



BOARD MEETING

RAINBOW MUNICIPAL WATER DISTRICT
Tuesday, February 24, 2015
Closed Session – Time: 12:00 p.m.
Open Session - Time: 1:00 p.m.

THE PURPOSE OF THE REGULAR BOARD MEETING IS TO DISCUSS THE ATTACHED AGENDA

District Office

3707 Old Highway 395

Fallbrook, CA 92028

Board Agenda Policies

Board of Directors Meeting Schedule Regular Board meetings are normally scheduled for the 4th Tuesday of the month with Open Session discussions starting time certain at 1:00 p.m.

Breaks It is the intent of the Board to take a ten minute break every hour and one-half during the meeting.

Public Input on Specific Agenda Items and those items not on the Agenda, Except Public Hearings Any person of the public desiring to speak shall fill out a "Speaker's Slip", encouraging them to state their name, though not mandatory. Such person shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

Public Items for the Board of Directors' agenda must be submitted in writing and received by the District office no later than 10 business days prior to a regular Board of Directors' Meeting.

Agenda Posting and Materials Agendas for all regular Board of Directors' meetings are posted at least seventy-two hours prior to the meeting on bulletin boards outside the entrance gate and the main entrance door of the District, 3707 Old Highway 395, Fallbrook, California 92028. The agendas and all background material may also be inspected at the District Office.

You may also visit us at www.rainbowmwd.com.

Time Certain Agenda items identified as "time certain" indicate the item will not be heard prior to the time indicated.

Board meetings will be recorded on CD's as a secretarial aid. If you wish to listen to the recordings, they will be available after the draft minutes of the meeting have been prepared. There is no charge associated with copies of CD's. Recordings will be kept for two years. Copies of public records are available as a service to the public; a charge of \$.10 per page up to 99 pages will be collected and \$.14 per page for 100 pages or more.

If you have special needs because of a disability which makes it difficult for you to participate in the meeting or you require assistance or auxiliary aids to participate in the meeting, please contact the District Secretary, (760) 728-1178, by at least noon on the Friday preceding the meeting. The District will attempt to make arrangements to accommodate your disability.

(*) - Asterisk indicates a report is attached.

Notice is hereby given that the Rainbow Municipal Water District Board of Directors will hold Closed Session at 12:00 p.m. and Open Session at 1:00 p.m. Tuesday, February 24, 2015, at the District Office located at 3707 Old Highway 395, Fallbrook, CA 92028. At any time during the session, the Board of Directors Meeting may adjourn to Closed Session to consider litigation or to discuss with legal counsel matters within the attorney client privilege.

AGENDA

1. **CALL TO ORDER**
 2. **ROLL CALL: Sanford_____ Griffiths_____ Lucy_____ Walker_____ Brazier_____**
 3. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
 4. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING
CLOSED SESSION AGENDA ITEMS (Government Code § 54954.2).**
Under Oral Communications, any person wishing to address the Board on matters regarding the Closed Session agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.
 5. **CLOSED SESSION**
 - A. Conference with Legal Counsel-Anticipated Litigation (Government Code §54956.9(d)(2))
 - 1 Potential Case
 - B. Conference with Legal Counsel-Anticipated Litigation (Government Code §54956.9(d)(4))
 - 2 Potential Cases
 6. **REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**
- Time Certain: 1:00 p.m.
7. **PLEDGE OF ALLEGIANCE**
 8. **REPEAT REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**
 9. **REPEAT ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
 10. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING
ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).**
Under Oral Communications, any person wishing to address the Board on matters not on this agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. No action will be taken on any oral communications item since such item does not appear on this Agenda, unless the Board of Directors makes a determination that an emergency exists or that the need to take action on the item arose subsequent to posting of the Agenda (Government Code §54954.2). Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

(*) - Asterisk indicates a report is attached.

