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MEMBERS OF THE PUBLIC WISHING TO SUBMIT WRITTEN COMMENT TO THE BOARD UNDER PUBLIC COMMENT OR ON A SPECIFIC AGENDA ITEM MAY SUBMIT COMMENTS TO OUR BOARD SECRETARY BY EMAIL AT DWASHBURN@RAINBOWMWD.COM OR BY MAIL TO 3707 OLD HIGHWAY 395, FALLBROOK, CA 92028. ALL WRITTEN COMMENTS RECEIVED **AT LEAST ONE HOUR IN ADVANCE OF THE MEETING** WILL BE READ TO THE BOARD DURING THE APPROPRIATE PORTION OF THE MEETING. THESE PUBLIC COMMENT PROCEDURES SUPERSEDE THE DISTRICT’S STANDARD PUBLIC COMMENT POLICIES AND PROCEDURES TO THE CONTRARY.

RAINBOW MUNICIPAL WATER DISTRICT BOARD MEETING

Tuesday, February 28, 2023 **Closed Session 12:30 p.m.** **Open Session 1:00 p.m.**

THE PURPOSE OF THE REGULAR BOARD MEETING IS TO DISCUSS THE ATTACHED AGENDA

District Office **3707 Old Highway 395** **Fallbrook, CA 92028**

Board Agenda Policies

Board of Directors Meeting Schedule Regular Board meetings are normally scheduled for the 4th Tuesday of the month with Open Session discussions starting time certain at 1:00 p.m.

Breaks It is the intent of the Board to take a ten-minute break every hour and one-half during the meeting.

Public Input on Specific Agenda Items and those items not on the Agenda, Except Public Hearings Any person of the public desiring to speak shall fill out a “Speaker’s Slip”, encouraging them to state their name, though not mandatory. Such person shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes unless a longer period is permitted by the Board President.

Public Items for the Board of Directors' agenda must be submitted in writing and received by the District office no later than 10 business days prior to a regular Board of Directors' Meeting.

Agenda Posting and Materials Agendas for all regular Board of Directors’ meetings are posted at least seventy-two hours prior to the meeting on bulletin boards outside the entrance gate and the main entrance door of the District, 3707 Old Highway 395, Fallbrook, California 92028. The agendas and all background material may also be inspected at the District Office.

You may also visit us at www.rainbowmwd.com.

Time Certain Agenda items identified as “time certain” indicate the item will not be heard prior to the time indicated.

Board meetings will be audio and video recorded with copies available upon request. Requests for audio recordings will be fulfilled once draft minutes for such meeting have been prepared. There are no costs associated with obtaining copies of audio and video recordings; however, these recordings will only be retained according to the policies provided in the District’s Administrative Code. Copies of public records are available as a service to the public; a charge of \$.10 per page up to 99 pages will be collected and \$.14 per page for 100 pages or more.

If you have special needs because of a disability which makes it difficult for you to participate in the meeting or you require assistance or auxiliary aids to participate in the meeting, please contact the District Secretary, (760) 728-1178, by at least noon on the Friday preceding the meeting. The District will attempt to make arrangements to accommodate your disability.

(*) - Asterisk indicates a report is attached.

Notice is hereby given that the Rainbow Municipal Water District Board of Directors will hold Closed Session at 12:30 p.m. and Open Session at 1:00 p.m. Tuesday, February 28, 2023, at the District Office located at 3707 Old Highway 395, Fallbrook, CA 92028. At any time during the session, the Board of Directors Meeting may adjourn to Closed Session to consider litigation or to discuss with legal counsel matters within the attorney client privilege.

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL: Gasca___ Hamilton___ Mack___ Moss___ Townsend-Smith___**
3. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
4. **INSTRUCTIONS TO ALLOW PUBLIC COMMENT ON AGENDA ITEMS FROM THOSE ATTENDING THIS MEETING VIA TELECONFERENCE OR VIDEO CONFERENCE**

CHAIR TO READ ALOUD - "If at any point, anyone would like to ask a question or make a comment and have joined this meeting with their computer, they can click on the "Raise Hand" button located at the bottom of the screen. We will be alerted that they would like to speak. When called upon, please unmute the microphone and ask the question or make comments in no more than three minutes.

*Those who have joined by dialing a number on their telephone, will need to press *6 to unmute themselves and then *9 to alert us that they would like to speak.*

A slight pause will also be offered at the conclusion of each agenda item discussion to allow public members an opportunity to make comments or ask questions."

5. **ORAL/Written COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING CLOSED SESSION AGENDA ITEMS (Government Code § 54954.2).**

Under Oral Communications, any person in attendance wishing to address the Board regarding Closed Session agenda items should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. Any person attending the meeting remotely wishing to address the Board regarding Closed Session agenda items may email or mail in their comments to the Board Secretary one hour before the Closed Session scheduled start time to be read to the Board prior to their adjournment to Closed Session or may speak to the Board by calling (760) 728-1178, listening for "Thank you for calling Rainbow Municipal Water District", dialing Extension 429, and entering pin 8607 at the Closed Session scheduled start time. Once all public comment is heard, this call will be disconnected, and the Board will adjourn to Closed Session. To participate in the Open Session portion of the meeting, please follow the instructions provided at the top of Page 1 of this agenda. Speaking time shall generally be limited to three minutes unless a longer period is permitted by the Board President.

6. **CLOSED SESSION**
 - A. **Conference with Legal Counsel-Anticipated Litigation (Government Code §54956.9(d)(2))**
 - * One Item

7. **REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**

(*) - Asterisk indicates a report is attached.

Time Certain: 1:00 p.m.

8. REPEAT CALL TO ORDER
9. PLEDGE OF ALLEGIANCE
10. REPEAT ROLL CALL
11. REPEAT REPORT ON POTENTIAL ACTION FROM CLOSED SESSION
12. REPEAT ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)
13. REPEAT INSTRUCTIONS TO ALLOW PUBLIC COMMENT ON AGENDA ITEMS FROM THOSE ATTENDING THIS MEETING VIA TELECONFERENCE OR VIDEO CONFERENCE

CHAIR TO READ ALOUD - *"If at any point, anyone would like to ask a question or make a comment and have joined this meeting with their computer, they can click on the "Raise Hand" button located at the bottom of the screen. We will be alerted that they would like to speak. When called upon, please unmute the microphone and ask the question or make comments in no more than three minutes.*

*Those who have joined by dialing a number on their telephone, will need to press *6 to unmute themselves and then *9 to alert us that they would like to speak.*

A slight pause will also be offered at the conclusion of each agenda item discussion to allow public members an opportunity to make comments or ask questions."

14. ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).

Under Oral Communications, any person in attendance wishing to address the Board regarding matters not on this agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. Any person attending remotely wishing to address the Board regarding matters not on this agenda should indicate their desire to speak or may email or mail their comments to the Board Secretary one hour before the Open Session scheduled start time. All written public comments received will be read to the Board during the appropriate portion of the meeting. *No action will be taken on any oral communications item since such item does not appear on this Agenda, unless the Board of Directors makes a determination that an emergency exists or that the need to take action on the item arose subsequent to posting of the Agenda (Government Code §54954.2). Speaking time shall generally be limited to three minutes unless a longer period is permitted by the Board President.*

15. EMPLOYEE RECOGNITIONS

- A. Service Awards
 1. Ahmed Khattab – 5 Years
 2. Chris Daugherty – 5 Years
- B. Excellence Coin Awards
 1. Ed Bradley
 2. Malik Tamimi

- *16. APPROVAL OF MINUTES

- A. January 24, 2023 - Regular Board Meeting

(*) - Asterisk indicates a report is attached.

***17. BOARD OF DIRECTORS' COMMENTS/REPORTS**

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

- A. President's Report (Director Hamilton)
- B. Representative Report (Appointed Representative)
 - 1. SDCWA
 - A. Summary of Board Meeting January 26, 2023
 - 2. CSDA
 - 3. LAFCO
 - 4. Santa Margarita River Watershed Watermaster Steering Committee
 - 5. ACWA
- C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)
 - 1. Board Seminar/Conference/Workshop Training Attendance Reports
- D. Directors Comments
- E. Legal Counsel Comments
 - 1. Attorney Report: Employment and Sewer System Law Update – 61313486_1

18. COMMITTEE REPORTS

- A. Budget and Finance Committee
- B. Engineering and Operations Committee
- C. Communications and Customer Service Committee

CONSENT CALENDAR ITEMS

***19. NOTICE OF COMPLETION AND ACCEPTANCE OF THE RAINBOW VALLEY BLVD CATHODIC PROTECTION PROJECT (DIVISION 5)**

(The RVBD Cathodic Protection project was the first stage in a program to protect the District's metal pipelines by installing cathodic protection (CP) to prevent corrosion of the pipelines. This project installed CP along a pipeline from Rainbow Heights Pump Station along 8th street to the Rainbow Valley Blvd Pump Station. The project is now complete and requesting a Notice of Completion to start the one (1) year warranty period.)

***20. NOTICE OF COMPLETION AND ACCEPTANCE OF INFRASTRUCTURE FOR MALABAR RANCH ESTATES BY MALABAR RANCH, LLC. (DIVISION 3)**

(Malabar Ranch Estates was a proposed development of 34 single family residences located Fallbrook. After completing 20 of the proposed homes, installation of all the proposed sewer and water pipelines, the original Owner passed away. The District has been working with Heirs to the Owner to complete final items to close out the project. The project is now complete and requesting a Notice of Completion. Due to the age of the project the District is waving the one (1) year warranty period.)

***21. CONSIDER APPROVAL OF AN AGREEMENT TO ASSUME JOINT AGREEMENT TO IMPROVE MAJOR SUBDIVISION, JOINT LIEN CONTRACT AND HOLDING AGREEMENT FOR SAN DIEGO TRACT NO. 4736-1 (DIVISION 1)**

(The Bonsall Oaks development is a large proposed residential development located on Gopher Canyon Rd. The original developer, Bonsall Oaks II, LLC., would like to sell Lots 25-167, Map 13856 to second developer, 24th Avenue Investments, LLC. The assumption agreement indicates that second developer will assume all responsibilities and legal requirements for Lots 25-167 and removes original developer as liable for the same lots.)

PRESENTATIONS

22. SEWER RATE ADJUSTMENTS

(*) - Asterisk indicates a report is attached.

BOARD ACTION ITEMS

- *23. ADOPT RESOLUTION NO. 23-04 FIXING THE TIME AND PLACE OF HEARING AND MEETING ON PROPOSED WATER AVAILABILITY CHARGES FOR IMPROVEMENT DISTRICT NO. 1**
(As part of the annual process for setting the water availability charges for Improvement District No. 1, it is necessary to hold a public hearing on the proposed charges. The Board will take this opportunity to set a public hearing on the entry of charges and fees for Improvement District No. 1. Upon approval of Resolution No. 23-04, the public hearing will be set for June 27, 2023 at 1:00 p.m. at the District Headquarters.)
- *24. FISCAL YEAR 2022-23 MID-YEAR OPERATING AND CAPITAL BUDGET REVIEW AND ADJUSTMENTS**
(Mid-year is customarily a suitable time to compare budget estimates with the first half of actual data and make appropriate adjustments where deemed necessary for the balance of the Fiscal Year. The District's budget for the year has come in as expected with the exception of some unexpected expenses.)
- *25. CONSIDERATION OF REQUEST BY THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION FOR ADDITIONAL FUNDS FOR THE PROCESSING OF THE DISTRICT'S APPLICATION FOR DETACHMENT FROM THE SAN DIEGO COUNTY WATER AUTHORITY AND CONCURRENT ANNEXATION INTO EASTERN MUNICIPAL WATER DISTRICT**
(This agenda item is to consider additional processing fees requested by LAFCO related to the Application for Detachment from the San Diego County Water Authority.)
- *26. DISCUSSION AND POSSIBLE ACTION TO APPROVE A CHANGE ORDER WITH ORTIZ CONSTRUCTION FOR THE RAINBOW WATER QUALITY IMPROVEMENT PROJECT - WATER MAIN AND SERVICE RELOCATION PROJECT (600077) IN THE AMOUNT OF \$240,000 (DIVISION 5)**
(The Rainbow Water Quality Improvement project is a joint project with the County of San Diego to install green infrastructure in the form of subsurface wetland channels along Fifth St., Huffstatler St. and Rainbow Valley Blvd. A construction change order is to address the hard rock encountered during excavation.)
- *27. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 23-05 — A RESOLUTION ESTABLISHING CLASSIFICATIONS AND MONTHLY PAY RANGES FOR DISTRICT EMPLOYEES AND THE GENERAL MANAGER EFFECTIVE FEBRUARY 28, 2023, THROUGH JUNE 30, 2023**
(In compliance with state and CalPERS regulations, the District maintains a Salary Grade structure that includes all job titles, salary grade levels, and monthly salary ranges for each grade. The table is available for public review, accessible from the Rainbow MWD website, and is published on a website hosted by the California State Controller.)
- *28. DISCUSSION AND POSSIBLE APPOINTMENT OF CYNTHIA GRAY TO SERVE AS A MEMBER OF THE COMMUNICATIONS AND CUSTOMER SERVICE COMMITTEE**
(On June 28, 2016, Cynthia Gray was appointed by the Board to serve as an alternate member of the Communications and Customer Service Committee as a district employee. At their February 2, 2023, meeting, Ms. Gray notified the members of the committee that although she would be retiring as an RMWD employee effective February 3, 2023, she would like to continue serving on the committee as a member of the public. The committee members voted to recommend the Board appoint Cynthia Gray to serve as a member of the committee.)
- *29. DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 23-02 UPDATING AND AMENDING ADMINISTRATIVE CODE SECTIONS 5.05.010, 5.5.020, and 5.05.030**
(Effective January 1, 2023, the California Public Records Act was recodified and reorganized pursuant to Assembly Bill 473 effective January 1, 2023. Upon review of RMWD's Administrative Code policies, it was found Sections 5.05.010, 5.05.020, and 5.05.030 needed to be updated with the new Government Code references.)

(*) - Asterisk indicates a report is attached.

- *30. DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 23-01 UPDATING AND AMENDING ADMINISTRATIVE CODE SECTIONS 5.05.050.01 (RECORDS RETENTION-DISTRICT RECORDS) AND 5.05.050.02 (RECORDS RETENTION-LEGAL RECORDS)**
(A review of RMWD's current record retention policy specifically related to district and legal records was conducted to determine whether Administrative Code Section 5.05.050.01 (Records Retention-District Records) and/or Section 5.05.050.02 (Records Retention-Legal Records) required updating. During this review process, it was determined both of these policies required some revisions to align with the District's current practices.)
- *31. DISCUSSION AND POSSIBLE ACTION REGARDING CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS: SEAT C**
(The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2024-2026 term.)
- *31A. DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 23-06 CONCURRING IN NOMINATION TO THE EXECUTIVE COMMITTEE OF THE ASSOCIATION OF CALIFORNIA AGENCIES JOINT POWERS INSURANCE AUTHORITY (ACWA/JPIA)**
(This item is to provide the Board with an opportunity to consider supporting VCMWD's Director Oliver Smith's appointment to the JPIA Executive Committee.)
- 32. BOARD MEMBER REQUESTS FOR AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS**

BOARD INFORMATION ITEMS

- *33. RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS**
 - A. General Manager Comments**
 - 1. Meetings, Conferences and Seminar Calendar
 - B. Operations Comments**
 - 1. Operations Report
 - C. Engineering Comments**
 - 1. Engineering Report
 - 2. As-Needed Services Expenditures Summary
 - 3. RMWD Sewer Equivalent Dwelling Units (EDU's) Status
 - D. Human Resource & Safety Comments**
 - 1. Human Resources Report
 - E. Finance Comments**
 - 1. Board Information Report
 - A.** Budget vs. Actuals
 - B.** Fund Balance & Developer Projections
 - C.** Treasury Report
 - D.** Five Year Water Purchases Demand Chart
 - E.** Water Sales Summary
 - F.** Check Register
 - G.** Directors' Expenses Report
 - H.** Credit Card Breakdown
 - I.** RMWD Properties
 - J.** Grant Progress Report

34. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING

(*) - Asterisk indicates a report is attached.

35. ADJOURNMENT - To Tuesday, March 28, 2023, at 1:00 p.m.

ATTEST TO POSTING:

Pam Moss
Pam Moss
Secretary of the Board

2-27-23 @ 11:45 a.m.
Date and Time of Posting
Outside Display Cases

(*) - Asterisk indicates a report is attached.

**MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF DIRECTORS OF THE
RAINBOW MUNICIPAL WATER DISTRICT
JANUARY 24, 2023**

1. **CALL TO ORDER** - The Regular Meeting of the Board of Directors of the Rainbow Municipal Water District on January 24, 2023, was called to order by President Hamilton at 12:02 p.m. in the Board Room of the District, 3707 Old Highway 395, Fallbrook, CA 92028. *(All meetings are being held with in-person attendance following County and State COVID guidelines as well as virtually.)* President Hamilton presiding.

2. **ROLL CALL**

Present: Director Gasca, Director Hamilton, Director Mack, Director Moss, Director Townsend-Smith.

Also Present: General Manager Kennedy, Legal Counsel Smith, Executive Assistant Washburn, Information Technology Manager Khattab, Engineering and CIP Manager Williams.

Also Present Via Teleconference or Video Conference:

Human Resources Manager Harp, Legal Counsel Duran-Brown, Consultant Cindy Krebs.

No members of the public were present in person, via teleconference or video conference before Closed Session.

3. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**

There were no amendments to the agenda.

4. **INSTRUCTIONS TO ALLOW PUBLIC COMMENT ON AGENDA ITEMS FROM THOSE ATTENDING THIS MEETING VIA TELECONFERENCE OR VIDEO CONFERENCE**

There were no members of the public in attendance; therefore, the instructions were not read aloud.

5. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING CLOSED SESSION AGENDA ITEMS (Government Code § 54954.2).**

There were no comments.

The meeting adjourned to Closed Session at 12:03 p.m.

(*) - Asterisk indicates a report is attached.

6. CLOSED SESSION

- A. Conference with Legal Counsel-Anticipated Litigation (Government Code §54956.9(d)(2))
 - * One Item
- B. Appointment of Public Employee – General Manager (Government Code §54957)
- C. Conference with Legal Counsel - Existing Litigation Pursuant to Government Code Section 54956.9(d)(1)
 - * TC Construction Company, Inc. v. Rainbow Municipal Water District, et al.

The meeting reconvened at 1:00 p.m.

7. REPORT ON POTENTIAL ACTION FROM CLOSED SESSION

This item was addressed under Item #12.

Time Certain: 1:00 p.m.

8. REPEAT CALL TO ORDER - The Regular Meeting of the Board of Directors of the Rainbow Municipal Water District on January 24, 2023, was called to order by President Hamilton at 1:02 p.m. in the Board Room of the District, 3707 Old Highway 395, Fallbrook, CA 92028. *(All meetings are being held with in-person attendance following County and State COVID guidelines as well as virtually.)* President Hamilton presiding.

9. PLEDGE OF ALLEGIANCE

10. REPEAT ROLL CALL

Present: Director Gasca, Director Hamilton, Director Mack, Director Moss, Director Townsend-Smith.

Also Present: General Manager Kennedy, Legal Counsel Smith, Executive Assistant Washburn, Engineering and CIP Manager Williams, Information Technology Manager Khattab, Operations Manager Gutierrez, Utility Worker Zaragoza, Water Operations Supervisor Coffey, Customer Service and Communications Supervisor Gray, Human Resources Assistant Ramirez.

Also Present Via Teleconference or Video Conference:

Grant Specialist Kim, Administrative Analyst Rubio, Project Manager Tamimi, Administrative Analyst Barrow, Construction and Meters Supervisor Lagunas, Wastewater Superintendent Zuniga, Accounting Supervisor Poole.

