

#### **BOARD MEETING**

**RAINBOW MUNICIPAL WATER DISTRICT** 

Tuesday, March 24, 2015

Closed Session – Time: 12:00 p.m. Open Session - Time: 1:00 p.m.

#### THE PURPOSE OF THE REGULAR BOARD MEETING IS TO DISCUSS THE ATTACHED AGENDA

**District Office** 

3707 Old Highway 395

Fallbrook, CA 92028

#### **Board Agenda Policies**

<u>Board of Directors Meeting Schedule</u> Regular Board meetings are normally scheduled for the 4<sup>th</sup> Tuesday of the month with Open Session discussions starting time certain at 1:00 p.m.

Breaks It is the intent of the Board to take a ten minute break every hour and one-half during the meeting.

Public Input on Specific Agenda Items and those items not on the Agenda, Except Public Hearings Any person of the public desiring to speak shall fill out a "Speaker's Slip", encouraging them to state their name, though not mandatory. Such person shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

<u>Public Items</u> for the Board of Directors' agenda must be submitted in writing and received by the District office no later than 10 business days prior to a regular Board of Directors' Meeting.

Agenda Posting and Materials Agendas for all regular Board of Directors' meetings are posted at least seventy-two hours prior to the meeting on bulletin boards outside the entrance gate and the main entrance door of the District, 3707 Old Highway 395, Fallbrook, California 92028. The agendas and all background material may also be inspected at the District Office.

You may also visit us at www.rainbowmwd.com.

<u>Time Certain</u> Agenda items identified as "time certain" indicate the item will not be heard prior to the time indicated.

<u>Board meetings</u> will be recorded on CD's as a secretarial aid. If you wish to listen to the recordings, they will be available after the draft minutes of the meeting have been prepared. There is no charge associated with copies of CD's. Recordings will be kept for two years. Copies of public records are available as a service to the public; a charge of \$.10 per page up to 99 pages will be collected and \$.14 per page for 100 pages or more.

If you have special needs because of a disability which makes it difficult for you to participate in the meeting or you require assistance or auxiliary aids to participate in the meeting, please contact the District Secretary, (760) 728-1178, by at least noon on the Friday preceding the meeting. The District will attempt to make arrangements to accommodate your disability.

(\*) - Asterisk indicates a report is attached.

Notice is hereby given that the Rainbow Municipal Water District Board of Directors will hold Closed Session at 12:00 p.m. and Open Session at 1:00 p.m. Tuesday, March 24, 2015, at the District Office located at 3707 Old Highway 395, Fallbrook, CA 92028. At any time during the session, the Board of Directors Meeting may adjourn to Closed Session to consider litigation or to discuss with legal counsel matters within the attorney client privilege.

- 1. CALL TO ORDER
- 2. ROLL CALL: Sanford \_\_\_ Griffiths \_\_\_ Lucy Walker Brazier
- 3. ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)
- 4. ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC
  OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING
  CLOSED SESSION AGENDA ITEMS (Government Code § 54954.2).
  Under Oral Communications, any person wishing to address the Board on matters regarding the
  Closed Session agenda should indicate their desire to speak by filling out and submitting a
  "Speaker's Slip" to the Board Secretary before the meeting begins. Speaking time shall generally be
  limited to three minutes, unless a longer period is permitted by the Board President.
- 5. CLOSED SESSION
  - A. Conference with Legal Counsel-Anticipated Litigation (Government Code §54956.9(d)(2))
    - 1 Potential Case
  - B. Conference with Legal Counsel-Anticipated Litigation (Government Code §54956.9(d)(4))
    - 2 Potential Cases
- 6. REPORT ON POTENTIAL ACTION FROM CLOSED SESSION

Time Certain: 1:00 p.m.

- 7. PLEDGE OF ALLEGIANCE
- 8. REPEAT REPORT ON POTENTIAL ACTION FROM CLOSED SESSION
- 9. REPEAT ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)
- 10. ACKNOWLEDGEMENTS AND RECOGNITIONS
  - A. Marc Walker (10 Years)

<sup>(\*) -</sup> Asterisk indicates a report is attached.