***11. APPROVAL OF MINUTES**

- A. January 27, 2015 - Regular Board Meeting

12. BOARD OF DIRECTORS' COMMENTS/REPORTS

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

- A. President's Report (Director Sanford)
- B. Representative Report (Appointed Representative)
 - 1. SDCWA
 - 2. CSDA
 - 3. LAFCO
 - 4. San Luis Rey Watershed Council
 - 5. Santa Margarita Watershed Council
- C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)
- D. Directors Comments
 - 1. Employee Outreach

***13. COMMITTEE REPORTS (Approved Minutes have been attached for reference only.)**

- A. Budget and Finance Committee
 - 1. January 8, 2015 Minutes
- B. Communications Committee
 - 1. January 5, 2015 Minutes
- C. Engineering Committee
 - 1. September 3, 2014 Minutes
 - 2. October 1, 2014 Minutes
 - 3. November 5, 2014 Minutes

14. BROWN ACT REIVEW AND DISCUSSION

***15. CONSENT CALENDAR**

(The consent calendar items are matters voted on together by a single motion unless separate action is requested by a Board member, staff or member of the audience.)

A. ADOPT RESOLUTION NO. 15-06 FIXING THE TIME AND PLACE OF HEARING AND MEETING ON PROPOSED WATER AVAILABILITY CHARGES FOR IMPROVEMENT DISTRICT NO. 1

(As part of the annual process for setting the water availability charges for Improvement District No. 1, it is necessary to hold a public hearing on proposed charges. Proposed date is May 26, 2015 at the RMWD regular Board meeting.)

(Staff Recommendation: Board approves Resolution No. 15-06, Fixing the Time and Place of Hearing and Meeting on Proposed Water Availability Charges for Improvement District 1.)

BOARD ACTION ITEMS

16. DISCUSSION REGARDING STRATEGIC PLANNING FOR THE DISTRICT

(This agenda item is intended to allow the Board to engage in a discussion as to whether or not there is an interest to participate in a Strategic Planning process for the District.)

(Staff Recommendation: That the Board consider entering into a Strategic Planning process and authorize the General Manager to work with the Board President or other designated Board members to select a firm to facilitate the development of the strategic plan.)

***17. DISCUSSION AND POSSIBLE ACTION TO AMEND AND UPDATE ADMINISTRATIVE CODE SECTION 1.02.020 – CONFLICT OF INTEREST CODE AND ADOPT ORDINANCE NO. 15-04**

(In reviewing Administrative Code Section 1.02.020-Conflict of Interest Code, it was determined that in order to ensure transparency to the ratepayers, the Board may want to consider adding more designated positions to the policy currently in place. A draft of the proposed revised Conflict of Interest Code has been provided.)

(Staff Recommendation: Adopting Ordinance No. 15-04 amending and updating the Conflict of Interest Code.)

***18. DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 15-02 INCORPORATING SECTION 5.04.030-DISPOSITION OF SURPLUS ASSETS INTO THE RMWD ADMINISTRATIVE CODE**

(At the January 27, 2015 Board meeting, a proposed addition to the Administrative Code designed to establish a policy for the disposition of surplus assets was considered by the Board of Directors. After careful consideration and discussion the Board directed staff to make modifications to the proposed language.)

(Staff Recommendation: The Board approve Ordinance No. 15-02 incorporating Section 5.04.030 into the Administrative Code.)

***19. DISCUSSION AND POSSIBLE ACTION REGARDING CONCURRING SUPPORT FOR ACWA/JPIA EXECUTIVE COMMITTEE MEMBERS**

(Rainbow MWD has received two letters requesting the support of our agency for candidates for the ACWA/JPIA Executive Committee Members. Both Yuima Municipal Water District and Vista Irrigation District are requesting RMWD's support for their respective candidates. JPIA members may concur in the nomination of as many candidates as they wish. Both Resolution No. 15-07 and Resolution No. 15-08 are before the Board for consideration.)

(Staff supports direction.)

***20. DISCUSSION AND POSSIBLE ACTION REGARDING NOMINATION OF A RAINBOW MUNICIPAL WATER DISTRICT REPRESENTATIVE FOR ELECTION TO THE SDRMA BOARD OF DIRECTORS**

(On January 23, 2015 the Special Districts Risk Management Authority (SDRMA) sent a letter calling for nominations for candidates to run for three seats of the SDRMA Board of Directors. This Board action item is for the Board to discuss whether any board member would like to run for one of these seats.)

(Staff supports Board direction.)