Six members of the public were present for Open Session in person, via teleconference or video conference.

(*) - Asterisk indicates a report is attached.

***11. BOARD OF DIRECTORS CONSIDER ADOPTING RESOLUTION NO. 23-02 RENEWING STATE OF EMERGENCY FINDINGS FOR ASSEMBLY BILL 361 (AB 361)**

Mr. Kennedy pointed out adopting the resolution may not be necessary due to the State of Emergency expiring February 28th and all the Board Members were present; therefore, there is no action required. He noted RMWD will now fall back to the old Brown Act rules on notification or a new set of regulations that may be adopted. He stated the safest bet would be to resort back to the old Brown Act requirements for now.

There was no action taken.

Legal Counsel mentioned CSDA said they were happy with the AB2449 which take away the convoluted processes for the virtual board meetings, so they will be proposing new legislation this session. He stated CSDA wants something sort of similar to what RMWD has been doing under AB361, but without having to adopt a resolution every month.

Mr. Kennedy pointed out RMWD plans to continue providing options for attending its public meetings virtually.

12. REPEAT REPORT ON POTENTIAL ACTION FROM CLOSED SESSION

Legal Counsel reported the Board met in Closed Session to discuss three items and there was no reportable action.

13. REPEAT ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)

There were no amendments to the agenda.

Discussion went to Item #18D.

14. REPEAT INSTRUCTIONS TO ALLOW PUBLIC COMMENT ON AGENDA ITEMS FROM THOSE ATTENDING THIS MEETING VIA TELECONFERENCE OR VIDEO CONFERENCE

President Hamilton read aloud the instructions for those attending the meeting via teleconference or video conference.

Discussion went to Item #15.

15. ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).

Barry Willis provided copies of his business card and resume as part of his re-election campaign for the LAFCO position. He thanked Director Gasca for reaching out to him during his Alpine Fire campaign noting it was very thoughtful.

(*) - Asterisk indicates a report is attached.

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Mr. Willis mentioned it has been four years since he was elected to serve on LAFCO and how it has been a great experience since. He said he is convinced more than ever to reach out to hear what the voters (i.e., board members) have to say. He pointed out he has not missed any LAFCO meetings and that it is his intent to reach out to 58 districts as part of his campaign efforts to meet with the board members face-to-face, especially those who are serving remote, smaller local agencies.

Mr. Willis stated he is here to today to seek the support of the RMWD Board of Directors. He assured the Board that whenever there is a decision to be made, he will try to reach out to get as much information and input as possible for a fair and reasonable decision. He reiterated he was asking for the RMWD's support noting he will continue to encourage Board Members to reach out to him with any concerns as well as continue to make contact with each agency's leadership periodically as a means of doing whatever he can to reason with either side to reach a non-hostile resolve.

Discussion went to Item #16.

16. EMPLOYEE RECOGNITIONS

- A. Excellence Coin Awards
 - 1. Ricardo Zaragoza

Mr. Kennedy mentioned Ricardo Zaragoza started at RMWD in 2015 in construction after which he moved into meters and then advanced into water operations. He noted Mr. Zaragoza received eleven excellence coin recognitions to date which includes several honorable mentions in the category of professionalism which mostly came from customers. He stated Mr. Zaragoza goes above and beyond the call of duty as he presented him with a plaque in recognition of his achievement.

Discussion went to Item #17.

***17. APPROVAL OF MINUTES**

- A. December 6, 2022 - Regular Board Meeting

Motion:

To approve the minutes.

Action: Approve, Moved by Director Moss, Seconded by Director Gasca.

Vote: Motion carried by unanimous vote (summary: Ayes = 5).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Moss, Director Townsend-Smith.

Discussion went to Item #18.

(*) - Asterisk indicates a report is attached.

***18. BOARD OF DIRECTORS' COMMENTS/REPORTS**

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

A. President's Report (Director Hamilton)

President Hamilton provided background on the Excellence Coin Program noting the five coins to which Mr. Kennedy was referring to are categorized as integrity, responsibility, professionalism, teamwork, and innovation. He pointed out there is also a RMWD Challenge Coin that are given to all staff members including Board Members. He presented Director Townsend-Smith with the RMWD Challenge Coin welcoming her to the RMWD Board of Directors.

Mr. Kennedy added a previous employee started this program and how other agencies have adopted similar challenge coin programs since the inception of RMWD's Excellence Coin Program.

President Hamilton mentioned a Southern California Water Coalition Luncheon being held on January 27, 2023 and anyone be interested in attending should get their name on the list as soon as possible. He noted the 2023 ACWA Spring Conference will take place May 9-11, 2023. He also mentioned SDCWA will be hosting a meet and greet for the new MWD Board Chair on January 26th at 3:00 p.m. which requires RSVP.

President Hamilton stated in discussions with Director Gasca, it was realized RMWD's Strategic Plan does not include any statement relative to community organization support. Mr. Kennedy noted this was on the list that he will work with Ms. Harp on as part of a process of revamping or updating the current Plan.

B. Representative Report (Appointed Representative)**1. SDCWA**

Mr. Kennedy talked about the latest version of the progress report received as part of the rate setting workshops which all finance officers, including Ms. Largent, have been attending. He explained the information contained in the charts presented that he created based on the information provided in the report. He pointed out although there were still disagreements about the methodology and that it is unknown exactly what is coming forward, there is a clear indicator and theme as to what RMWD's position will be.

Director Moss asked if any of the other agencies listed on the chart are as big in agriculture as RMWD. Mr. Kennedy answered Valley Center Municipal Water District. President Hamilton pointed out those agencies that are outliers or above the line in the chart are mostly agricultural.

Mr. Kennedy reiterated Ms. Largent attends these meetings doing what she can to try to move this along, but the important thing to remember is that the agencies that are benefiting have the votes RMWD does not have which is challenging. He pointed out these rates have not yet been adopted by SDCWA; however, this is what is being considered according to the latest report provided.

(*) - Asterisk indicates a report is attached.

2. CSDA

Director Mack announced there will be a CSDA Quarterly Dinner meeting held on February 16, 2023. Mr. Kennedy pointed out the LAFCO candidate forum will take place at this meeting.

Mr. Kennedy added CSDA was actively working on the Brown Act matter with various state and local representatives in hopes of emphasizing the need for reform.

3. LAFCO

Mr. Kennedy reported LAFCO did not meet in January and will reconvene on February 6, 2023.

4. Santa Margarita River Watershed Watermaster Steering Committee

President Hamilton reported the committee met in January at which time a report from Metropolitan Water District on the reservoir statuses was provided noting the capacities have remained unchanged. He stated other business included the Conjunctive Use Project between FPUD and Camp Pendleton as well as the Watermaster Report which will be distributed electronically within the next week or so.

President Hamilton pointed out he has noticed within interest that this organization does not really do much and consists of a Watermaster, Assistant Watermaster, and secretary who are all being burdened by the participants of the watershed at court expense since it is a court ordered matter. He asked Legal Counsel as to whether meetings held by court-ordered organizations are open to the public according to the definition of California law. Legal Counsel explained that although the court-appointed positions such as the Watermaster fall under the judicial branch of government which are not subject to open and public meetings, some do recognize the Brown Act. President Hamilton stated this one does not.

President Hamilton announced the committee will meet again on April 18, 2023.

5. ACWA

Director Gasca noted there is a regulatory meeting scheduled to be held virtually on February 15, 2023, the annual Washington D.C. Conference will be held February 28-March 2, 2023, and the 2023 Legislative Symposium is scheduled for March 23, 2023 in Sacramento.

Director Gasca asked Mr. Kennedy to talk about the reports RMWD received from JPIA related to risk. Mr. Kennedy stated Ms. Harp met with JPIA following which a written report was sent to the District with a copy to Director Gasca. He noted the report was a very good review on the processes integrated and followed by staff.

Director Gasca mentioned the report included a listing of different outlines that could be utilized to support cooperation by staff whether it be safety reports, analysis, etc. Mr. Kennedy pointed out staff has been tasked with compiling data and policies to include in RMWD's Administrative Code Title 7 – Operations and Safety as well as stated he would send a copy of the report to the Board for their reference.

C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)
1. Board Seminar/Conference/Workshop Training Attendance Reports

There were no reports given.

(*) - Asterisk indicates a report is attached.

D. Directors Comments

Director Moss wanted to take a moment for the Directors to recognize the Operations Department for their amazing and great work the crews did during the holidays as well as the time they gave from their families. She expressed a great deal of thanks to the operations crew.

Discussion went to Item #14.

Director Gasca mentioned his discussions with North County Fire Protection District (NCFPD) regarding the members of the community losing or paying increased rates for fire insurance. He stated although it is unknown the current status of fire insurance in this area, he did notify the Fire Chief that RMWD was interested in seeing how the District can support NCFPD in working towards the goal of lowering the local ISO rating and how to do so, NCFPD would need to tell RMWD how many hydrants are needed.

Director Gasca noted when discussions took place regarding the recent heli-hydrant installation, ISO does not have this type of infrastructure in their books; thus, RMWD was doing some improvements that have no way or really helping with the fire insurance matter.

Director Gasca said he would draft a letter to the appropriate contact for President Hamilton’s signature; however, in the interim he would suggest the team get together at the Board level to discuss establishing goals to discuss plans so that staff can get to work at helping the community.

Discussion followed regarding the District’s current ISO rating.

Director Gasca suggested Director Townsend-Smith to review RMWD’s Strat Plan, the LAFCO report related to detachment, as well as the Municipal Services Review (MSR) that are utilized to help guide the District.

E. Legal Counsel Comments

- 1. Attorney Report: Clean Water Act and Public Records Act Update 501668-0002

Legal Counsel summarized the information contained in the written report noting the Clean Water Act provides an interesting history of the Federal Government’s jurisdiction over projects that have impact on water.

Legal Counsel pointed out there were no substantive changes to the Public Records Act; however, all the statutes have been completely reorganized and recodified effective January 1, 2023 resulting in RMWD having to update its policies and templates accordingly.

President Hamilton stated it was his understanding from reading the report is that groundwater has been excluded from the Clean Water Act. Legal Counsel stated Trump did exclude groundwater; however, the new regulations removed the exclusion from groundwater. Discussion followed.

Director Moss expressed cautioned regarding the County has someone walking around various local areas and wading in water to determine what is happening such as whether dumping was occurring.

Discussion went to Item #19.

(*) - Asterisk indicates a report is attached.

19. COMMITTEE REPORTS

A. Budget and Finance Committee

Mr. Nelson reported the primary discussion that took place at the January committee meeting was centered around the wastewater financial plan and setup for the preliminary cost of study plan surrounding rates. He noted depending on the plan adopted, rate increases could be a bit more than anticipated. He explained the Board appeared to have adopted a five-year plan program, but apparently only the first year of planned rate increases were actually implemented. He mentioned the committee had an opportunity to look at several options associated with addressing this matter. He concluded with noting there were no items on the agendas today for which the committee made recommendations.

Mr. Kennedy added to what Mr. Nelson accurately described related to the wastewater rates noting RMWD had a considerable wastewater reserve; however, the Lift Station 1 project has depleted those reserves to where they are very, very low. He noted the other part of the modeling is that RMWD has been extremely conservation on capacity revenue. He mentioned after he and Ms. Kim met with Darrel Issa’s office, it appears RMWD may be eligible for some IRA grant funds for which Ms. Kim will start the application processes.

B. Engineering and Operations Committee

Mr. Nelson reported the committee did not meet in January and will resume meeting in February.

C. Communications and Customer Service Committee

President Hamilton noted the committee did not meet in January and will meet again in February.

Discussion went to Item #20.

BOARD ACTION ITEMS

***20. DISCUSSION AND POSSIBLE APPOINTMENT OF BOARD OFFICERS AND REPRESENTATIVES**

Motion:

To retain the same Board officers and representatives.

Action: Approve, Moved by Director Gasca, Seconded by Director Moss.

President Hamilton pointed out there needed to be a change on the Budget and Finance Committee since Mr. Stewart is no longer a member of the Board of Directors.

Director Gasca amended his original motion.

Motion:

To retain the same Board officers and representatives with the appointment of Director Townsend-Smith serving as the Board Member on the Budget and Finance Committee.

Action: Approve, Moved by Director Gasca, Seconded by Director Moss.

(*) - Asterisk indicates a report is attached.

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Vote: Motion carried by unanimous vote (summary: Ayes = 5).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Moss, Director Townsend-Smith.

Discussion went to Item #21.

***21. APPROVAL OF RESOLUTION NO. 23-01 ESTABLISHING CHECK SIGNING AUTHORITY**

Motion:

To approve Option 1 - Approve attached Resolution No. 23-01.

Action: Approve, Moved by Director Moss, Seconded by Director Mack.

Vote: Motion carried by unanimous vote (summary: Ayes = 5).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Moss, Director Townsend-Smith.

Discussion went to Item #21A.

***21A. CONSIDER APPROVAL OF A MOU BETWEEN RMWD, FPUD, U.S. MARINE CORPS BASE CAMP PENDELTON, RANCHO CALIFORNIA WATER DISTRICT, AND CITY OF OCEANSIDE REGARDING COOPERATION ON WATER RECLAMATION AND BRINE DISPOSAL MATTERS**

Mr. Kennedy stated he has been working with the general managers of these various agencies over the past several months regarding the challenges being faced related to developing local supplies in terms of what to do with the brine. He noted Rancho Water District recognizes the City of Oceanside has an ocean outfall that is much closer geographically that may be a possibility. He said following the anticipated approval of the direct potable use regulations in the next couple of months, it is likely a project will be developed that will allow every drop that goes through to be purified and put back into the distribution system which will require brine disposal from all of these agencies. He pointed out the MOU presented describes each agency's goals with the intent of getting all parties to coordinate activities so that everyone can be in the best position possible to receive future funding as well as share project costs.

Motion:

To approve Option 1 – Authorize the General Manager to execute the MOU as presented here and make a determination that this action does not constitute a project under CEQA guidelines as described below.

Action: Approve, Moved by Director Gasca, Seconded by Director Hamilton.

Vote: Motion carried by unanimous vote (summary: Ayes = 5).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Moss, Director Townsend-Smith.

(*) - Asterisk indicates a report is attached.

Discussion went to Item #22.

***22. DISCUSSION AND POSSIBLE ACTION TO QUITCLAIM EASEMENTS FOR THE BONSCALL OAKS DEVELOPMENT, TM4736-1 (DIVISION 1)**

Mr. Williams explained this item was for the Bonsall Oaks development for which there have been several different map revisions. He stated the matter before the Board was to quitclaim some water and sewer easements to assist with Bonsall Oaks rerouting the existing water and sewer to within what will be their roadways. He pointed out the existing infrastructure is cutting through what is currently back county, but then be through the homes and yards of the residents. He noted these easements will be abandoned and new infrastructure is being constructed at which time RMWD will get new easements.

Director Moss inquired as to how these easements initially granted. Mr. Pallinger stated they were by grant deeds. Director Moss pointed out if by grant deeds, they needed to be abandoned in the same manner. Mr. Williams mentioned although Legal Counsel has reviewed this matter, he would confer with them again to ensure it is done properly. Discussion ensued.

Motion:

To approve Option 1 - Make a determination that the action defined herein does not constitute a “project” as defined by CEQA and authorize the General Manager to execute the quitclaim deeds associated with the easements which are no longer required by the District through the appropriate legal means.

Action: Approve, Moved by Director Hamilton, Seconded by Director Moss.

Vote: Motion carried by unanimous vote (summary: Ayes = 5).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Moss, Director Townsend-Smith.

Mr. Pallinger said although he is not an expert on the RMWD Excellence Coin program, he wanted to let everyone know it works. He stated RMWD’s staff in the field are superb, very responsive, and that Mr. Williams returns every call almost immediately. He noted he has been in this business for 35 years in various jurisdictions across the county and has never had a jurisdiction as responsive as RMWD from the Board down to staff.

Discussion went to Item #23.

***23. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 23-03, A RESOLUTION OF THE BOARD OF DIRECTORS OF RAINBOW MUNICIPAL WATER DISTRICT COMMENDING WILLIAM “BILL” STEWART FOR HIS OUTSTANDING SERVICE AS A DIRECTOR**

Mr. Kennedy stated although Mr. Stewart was not present today, as the resolution indicates, Mr. Stewart has served twice on the Board of Directors as well as on two standing committees.

Motion:

To approve Resolution No. 23-03.

(*) - Asterisk indicates a report is attached.

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Action: Approve, Moved by Director Gasca, Seconded by Director Hamilton.

Vote: Motion carried by unanimous vote (summary: Ayes = 5).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Moss, Director Townsend-Smith.

Discussion went to Item #24.

***24. DISCUSSION AND POSSIBLE ACTION REGARDING SAN DIEGO LOCAL AGENCY FORMATION COMMISSION (LAFCO) CALL FOR NOMINATIONS FOR REGULAR AND ALTERNATE SPECIAL DISTRICT MEMBER ELECTION**

Mr. Kennedy stated with Barry Willis confirming his intent to run for reelection, this item would be for the Board to decide if they would like to oppose Mr. Willis' election and nominating someone else for this position on LAFCO.

Motion:

To nominate no candidates.

Action: Approve, Moved by Director Moss, Seconded by Director Hamilton.

Vote: Motion carried by unanimous vote (summary: Ayes = 5).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Moss, Director Townsend-Smith.

Discussion went to Item #25.

25. BOARD MEMBER REQUESTS FOR AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS

Directors Mack, Moss, and Gasca indicated they would like to attend the 2023 ACWA Spring Conference. Ms. Washburn mentioned Mr. Kennedy has already been registered for the conference and that she was in the process of registering Director Townsend-Smith.

Director Moss recommended Director Townsend-Smith attend both sessions of the Special District Leadership Academy noting the courses provided are invaluable. President Hamilton pointed out completion of these courses are also important in RMWD receiving CSDA's District of Distinction accreditation.

Discussion went to Item #26.

BOARD INFORMATION ITEMS

***26. RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS**

A. General Manager Comments

1. Meetings, Conferences and Seminar Calendar

B. Operations Comments

1. Operations Report

(*) - Asterisk indicates a report is attached.

C. Engineering Comments

- 1. Engineering Report
- 2. As-Needed Services Expenditures Summary
- 3. RMWD Sewer Equivalent Dwelling Units (EDU's) Status

D. Human Resource & Safety Comments

- 1. Human Resources Report

E. Finance Comments

- 1. Board Information Report
 - A. Budget vs. Actuals
 - B. Fund Balance & Developer Projections
 - C. Treasury Report
 - D. Five Year Water Purchases Demand Chart
 - E. Water Sales Summary
 - F. Check Register
 - G. Directors' Expenses Report
 - H. Credit Card Breakdown
 - I. RMWD Properties

Mr. Kennedy announced RMWD's Customer Service and Communications Supervisor, Cynthia Gray, will be retiring from the District effective February 3, 2023. He mentioned he has had the pleasure of hiring Ms. Gray at Olivenhain and then at RMWD and that is has been a pleasure working with her at both.

Director Gasca mentioned he had spoken with Justin Demary in person regarding a potential leak to which Mr. Demary immediately responded and promptly reported back to Director Gasca that it was not a leak, but rather free flow from the recent rains.

Director Mack inquired about the drain system set up at the Huntley Pump Station with which a hose is being used that is place right near a squirrel hole causing the water to run down the street. Mr. Gutierrez said he would investigate this matter.

The information and financial items were received and filed.

Discussion went to Item #27.

27. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING

It was noted information related to the sewer rate adjustments, some Notice of Completions, as well as a fifth amendment to the Bonsall Oaks Agreement will be on the next meeting agenda.

Discussion went to Item #28.

(*) - Asterisk indicates a report is attached.

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28. ADJOURNMENT

The meeting was adjourned by President Hamilton to a regular meeting on February 28, 2023 at 1:00 p.m.

