPERTY LARGER THAN 0.5 ACRES TO QUALIFY FOR CAPACITY CLASS B

Mr. Kennedy recalled when the capacity fee study was conducted, a closer look was taken at meter sizes in capacity classes to figure out how best to meet customer needs based on their requests related to water use and property size. He mentioned the current Administrative Code states customers under half of an acre they can utilize a 3/4" meter and any customers over half of an acre cannot. He explained the proposal would be to take the current property owner who wants

(*) - Asterisk indicates a report is attached.

to pay a lower capacity fee enter into a binding agreement that would be attached to the title and recorded to the property that states if they ever use more than allotted maximum of water units per month for a stipulated period of time, the property owner would have to come to the District and pay the capacity fees. He added the agreement would also include a clause that should over usage not decrease, RMWD would turn off the water until the capacity fees are paid. He noted these types of situations have come up on several occasions; therefore, he was seeking guidance and direction from the Board for addressing such going forward while protecting the District and its customers.

Director Mack inquired as to whether a new agreement would be retroactive to those customers knowing pushing more water through smaller meters than they should be. Mr. Kennedy stated this would be considered as part of the next steps going forward; however, the proposal was not intended to be retrograded at this point.

Director Stewart asked for the total capacity fees. It was noted the total combined charge \$6,241.00 plus the SDCWA charges. Discussion ensued.

Director Hamilton inquired as to how the District would check the average consumption on these variance requests. Mr. Kennedy explained usage reports would be generated. Discussion followed.

Director Gasca expressed concern with emergency situations including a fire triggering RMWD to shut off a customer's water supply. Mr. Kennedy explained an emergency would not be cause for taking such action.

President Brazier explained her concern was approving something when the District offers no remedy for violations. Mr. Powers noted before a downsizing request is issued, usage is verified as part of the approval process. Mr. Kennedy mentioned methods for providing remedies were under consideration.

Mr. Kennedy pointed out part of this item was to get direction from the Board as to how the Administrative Code, policy, or practices should be revised. President Brazier stated when revising these items, precedence should be set on how to address future variance requests including remedies for violations. Director Hamilton concurred that should something happen long after the current staff and board have changed, there be concrete policies and procedures in place to reference and follow.

Mr. Kennedy said for the sake of the customer in question, through this process the Board was not saying no but rather the District needs a better process in order to approve his request.

President Brazier inquired as to whether there was any way to attach to the variance process a requirement for remedy built into each variance. Mr. Kennedy noted each customer will have their own remedy spelled out in their particular agreement.

Director Hamilton asked about the accounting software system will allow this to be automatically flagged if it falls outside the variance. Mr. Kennedy confirmed it will.

Director Stewart suggested changing the language on Item #1 to Legal Counsel draft the agreement to be recorded against the property, and any costs associated with Legal Counsel preparing and recording the agreement will be paid by the applicant.

Director Mack expressed concern other known matters not being addressed. Mr. Kennedy agreed these needed to be handled; however, the process for doing such were complicated due to restrictions involved. Discussion ensued.

Director Gasca asked about the timeframe in which this request needed a response. It was noted the Water Availability Letter could be signed at this time without causing delay to the customer's construction project and decision of the variance would be delayed until an updated variance policy is approved by the Board. Mr. Kennedy pointed out the variance matter would be taken to the Engineering Services Committee for their input as well.

No action taken.

***22. CONSIDER ADOPTION OF RESOLUTION NO. 18-08, TAKING A SUPPORT POSITION FOR THE "DRINKING WATER TAX OPPOSE-UNLESS-AMENDED COALITION" AND CONSIDER MAKING A FINANCIAL CONTRIBUTION TO THE EFFORT TO OPPOSE THE BILL**

Director Gasca referred to the handouts provided related to supporting there be no tax on drinking water which was a pretty serious matter. Mr. Kennedy explained why the drinking water tax was problematic due to negative impact.

Mr. Kennedy mentioned voluntary contributions from the Board to fund the efforts were being sought. President Brazier asked from what RMWD fund would the money be taken. Mr. Kennedy explained it would come from the Administration cost center which has funds available.

Motion:

To approve Option 1 - Approve Resolution No. 18-08 and a voluntary contribution of \$10,000 to support the ACWA effort to oppose the Water Tax.

Action: Approve, Moved by Director Stewart, Seconded by Director Hamilton.

Vote: Motion carried by unanimous vote (summary: Ayes = 5).

Ayes: Director Brazier, Director Hamilton, Director Mack, Director Stewart, Director Gasca.