21. DISCUSSION AND POSSIBLE ACTION TO APPOINT AN ALTERNATE REPRESENTATIVE TO THE SAN LUIS REY WATERSHED COUNCIL

(At their January 6, 2015 Special Board meeting, the Board appointed Tory Walker to serve as the RMWD representative at the San Luis Rey Watershed Council. During the January 27, 2015 Regular Board meeting, Director Brazier reported San Luis Rey Watershed Council highly recommended that the RMWD Board of Directors select an alternate representative as well.)

(Staff supports direction.)

(*) - Asterisk indicates a report is attached.

***22. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 15-05, A RESOLUTION OF THE BOARD OF DIRECTORS OF RAINBOW MUNICIPAL WATER DISTRICT COMMENDING KARL G. FEKETE FOR HIS OUSTANDING SERVICE AS A VOLUNTEER ON THE DISTRICT'S ENGINEERING COMMITTEE**

(Karl G. Fekete was one of the original members of the District's Engineering Committee starting in 2007. His regular participation and keen insights helped guide the District through complex engineering questions. Karl's dedication to the District serves as a model for community interactions with local government. Regrettably, Karl G. Fekete passed away on January 1, 2015 and the Engineering Committee unanimously recommended that the Board of Directors recognize Karl's contribution to the District through a resolution honoring his service.)

(Staff Recommendation: The Board approve Resolution No. 15-05.)

23. DISCUSSION AND POSSIBLE ACTION TO APPOINT SHERRY KIRKPATRICK AS A MEMBER AND TOM KENNEDY AS AN ALTERNATE MEMBER TO THE ENGINEERING COMMITTEE

(At their February 4, 2015 Engineering Committee meeting, the committee members voted to recommend the RMWD Board of Directors appoint Sherry Kirkpatrick as a member and Tom Kennedy as an alternate member to the Engineering Committee.)

(Staff Recommendation: The Board appoint Sherry Kirkpatrick as a member and Tom Kennedy as an alternate member to the Engineering Committee.)

24. DISCUSSION AND POSSIBLE ACTION REGARDING MATTERS RELATED TO THE FPUD REORGANIZATION AND DISSOLUTION APPLICATION TO LAFCO

- A. Ad Hoc Committee
- B. Public Relations Consultant Update
- C. LAFCO Consultant Update

***25. RECEIVE AND FILE INFORMATION ITEMS FOR JANUARY 2015**

- A. **General Manager Comments**
 - 1. Meetings, Conferences and Seminar Calendar
- B. **Communications**
 - 1. Ratepayer Letters
- C. **Construction & Maintenance Comments**
 - 1. Construction and Maintenance Report
 - 2. Valve Maintenance Report
 - 3. Garage/Shop Repair
- D. **Water Operations Comments**
 - 1. Water Operations Report
 - 2. Electrical/Telemetry Report
- E. **Wastewater Comments**
 - 1. Wastewater Report
- F. **Operations Comments**
 - 1. Water Quality Report
 - 2. Cross Connection Control Program Report
- G. **Engineering Comments**
 - 1. Engineering Report
- H. **Customer Service**
 - 1. Field Customer Service Report
 - 2. Meters Report

(*) - Asterisk indicates a report is attached.

I. Human Resource & Safety Comments

1. Human Resources Report
2. Changes in Personnel
3. Organizational Chart
4. Safety Report

***26. RECEIVE AND FILE FINANCIAL STATEMENTS AND INFORMATION FOR JANUARY 2015**

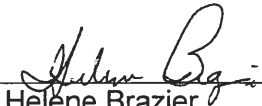
A. Finance Manager Comments

1. Interim Financial Statement
2. Monthly Investment Report
3. Visa Breakdown
4. Directors' Expense
5. Check Register
6. Statistical Summary
7. Projected CIP Cash Flow Report
8. RMWD Sewer Equivalent Dwelling Units (EDU's) Status

27. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING

28. ADJOURNMENT - To Tuesday, March 24, 2015 at 1:00 p.m.

ATTEST TO POSTING:



Helene Brazier
Secretary of the Board

2-18-15 @ 7:45 A.M.

Date and Time of Posting
Outside Display Cases

(*) - Asterisk indicates a report is attached.