The meeting was adjourned at 2:30 p.m.

Hayden Hamilton, Board President

Dawn M. Washburn, Board Secretary

(*) - Asterisk indicates a report is attached.

**SUMMARY OF FORMAL BOARD OF DIRECTORS' MEETING
JANUARY 26, 2022**

1. Retirement of Directors.

The Board adopted resolutions honoring Directors' retirements:

Resolution No. 2023-02 - Brian Boyle

Resolution No. 2023-04 - Bill Pommering

Resolution No. 2023-06 - Mona Rios

Resolution No. 2023-03 - Joe Mosca

Resolution No. 2023-05 - Jose Preciado

Resolution No. 2023-07 - Matt Hall

2. Monthly Treasurer's Report on Investments and Cash Flow.

The Board noted and filed the Treasurer's report.

3. Ball Valve procurement for the Helix 9 Flow Control Facility Project.

The Board authorized the General Manager, or designee, to award a contract to B&K Valves and Equipment, Inc. in the amount of \$215,500 to purchase two 30-inch ball valves for the Helix 9 Flow Control Facility project.

4. Professional services contract with SNC-Lavalin Inc. for Lake Hodges Hydroelectric Facility piping isolation planning study.

The Board authorized the General Manager to award a professional services contract to SNC-Lavalin Inc. to provide a planning study for piping isolation at the Lake Hodges Hydroelectric Facility for a period of one year, for a not-to-exceed amount of \$190,000.

5. Resolution for 2023 Urban Community Drought Relief Grant Application to the California Department of Water Resources for Water Conservation Projects.

The Board adopted Resolution 2023-01 authorizing the General Manager to apply to the California Department of Water Resources and to commit the Water Authority to the financial and legal obligations associated with the receipt of grant funds.

6. Employment of retired annuitant as temporary Special Counsel and exception of 180-day wait period.

The Board adopted Resolution No. 2023-08, a resolution of the Board of Directors of the San Diego County Water Authority approving exception to the 180-day waiting period to hire a CalPERS retired annuitant in accordance with Government Code sections 7522.56 and 21224.

7. Employment of retired annuitant as temporary Senior Engineer and exception of 180-day wait period.

The Board adopted Resolution No. 2023-09, a resolution of the Board of Directors of the San Diego County Water Authority approving exception to the 180-day waiting period to hire a CalPERS retired annuitant in accordance with Government Code sections 7522.56 and 21224.

8. Approval of Minutes.

The Board approved the minutes of the Formal Board of Directors' meeting of November 17, 2022 and the Special Board of Directors' meeting of December 15, 2022.



TO: Rainbow Municipal Water District
FROM: Alfred Smith
DATE: February 28, 2023
RE: Attorney Report: Employment and Sewer System Law Updates
501668-0002

I. INTRODUCTION.

This attorney report provides an update on Senate Bill 1162 (“SB 1162”), California’s new pay transparency law. SB 1162 requires job postings to include pay scale information and changes California’s pay data reporting requirements.

This attorney report also provides an update on the new statewide sanitary sewer systems waste discharge order recently issued by the State Water Resources Control Board. The new regulations impose a number of new requirements for the operation and maintenance of sewer systems.

II. SB 1162: CALIFORNIA’S NEW PAY TRANSPARENCY LAW.

Governor Newsom recently signed Senate Bill 1162 (“SB 1162”) into law, requiring job postings to include pay scale information and changing California’s pay data reporting requirements. SB 1162 amends California Government Code section 12999 and California Labor Code section 432.3. SB 1162 expands pay data reporting and increases pay scale transparency. SB 1162 took effect on January 1, 2023.

Prior law in California required an employer, upon reasonable request, to provide the pay scale for a position to an applicant applying for employment. SB 1162 expands the transparency requirements by requiring an employer, with 15 or more employees, to include the pay scale for a position in any job posting. If an employer engages a third party to announce, post, publish, or otherwise make known a job posting, the employer must provide the pay scale to the third party, and it must include the pay scale in the job posting.

SB 1162 also requires an employer, regardless of size, to provide to an employee the pay scale for the position in which the employee is currently employed upon the employee’s request. A “pay scale” is defined as the salary or hourly wage range that the employer reasonably expects to pay for the position.

In addition, SB 1162 requires an employer to maintain records of a job title and wage rate history for each employee for the duration of the employment plus three years after the end of the employment. The California Division of Labor Standards Enforcement (“DLSE”) may inspect these records to see if there is a pattern of wage discrepancy. SB 1162 will create a rebuttable presumption in favor of an employee’s claim if an employer keeps records in violation of these provisions.

SB 1162 requires the Labor Commissioner to investigate complaints alleging violations of these requirements and authorizes the Commissioner to order an employer to pay a civil penalty for any violations. The new law also authorizes a person aggrieved by a violation of these provisions to bring a civil action for injunctive and any other appropriate relief.

SB 1162 allows penalties ranging from \$100 to \$10,000 per violation for failure to comply with the pay scale disclosure or record retention requirements. However, the DLSE will not assess a penalty for the first violation if the employer can demonstrate that all job postings for open positions have been updated to include the required pay scale information.

SB 1162 imposes additional pay reporting requirements on employers with 100 or more employees. Existing law requires employers with 100 or more employees to submit annual pay data reports with number of employees in each establishment by race, ethnicity, and sex. SB 1162 permits a civil penalty of up to \$100 per employee for the initial failure to file a pay data report and \$200 per employee for any subsequent failure.

III. New Sewer System Waste Discharge Requirements.

After nearly four years of negotiations, the California State Water Resources Control Board (“State Water Board”) considered and unanimously adopted the Statewide Sanitary Sewer Systems General Waste Discharge Requirements Order Reissuance (“Sewer WDR”) with late changes on December 6, 2022.

The Sewer WDR regulates sanitary sewer systems designed to convey sewage longer than one mile in length, and addresses reporting and other requirements in response to sanitary sewer overflows (“SSOs”). This renewed version of the Sewer WDR will serve as the new regulatory mandate for operation and maintenance for those systems, superseding the State Water Board’s previous 2006 order, State Water Board Order No. 2006-0003-DWQ.

The Sewer WDR represents the culmination of years of negotiations between the State Water Board staff, the public, and stakeholders. The State Water Board began public outreach for the reissuance process in 2018, and issued an informal draft Order in February 2021, delineating more prescriptive requirements than appeared in the prior permit. Significant concerns from the regulated community largely regarding feasibility

and cost of compliance were expressed, necessitating further input from stakeholders before additional revisions were released in October 2022.

Continued public comment and guidance from stakeholders resulted in the release of two change sheets prior to the December 6th State Water Board hearing. An additional third change sheet created during that meeting incorporated further changes to mitigate concerns raised in oral comments.

Some of the key requirements adopted in the new Sewer WDR include:

- Expanded regulation to protect waters of the State (*g.*, expanding the prohibition on discharge from a sanitary system to include waters of the State and requiring Sewer System Management Plans to identify deficiencies in addressing spills to waters of the State);
- Planning requirements to address system-specific climate change impacts;
- Requirements for coordinated inter-agency response to sanitary spills;
- Reduction in the frequency of Sewer System Management Plan updates, local audits, and lateral spill reporting; and
- Modifying receiving water sampling requirements for 50,000+ gallon spills to surface waters.

The Sewer WDR will become effective in June 2023. The Order and change sheets can be found here:

https://www.waterboards.ca.gov/board_info/agendas/2022/dec/12_06-07_2022_agenda_links.pdf

The new regulations require a careful review to ensure compliance with new terms. At the State Water Board's meeting on December 6th, 2022, public commenters requested further guidance for compliance and reporting requirements given the detailed changes set forth in the new regulations. The State Water Board asked its staff to work with stakeholders to develop an implementation plan and regulatory trainings.

AES

BOARD OF DIRECTORS

February 28, 2023

SUBJECT

NOTICE OF COMPLETION AND ACCEPTANCE OF THE RAINBOW VALLEY BLVD CATHODIC PROTECTION PROJECT (DIVISION 5)

BACKGROUND

Cathodic protection is the process of protecting a metal pipeline by connecting it to a sacrificial metal or anode and allowing the anode to corrode in place of the pipe. Larger pipelines are better protected by adding an external power source to the system known as impressed current. The external power source or impressed current drives the electrochemical reaction needed to protect the pipelines.

In January of 2019, the Board of Directors (Board) awarded a professional services agreement to HDR consulting firm to develop a District-wide corrosion protection program. The need to develop a program was based on the findings of the condition assessment for District water facilities, specifically water pipelines. The condition assessment concluded that there is a correlation between leaks and the presence of both high-water pressures and highly corrosive soils. By instituting a corrosion protection program, the deterioration of pipes could be slowed and extend the useful life of existing infrastructure. The corrosion protection program report was completed in the summer of 2020 and provided District staff with guidance on how to implement cathodic protection for the District's metal water pipelines.

Staff identified a pipeline from Rainbow Heights Pump Station along 8th Street to Rainbow Valley Blvd Pump Station as a suitable pilot project for the program. The District hired Corpro Companies, Inc., a local firm specializing in cathodic protection, to design the project. The design and bid package were finished in October of 2021.

DESCRIPTION

The Board of Directors authorized the General Manager to execute a contract for the Rainbow Valley Blvd Cathodic Protection project on December 7, 2021, for \$524,703.14 with Farwest Corrosion Control Company (Farwest). Farwest completed the project within the allocated final budget of \$524,703.14. There were zero (0) change orders on the project. The project is now complete and has been built to the District's standards and specifications.

Facilities constructed and ready for acceptance include the following:

Two (2) impressed current rectifiers, six (6) shallow well anode beds, five (5) cathodic protection test stations and insulating flanges at the Rainbow Hills and Rainbow Heights pump stations.

The Notice of Completion was presented to the Engineering and Operations Committee on February 1, 2023. The Committee unanimously recommended Option 1.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area Two: Asset Management. Installation of cathodic protection on existing pipeline will extend the pipelines useful life by protecting it from further corrosion.

ENVIRONMENTAL

On December 7, 2021, the District's Board of Directors made a finding that the Rainbow Valley Blvd Cathodic Protection Project qualified for Class 1, Existing Facilities Exemption from California Environmental Quality Act (CEQA). State CEQA Guidelines Section 15301 (Class 1) consists of the operation, repair, maintenance, or minor alteration of existing public or private structures, facilities involving no expansion of existing or former use. The Class 1 Exemption was filed with the County of San Diego and uploaded to the State Clearinghouse. No further action is required.

BOARD OPTIONS/FISCAL IMPACTS

The construction costs of the improvements will be added to the District's asset valuation. The project was completed within budget and without any change orders.

1) Option 1:

- Accept the Rainbow Valley Blvd Cathodic Protection Project
- Approve filing the Notice of Completion
- Add installation costs to the District's total valuation
- Release the Payment Bond in the amount of \$524,703.14
- Release 90% of the Performance Bond in the amount of \$472,232.83
- Retain 10% of the Performance Bond in the amount of \$52,470.31 as the warranty bond for one (1) year
- Make a determination that the action identified herein was sufficiently analyzed as qualifying for a Class 1 Exemption and adopted by the Board of Directors at the December 7, 2021 Board Meeting and does not require any additional action

2) Option 2:

- Provide other direction to staff

STAFF RECOMMENDATION

Staff recommends Option 1.



Chad Williams
Engineering and CIP Program Manager

February 28, 2023

BOARD OF DIRECTORS

February 28, 2023

SUBJECT

NOTICE OF COMPLETION AND ACCEPTANCE OF INFRASTRUCTURE FOR MALABAR RANCH ESTATES BY MALABAR RANCH, LLC. (DIVISION 3)

BACKGROUND

Malabar Ranch Estates was a proposed development of 34 Single Family Residences on Via Monserate and La Canada Road in Fallbrook located in Division 3. The development dates to the early 1980s with various developers and designers coming on board and ultimately leaving the project over the years. The District entered the Joint Agreement to Improve Major Subdivision County of San Diego Tract No. 4908-2 (Agreement) along with the County of San Diego (County) and Malabar Ranch, LLC., a California limited liability company (Owner) in October 2005. A total of 20 Single Family Residences of the proposed 34 were constructed and all the water and sewer pipelines were installed. However, shortly after completion of the project, the Owner passed away before the project could be finalized and accepted by the District. District Staff were finally able to locate Heirs of the Owner in 2019 and brought them up to speed on what was needed to close out the project. Several years passed before the final punch list items were complete. The project is now one hundred percent complete and ready to be accepted by the District.

DESCRIPTION

The facilities for the Malabar Ranch Estates have been constructed per the approved plans and specifications, inspected, tested according to the District's specifications and are ready for acceptance. Upon acceptance by the Board, the improvements become part of the District's water and wastewater systems and staff takes over operation and maintenance. The release of Payment and Performance bonds will be coordinated through the County of San Diego in accordance with the Joint Use Agreement between the County, District, and Developer. Installation costs of \$1,128,075 will be added to the District's Total Valuation along with all other costs associated with the project. Because this project has lingered for so long, the District will not require the Owner or its Heirs to maintain a one-year warranty. Once accepted, the District will take ownership effective immediately. The Notice of Completion was presented to the Engineering and Operations Committee on February 1, 2023. The Committee unanimously recommended Option 1.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area Two: Asset Management. In addition to maintaining the physical condition of the District's existing Infrastructure, it is important to ensure that all new infrastructure is properly accepted administratively and incorporated into the District's records.

ENVIRONMENTAL

In accordance with the California Environmental Quality Act (CEQA) guidelines Section 15378, the action before the Board of filing a Notice of Completion and accepting facilities, does not constitute a "project" as defined by CEQA and further environmental review is not required at this time.

BOARD OPTIONS/FISCAL IMPACTS

The construction costs of the improvements, totaling \$1,128,075 will be added to the District's asset valuation under project number 700030. The final amount of other costs associated with the project will be added to the District's asset valuation once year end financials have been completed.

Option 1:

- Accept the Malabar Ranch Estates Improvements as complete and as shown on the approved plans
- Approve Filing the Notice of Completion
- Add installation costs of \$1,128,075 to the District's valuation
- Make a finding that the action herein does not constitute a "project" as defined by CEQA

Option 2:

- Provide other direction to staff

STAFF RECOMMENDATION

Staff recommends Option 1.



Chad Williams
Engineering and CIP Program
Manager

2/28/2023

BOARD OF DIRECTORS

February 28, 2023

SUBJECT

CONSIDER APPROVAL OF AN AGREEMENT TO ASSUME JOINT AGREEMENT TO IMPROVE MAJOR SUBDIVISION, JOINT LIEN CONTRACT AND HOLDING AGREEMENT FOR SAN DIEGO TRACT NO. 4736-1 (DIVISION 1)

BACKGROUND

The Bonsall Oaks development, within the Rainbow Municipal Water District (District) boundaries has been in process as far back as 1999. This residential development is located on the north side of Gopher Canyon Road, across the street from Vista Valley Country Club. Improvement plans for the development were approved by the District and have been renewed several times. Most recently, the District has approved plans for the Phase 1A water and sewer improvements.

The Final Map 13856 was approved by the County Board of Supervisors on September 22, 1999. The former owners agreed to construct public improvements per the "Joint Agreement to Improve Major Subdivision County of San Diego Tract 4736-1", recorded September 23, 1999.

Further amendments and agreements have been approved by the District's Board including:

1. "Amendment to Joint Agreement to Improve Major Subdivision, County of San Diego Tract 4736-1 (Final Map 13856), on August 8, 2012.
2. "Joint Lien Contract", August 27, 2012 and extended by the County on October 22, 2014.
3. "Holding Agreement No. 1082-0310-00", August 27, 2012, which transferred title to 'Holder' to implement item #2.
4. "Second Amendment to and Assignment and Assumption of Joint Agreement to Improve Major Subdivision, County of San Diego Tract No. 4736-1 (Final Map 13856) " January 15, 2020.
5. "Agreement to Assume Joint Agreement To Improve Major Subdivision, Joint Lien Contract and Holding Agreement (Tract 4736-1)" January 15, 2020.
6. "Third Amendment to the Unrecorded Joint Agreement To Improve Major Subdivision, Extension of Time to Complete Improvements, Partial Release of Joint Lien Contract, and Partial Termination of original Holding Agreement for San Diego Tract No. 4736-1 (Final Map 13856)" September 16, 2020.
7. "Fourth Amendment to the Unrecorded Joint Agreement To Improve Major Subdivision, Extension of Time to Complete Improvements, Partial Release of Joint Lien Contract, and Partial Termination of original Holding Agreement for San Diego Tract No. 4736-1 (Final Map 13856)" June 28, 2022.

DESCRIPTION

The original Developer, Bonsall Oaks II, LLC., (Bonsall Oaks) would like to sell Lots 25-167, Map 13856, to another Developer, 24th Avenue Investments, LLC. (24th Avenue). The proposed assumption agreement requested for approval by the District, indicates that 24th Avenue Developer assumes the

responsibilities and legal requirements of the Joint Use Agreement for Lots 25-167, Map 13856. In addition, the agreement removes Bonsall Oaks as liable for Lots 25-167, Map 13856. District General Counsel has reviewed the requested assumption agreement between the developers and did not find any legal issues with District approval.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area Two: Asset Management. Construction of this project will add new customers to the District, ensuring long-term viability. The development will also help to loop several existing dead ends.

ENVIRONMENTAL

In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a “project” as defined by CEQA and further environmental review is not required at this time.

BOARD OPTIONS/FISCAL IMPACTS

There is no direct fiscal impact from this action.

Option 1:

- Make a determination that the action defined herein does not constitute a “project” as defined by CEQA.
- Authorize the General Manager to execute the Agreement to Assume Joint Agreement to Improve Major Subdivision, Joint Lien Contract and Holding Agreement (Tract No.4736-1).

Option 2:

- Provide other direction to staff.

STAFF RECOMMENDATION

Staff Recommends Option 1.



Chad Williams
Engineering and CIP Program Manager

02/28/2023

Recording Requested By and
When Recorded Please Return To:

County of San Diego Dept.
of Planning and
Development Services
Attention: Greg Anderson
Mail Station: 0650
FBO THE COUNTY OF
SAN DIEGO

Above Space for Recorder's Use

**AGREEMENT TO ASSUME JOINT AGREEMENT TO IMPROVE MAJOR
SUBDIVISION, JOINT LIEN CONTRACT AND HOLDING
AGREEMENT (Tract No. 4736-1)**

This Agreement to Assume Joint Agreement to Improve Major Subdivision, Joint Lien Contract and Holding Agreement No. 1082-0351-00 ("Assumption Agreement") is made and entered into this 17 day of NOVEMBER, 2022, between the County of San Diego, a political subdivision of the State of California ("County"), Rainbow Municipal Water District ("District"), Bonsall Oaks, LLC, a California limited liability company ("Owner"), First American Trust, FSB ("Holder"), and 24th AVENUE INVESTMENTS, LLC, a Delaware limited liability company ("New Owner"), with respect to the following:

RECITALS

- A. The Board of Supervisors of the County approved the subdivision of property located in Bonsall, California more particularly described as County of San Diego, Final Map No. 13856 (Tract No. 4736-1), ("Subdivision").
- B. As a condition of approval of the Subdivision in compliance with the Subdivision Map Act, Gov. Code § 66410, et seq., and Section 81.404 of the San Diego County Code of Regulatory Ordinances ("County Code"), the original developer of the Subdivision agreed to construct certain public improvements pursuant to the "Joint Agreement to Improve Major Subdivision County of San Diego Tract No. 4736-1", recorded September 23, 1999 as Document No. 1999-0650279 in the Official Records in San Diego County, California, approved by the County Board of Supervisors on September 22, 1999 (Minute Order No. 10), referred to herein as the "Joint Improvement Agreement." The Joint Improvement Agreement has been amended four times:
 - 1. Amendment to Joint Agreement to Improve Major Subdivision, County of San Diego Tract No. 4736-1 (Final Map 13856), dated August 8, 2012 (First Amendment).
 - 2. Second Amendment to and Assignment and Assumption of Joint Agreement to Improve Major Subdivision, County of San Diego Tract No. 4736-1 (Final

Map 13856), dated January 15, 2020 (Second Amendment).