***23. CONSIDER ADOPTION OF ORDINANCE 18-06 AMENDING ADMINISTRATIVE CODE SECTION 8.06 - INSTALLATIONS**

This item was tabled to the next meeting by consensus.

***24. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) CALL FOR NOMINATIONS SEAT A AND CONSIDERATION OF ADOPTING RESOLUTION NO. 18-07 CONCURRING IN THE NOMINATION OF JO MACKENZIE TO THE CSDA BOARD OF DIRECTORS**

Discussion ensued regarding the nomination process.

Mr. Kennedy pointed out Ms. MacKenzie was on LAFCO Board of Directors during considerations were made related to RMWD and FPUD consolidating. He added she serves on the Board for the San Diego Chapter of CSDA and how she was a good resource.

Motion:

To approve Resolution No. 18-07.

Action: Approve, Moved by Director Gasca, Seconded by Director Hamilton.

Vote: Motion carried by unanimous vote (summary: Ayes = 5).

Ayes: Director Brazier, Director Hamilton, Director Mack, Director Stewart, Director Gasca.

25. AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS

Mr. Kennedy pointed out should a majority of the RMWD Board wish to attend the CSDA Legislative Days on May 21-23, 2018, the RMWD Board meeting scheduled for May 22, 2018 would need to be rescheduled. He talked about ACWA's process for speaking with legislators at the conference including how topics will be distributed. Discussion ensued.

Directors Gasca and Stewart submitted attendance requests for CSDA Legislative Days.

Mr. Kennedy noted since a majority of the RMWD Board would be present for the May 22, 2018 Regular Board meeting, there was no need to reschedule the meeting.

Motion:

To approve Director Gasca's and Director Stewart's submitted requests for attending CSDA Legislative Days.

Action: Approve, Moved by Director Hamilton, Seconded by Director Mack.

Vote: Motion passed (summary: Ayes = 3, Noes = 0, Abstain = 2).

Ayes: Director Brazier, Director Hamilton, Director Mack.

Abstain: Director Stewart, Director Gasca.

President Brazier reiterated her request to have the submitted conference request forms included in future agendas.

Director Stewart announced he would like to participate in the April 24, 2018 Board meeting via teleconference.

Director Stewart excused himself from the meeting at 4:13 p.m.

BOARD INFORMATION ITEMS

26. STRATEGIC PLAN OBJECTIVES UPDATE

Mr. Kennedy gave a presentation on the strategic plan reviewing the specifics of each focus areas. He encouraged the Board to look over the strategic plan and bring back any ideas they would like to consider including possibly holding workshops to reassess the plan itself to the next Board meeting.

(*) - Asterisk indicates a report is attached.

***27. RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS**

- A. General Manager Comments**
 - 1. Meetings, Conferences and Seminar Calendar
- B. Communications**
 - 1. Staff Training Reports
- C. Operations Comments**
 - 1. Operations Report
- D. Engineering Comments**
 - 1. Engineering Report
- E. Customer Service and Meters Comments**
 - 1. Customer Service and Meters Report
- F. Human Resource & Safety Comments**
 - 1. Human Resources Report
 - 2. Organizational Chart
- G. Finance Comments**
 - 1. Interim Financial Statement
 - 2. Treasurer Report
 - 3. Credit Card Breakdown
 - 4. Directors' Expense
 - 5. Check Register
 - 6. Water Sales Summary
 - 7. RMWD Sewer Equivalent Dwelling Units (EDU's) Status

Mr. Kennedy referenced the magazine in which RMWD was featured noting copies have been ordered for distribution to the Board and ratepayers.

Mr. Kennedy announced FPUD hired Jack Bebee to serve as their General Manager.

Director Gasca referenced the Engineering Report suggesting staff give a sense of urgency when creating staff reports for Board consideration. Discussion ensued.

Motion:

To receive and file information and financial items.

Action: Approve, Moved by Director Mack, Seconded by Director Gasca.

Vote: Motion carried by unanimous vote (summary: Ayes = 4).

Ayes: Director Brazier, Director Hamilton, Director Mack, Director Gasca.

Absent: Director Stewart.

28. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING

It was noted the preliminary budget, strategic plan, contract with Kinsey & Kinsey, Administrative Code updates, deferred items from this meeting, construction agreements, and sewer flow monitoring agreement will be on the next agenda.

(*) - Asterisk indicates a report is attached.

29. ADJOURNMENT - To Tuesday, April 24, 2018 at 1:00 p.m.

The meeting was adjourned with a motion made by Director Brazier to a regular meeting on April 24, 2018 at 1:00 p.m.

The meeting was adjourned at 4:58 p.m.

Helene Brazier, Board President

Dawn M. Washburn, Board Secretary