# 11. ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).

Under Oral Communications, any person wishing to address the Board on matters not on this agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. No action will be taken on any oral communications item since such item does not appear on this Agenda, unless the Board of Directors makes a determination that an emergency exists or that the need to take action on the item arose subsequent to posting of the Agenda (Government Code §54954.2). Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

#### \*12. APPROVAL OF MINUTES

A. February 24, 2015 - Regular Board Meeting

#### \*13. BOARD OF DIRECTORS' COMMENTS/REPORTS

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

- A. President's Report (Director Sanford)
- B. Representative Report (Appointed Representative)
  - 1. SDCWA
  - 2. CSDA
  - LAFCO
  - 4. San Luis Rey Watershed Council
  - 5. Santa Margarita Watershed Council
- C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)
- D. Directors Comments

#### \*14. COMMITTEE REPORTS (Approved Minutes have been attached for reference only.)

- A. Budget and Finance Committee
  - 1. February 5, 2015 Minutes
- B. Communications Committee
  - 1. February 2, 2015 Minutes
- C. Engineering Committee
  - 1. February 4, 2015 Minutes

#### **BOARD ACTION ITEMS**

### \*15. DISCUSSION AND POSSIBLE ACTION ACCEPTING THE AUDIT REPORT FOR FISCAL YEAR ENDING JUNE 30, 2014

(The District contracts with an independent CPA to have its financial statement audited.)
(Staff Recommendation: That the Board of Directors accept the June 30, 2014 audit of the District by CPA firm Hosaka, Rotherham & Co.)

## \*16. DISCUSSION AND POSSIBLE ACTION REGARDING CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS, SEAT A

(RMWD received notification that the CSDA Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2016-2018 term. RMWD received a request from Jo MacKenzie seeking the District's support in her nomination to the CSDA Board of Directors, Seat A.) (Staff supports Board direction.)

# \*17. DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 15-10 NOMINATING DENNIS SANFORD AS A CANDIDATE FOR ELECTION TO THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY BOARD OF DIRECTORS

(On January 23, 2015 the Special District Risk Management Authority (SDRMA) sent a letter calling for nominations for candidates to run for three open seats of the SDRMA Board of Directors. At their February 24, 2015 meeting, the Board voted to have a Resolution brought back to them nominating Dennis Sanford. Resolution No. 15-10 and all other nomination documents must be received by SDRMA by May 1, 2015.) (Staff supports Board direction.)

### 18. DISCUSSION AND POSSIBLE ACTION REGARDING COMMITTEE APPOINTMENTS AND CHANGES

(The Budget and Finance Committee recommends the Board appoint Midge Thomas as an alternate member. The committee also recommends Board approval to remove Don Fagan from the committee, changing Bob Lucy to an Alternate Member, and elevating Peter Hensley to Member. The Engineering Committee recommends the Board appoint Harry Stitle to serve as a Member. The Communications Committee recommends the Board appoint Helene Brazier to serve as a Member.)

(Staff Recommendation: The Board approve proposed appointments to the respective committees as well as the removal of Don Fagan, changing Bob Lucy to an Alternate and elevating Peter Hensley to Member on the Budget and Finance Committee.)

## 19. DISCUSSION AND POSSIBLE ACTION REGARDING MATTERS RELATED TO THE FPUD REORGANIZATION AND DISSOLUTION APPLICATION TO LAFCO

- A. Ad Hoc Committee
- B. Public Relations Consultant Update
- C. LAFCO Consultant Update

#### \*20. RECEIVE AND FILE INFORMATION ITEMS FOR FEBRUARY 2015

- A. General Manager Comments
  - 1. Meetings, Conferences and Seminar Calendar
  - 2. Groundwater Study Update
  - 3. Strategic Planning Update
- B. Communications
  - SDRMA Reports
- C. Construction & Maintenance Comments
  - 1. Construction and Maintenance Report
  - 2. Valve Maintenance Report
  - 3. Garage/Shop Repair
- D. Water Operations Comments
  - 1. Water Operations Report
  - 2. Electrical/Telemetry Report
- E. Wastewater Comments
  - 1. Wastewater Report

<sup>(\*) -</sup> Asterisk indicates a report is attached.

- F. Operations Comments
  - 1. Water Quality Report
  - 2. Cross Connection Control Program Report
- G. Engineering Comments
  - 1. Engineering Report
- H. Customer Service
  - 1. Field Customer Service Report
  - 2. Meters Report
- I. Human Resource & Safety Comments
  - 1. Changes in Personnel
  - 2. Organizational Chart
  - 3. Safety Report
- \*21. RECEIVE AND FILE FINANCIAL STATEMENTS AND INFORMATION FOR NOVEMBER 2014 & FEBRUARY 2015
  - A. Finance Manager Comments
    - 1. Interim Financial Statement
    - 2. Monthly Investment Report
    - 3. Visa Breakdown
    - 4. Directors' Expense
    - 5. Check Register (November 2014 and February 2015)
    - 6. Office Petty Cash
    - 7. Water Purchases & Sales Summary
    - 8. Projected CIP Cash Flow Report
    - 9. RMWD Sewer Equivalent Dwelling Units (EDU's) Status
- 22. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING
- 23. ADJOURNMENT To Tuesday, April 28, 2015 at 1:00 a.m.

**ATTEST TO POSTING:** 

Helene Brazier

Secretary of the Board

2-17-15 2 8:30 AM.
Date and Time of Posting

Outside Display Cases

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