3. Third Amendment to the Unrecorded Joint Agreement To Improve Major Subdivision, Extension of Time To Complete Improvements, Partial Release of Joint Lien Contract, and Partial Termination of original Holding Agreement for San Diego Tract No. 4736-1 (FINAL MAP 13856), dated September 16, 2020 (Third Amendment).
4. Fourth Amendment to the Unrecorded Joint Agreement to Improve Major Subdivision, Partial release of Joint Lien Contract, and Partial Termination of Original Holding Agreement for San Diego Tract No. 4736-1 (FINAL MAP 13856), dated June 28, 2022 (Fourth Amendment).

For the avoidance of doubt, the Parties intend for New Owner to assume the Joint Improvement Agreement as it has been amended or otherwise modified in accordance with County ordinance or Board Policy.

- C. On August 8, 2012, County, District and Former Owner (Vista Villas Development Limited, a Limited Partnership) entered into the First Amendment, thereby amending certain terms and provisions of the Joint Improvement Agreement to Improve Major Subdivision County of San Diego Tract No. 4736-1, including amending the completion date for constructing the improvements identified in the Joint Improvement Agreement. The amendment incorrectly referenced Former Owner as "Vista Villas Development Limited", rather than "Vista Villas Development Limited, A California Limited Partnership", as was intended by the signing parties.
- D. On August 27, 2012, the County, the District, the Owner, and the Holder entered into an agreement entitled "Joint Lien Contract" ("Joint Lien Contract"), recorded in the Official Records of San Diego County as Document No. 2012-0511052, to secure the improvement obligations identified in the Joint Improvement Agreement. On August 27, 2012, the County, the District, the Owner, and the Holder also entered into an agreement entitled "Holding Agreement No. 1082-0310-00" (referred to herein as the "Holding Agreement"), recorded in the Official Records of San Diego County on August 27, 2012, as Document No. 2012-0511053, whereby title to the Subdivision was transferred to Holder for the purpose of implementing the Joint Lien Contract
- E. On October 22, 2014, the County Board of Supervisors extended the performance completion date for the improvements described in the Joint Lien Contract and Joint Improvement Agreement to Improve Major Subdivision County of San Diego Tract No. 4736-1 to October 22, 2016. (Minute Order No. 13).
- F. On January 15, 2020, the Board approved the Second Amendment, entered into by County, District, Owner, and Holder, thereby extending to October 21, 2021, the performance completion date for the improvements described in the Joint Lien Contract and Joint Improvement Agreement. Also on January 15, 2020, the Board approved the "Agreement to Assume Joint Agreement to Improve Major Subdivision, Joint Lien Contract and Holding Agreement (Tract 4736-1)", entered

into by County, District, Former Owner, Owner, and Holder, whereby Owner fully assumed all rights and obligations relating to the Joint Improvement Agreement, Joint Lien Contract and Holding Agreement.

- G. On September 16, 2020, the Board approved the Third Amendment, entered into by County, District, Owner, and Holder, thereby extending the performance completion date for the improvements described in the Joint Lien Contract and Joint Improvement Agreement to August 5, 2022.
- H. On January 27, 2021, pursuant to Government Code 66472.1 the Director of Planning and development Services approved Owner's request for modification to County of San Diego Tract No. 4736-1 (Final map 13856), thereby amending certain conditions of approval for TM 4736 due to the deletion and realignment of streets and reconfiguration of lot lines from the final map to be more consistent with the County's Conservation Subdivision Program, provide greater sensitivity to environmental habitat, and better adherence to community character.
- I. On June 28, 2022, the Director of Planning and development Services approved the Fourth Amendment.
- J. On November 16, 2022, the Board extended the performance completion date for the improvements described in the Joint Lien Contract and Joint Improvement Agreement to Improve Major Subdivision County of San Diego Tract No. 4736-1 to November 16, 2024.
- K. New Owner has acquired Lots 24-167, Map 13856, the portion of the Subdivision currently subject to the Joint Improvement Agreement, Joint Lien Contact and Holding Agreement from the Owner and desires to fully assume all obligations of the Owner relating to the Joint Improvement Agreement, Joint Lien Contract, and Holding Agreement. from the Owner and desires to fully assume all obligations of the Owner relating to the Joint Improvement Agreement, Joint Lien Contact and Holding Agreement.

AGREEMENT

WHEREFORE, it is agreed by and between the County, District, Owner, Holder, and New Owner as follows:

- i. New Owner fully and unconditionally assumes all obligations of Owner as stated in the Joint Improvement Agreement, Joint Lien Contract, and Holding Agreement, including but not limited to the obligations to furnish, at New Owner's own cost and expense, all labor, equipment, and material to complete the subdivision improvements specified in the Joint Improvement Agreement.
- ii. Owner is hereby released from all obligations stated in the Joint Improvement Agreement, Joint Lien Contract, and Holding Agreement.
- iii. The Joint Improvement Agreement, Joint Lien Contract, and Holding Agreement are hereby amended by substituting New Owner in place of Owner in all places.

iv. The County Subdivision Ordinance, San Diego County Code of Regulatory Ordinances § 81.101 et seq., ("Subdivision Ordinance") was amended and restated by Ordinance No. 10037, effective March 26, 2010. The Joint Improvement Agreement, Joint Lien Contract, and Holding Agreement are hereby amended and shall be interpreted in a manner consistent with the Subdivision Ordinance, as amended. By way of example, references to former Section 81.406.1 would now be to Section 81.409.

v. Except as amended herein, all provisions, terms and conditions of the Joint Improvement Agreement, Joint Lien Contract, and Holding Agreement shall remain in full force and effect.

vi. Whenever references are made in the Joint Improvement Agreement, Joint Lien Contract, and Holding Agreement to "County" and/or "District," the County and the District may act or exercise rights under the agreements either:
(a) jointly, or (b) severally and individually acting independently of the other.

vii. Notwithstanding any provisions in this Assumption Agreement to the contrary, no release, termination, or substitution of parties authorized herein shall relieve a party of liability for any loss, claim, or damage sustained by another party as a result of any violations of state, federal, or local laws regulating the maintenance or development of the subdivision for which Owner are responsible parties.

viii. This Assumption Agreement may be executed in counterparts, each of which shall be fully effective as an original, and all of which together shall constitute one and the same instrument.

ix. This Assumption Agreement shall be governed, interpreted, construed and enforced in accordance with the laws of the State of California without regard to choice of law principles. Venue for any disputes shall be brought only in the state or federal courts located in San Diego County, California. Owner consents to personal jurisdiction in such courts and hereby waives any defense of lack of personal jurisdiction.

[Remainder of page intentionally blank]

IN WITNESS WHEREOF, the parties have caused this Assumption Agreement to be executed as of the date first written above.

OWNER

Bonsall Oaks, LLC
a California limited liability company

By: **Bonsall Oaks II, LLC**
a California limited liability company
its Manager

By: 

David R. Pallinger, Manager

NEW OWNER

24th AVENUE INVESTMENTS, LLC, a Delaware limited liability company

By: Bristol Holdings, LLC, a Nevada limited liability company
its Manager

By: _____
Daniel Leigh, Manager

By: Mature Manor, LLC, a California limited liability company
its Manager

By: _____
Jon Stevenson, Manager

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By: Bristol Holdings, LLC, a Nevada limited liability company
its Manager

By: _____
Daniel Leigh, Manager


By: Mature Manor, LLC, a California limited liability company
its Manager

By: _____
Jon Stevenson, Manager

*see attached
notarization
(CA Acknowledgement)*

HOLDER

FIRST AMERICAN TRUST, FSB, a Federal Savings Bank

By: 
Mary E. Vasquez, Sr Vice President
Mary E. Vasquez, SVP
First American Trust, FSB

By: 
Robert T. Graham, Vice President

CALIFORNIA NOTARIAL
LOOSE CERTIFICATE
ATTACHED

RAINBOW MUNICIPAL WATER DISTRICT

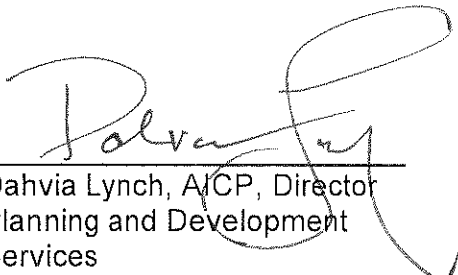
By: _____

Print
Name: _____

Print
Title: _____

COUNTY OF SAN DIEGO

APPROVED AS TO FORM AND LEGALITY
COUNTY COUNSEL

By: 
Dahvia Lynch, AICP, Director
Planning and Development
Services

By: 
Senior Deputy

NOTE: NOTARY ACKNOWLEDGEMENTS REQUIRED FOR SIGNATURES

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of SAN DIEGO)

CATHERINE R. AGUINALDO
Notary Public

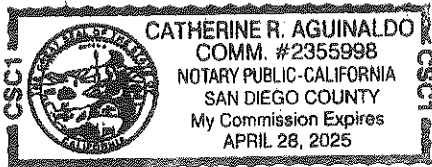
On 11/17/22 before me, _____
Date Here Insert Name and Title of the Officer

personally appeared DAVID R. PALLINGER
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) (is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature Catherine R. Aguinaldo
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____
Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____
 Corporate Officer — Title(s): _____
 Partner — Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer Is Representing: _____

Signer's Name: _____
 Corporate Officer — Title(s): _____
 Partner — Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer Is Representing: _____

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
)
County of Riverside)

On Nov. 16, 2022 before me, Ruth J. Stichter, Notary Public, personally appeared Daniel Leigh who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity(ies), and that by his signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Ruth J. Stichter
Signature



[Seal]

CALIFORNIA ALL-PURPOSE CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California _____ }

County of Orange _____ }

On 11/16/2022 before me, Nathan Shetland, a Notary Public
(Here insert name and title of the officer)

personally appeared Jon Stevenson,
 who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) ~~is/are~~ subscribed to the within instrument and acknowledged to me that ~~he/she/they~~ executed the same in ~~his/her/their~~ authorized capacity(ies), and that by ~~his/her/their~~ signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

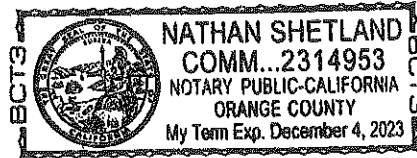
I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

[Handwritten Signature]

Notary Public Signature

(Notary Public Seal)



ADDITIONAL OPTIONAL INFORMATION

DESCRIPTION OF THE ATTACHED DOCUMENT

Agreement to Assume Joint Agreement
(Title or description of attached document)
to Improve Major subdivision, Joint
(Title or description of attached document continued)
Lien Contract and Flooding Agreement
 Number of Pages _____ Document Date _____

CAPACITY CLAIMED BY THE SIGNER

- Individual (s)
- Corporate Officer
- _____ (Title)
- Partner(s)
- Attorney-in-Fact
- Trustee(s)
- Other _____

INSTRUCTIONS FOR COMPLETING THIS FORM

This form complies with current California statutes regarding notary wording and, if needed, should be completed and attached to the document. Acknowledgments from other states may be completed for documents being sent to that state so long as the wording does not require the California notary to violate California notary law.

- State and County information must be the State and County where the document signer(s) personally appeared before the notary public for acknowledgment.
- Date of notarization must be the date that the signer(s) personally appeared which must also be the same date the acknowledgment is completed.
- The notary public must print his or her name as it appears within his or her commission followed by a comma and then your title (notary public).
- Print the name(s) of document signer(s) who personally appear at the time of notarization.
- Indicate the correct singular or plural forms by crossing off incorrect forms (i.e. ~~he/she/they~~, is /are) or circling the correct forms. Failure to correctly indicate this information may lead to rejection of document recording.
- The notary seal impression must be clear and photographically reproducible. Impression must not cover text or lines. If seal impression smudges, re-seal if a sufficient area permits, otherwise complete a different acknowledgment form.
- Signature of the notary public must match the signature on file with the office of the county clerk.
 - ❖ Additional information is not required but could help to ensure this acknowledgment is not misused or attached to a different document.
 - ❖ Indicate title or type of attached document, number of pages and date.
 - ❖ Indicate the capacity claimed by the signer. If the claimed capacity is a corporate officer, indicate the title (i.e. CEO, CFO, Secretary).
- Securely attach this document to the signed document with a staple.

**CALIFORNIA NOTARY ACKNOWLEDGEMENT
(INDIVIDUAL)**


A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

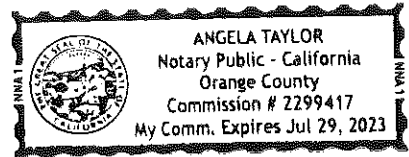
State of California
County of Orange

On November 15, 2022 before me, Angela Taylor, Notary Public (insert name and title of the officer), personally appeared Mary E. Vasquez and Robert T. Graham, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) ~~is~~ are subscribed to the within instrument and acknowledged to me that ~~he~~ ~~she~~ they executed the same in ~~his~~ ~~her~~ their authorized capacity(ies), and that by ~~his~~ ~~her~~ their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature  (Seal)



A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA)

SS

COUNTY OF SAN DIEGO)

On November 17 20 22, before me, Elena Enriquez, Deputy County Clerk of the County of San Diego, personally appeared Dahvia Lynch, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity and that by his signature on the instrument, or the person or entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

Ernest J. Dronenburg Jr., Recorder/County Clerk

By: Elena Enriquez

Elena Enriquez Deputy
Print Name



(COUNTY USE ONLY)

BOARD OF DIRECTORS

February 28, 2023

SUBJECT

ADOPT RESOLUTION NO. 23-04 FIXING THE TIME AND PLACE OF HEARING AND MEETING ON PROPOSED WATER AVAILABILITY CHARGES FOR IMPROVEMENT DISTRICT NO. 1

BACKGROUND

As part of the annual process for setting the water availability charges for Improvement District No. 1, it is necessary to hold a public hearing on the proposed charges.

DESCRIPTION

The Board will take this opportunity to set a public hearing on the entry of charges and fees for Improvement District No. 1. Upon approval of Resolution No. 23-04, the public hearing will be set for June 27, 2023 at 1:00 p.m. at the District Headquarters.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Government Code Section 54954.6; Water Code Sections 71630, 71631.5, and 71632

Strategic Plan Focus Area Four: Fiscal Responsibility; Fiscally responsible, transparent and sustainable approaches to managing and forecasting the District's finances.

ENVIRONMENTAL

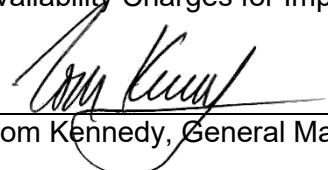
In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a "project" as defined by CEQA and further environmental review is not required at this time.

BOARD OPTIONS/FISCAL IMPACTS

Assessment provides approximately \$400,000 of revenue to District. Failure to set hearing will impact tax revenue.

STAFF RECOMMENDATION

It is recommended that the Board of Directors approve Resolution No. 23-04, Fixing the Time and Place of Hearing and Meeting on Proposed Water Availability Charges for Improvement District No. 1.



Tom Kennedy, General Manager 2/28/2023

RESOLUTION NO. 23-04

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE RAINBOW MUNICIPAL WATER DISTRICT
FIXING THE TIME AND PLACE OF HEARING
AND MEETING ON PROPOSED WATER AVAILABILITY CHARGES
FOR IMPROVEMENT DISTRICT NO. 1**

WHEREAS, Sections 54954.6 of the Government Code provides for public hearings prior to adoption of new or increased taxes or assessments; and

WHEREAS, Section 71630 of the Water Code authorizes the Board of Rainbow Municipal Water District to establish in each fiscal year water standby assessments or water availability charges in any portion of the District to which water is made available by the District, whether water is actually used or not; and

WHEREAS, Section 71631.5 of the Water Code provides that the standby assessment of availability charge for an improvement district shall not exceed \$30 per acre per year for each acre of land on which the charge is levied or \$30 per year for a parcel less than one acre; and

WHEREAS, Section 71632 of the Water Code provides that the ordinance fixing a standby assessment or availability charge may be adopted by the Board only after adoption of a resolution setting forth the particular schedule or schedules of charges or assessments proposed to be established by the ordinance and after hearing on said resolution; and

WHEREAS, information and matters have been presented to, and considered by, the Board of Directors regarding the existence, location and financial requirements of the system making water available to lands within Improvement District No. 1; and

WHEREAS, it is deemed necessary and desirable by the Board of Directors that water availability charges be levied on lands within Improvement District No. 1, and that said water availability charges shall be uniform through said areas;

NOW, THEREFORE, IT IS HEREBY RESOLVED, DETERMINED AND ORDERED, by the Board of Directors of the Rainbow Municipal Water District as follows:

1. That the schedule of water availability charges proposed to be established for all areas within Improvement District No. 1 for the fiscal year 2023-2024 shall be as follows:

For each separately assessed parcel of land of one acre or more in size: \$10.54 for each acre and for each fractional part of an acre.

For each separately assessed parcel of land less than one acre in size: \$10.54.

2. That the Charges shall be fixed in said amounts for parcels of land as shown on the last equalized assessment roll of the County of San Diego, State of California. Said charges shall be collected in the same form and manner as county taxes are collected for the fiscal year 2023-2024. Said charges shall be a lien upon the property and shall be of the same force and effect as other liens for taxes and their collection, may be enforced by the same means as provided for the enforcement of liens for state and county taxes.

3. That a public hearing before the Board of Directors of Rainbow Municipal Water District shall be held at 1:00 p.m. on Tuesday, June 27, 2023 at the office of the District, 3707 Old Highway 395, Fallbrook California, 92028 for the purpose of considering the adoption of an Ordinance which will fix and establish said water availability charges.
4. That the Secretary shall cause a notice of the time and place of the hearing to be given by publishing a notice in a newspaper of general circulation, printed, and published within the county, once a week for two successive weeks. Such publication shall occur once a week or oftener, with at least five days intervening between the respective publication dates not counting such publication dates. The period of notice commences upon the first day of publication and terminates at the end of the fourteenth day, including therein the first day.
5. That the Secretary has caused written notice of the hearing to be mailed, as required by law, to each person to whom a parcel of real property described in the proposed charge is assessed on the last equalized assessment roll. Such notice shall be mailed to the address shown on the last equalized assessment roll or such other address known to the Secretary.
6. That at the time stated in the notice, the Board of Directors shall hear and consider all objections or protests, if any, to this Resolution and may continue the hearing from time to time. Upon the conclusion of the hearing, the Board of Directors may adopt, revise, change, reduce, or modify an assessment or charge, or overrule any or all objections.

PASSED AND ADOPTED at a meeting of the Board of Directors of the Rainbow Municipal Water District held on the 28th day of February 2023 by the following vote, to wit:

AYES:
NOES:
ABSENT:
ABSTAIN:

Hayden Hamilton, Board President

ATTEST:

Dawn M. Washburn, Board Secretary

This Resolution supersedes Resolution No. 22-05 passed and adopted on February 22, 2022.

BOARD OF DIRECTORS

February 28, 2023

SUBJECT

FISCAL YEAR 2022-23 MID-YEAR OPERATING AND CAPITAL BUDGET REVIEW AND ADJUSTMENTS

BACKGROUND

Mid-year is customarily a suitable time to compare budget estimates with the first half of actual data and make appropriate adjustments where deemed necessary for the balance of the Fiscal Year. The District's budget for the year has come in as expected with the exception of some unexpected expenses.

DESCRIPTION

Operating:

Sales are budgeted at 13,500 acre-feet (AF) for Fiscal Year 2022-23 (FY23). Sales year to date are similar to FY 2020 YTD through January, which then had an unseasonably wet February-June and total sales of 13,247. If this February-June continues the current above average rainfall, we expect to come in only slightly higher than budgeted. Staff is not recommending any budget changes to water revenues for mid-year. We are recommending a budget increase to Wastewater revenue due to a higher number of connections coming into service than what was used at budget time. This is a \$300,000 increase.

It is important to have up-to-date budget data with sound projections to ensure financial stability of the District. Therefore, Finance staff has met with Department Managers to do a mid-year review of the line items in each department's operating expense budgets. These discussions are also happening monthly now that Finance is able to provide prior month budget versus actual reports withing 10 days of month end.

To accurately budget expenditures, adjustments are being recommended based on changing conditions and unanticipated expenses. Expenditures tend to be steady and fixed throughout the year as opposed to revenues which fluctuate with climate changes. The most significant mid-year expense adjustments are to Utilities related to SDGE Increased Rates and Rainbow Heights Pump Station coming online, Supplies and Services related to Chemicals at Morro Reservoir and Meters Department Inventory, and GASB 68 Pension expense that was under budgeted in error.

The net increase to the Operating Budget expenses is \$51,832.

Operating Budget Adjustments

Department	Account Description	FY 23 Proposed Budget Adjustments	Description	Justification
Revenue:				
Wastewater	Sewer Revenue	\$ 300,000	Increase	Underbudgeted Number of Connections
Total Revenue Increase (Decrease):		300,000		
Expenses:				
Engineering	Regular Salaries	(125,000)	Decrease	Engineer Outsourced FY23 & Admin Analyst Partial Year
Pumping	Utilities - Electricity	150,000	Increase	SDGE Increasing Rates, Rainbow Heights coming online
Operations	Equipment Maint. & Repairs	5,000	Increase	Work at Morro, Whacker Pumps
Operations	Supplies & Services	150,000	Increase	Chemicals at Morro
Meters	Backflow Expenses	(75,000)	Decrease	Contractor Testing & Repair Contingency
Meters	Supplies & Services	200,000	Increase	3/4" & 2" Meters, Flume devices, Truck Safety Lighting
Meters	Small Tools & Equipment	30,000	Increase	Datalog Meters
Waste Water	Supplies & Services	85,000	Increase	Odor Control
ALL	GASB 68 Pension	212,412	Increase	Under Budgeted Compared to Historical Costs
Garage	Vehicles	(280,580)	Decrease	Vehicle Purchases Pushed
Administration	Professional Services	(30,000)	Decrease	Move to Human Resources
Human Resources	Recruitment	30,000	Increase	General Manager Recruitment
Administration	Legal Expenses	(45,000)	Decrease	Move to Engineering
Engineering	Legal Expenses	45,000	Increase	Bonsall Oaks and Citro
Total Expense Increase (Decrease):		351,832		
Net Operating Budget Increase		\$ 51,832		

Capital:

The tables below and Attachment A include only Capital Projects that have a requested mid-year budget adjustment. The full CIP 5-year plan will be presented with the FY 2022-23 budget review and is included in Attachment B. As of January 31, 2023, a total of \$2,785,970 has been paid out on Water CIP. With the budget adjustments we are proposing here, the total FY23 Water CIP budget will be \$7,247,000. This does not include the Wholesale Water Efficiency Projects.

Staff is working together to ensure that projects are identified, ranked, able to be staffed, and funding is available. This District wide effort to rank each Capital Project during the budget review process ensures that the highest priority projects are addressed first and have both funding and personnel available to bring each of them from the design process and through the construction process.

Capital Budget Adjustments

Project #:	Account Description	FY 23 Proposed Budget Adjustments	Description	Justification
600030	Corrosion Prevention Program	(500,000)	Decrease	Included in Wholesale Water Efficiency Budget
600047	Community Power Resiliency Generator Grant (Generator at Sumac)	675,000	Increase	Increased Priority for Wild Fire Risk, Pulled in 2 Years
Net Capital Budget Increase		\$ 175,000		

In conjunction with the Mid-Year budget review, staff began work on the Fiscal Year 2023-24 Budget. Planning sessions will be held in late February/early March with the Management team.

Attachments:

Attachment A – Operating and Capital Budget Adjustments

Attachment B – Fund Balance Projections and 5-year Capital Improvement Plan

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area Four: Fiscal Responsibility

BOARD OPTIONS/FISCAL IMPACTS

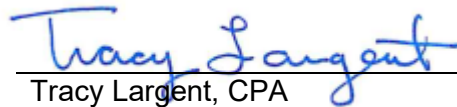
1. Approve Amended Operating Budget FY 2022-23 as provided in Attachment A with a Projected Net Budget Operating Expense Increase of \$51,832 and Water Capital Project Increase of \$175,000
2. Recommend revisions to staff and amend budget accordingly.
3. Provide other direction to Staff.

ENVIRONMENTAL

In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a "project" as defined by CEQA and further environmental review is not required at this time.

STAFF RECOMMENDATION

Staff recommends Option 1.



Tracy Largent, CPA
Finance Manager

02/28/2023

Operating Budget Adjustments

		FY 23 Proposed Budget		
Department	Account Description	Adjustments	Description	Justification
Revenue:				
Waste Water	Sewer Revenue	\$ 300,000	Increase	Underbudgeted Number of Connections
Total Revenue Increase (Decrease):		300,000		
Expenses:				
Engineering	Regular Salaries	(125,000)	Decrease	Engineer Outsourced FY23 & Admin Analyst Partial Year
Pumping	Utilities - Electricity	150,000	Increase	SDGE Increasing Rates, Rainbow Heights coming online
Operations	Equipment Maint. & Repairs	5,000	Increase	Work at Morro, Whacker Pumps
Operations	Supplies & Services	150,000	Increase	Chemicals at Morro
Meters	Backflow Expenses	(75,000)	Decrease	Contractor Testing & Repair Contingency
Meters	Supplies & Services	200,000	Increase	3/4" & 2" Meters, Flume devices, Truck Safety Lighting
Meters	Small Tools & Equipment	30,000	Increase	Datalog Meters
Waste Water	Supplies & Services	85,000	Increase	Odor Control
ALL	GASB 68 Pension	212,412	Increase	Under Budgeted Compared to Historical Costs
Garage	Vehicles	(280,580)	Decrease	Vehicle Purchases Pushed
Administration	Professional Services	(30,000)	Decrease	Move to Human Resources
Human Resources	Recruitment	30,000	Increase	General Manager Recruitment
Administration	Legal Expenses	(45,000)	Decrease	Move to Engineering
Engineering	Legal Expenses	45,000	Increase	Bonsall Oaks and Citro
Total Expense Increase (Decrease):		351,832		
Net Operating Budget Increase		\$ 51,832		

Capital Budget Adjustments

		FY 23 Proposed Budget		
Project #:	Account Description	Adjustments	Description	Justification
600030	Corrosion Prevention Program	(500,000)	Decrease	Included in Wholesale Water Efficiency Budget
600047	Community Power Resiliency Generator Grant (Generator at Sumac)	675,000	Increase	Increased Priority for Wild Fire Risk, Pulled in 2 Years
Net Capital Budget Increase		\$ 175,000		

Operating & Debt Service Fund Balances

	Water Operating	Wastewater Operating	General Operating	Rate Stabilization	New Water Sources	Debt Service	TOTAL FY 22/23
Fund Balances:	FY 22/23	FY 22/23	FY 22/23	FY 22/23	FY 22/23	FY 22/23	
Beginning Available Balance	\$2,314,196	\$719,913	\$1,524,713	\$3,308,176	\$1,722,262	\$847,692	\$10,436,952
Budgeted Operating Surplus (Loss)	4,172,601	(513,738)			200,000		3,858,863
Budgeted Transfer to Water Capital*	(3,500,000)			(3,308,176)	(600,000)		(7,408,176)
Transfer to/from Rate Stabilization							
Transfers In/(Out)							0
Projected Ending Available Balance	\$2,986,797	\$206,175	\$1,524,713	(\$0)	\$1,322,262	\$847,692	\$6,887,639

*Transfer from Operating to Capital is based on Cost of Service Study. The transfer amount in any FY on this sheet is from PY proceeds and is determined after year end close, audit, and completion of Reserve Policy Calculations.

Water Capital Fund 60 Projected Balance

	Year 1 <i>Approved Budget</i>	Year 1 <i>Planned Adjusted Budget</i>	Year 2 <i>Planned Budget</i>	Year 3 <i>Planned Budget</i>	Year 4 <i>Planned Budget</i>	Year 5 <i>Planned Budget</i>
	FY 22/23	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 25/27
Fund Balances:						
Beginning Available Balance	\$3,354,855	\$3,354,855	\$638,849	\$1,858,849	\$3,083,849	\$3,258,849
Budgeted Transfer from Operating Reserves	3,500,000	3,500,000	3,000,000	3,000,000	3,000,000	3,000,000
New Water Sources Funds	600,000	600,000	600,000	0	0	0
Capacity Fees	430,994	430,994	0	0	0	0
Total Available Funding	7,885,849	7,885,849	4,238,849	4,858,849	6,083,849	6,258,849
-Less Capital Projects-Water	(7,372,640)	(7,247,000)	(2,380,000)	(1,775,000)	(2,825,000)	(8,885,000)
Projected Ending Available Balance	\$513,209	\$638,849	\$1,858,849	\$3,083,849	\$3,258,849	(\$2,626,151)

Water Capital Project Budgets:

Project #	Project Name	Year-to-Date	Year 1	Year 1	Year 2	Year 3	Year 4	Year 5
		Expended 1/31/2023	Approved Budget	Planned Adjusted Budget	Planned Budget	Planned Budget	Planned Budget	Planned Budget
		FY 22/23	FY 22/23	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
300007	Programatic EIR for Existing Easements	\$ 62,214	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -
300008	New District Headquarters	513	50,000	50,000	500,000	500,000	500,000	500,000
600003	San Luis Rey Imported Return Flow Recovery	56,352	600,000	600,000	600,000			
600007	Pressure Reducing Stations	107,366	150,000	150,000		150,000		
600009	Isolation Valve Installation Program	232,730	500,000	500,000				
600019	Water System Monitoring Program	35,862	185,000	185,000	25,000			
600026	Camino Del Rey Waterline Reloaction	2,107	25,000	25,000	25,000	25,000		
600030	Corrosion Prevention Program Development and Implementation	5,291	600,000	100,000	600,000	600,000	600,000	
600034	Rice Canyon Tank Transmission PL to I-15/SR76 Corridor	1,709,046	2,900,000	2,900,000				
600035	Morro Mixing	10,848						
600037	Live Oak Park Road Bridge Replacement	234,283	600,000	600,000				
600040	Vallecitos PS Relocation	-					500,000	1,400,000
600043	Eagles Perch Water Pipeline Improvements (PUP)	-					300,000	1,300,000
600047	Communitny Power Resiliency Generator Grant (Generator at Sumac)	85,443		675,000				
600048	Northside Zone Supply Redundancy	-						150,000
600050	Lookout Mountain Electrical Upgrade	-						1,000,000
600051	North Feeder and Rainbow Hills Water Line Replacements	-					150,000	1,850,000
600058	Electrical Panel Switches	43,986			130,000			
600067	Pala Mesa Fairways 383 A and C							250,000
600068	Sarah Ann Drive Line 400 A		-	-				35,000
600069	Wilt Road (1331)						150,000	350,000
600070	Katie Lendre Drive Line (PUP)							250,000
600071	Del Rio Estates Line Ext 503							250,000
600072	East Heights Line 147L							150,000
600073	East Heights Line 147A							250,000
600074	Via Zara - PUP						125,000	250,000
600075	Roy Line Ext							250,000
600077	Rainbow Water Quality Improvement	29,710	920,000	920,000				
600080	Los Alisos South 243							150,000
600081	Heli-Hydrant on Tank	300						
N/A	Department Level Capital Expenses	169,919	767,640	467,000	500,000	500,000	500,000	500,000
Total		\$ 2,785,970	\$ 7,372,640	\$ 7,247,000	\$ 2,380,000	\$ 1,775,000	\$ 2,825,000	\$ 8,885,000

**Wholesale Water Efficiency
Capital Fund 62 Projected Balance**

Funded by Western Alliance Loan @4.02% interest

	Year 1 Approved <i>Budget</i>	Year 1 <i>Planned</i> Adjusted <i>Budget</i>	Year 2 <i>Planned</i> <i>Budget</i>	Year 3 <i>Planned</i> <i>Budget</i>	Year 4 <i>Planned</i> <i>Budget</i>	Year 5 <i>Planned</i> <i>Budget</i>
Fund Balances:	FY 22/23	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 25/26
Beginning Available Balance	\$9,712,500	\$9,712,500	\$3,212,500	\$737,500	(\$262,500)	(\$2,563,141)
Wholesale Water Efficiency Project Funding						
Operating Fund Transfer						
Total Available Funding	9,712,500	9,712,500	3,212,500	737,500	(262,500)	(2,563,141)
Less Capital Projects-Wholesale Water Efficiency	(3,797,000)	(6,500,000)	(2,475,000)	(1,000,000)	(2,300,641)	0
Projected Ending Available Balance	\$5,915,500	\$3,212,500	\$737,500	(\$262,500)	(\$2,563,141)	(\$2,563,141)

Wholesale Water Efficiency Capital Project Budgets:

Project #	Project Name	Year-to-Date	Year 1	Year 1	Year 2	Year 3	Year 4	Year 5
		Expended 1/31/2023	Approved Budget	Planned Adjusted Budget	Planned Budget	Planned Budget	Planned Budget	Planned Budget
		FY 22/23	FY 22/23	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 25/26
600008	Weese WTP Permanent Emergency Interconnect Pump Station	\$ 65,406	\$ 825,000	\$ 1,825,000	\$ -	\$ -	\$ -	
600013	Hutton/Turner/Dentro Pump Stations (SDCWA Shutdowns)	210,434	2,375,000	4,375,000	2,475,000			
600084	Morro Pump Station	122				250,000	1,225,000	
600078	Wilt Road Feeder (18 inch Water Line)	107,435				750,000	1,075,641	
600079	Gird Road 1,600' upsized from 12" to 18" or larger	348,853	597,000	300,000				
Total Spending		\$732,250	\$3,797,000	\$6,500,000	\$2,475,000	\$1,000,000	\$2,300,641	\$0

Wastewater Capital Fund 52 & 53 Projected Fund Balance

	Year 1	Year 2	Year 3	Year 4	Year 5
	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
	<i>Budget</i>	<i>Budget</i>	<i>Budget</i>	<i>Budget</i>	<i>Budget</i>
Fund Balances:	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 25/26
Beginning Available Balance	\$634,288	(\$2,260,213)	\$739,787	\$1,239,787	\$1,739,787
Restricted CFD Funds (Citro)	8,000,000	2,500,000			
Transfer from (to) Operating Reserves		500,000	500,000	500,000	500,000
Forecasted Sewer Connections	16,951				
Total Available Funding	8,651,239	739,787	1,239,787	1,739,787	2,239,787
Less: Capital Projects-Wastewater	(10,911,452)	0	0	0	0
Projected Ending Available Balance	(\$2,260,213)	\$739,787	\$1,239,787	\$1,739,787	\$2,239,787

Wastewater Capital Fund Project Budgets:

Project #	Project Name	Year-to-Date	Year 1	Year 2	Year 3	Year 4	Year 5
		Expended 1/31/2023 FY 22/23	Approved Budget FY 22/23	Unfunded Budget FY 23/24	Unfunded Budget FY 24/25	Unfunded Budget FY 25/26	Unfunded Budget FY 26/27
530001	Thoroughbred Lane Lift Station and Pipeline Repair (LS1 Replacement)	\$ 4,126,521	\$ 10,791,452	\$ -	\$ -	\$ -	\$ -
530018	Fallbrook Oaks Forcemain and Manhole Replacement					\$150,000	1,650,000
530019	CIPP 500' of line 8" VCP line near Pala Mesa/Palomar						100,000
530020	Rancho Viejo LS Wet Well Expansion					500,000	1,000,000
530023	Replace Rancho Monserate LS Emergency Generator						125,000
XXXXX	HQ B-Plant Dry Well					250,000	1,000,000
XXXXX	HQ B-Plant Generator Replacement				50,000	250,000	500,000
XXXXX	Pala Mesa Sewer CIPP Lining				50,000	650,000	
XXXXX	Oakcliff Sewer CIPP Lining				50,000	650,000	
XXXXX	Old River Road between LS#1 & LS#2					1,000,000	
N/A	Department Level Capital Expenses		120,000				
Total		\$ 4,126,521	\$ 10,911,452	\$ -	\$ 150,000	\$ 3,450,000	\$ 4,375,000

BOARD OF DIRECTORS

February 28, 2023

SUBJECT

CONSIDERATION OF REQUEST BY THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION FOR ADDITIONAL FUNDS FOR THE PROCESSING OF THE DISTRICT'S APPLICATION FOR DETACHMENT FROM THE SAN DIEGO COUNTY WATER AUTHORITY AND CONCURRENT ANNEXATION INTO EASTERN MUNICIPAL WATER DISTRICT

BACKGROUND

In December 2019 the Rainbow Board of Directors authorized the General Manager to prepare an application to be submitted to the San Diego Local Agency Formation Commission (SD LAFCO) for the detachment of the District from the San Diego County Water Authority (SDCWA) and concurrent annexation into the Eastern Municipal Water District (EMWD). Resolution 19-15 adopted by the Board authorized the General Manager to file the application.

The application was filed on March 15, 2020 and SD LAFCO staff and consultants have been processing the application since that time. The application processing is moving very slowly due, in part, to a variety of procedural and legal obstructions put forth by SDCWA. The application was filed with a deposit of \$24,563.

In August 2020, SD LAFCO requested an additional \$62,220 to cover staff time. This was remitted in accordance LAFCO's request.

In March 2021, SD LAFCO requested an additional deposit of \$50,000 to cover the cost of their consultant, Dr. Michael Hanemann. Dr. Hanemann is a water resources economist affiliated with Arizona State University and UC Berkley. After consideration by the RMWD Board, this was remitted in accordance with LAFCO's request.

Dr. Hanemann's work took longer than projected by LAFCO. With a billing rate of \$500 per hour, the time it takes to review the voluminous submittals by SDCWA was likely a key factor in the increased effort required to complete his work. Based on this, in July 2021, SD LAFCO Executive Officer Keene Simonds sent an email requesting an additional deposit in the amount of \$60,000. Again, after consideration by the Board which was remitted in accordance with LAFCO's request.

In March 2022, SD LAFCO billed us for \$16,500, the final amount from Dr. Hanemann. Though the District had thought the July 2021 payment would have been the last, this payment was considered by the Board and remitted in accordance with LAFCO's request.

DESCRIPTION

SDCWA has burdened LAFCO with ongoing voluminous submittals in an effort to delay the detachment process. The most recent billing detail showed a significant amount of staff time for responding to SDCWA letters and emails.

Based on this, on January 20, 2023, SD LAFCO Executive Officer Keene Simonds (via staff) sent an email requesting an additional deposit in the amount of \$32,648.91.

This requested amount covers both (a) hours already expended beyond the deposits collected to date plus; and (b) SD LAFCO's projection to complete the administrative reviews and bring these items to hearing. Essentially, SD LAFCO projects they are at 85% complete with about 15% remaining for administrative work.

ATTACHMENTS

LAFCO Fees February 2023 Attachment #1 – Billing Letter
LAFCO Fees February 2023 Attachment #2 – Billing Report
LAFCO Fees February 2023 Attachment #3 – Billing Detail

POLICY/STRATEGIC PLAN KEY FOCUS AREA

The actions taken to detach from SDCWA and annex to EMWD is being done to ensure that the District can provide a safe, reliable supply of water at the lowest cost. As such, the detachment effort affects all six of the Key Focus Areas of the District's Strategic Plan.

Strategic Focus Area One: Water Resources
Strategic Focus Area Two: Asset Management
Strategic Focus Area Three: Workforce Development
Strategic Focus Area Four: Fiscal Responsibility
Strategic Focus Area Five: Customer Service
Strategic Focus Area Six: Communication

ENVIRONMENTAL

In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a "project" as defined by CEQA and further environmental review is not required at this time.

BOARD OPTIONS/FISCAL IMPACTS

The additional \$32,648.91 deposit to LAFCO is only one component of the fiscal impact of the request from LAFCO. As the application process drags on due to delay, the District also incurs additional costs from staff time, legal review, and consultants. Further, the longer the application takes to get approved, the longer our ratepayers have to wait to exercise the rights given to them under the County Water Authority Act to choose their wholesale water provider.

With that said, should the Board choose not to pay this additional deposit LAFCO will cease work on the processing of the application – essentially ending the detachment process.

The Board has two options:

1. Approve the additional payment of \$32,648.91.
2. Do not pay the additional payment of \$32,648.91 which will terminate the detachment process.

STAFF RECOMMENDATION

Staff recommends Option 1.



Tracy Largent, CPA
Finance Manager

February 28, 2023



San Diego County
Local Agency Formation Commission
 Regional Service Planning | Subdivision of the State of California

January 20, 2023

Delivered Electronically

Jack Bebee, General Manager
 Fallbrook Public Utility District
 990 East Mission Road
 Fallbrook, CA 92028-2232

Tom Kennedy, General Manager
 Rainbow Municipal Water District
 3707 Old Highway 395
 Fallbrook, CA 92028-9372

Subject: Fallbrook Public Utility District-Rainbow Municipal Water District Reorganizations I Billing Statement

Dear Jack and Tom:

This correspondence serves as notice the San Diego Local Agency Formation Commission (LAFCO) is requesting an additional deposit totaling \$65,297.83 per the agreement the bill will be in equal halves between both districts. This requested amount covers both (a) hours already expended beyond the deposits collected to date plus; and (b) projection to complete the administrative reviews and bring these items to hearing. Essentially, LAFCO projects we are at 85% complete with about 15% remaining for administrative work.

LAFCO staff will continue to process the proposals in expectation of receiving the requested deposits through the end of this month but will suspend further activities should payments not be received by February 6, 2023. Should you have any questions, please contact me at 619-321-3380. Thank you.

Respectfully,

Tamaron Luckett
 Commission Clerk

Enclosure
 Billing Statement Report
 Billing Timing

<p>Administration Keene Simonds, Executive Officer 2550 Fifth Avenue, Suite 725 San Diego, California 92103-6624 T 619.321.3380 F 619.404.6508 www.sdafco.org</p>	<p>Chair Jim Desmond County of San Diego</p> <p>Joel Anderson County of San Diego</p> <p>Nora Vargas, Alt. County of San Diego</p>	<p>Vacant Cities Selection Committee</p> <p>Vacant Cities Selection Committee</p> <p>Kristi Becker, Alt. City of Solana Beach</p>	<p>Stephen Whitburn City of San Diego</p> <p>Marni von Wilpert, Alt. City of San Diego</p>	<p>Jo MacKenzie Vista Irrigation</p> <p>Barry Willis Alpine Fire Protection</p> <p>David A. Drake, Alt. Rincon del Diablo</p>	<p>Andy Vanderlaan General Public</p> <p>Harry Mathis, Alt. General Public</p>
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SAN DIEGO COUNTY LOCAL AGENCY FORMATION COMMISSION
BILLING REPORT
MARCH 18, 2020 – TO-DATE

FALLBROOK PUB AND RAINBOW MWD REORGANIZATIONS | LAFCO FILE NOS. RO20-04 & RO20-05

A. Existing Deposits Received by LAFCO

	Deposit Date	Amount
Rainbow MWD	March 18, 2020	\$24,563.19
Fallbrook PUD	March 18, 2020	\$24,563.19
Rainbow MWD	September 15, 2020	\$62,220.00
Fallbrook PUD	October 7, 2020	\$62,220.00
	Total to Date:	\$173,526.28

B. LAFCO Hours Extended to Date (\$122 Composite Rate Applied)

	Hours	Amount
Keene Simonds	384.1	\$46,860.20
Adam Wilson	508.0	\$61,976.00
Colantuono, Highsmith & Whatley, PC	213.1	\$25,998.20
Other Staff	254.5	\$31,049.00
		*\$165,883.40

Other LAFCO Service Fees

Municipal Service Review Maintenance Fee	5.0%	*\$8,294.17
Special Meeting Charge	\$3,200	*\$38,520.00
	*Total to Date:	*\$212,697.57

C. Current Deposit Balance

	Amount
Item A	\$173,526.28
Item B	\$212,697.57
	(Item A-B):
	(\$39,171.19)

D. Projected percentage to Complete Administrative Reviews

	Progress	Amount
Administrative reviews completed	85%	\$174,177.57
Administrative reviews to go	15%	*\$24,882.51
Municipal Service Review Maintenance Fee	-	*\$1,244.13
	*Subtotal to Go:	(\$26,126.64)

E. Requested Deposit

		Amount
Current Deposit Balance True-Up (Item C)		\$39,171.19
Projected Time to Complete Administrative Reviews (Item D)	15%	*\$26,126.64
	Balance due:	\$65,297.83

Rainbow MWD and Fallbrook PUD Reorganizations

EO and Commission

<u>Date</u>	<u>Type</u>	<u>Activity</u>	<u>Hours</u>
3/17/2020	Proposal	Pre Administrative Review: Fallbrook Submittal (Draft)	5.0
3/18/2020	Proposal	Pre Administrative Review: Rainbow Submittal	5.0
3/18/2020	Communication	Email Exchange with Tom Kennedy with Rainbow Regarding L-107	0.5
3/18/2020	Communication	Phone Call with HOW	0.3
3/19/2020	Communication	Phone Call with J Harry Jones with Union Tribune	0.5
3/19/2020	Communication	Phone Call and Follow Up Email with Claire Collins with CWA	1.0
3/23/2020	Communication	Email with Gary Thompson with Riverside LAFCO	0.5
3/23/2020	Proposals	EB Proposal Set Up and Scanning	2.0
3/24/2020	Communication	Email Exchange with Ben Mills with District 5	2.0
3/24/2020	Communication	Phone Call and Email Exchange with HOW	0.5
3/25/2020	Proposals	Written Notice to CWA Regarding Non-District Opportunity	2.5
3/25/2020	Proposal	DN Establishing Dedicated Website Page	1.0
3/25/2020	Communication	Phone Call and Email Exchange with Claire Collins with CWA	0.5
3/26/2020	Communication	Email to Sandy Kerl with CWA	0.3
3/27/2020	Communication	Phone Call with Sandy Kerl with CWA and Pause Request	0.5
3/27/2020	Communication	Phone Call with HOW	0.5
3/30/2020	Communication	Email Exchange with HOW	0.5
3/30/2020	Communication	Phone Call with Chair Jacob on Non-District Request by CWA	0.3
3/30/2020	Communication	Email Exchange with District 2 Staff Regarding Pause Inquiry	0.3
3/30/2020	Communication	Phone Call with Consultant Chris Brown Regarding Pause Inquiry	0.5
4/2/2020	Proposal	Review of Non-District Determinations by CWA	5.0
4/2/2020	Communication	Phone Call with Adam Wilson with District 2	0.5
4/2/2020	Communication	Phone Call with HOW	1.0
4/2/2020	Proposal	Staff Discussion on Processing Proposals	0.5
4/3/2020	Proposal	Prepare and Issue PHN on Non-District Requests	2.0
4/3/2020	Communication	Phone Call with Chris Brown with Fallbrook and Rainbow	0.5
4/6/2020	Communication	Email Exchange with Tom Kennedy with Rainbow	0.3
4/6/2020	Communication	Email Exchange with Jack Bebee with Fallbrook	0.3
4/6/2020	Communication	Phone Call with Adam Wilson with District 2	0.3
4/8/2020	Communication	Phone Call with Chris Brown with Fallbrook and Rainbow	0.5
4/8/2020	Communication	Phone Call with Claire Collins and Kristina Lawson	0.8
4/13/2020	Communication	Email Exchange with HOW	0.5
4/16/2020	Communication	Phone Call with HOW Regarding Otay Correspondence	0.8
4/17/2020	Communication	Phone Call with Chris Brown with Fallbrook and Rainbow	0.5
4/23/2020	Communication	Phone Call with Chris Brown with Fallbrook and Rainbow	0.3
4/23/2020	Proposal	Draft Agenda Report for May 4th Meeting	4.0
4/23/2020	Proposal	Review Joint Letter from Fallbrook and Rainbow	1.0
4/24/2020	Communication	Phone Call with HOW	0.3
4/24/2020	Proposal	Finalize Agenda Report for May 4th Meeting	1.5

4/27/2020	Communication	Conference Call w/Jack Bebee and Tom Kennedy	0.5
4/29/2020	Communication	Commission Phone Calls - Emails	2.5
4/30/2020	Communication	Email Exchange with Jack Bebee with Fallbrook	0.5
4/30/2020	Communication	Email Exchange with Kristina Lawson with CWA	0.5
5/1/2020	Communication	Phone Call with Chris Brown with Fallbrook and Rainbow	0.5
5/1/2020	Communication	Phone Call with Claire Collins with CWA	0.5
5/4/2020	Meeting	Commission Meeting on Non District Requests	9.0
5/5/2020	Communication	Phone Call with Joe Naiman with Fallbrook Village News	0.3
5/6/2020	Communication	Phone Call with Claire Collins and Kristina Lawson with CWA	0.5
5/7/2020	Communication	Phone Call with Chris Brown with Fallbrook and Rainbow	0.8
5/7/2020	Communication	Phone Call and Email Exchange with Michael Vu with ROV	1.0
5/7/2020	Communication	Email Exchange with Subject Agencies Regarding Working Group	1.0
5/11/2020	Communication	Phone Call and Email Exchange with Sandy Kerl with CWA	0.8
5/11/2020	Communication	Email Exchange with HOW	0.5
5/11/2020	Proposal	Email to Subject Agencies Proposing Working Group Options	5.0
5/13/2020	Proposal	Review Response from Sandy Kerl with CWA on Working Group Options	1.5
5/13/2020	Communication	Phone Call with Sandy Kerl with CWA	0.5
5/14/2020	Communication	Phone Call with Chris Brown with Fallbrook and Rainbow	0.3
5/14/2020	Communication	Phone Call with Adam Wilson with District 2	0.3
5/18/2020	Proposal	Review Joint-Response from Fallbrook and Rainbow on Working Group Options	1.0
5/18/2020	Communication	Phone Call with Chris Brown with Fallbrook and Rainbow	0.3
5/19/2020	Communication	Phone Call and Email Exchange with Michael Vu with ROV on Election Costs	0.5
5/20/2020	Communication	Email Exchange with Ben Mills with District 5	0.5
5/20/2020	Communication	Phone Call with Sandy Kerl with CWA	0.5
5/21/2020	Communication	Phone Call with Sandy Kerl with CWA	0.8
5/21/2020	Communication	Phone Call with Chris Brown with Fallbrook and Rainbow	0.5
5/22/2020	Communication	Phone Call with Chris Brown with Fallbrook and Rainbow	0.5
5/22/2020	Communication	Email Exchange with Sandy Kerl with CWA	1.0
5/22/2020	Proposal	Prepare Agenda Report on Working Group Options	3.5
5/26/2020	Communication	Video Call with Fallbrook and Rainbow	0.5
5/27/2020	Communication	Review Joint Letter from Fallbrook and Rainbow and Distribute to Commission	0.5
5/27/2020	Communication	Email Exchange with Gary Thompson with Riverside LAFCO	0.3
5/27/2020	Communication	Email Exchange with Sandy Kerl with CWA	2.0
5/28/2020	Communication	Phone Call with Adam Wilson with District 2	0.5
5/28/2020	Communication	Email Exchange with Laura Eckert with Fallbrook	0.3
5/28/2020	Communication	Phone Call with Nick Kanetis with Eastern MWD	0.5
5/29/2020	Communication	Prepare Supplemental Memo on Election Costs for Commission	1.5
5/29/2020	Communication	Phone Call with Supervisor Desmond and Ben Mills with District 5	0.5
5/29/2020	Communication	Circulate Supplemental Memo on Election Costs to Subject Agencies	0.3
5/31/2020	Communication	Review and Distribute Materials Received from Sandy Kerl with CWA	1.0
6/1/2020	Commission	Commission Meeting: Establishing Advisory Committee	9.0
6/1/2020	Communication	Phone Call with Chris Brown with Fallbrook and Rainbow	0.5
6/1/2020	Communication	Phone Call with HOW	0.5

6/3/2020	Communication	Email Exchange with Nick Kanetis with Eastern MWD	0.5
6/4/2020	Communication	Email to Subject Agencies on Filling in 10-Member Advisory Committee	1.0
6/4/2020	Communication	Email Exchange with Tom Kennedy with Rainbow	0.3
6/4/2020	Communication	Email Exchange with Andrew Strong with CAO on Appointee Process	0.5
6/4/2020	Communication	Email Exchange with Lydia Romero with Lemon Grove on Serving on Cmte	0.5
6/4/2020	Communication	Email to Hasan Ikhata with SANDAG on Appointee	0.5
6/8/2020	Communication	Phone Call with Lydia Romero with Lemon Grove	1.0
6/8/2020	Communication	Video Call with Mel Milstein with CAO	1.0
6/8/2020	Communication	Email Exchange with Ellen Hanak with PPIC on Potential Consultants	1.0
6/9/2020	Communication	Phone Call with Pat Landrum with SANDAG	0.8
6/9/2020	Communication	Email Exchange with Consultant David Mitchel Per Hanak	1.0
6/9/2020	Communication	Email Exchange with Consultant Kurt Schwabe Per Hanak	0.5
6/9/2020	Communication	Email to Sandy Kerl with CWA	0.5
6/9/2020	Communication	Email to Jack Bebee with Fallbrook and Tom Kennedy with Rainbow	0.5
6/10/2020	Communication	Email Exchange with Kim Thorner with Olivenhain MWD	0.3
6/11/2020	Communication	Email Exchange with Richard McCann	0.3
6/12/2020	Communication	Email Exchange with Mel Millstein and Brian Albright with LEUG	0.5
6/15/2020	Communication	Receive and Review CWA Letter and Distribute	1.5
6/18/2020	Communication	Video Call with Jim Desmond and Ben Mills with District 5	1.0
6/18/2020	Communication	Email Exchange with HOW Regarding Otay WD and CEQA	1.5
6/19/2020	Communication	Zoom Call with Kurt Schwabe to Discuss Project	1.0
6/19/2020	Communication	Zoom Call with Richard McCann to Discuss Project	1.0
6/19/2020	Communication	Email Exchange with Pat Landrum with SANDAG	0.3
6/19/2020	Communication	Email to Subject Agencies Regarding SANDAG Appointment	0.3
6/22/2020	Communication	Email Exchange with Kurt Schwabe	0.3
6/22/2020	Communication	Email Exchange with Consultant Michael Hanemann	0.5
6/25/2020	Communication	Email Exchange with Consultant Doug Dove	0.5
6/26/2020	Communication	Video Call with Rachel Cortes with SANDAG	1.0
6/26/2020	Communication	Video Call with Michael Hanemann to Discuss Project	1.0
6/26/2020	Communication	Zoom Call with Doug Dove to Discuss Project	1.0
6/29/2020	Communication	Phone Call with Chris Brown with Fallbrook and Rainbow	0.8
6/29/2020	Communication	Email Exchange with Nick Kanetis with Eastern	0.5
6/29/2020	Communication	Email Exchange with Sandy Kerl with CWA	0.3
6/29/2020	Communication	Phone Call with Sandy Kerl with CWA	1.0
6/29/2020	Communication	Email Exchange with HOW on Advisory Cmte Agenda	1.5
6/30/2020	Communication	Advisory Committee Agenda	1.5
7/1/2020	Communication	Email Exchange with Sandy Kerl with CWA	0.5
7/2/2020	Proposal	Review Letter from Mark Hattam with CWA	1.0
7/2/2020	Communication	Email Exchange with HOW	0.5
7/2/2020	Proposal	PowerPoint Slides for Advisory Committee Mgt	2.5
7/6/2020	Communication	Email Exchange with Kim Thorner with Olivenhain MWD	0.3
7/6/2020	Meeting	Ad Hoc Committee	0.0
7/6/2020	Communication	Phone Call with HOW	0.5

7/7/2020	Communication	Email Exchanges with Consultants McCann, Dove, and Hanemann	1.5
7/7/2020	Communication	Video Call with Chris Brown with Fallbrook and Rainbow	1.0
7/7/2020	Communication	Phone Call with HOW	0.5
7/7/2020	Communication	Phone Call with Sandy Kerl with CWA	1.0
7/8/2020	Communication	Phone Call with Sandy Kerl with CWA	0.5
7/8/2020	Communication	Draft Letter to Sandy Kerl with CWA Regarding 7-6 Concerns	2.5
7/8/2020	Communication	Email Exchange with HOW	0.3
7/9/2020	Communication	Phone Call with Chris Brown with Fallbrook and Rainbow	1.0
7/10/2020	Communication	Email Exchanges with Fallbrook and Rainbow to Secure NOEs	0.5
7/15/2020	Proposal	Bill Pellman Letter with Rainbow	1.0
7/15/2020	Communication	Phone Call with Sandy Kerl with CWA	0.5
7/16/2020	Proposal	Mark Hattam Letter with CWA	2.0
7/16/2020	Proposal	Discuss CWA Letter with RB	0.5
7/16/2020	Communication	Email Exchanges with Ben Mills with District 5	0.3
7/16/2020	Communication	Email Exchanges with Adam Wilson with District 2	0.3
7/22/2020	Communication	Email Exchange with Jolene Walsh with Eastern MWD	0.3
7/22/2020	Communication	Phone Call with Chris Brown with Fallbrook and Rainbow	0.5
7/23/2020	Review	Paula de Sousa Letter for Fallbrook	1.0
7/24/2020	Proposal	Prepare Agenda Report on Advisory Committee Update for Commission	2.5
7/24/2020	Communication	Email Exchange with HOW	0.5
7/27/2020	Communication	Email Exchange with Subject Agencies Regarding Commission Mgt	0.3
7/28/2020	Communication	Phone Call with Ben Mills with District 5	0.3
7/28/2020	Communication	Email Exchange with HOW	0.3
7/28/2020	Communication	Zoom Meeting with Jack Bebee and Tom Kennedy	0.5
7/29/2020	Proposal	Prepare Advisory Committee Agenda	1.5
7/31/2020	Communication	Video Meeting with Chris Brown with Fallbrook and Rainbow	0.5
7/31/2020	Communication	Email Exchange with Devan Upadhyay with MET	0.5
7/31/2020	Proposal	Paul Jones Letter with Eastern MWD	1.0
7/31/2020	Proposal	Kristina Lawson Letter with CWA	1.0
8/3/2020	Meeting	Commission Meeting and Advisory Item	9.0
8/3/2020	Meeting	Ad Hoc Committee	0.0
8/3/2020	Communication	Phone Call with HOW	0.3
8/3/2020	Communication	Email Exchange with HOW	0.5
8/4/2020	Communication	Email Exchange with Consultant Richard McCann	0.5
8/4/2020	Communication	Email Exchange with Consultant Michael Hanemann	0.3
8/4/2020	Communication	Email Exchange with Consultant Doug Dove	0.3
8/5/2020	Communication	Email Exchange with Mark Hattam with CWA	0.3
8/6/2020	Proposal	National City Letter Regarding CWA	0.3
8/7/2020	Communication	Phone Call with Jack Bebee with Fallbrook	0.3
8/10/2020	Communication	Phone Call with Sandy Kerl with CWA	0.5
Subtotal			171.3
Date	Type	Activity	Hours

8/12/2020	Proposal	Billable Hours and Additional Deposit Request to FPUD	0.5
8/12/2020	Proposal	Billable Hours and Additional Deposit Request to RMWD	0.5
8/12/2020	Proposal	Review Ad Hoc Consultant Options and References	8.0
8/12/2020	Communication	Email to Subject Agencies Re Ad Hoc Consultants	0.5
8/27/2020	Proposal	Review Letter from Nossaman Re Chair Croucher Comments	0.5
9/8/2020	Communication	Email to Subject Agencies Re Striking System for Consultants	1.5
9/9/2020	Proposal	Review Staff Memo to Ad Hoc Committee	1.0
9/9/2020	Communication	Email to RB Re Upcoming Ad Hoc	0.3
9/10/2020	Proposal	Review Updated RB Memo to Ad Hoc	0.5
9/10/2020	Proposal	Review Letter from BBK Re Chair Croucher Comments	0.2
9/11/2020	Proposal	Review Letter from CWA - Chair Croucher	0.2
9/11/2020	Proposal	Review Letter from SD - Mayor Faulconer	0.2
9/17/2020	Proposal	Review Letter from MET - GM Knightlinger	0.2
9/17/2020	Proposal	Review Joint Letter and Attachment from Fallbrook-Rainbow	2.5
9/18/2020	Proposal	Review Letter-Response from CWA	8.0
9/21/2020	Communication	Phone Call with CWA Sandy Kerl Re Striking System	0.5
9/21/2020	Communication	Phone Call with Consultant Chris Brown w/ Fallbrook-Rainbow Re Striking System	0.5
9/23/2020	Communication	Email to Subject Agencies Re Striking System for Consultants	0.3
9/23/2020	Proposal	Ad Hoc Coin Flip	0.3
9/29/2020	Communication	Email to Ad Hoc Committee Re Oct 5th Meeting	0.3
9/29/2020	Communication	Phone Call with Hanemann Re Ad Hoc	1.0
9/30/2020	Proposal	Develop Scope of Work for Hanemann	1.5
9/30/2020	Communication	Email Exchange with CWA Re PSA with Hanemann	0.5
10/2/2020	Communication	Phone Call with Ben Mills with District 5 Re Ad Hoc	0.5
10/2/2020	Communication	Phone Call with Adam Wilson with District 2 Re Ad Hoc	0.5
10/2/2020	Proposal	Review Letter from Rainbow MWD Re Chair Croucher Comments	0.3
10/5/2020	Communication	Email to Hanneman Re Scope of Ad Hoc Work	0.3
10/7/2020	Communication	Email Update to Hanneman to Hold PSA	0.5
10/9/2022	Communication	Phone Call with Sandy Kerl w/CWA	0.5
10/9/2020	Proposal	Review 10-9 Letter from Sandy w/CWA	1.0
10/9/2020	Communication	Email Sandy Kerl w CWA in Response to 10-9 Letter	1.0
10/9/2020	Proposal	Review Letter from Sandy Kerl w CWA	1.0
10/22/2020	Proposal	Review and Edit Draft PSA for Hanemann	1.0
10/29/2020	Communication	Phone Call with Michael Hanemann Re Project	1.0
11/3/2020	Communication	Phone Call with CM Brad Raulston w National City Re City Letter	0.5
11/3/2020	Communication	Email and Phone Call with Consultant Doug Dove Re Ad Hoc Process	0.7
11/3/2020	Communication	Email and Phone Call with Consultant Richard McCann Re Ad Hoc Process	0.5
11/3/2020	Communication	Email to Subject Agencies Updating Hanemann Contract	0.3
11/19/2020	Proposal	Review Eastern MWD Letter and Memo	1.5
11/19/2020	Proposal	Review Joint Rainbow-Fallbrook Letter	1.6
12/4/2020	Proposal	Review Proposal with RB	1.0
12/4/2020	Communication	Email Hanemann Re Upcoming Ad Hoc and Gameplan	0.7
12/7/2020	Ad Hoc	Ad Hoc Meeting	0.0

12/9/2020	Communication	Phone Call with Gary Thompson w Riverside LAFCO	0.5
12/9/2020	Communication	Phone Call and Email Exchange with Adam Wilson to Consult on Proposal	1.0
12/10/2020	Communication	Email Exchange with Holly/Aleks Outlining Adam Wilson PSA	1.0
12/15/2020	Communication	Phone Call with Michael Hanemann Re Project	1.0
12/17/2020	Proposal	Review Letter from FPUd to Delta Council	0.5
1/4/2021	Proposal	Review Letter from Rainbow Re Delta Usage	1.0
1/6/2021	Proposal	Review Response Letter from CWA	5.0
1/6/2021	Proposal	Review Letter from CWA to Delta Council	0.5
1/6/2021	Proposal	Review Letter from CWA Re Fallbrook-Rainbow MSR	1.0
1/8/2021	Communication	Phone Call with Adrian Granda w/SD Re Project	0.5
1/11/2021	Communication	Email Exchange with Adam Wilson on PSA	0.5
1/26/2021	Communication	Video Call with Hanneman Re Upcoming Ad Hoc	1.0
1/28/2021	Communication	Email Update to Ad Hoc	0.5
1/28/2021	Proposal	Discuss Upcoming Ad Hoc with Robert Barry	2.5
1/30/2021	Communication	Email/Phone Exchange with Adam Wilson Re Ad Hoc Meeting	1.5
2/1/2021	Ad Hoc	Ad Hoc Meeting	0.0
2/11/2021	Communication	Video Call with MET Re Ad Hoc	1.0
2/19/2021	Proposal	Review Joint Responses from Fallbrook-Rainbow to Hanemann Q	1.0
2/22/2021	Proposal	Review Response from CWA to Hanemann Q	1.0
3/1/2021	Proposal	Review Letter from MET - Knightlinger	0.3
3/16/2021	Communication	Call with Adam Wilson Re Ad Hoc	0.6
3/22/2021	Communication	Call with Chris Brown Re Ad Hoc	0.5
4/6/2021	Proposal	Review Joint Letter from Fallbrook-Rainbow Re CWA Comments	1.0
4/6/2021	Communication	Call with Adam Wilson Re Ad Hoc	0.5
4/6/2021	Proposal	Review Joint Letter from Fallbrook-Rainbow to CWA	1.0
4/23/2021	Proposal	Review Letter from MET to CWA	0.8
4/29/2021	Proposal	Review Letter from CWA to MET	1.0
5/3/2021	Proposal	Review Letter from MET to CWA	0.5
5/12/2021	Communication	Call with Chris Brown Re Ad Hoc	0.5
5/10/2021	Ad Hoc	Ad Hoc Meeting	0.0
5/10/2021	Communication	Email Exchange with Hanemann Re Billing	0.3
5/13/2021	Proposal	Review Letter from CWA Lawson Re Tweet et al	0.8
5/13/2021	Communication	Phone Call with Sandy Kerl Re Tweet	0.8
5/13/2021	Communication	Phone Call with Holly Whatley Re Tweet	0.3
5/14/2021	Communication	Email to Sandy Kerl Re Tweet/Retweet	1.0
5/14/2021	Communication	Phone Call with Jo MacKenzie Re Rancho Santa Fe CSD Board - Tweet	0.5
5/25/2021	Communication	Phone Call with Vanderlaan - Update on Proposal and Ad Hoc	0.5
5/25/2021	Communication	Phone Call with Ben Mills - Update on Proposal and Ad Hoc	0.3
5/25/2021	Communication	Phone Call with Sandy Kerl Re CWA MSR	0.5
5/26/2021	Communication	Phone Call with Rosa Vidal Re Proposal	0.7
5/26/2021	Communication	Email Exchange with Sandy Kerl Re CWA MSR	0.3
5/27/2021	Proposal	Review Joint Letter from Fallbrook and Rainbow Re CWA Comments	0.5
5/28/2021	Proposal	Review Hattam Letter from May 28th	1.0

6/2/2021	Communication	Phone Call with Ally Berenter w/SD	0.7
6/2/2021	Communication	Email to Hattam Re May 28th Letter	0.3
6/7/2021	Communication	Phone Call with Claire Collins	0.5
6/9/2021	Communication	Phone Call with Ally Berenter w/SD	0.7
6/10/2021	Proposal	Review Letter from MET Re CWA Comments	0.3
6/14/2021	Ad Hoc	Ad Hoc Meeting	0.0
7/8/2021	Proposal	Update Hanemann Billing - Fallbrook	0.5
7/8/2021	Proposal	Update Hanemann Billing - Rainbow	0.5
7/12/2021	Ad Hoc	Ad Hoc Meeting	0.0
7/15/2021	Communication	Video Call with Michael Hanemann - Adam Wilson Re Ad Hoc	1.0
7/16/2021	Proposal	Review CWA Email to Hanemann with Responses	0.5
7/23/2021	Communication	Video Call with Tom Kennedy Re Ad Hoc + Hanemann Costs	0.5
7/26/2021	Communication	Phone Call with Claire Collins	0.5
7/27/2021	Proposal	Review Joint Letter from Fallbrook and Rainbow Re Hanemann Costs	0.5
8/2/2021	Proposal	Review CWA Letter Re Hanemann Service	0.3
8/3/2021	Proposal	Review CWA Carlsbad-Del Mar Input	0.3
8/4/2021	Communication	Phone Call with Adam Wilson Re Ad Hoc	0.5
8/16/2021	Ad Hoc	Ad Hoc Meeting	0.0
8/17/2021	Communication	Email Exchange with Devan Upaday with MET	0.8
8/20/2021	Communication	Video Call with Ally Bender	1.0
8/23/2021	Communication	Video Call with County Assessor Re Tax Exchange	1.0
9/2/2021	Proposal	Review CWA Hattman Letter Re Exit Fees	1.0
9/8/2021	Communication	Video Call with Eastern MWD Re Ad Hoc	1.0
9/24/2021	Proposal	Review Admin Draft Rpt from Hanemann	4.5
9/24/2021	Proposal	Review Nossaman Letter Re CWA Comments on Exit Fees	0.5
9/25/2021	Proposal	Review Joint Letter from Fallbrook and Rainbow on Exit Fees	1.2
9/28/2021	Communication	Email Hanemann Re Draft Report	1.0
10/1/2021	Communication	Email Update to Commissioners Re Ad Hoc	1.0
10/4/2021	Ad Hoc	Ad Hoc Meeting	0.0
10/12/2021	Communication	Email Follow Up with Deven Upadhyay Re Ad On Process	1.0
10/13/2021	Communication	Video Call with Jack Bebee Re Ad Hoc	0.5
10/21/2021	Communication	Email Exchange with Riverside LAFCO Re Addendum	1.5
10/22/2021	Communication	Video Call with MET Re Hanemann Draft Report	1.0
10/26/2021	Communication	Video Call with Riverside LAFCO Re Addendum	0.7
10/26/2021	Communication	Email Exchange with Brian Brady Re Addendum Work	0.3
10/27/2021	Proposal	Review Response Letters to Comments on Draft Hanemann Rpt	1.5
11/8/2021	Proposal	Review Joint Fallbrook and Rainbow Letter Re Kerl Comments	0.5
11/8/2021	Proposal	KS Draft Agency Impact Estimates	6.5
11/9/2021	Proposal	Review CWA Letter Commenting on Subject Agency Comments	1.2
11/9/2021	Communication	Email to Hanneman Re Estimated Agency Impacts	2.0
11/11/2021	Communication	Video Call with Adam Wilson and Holly Whatley Re Ad Hoc	1.0
11/11/2021	Communication	Email Exchange with Adam Wilson Re Ad Hoc	1.2
11/12/2021	Communication	Email Exchange with Tom Kennedy Re Rate Impacts	1.5

11/16/2021	Meeting	Attend Town Hall in Fallbrook	3.5
11/18/2021	Communication	Email Exchange with Sandy Kerl Re Rate Impacts	0.5
11/22/2021	Communication	Email Exchange with Sandy Kerl Re Ad Hoc and Town Hall	0.5
1/7/2022	Communication	Phone Call with Hunter McDonald Re Proposal Process	1.0
1/13/2022	Proposal	Review Hanneman Final Report	4.0
1/14/2022	Communication	Meeting with Chris Brown Re Ad Hoc	1.0
1/18/2022	Communication	Email Exchange with Adam-Staff Re Final Hanemann Report	1.5
2/8/2022	Proposal	Review CWA Letter Re Possible Other Ad Hoc Activities	0.7
2/15/2022	Proposal	Review Joint Nossaman and BBK Letter Re Ad Hoc Process	0.5
2/16/2021	Proposal	Review CWA - Hattam Letter Re Nossaman and BBK Comments	0.5
2/17/2022	Ad Hoc	Ad Hoc Meeting	0.0
2/23/2022	Communication	Email Exchange with Hunter McDonald Re Agency Impacts	0.8
2/23/2022	Communication	Phone Call with Hunter McDonald Re Agency Impacts	0.5
2/25/2022	Proposal	Review Tom Kennedy Email Re Future Ad Hoc Items	0.7
2/25/2022	Proposal	Review CWA Letter Re Future Ad Hoc Items	0.5
3/1/2022	Communication	Email Exchange with Adam Wilson Re Ad Hoc	0.3
3/7/2022	Meeting	Commission Meeting and Formal Update	9.0
3/11/2022	Proposal	Lunch with Gary Croucher in El Cajon	2.5
3/16/2022	Communication	Email to Hunter McDonald Re Rate Impacts	0.3
3/17/2022	Proposal	Review CWA Letter from Hattman Clarifying Earlier Comments	0.2
3/24/2022	Proposal	Review SD Letter on Ad Hoc Process	0.5
4/6/2022	Proposal	Review Sandy Kerl Letter from April 6th	1.7
4/7/2022	Communication	Email to Sandy Kerl Re April 6th Letter	2.0
4/8/2022	Communication	Video Call with Adam Wilson and Holly Whatley Re Ad Hoc	1.0
4/8/2022	Communication	Video Call with Adam Wilson and Holly Whatley Re Tax Exchange	0.5
4/8/2022	Communication	Phone Call with Claire Collins	0.5
4/11/2022	Proposal	Review Joint Nossaman and BBK Letter Re Ad Hoc Process	1.2
4/11/2022	Ad Hoc	Ad Hoc Meeting	0.0
4/12/2022	Communication	Email to Holly Whatley Re SDCWA Ability to Stay on Tax Roll	0.7
4/15/2022	Communication	Email to Fallbrook-Rainbow Re Timeline	1.0
4/18/2022	Proposal	Review CWA Hattman Letter Responding to Fallbrook-Rainbow Letter	1.0
4/19/2022	Communication	Letter to SANDAG Re Proposal	1.0
4/27/2022	Proposal	Review Mark Hattam Letter from April 27th	1.5
4/29/2022	Communication	Phone Call with Adam Wilson Re Ad Hoc	1.0
5/2/2022	Meeting	Attend Town Hall in Fallbrook	3.5
5/3/2022	Proposal	Review Eastern MWD Letter Re CWA May 27th Letter	0.5
5/5/2002	Communication	Letter to Mark Hattam Re April 27th Letter	1.0
5/5/2022	Communication	Email Exchange with Delta Water Master	1.0
5/10/2022	Ad Hoc WG	Meeting	1.5
5/12/2022	Proposal	Review Mark Hattam Letter from May 12th	1.0
5/13/2022	Communication	Letter to Mark Hattam Re May 12th Letter	0.5
5/23/2022	Proposal	Review BBK Letter Re CEQA	0.5
5/25/2022	Proposal	Review Letter from USMC Re Question	0.5

5/31/2022	Proposal	Review CWA-Hattman Letter to Delta Water Master	0.5
6/7/2022	Communication	Meeting with Adam Wilson Re Ad Hoc	1.0
6/9/2022	Proposal	Review CWA Letter Re Subcommittee Work	1.2
7/1/2022	Communication	Video Call with Alley Bernter	1.0
7/28/2022	Communication	Lunch with Adel and Deven with MET Irvine	5.0
8/4/2022	Proposal	Review Admin Eastern MWD Addendum	8.0
8/5/2022	Proposal	Review Admin Eastern MWD Addendum	8.0
8/5/2022	Communication	Discuss Eastern MWD Addendum with CI	1.0
8/19/2022	Proposal	Review Ad Hoc Committee Meeting from 8-11	0.7
8/19/2022	Communication	Email to Adam Wilson Re CWA Board Item	4.0
9/1/2022	Proposal	Email to Fallbrook Re Outstanding Deposit Request	0.3
9/6/2022	Communication	Email to AW + HW Regarding Next Steps	0.5
9/7/2022	Communication	Video Meeting with D5	1.0
9/10/2022	Communication	Meeting with AW + PM on Next Steps	0.7
9/16/2022	Communication	Briefing District 1	0.5
9/23/2022	Communication	Video Meeting with Tom Kennedy and Jack Bebee	1.0
9/25/2022	Communication	Staff Call Ahead of District Advisory Committees	1.0
10/21/2022	Proposal	Review and Edit Draft Prospectus	1.5
10/26/2022	Proposal	Discuss Prospectus with Special Districts Advisory Committee	1.2
10/27/2022	Proposal	Discuss Prospectus with Cities Advisory Committee	1.0
10/30/2022	Communication`	Discuss Propsectus with MET	0.5
10/31/2022	Communication	Discuss Prospectus with EMWD	1.0
		Subtotal	212.8
		TOTAL	384.1

Rainbow MWD and Fallbrook PUD Reorganizations
Adam Wilson Time

Month	Hours
January 2021	24.8
February 2021	3.3
March 2021	18.0
April 2021	19.9
May 2021	16.5
June 2021	24.0
July 2021	27.5
August 2021	23.5
September 2021	33.0
October 2021	33.0
November 2021	26.5
December 2021	21.5
January 2022	35.0
February 2022	27.5
March 2022	21.0
April 2022	24.5
May 2022	35.0
June 2022	21.5
July 2022	14.0
August 2022	49.0
September 2022	9.0
TOTAL	508.0

Rainbow MWD and Fallbrook PUD Reorganizations
 Commission Counsel

Month	Hours
Mar-20	7.8
Apr-20	14.5
May-20	7.5
Jun-20	2.7
Jul-20	30.7
	63.2
Aug-20	9.8
Sep-20	5.7
Oct-20	4.8
Nov-20	4.0
Dec-20	5.5
Jan-21	1.9
Feb-21	1.6
Mar-21	0
Apr-21	1.7
May-21	6.5
Jun-21	3.1
Jul-21	8.3
Aug-21	3.5
Sep-21	1.3
Oct-21	6.8
Nov-21	7.2
Dec-21	0
Jan-22	0
Feb-22	9
Mar-22	17.4
Apr-22	24.8
May-22	18.2
Jun-22	4.3
Jul-22	0.9
Aug-22	2.2
Sep-22	1.4
	149.9
TOTAL	213.1

Rainbow MWD and Fallbrook PUD Reorganizations

LAFCO Staff | Chief Policy Analyst, GIS Analyst, Commission Clerk

Type	Activity	Hours
Chief Policy Analyst	Preliminary Proposals' Review	16.0
	Prepare PRS and Related Notice to Subject and Affected Agencies	16.0
	Property Tax Exchange Research and Noticing	16.0
	Draft Commission Memo	4.0
	Advisory Committee - July	8.0
	Follow Up to July Presentation	4.0
	Advisory Committee Communications	8.0
	Communications on Property Tax Exchange with Assessor et	10.0
	Advisory Committee - August 2020	8.0
	Subtotal	98.5
Post August 2020		
Dieu Ngu	Ad Hoc Meetings x 8 IT/Video Support	12.0
	Web Postings x 8	8.0
	Communication Postings	10.0
Tammy Lockett	Ad Hoc Meetings x 8 Clerking	0.0
	Agenda Distribution	8.0
Linda or P	Ad Hoc Meetings x 8	0.0
P	Prospectus	8
P	Staff Report	35
Carolanne	Eastern MWD	75.0
	Subtotal	156.0
TOTAL		254.5

BOARD OF DIRECTORS

February 28, 2023

SUBJECT

DISCUSSION AND POSSIBLE ACTION TO APPROVE A CHANGE ORDER WITH ORTIZ CONSTRUCTION FOR THE RAINBOW WATER QUALITY IMPROVEMENT PROJECT - WATER MAIN AND SERVICE RELOCATION PROJECT (600077) IN THE AMOUNT OF \$240,000 (DIVISION 5)

BACKGROUND

District staff has been working with the County of San Diego Department of Public Works (referred to herein as County) since 2019 to design the County's Rainbow Water Quality Improvement Project, which is located in the community of Rainbow along Fifth St., Huffstatler St. and Rainbow Valley Blvd. The County's project proposes to install 3,400 linear feet of green infrastructure in the form of subsurface wetland channels to remove nutrients found in road runoff and private property discharge, as required by the Regional Water Quality Control Board. These channels will be installed in the roadway shoulders and will be approximately 4-5 feet deep filled with treatment material and vegetation. The County's improvements will result in utility conflicts with SDG&E, AT&T, and District facilities. Approximately four (4) water main and 21 lateral conflicts have been identified based on the County's Final Design and multiple site visits.

In July 2022, the District awarded a construction contract to Ortiz Construction in the amount of \$839,850 to relocate the District's utility conflicts. Ortiz Construction obtained County permits in October 2022 and started construction in November 2022. To date, Ortiz Construction has relocated five (5) service laterals and approximately 650 linear feet of water main along Rainbow Valley Blvd, but has encountered some delays due to hard rock.

DESCRIPTION

Ortiz Construction is under contract to relocate utility conflicts associated with water mains and service laterals at four (4) different sites in the community of Rainbow:

- Site 2 – Huffstatler St (South) and Fifth St.
- Site 3 – Rainbow Valley Blvd. (South)
- Site 4 – Rainbow Valley Blvd. (North)
- Site 5 – Huffstatler St. and Second St.

After consulting with the County, SDG&E, AT&T and the District on upcoming scheduled construction activities, Ortiz broke ground in Site 4 to begin their relocation work. A total of five (5) services laterals needed to be relocated and two (2) sections of 8-inch water main needed to be lowered. All excavation in the roadway was able to be completed and two (2) sections of water main were lowered without any issues. Hard rock was discovered as soon as the Contractor started excavating outside of the roadway for the lateral services.

The Contractor first encountered hard rock on December 15, 2022 and notified the District. The Contractor recommended changing excavation equipment to a larger machine with a different bucket and proposed

to move forward on a time and materials (T&M) basis. The District agreed to these terms, and daily work tickets for extra labor and equipment was verified by District field staff each day.

District staff continued to monitor extra work tickets through December, which included four (4) extra work tickets totaling \$33,490.62. Once work resumed in early January, the District and Contractor continued to track hard rock excavation costs for Site 4. On February 7, 2023 after all hard rock excavation for Site 4 was complete, Ortiz submitted tickets from January 26, 27 and 31, which resulted in T&M tickets exceeding the General Manager's signing authority. From December 2022 through January 2023, Ortiz submitted 14 extra work tickets for hard rock which totals \$109,288.12 in extra costs for this project.

To date, Ortiz Construction has completed Site 4 construction and has moved to Site 3 to relocate a water main in the roadway. They have relocated 625 feet of pipe and have not encountered anymore hard rock at the new work area. Construction is approximately 30% complete and work outside of the roadway is still needed at Site 2 and Site 5.

A change order request in the amount of \$240,000 is being requested to cover Site 4 T&M tickets in the amount of \$109,288.12, plus \$130,711.88 (15% of total construction contract) in contingency for any unanticipated hard rock at other sites. The change order amount is outside of the General Manager's signing authority, therefore District staff is requesting Board action to increase the total construction contract amount by \$240,000 to cover outstanding and anticipated construction costs.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area One: Water Resources. Modifications to the existing water mains are essential to ensuring safe and reliable conveyance of water to District ratepayers.

ENVIRONMENTAL

On June 9, 2021, the County Board of Supervisors adopted the Mitigated Negative Declaration (MND) for the Rainbow Water Quality Improvement Project, dated May 4, 2021, State Clearinghouse # 2021030346, which was found to be in compliance with the California Environmental Quality Act (CEQA) and the State and County CEQA guidelines. The County's CEQA document also included the District's utility improvements associated with the water quality improvements. The location of the documents and other materials constituting the record of the proceedings upon which the Board decision is based in this matter is the San Diego County Department of Public Works, 5500 Overland Avenue #310, San Diego, CA 92123 and also available at this link:

<https://bosagenda.sandiegocounty.gov/cob/cosd/cob/doc?id=0901127e80d28645>

There are no substantial changes in the project or in the circumstances under which it is undertaken which involve significant new environmental impacts which were not considered in the previously adopted MND, dated May 4, 2021. There is no substantial increase in the severity of previously identified significant effects and no new information of substantial importance has become available since the MND was adopted, therefore, no additional environmental review of findings are necessary for the Rainbow Water Quality Improvement Project - Water Main and Service Relocation

BOARD OPTIONS/FISCAL IMPACTS

The approved budget for FY22/23 for project number 600077 is \$920,000, which funds the Ortiz Construction contract of \$839,850 and project administration time including District staff time, inspection, monitoring, material testing and survey. Additional funds need to be appropriated to fund change orders.

Option 1:

- (1) Authorize the General Manager to approve change orders up to \$240,000, which includes December and January T&M tickets, plus a 15% construction contingency.
- (2) Establish additional appropriations in the amount of \$240,000 for project 600077.

Option 2:

- (1) Authorize the General Manager to approve a change order in the amount of \$109,288.12 for December and January T&M tickets and bring all new changes orders outside of the General Manager's signing authority back to the Board for approval.
- (2) This will bring project expenditures current but does not provide for any additional contingencies.
- (3) Establish additional appropriations in the amount of \$109,288.12 for project 600077.

STAFF RECOMMENDATION

Staff recommends Option 1.



Chad Williams
Engineering and CIP Group Manager

02/28/23

BOARD OF DIRECTORS

February 28, 2023

SUBJECT

DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 23-05 — A RESOLUTION ESTABLISHING CLASSIFICATIONS AND MONTHLY PAY RANGES FOR DISTRICT EMPLOYEES AND THE GENERAL MANAGER EFFECTIVE FEBRUARY 28, 2023, THROUGH JUNE 30, 2023.

BACKGROUND

In compliance with state and CalPERS regulations, the District maintains a Salary Grade structure that includes all job titles, salary grade levels, and monthly salary ranges for each grade. The table is available for public review, accessible from the Rainbow MWD website, and is published on a website hosted by the California State Controller.

It is the District's customary practice to perform an updated compensation analysis for a specific job classification when the position becomes vacant. The Customer Service and Communication Supervisor retired in February, prompting staff to conduct a compensation analysis for Customer Service Supervisors at local comparator agencies. Since the Customer Service and Communications Supervisor also handled the District's communications and outreach activities, an updated analysis was performed for positions that handle these activities as well.

Customer Service Supervisor

ANALYSIS: The compensation analysis revealed two key data points: the District's pay grade was significantly above the market rate for similar classifications, and most other agencies' Customer Service Supervisor classifications do not also include communications or public outreach. There was only one other comparator agency with a similar combination role, and that position had a team of three Administrative Analysts who shared the primary responsibilities of communication, conservation, outreach, and public relations, in addition to three Customer Service Representatives. Staff's assessment is that it would be challenging to find a candidate qualified for both the customer service and communications functions.

RECOMMENDATION: Therefore, staff recommendation is to reclassify the Customer Service Supervisor position to a pay grade that is aligned with the labor market and remove the communications and outreach functions from the primary functions of this role. The updated job duties of the new Customer Service Supervisor classification meet the exemption requirements of the Fair Labor Standards Act, so staff recommends moving this position from the Non-Exempt pay grades into the Exempt pay grades at the E-7 level.

Communications and Public Affairs

ANALYSIS: An analysis was also completed of individual contributor positions that handle activities related to public affairs, community outreach, and strategic communications. The positions ranged from entry level to advanced, with five distinct levels identified in the market. The middle level represents positions that

require a bachelor's degree in journalism, marketing, or communications, and have two to three years of related experience. The market range for these qualifications is aligned with the District's existing job classification for an Administrative Analyst I, and that job description already includes similar skills and public affairs and outreach as possible areas of responsibility.

RECOMMENDATION FOR PART-TIME EMPLOYEE: Staff recommends using the Administrative Analyst I job classification and hiring a part-time person for 16 hours per week, which is more than double the amount of time that the Customer Service and Communications Supervisor had been spending on these functions. This employee would handle coordination of in-person outreach events, interfacing with the Customer Service and Communications Committee, the newsletter, some annual reports, and coordinating outsourced services.

RECOMMENDATION FOR OUTSOURCING: In addition to the part-time employee, staff recommends outsourcing specific functions, such as strategic communications planning, some copywriting, copy editing, social media campaigns, and graphic design of professional communications pieces on a project-basis.

The difference in cost between the Customer Service and Communications Supervisor position, which worked significant overtime and was at a higher pay grade, and the new Customer Service Supervisor position that is exempt from overtime, plus the part-time employee and outsourcing would be nominal.

DESCRIPTION

The grade structure included in Resolution No. 23-05 makes the following changes:

- Moves the Customer Service Supervisor classification from Non-Exempt Pay Grade N6 to Exempt Pay Grade E7.
- Removes the Customer Service and Communications Supervisor classification from Non-Exempt Pay Grade N7.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Updating this document with current information allows the District to comply with CalPERS requirements and California Code of Regulations 570.5 and 571.

ENVIRONMENTAL

In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a "project" as defined by CEQA and further environmental review is not required at this time.

BOARD OPTIONS/FISCAL IMPACTS

Resolution 23-05 allows the District to comply with CalPERS requirements and meet the District's operational needs.

The fiscal impact will likely be neutral. The cost analysis is as follows:

Annual costs, including overtime, taxes, and benefits, for the former Customer Service and Communications Supervisor position: \$178,363

Projected annual costs for recommended changes:

Customer Service Supervisor, exempt, including taxes and benefits:	\$112,424
Administrative Analyst, 16 hours per week:	40,508
Budget for outsourcing:	25,431
Total Costs:	\$178,363

If the District is not successful at recruiting a qualified candidate at the target pay rate, then the District could adjust the outsourcing budget accordingly to ensure a budget-neutral solution.

1. Option 1: Approve Resolution No. 23-05.
2. Option 2: Do not approve Resolution No. 23-05.

STAFF RECOMMENDATION

Staff recommends approval of Resolution No. 23-05



Karleen Harp
Human Resources Manager

02/28/2023

**RESOLUTION NO. 23-05 RESOLUTION OF THE BOARD OF DIRECTORS OF RAINBOW MUNICIPAL WATER DISTRICT
ESTABLISHING CLASSIFICATIONS AND MONTHLY PAY RATES FOR DISTRICT EMPLOYEES**

EFFECTIVE FEBRUARY 28, 2023 TO JUNE 30, 2023

Exempt Salary Grades	Job Classification	Annual Equivalent		Monthly Range		Biweekly Pay Rate	
		Minimum	Maximum	Minimum	Maximum	Minimum	Maximum
GM	General Manager	\$ 220,000	\$ 319,000	\$ 18,333	\$ 26,583	\$ 8,461.54	\$ 12,269.23
E11	Engineering and Capital Improvement Program Manager Finance Manager Operations Manager	\$ 149,583	\$ 215,376	\$ 12,465	\$ 17,948	\$ 5,753.18	\$ 8,283.70
E10	Human Resources Manager Information Technology Manager	\$ 130,070	\$ 188,561	\$ 10,839	\$ 15,713	\$ 5,002.68	\$ 7,252.34
E9	Construction and Meters Supervisor Senior Project Manager Senior Engineer Senior IT and Applications Analyst Water Operations Supervisor	\$ 113,118	\$ 163,998	\$ 9,426	\$ 13,666	\$ 4,350.67	\$ 6,307.61
E8	Accounting Supervisor Construction and Maintenance Supervisor Engineer Information Technology and Applications Analyst Meter Services Supervisor Project Manager Risk Management Officer Wastewater Superintendent	\$ 98,363	\$ 142,588	\$ 8,197	\$ 11,882	\$ 3,783.20	\$ 5,484.17
E7	Associate Engineer Customer Service Supervisor Grants Specialist Management Analyst Senior Accountant	\$ 85,533	\$ 123,990	\$ 7,128	\$ 10,332	\$ 3,289.74	\$ 4,768.84

Non-Exempt Pay Grades	Job Classification	Annual Equivalent		Monthly Range		Hourly Pay Rate	
		Minimum	Maximum	Minimum	Maximum	Minimum	Maximum
N7	Customer Service and Communications Supervisor Executive Assistant/Board Secretary Lead Operator Senior Engineering Inspector Technical Services Team Lead	\$ 93,866	\$ 136,116	\$ 7,822	\$ 11,343	\$ 45.13	\$ 65.44
N6	Administrative Analyst II Crew Leader - Construction & Maintenance Crew Leader - Valve Maintenance Customer Service Supervisor Electronic / Electrical Technician II Information Systems Specialist III Senior Fleet Mechanic System Operator III	\$ 81,631	\$ 118,357	\$ 6,803	\$ 9,863	\$ 39.25	\$ 56.90
N5	Accounting Specialist II Administrative Analyst I Electrical / Electronics Technician I Engineering Technician II Information Systems Specialist II Mechanic II Senior Utility Line Locator Senior Meter Services Technician System Operator II Utility Worker III - Construction Utility Worker III - Valve Maintenance Utility Worker III - Wastewater Services	\$ 70,962	\$ 102,899	\$ 5,914	\$ 8,575	\$ 34.12	\$ 49.47

**RESOLUTION NO. 23-05 RESOLUTION OF THE BOARD OF DIRECTORS OF RAINBOW MUNICIPAL WATER DISTRICT
ESTABLISHING CLASSIFICATIONS AND MONTHLY PAY RATES FOR DISTRICT EMPLOYEES**

Non-Exempt Pay Grades	Job Classification	Annual Equivalent		Monthly Range		Hourly Pay Rate	
		Minimum	Maximum	Minimum	Maximum	Minimum	Maximum
N4	Accounting Specialist I	\$ 61,716	\$ 89,456	\$ 5,143	\$ 7,455	\$ 29.67	\$ 43.01
	Administrative Assistant II						
	Billing Specialist II						
	Cross Connection Control and Backflow Technician						
	Engineering Inspector I						
	Engineering Technician I						
	Human Resources Specialist II						
	Information Systems Specialist I						
	Purchasing & Inventory Control Specialist II						
	System Operator I						
	Utility Line Locator						
	Utility Worker II - Construction						
	Utility Worker II - Meter Services						
	Utility Worker II - Valve Maintenance						
Utility Worker II - Wastewater Services							
N3	Administrative Assistant I	\$ 53,654	\$ 77,814	\$ 4,471	\$ 6,485	\$ 25.80	\$ 37.41
	Billing Specialist I						
	Customer Service Representative II						
	District Services Representative						
	Human Resources Specialist I						
	Purchasing & Inventory Control Specialist I						
	Utility Worker I - Construction						
	Utility Worker I - Meter Services						
Utility Worker I - Valve Maintenance							
Utility Worker I - Wastewater Services							
N2	Customer Service Representative	\$ 46,636	\$ 67,667	\$ 3,886	\$ 5,639	\$ 22.42	\$ 32.53
N1	Interns	\$ 40,590	\$ 58,870	\$ 3,383	\$ 4,906	\$ 19.51	\$ 28.30

Resolution No. 23-05 rescinds Resolution No. 22-27

PASSED, APPROVED, AND ADOPTED in Open Session at a meeting of the Board of Directors of the Rainbow Municipal Water District held on the 28th day of February, 2023 by the following vote, to wit:

AYES:
NOES: None
ABSENT: None
ABSTAIN: None

Hayden Hamilton, Board President

ATTEST:

Dawn Washburn, Board Secretary

BOARD OF DIRECTORS

February 28, 2023

SUBJECT

DISCUSSION AND POSSIBLE APPOINTMENT OF CYNTHIA GRAY TO SERVE AS A MEMBER OF THE COMMUNICATIONS AND CUSTOMER SERVICE COMMITTEE

BACKGROUND

From time to time, RMWD employees would be appointed to serve as alternates on any of the three standing committees. On June 28, 2016, Cynthia Gray was appointed by the Board to serve as an alternate member of the Communications and Customer Service Committee and continued to serve in this capacity throughout her employment. During this time, Ms. Gray relocated to the area becoming a RMWD ratepayer.

DESCRIPTION

At their February 2, 2023, meeting, Ms. Gray notified the members of the committee that although she would be retiring as an RMWD employee effective February 3, 2023, she would like to continue serving on the committee as a member of the public. The committee members voted to recommend that the Board appoint Cynthia Gray to serve as a member of the committee.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area Four: Fiscal Responsibility
Strategic Focus Area Five: Customer Service
Strategic Focus Area Six: Communication

Administrative Code – Chapter 2.09 – Committees

ENVIRONMENTAL

In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a “project” as defined by CEQA and further environmental review is not required at this time.

BOARD OPTIONS/FISCAL IMPACTS

- 1) Appoint Cynthia Gray to serve as a member on the Communications and Customer Service Committee.
- 2) Deny appointment of Cynthia Gray to serve as a member on the Communications and Customer Service Committee.

There are no known fiscal impacts.

STAFF RECOMMENDATION

Staff supports direction.



Tom Kennedy, General Manager

February 28, 2023

BOARD OF DIRECTORS

February 28, 2023

SUBJECT

DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 23-02 UPDATING AND AMENDING ADMINISTRATIVE CODE SECTIONS 5.05.010, 5.5.020, and 5.05.030

BACKGROUND

At the January 24, 2023, Board meeting, Legal Counsel provided a report regarding the recodification and reorganization of the California Public Records Act pursuant to Assembly Bill 473 effective January 1, 2023. It was noted Public Records Act requests and responses must now refer to the updated citations.

DESCRIPTION

Per the new recodification and reorganization of the California Public Records Act, a review of RMWD's Administrative Code policies in which Government Code references are provided was conducted during which time it was found Sections 5.05.010, 5.05.020, and 5.05.030 needed to be updated with the current citations.

Also, the District's current Public Records Request Form has been updated with the new citations and published on the District's website.

The proposed revisions to the form as well as Administrative Code sections being presented for Board consideration have been reviewed and provided by Legal Counsel.

Attachments:

- 1) Ordinance No. 23-02
- 2) Administrative Code Section 5.05.010 – Public Records Policy (Redline)
- 3) Administrative Code Section 5.05.010 – Public Records Policy (Non-Redline)
- 4) Administrative Code Section 5.05.020 – Public Records Definitions (Redline)
- 5) Administrative Code Section 5.05.020 – Public Records Definitions (Non-Redline)
- 6) Administrative Code Section 5.05.030 – Public Records Exempt from Disclosure (Redline)
- 7) Administrative Code Section 5.05.030 – Public Records Exempt from Disclosure (Non-Redline)

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Administrative Code Sections 5.05.010, 5.05.020, and 5.05.030

Strategic Focus Area Six: Communication

ENVIRONMENTAL

In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a "project" as defined by CEQA and further environmental review is not required at this time.

BOARD OPTIONS/FISCAL IMPACTS

- Option 1: Adopt Ordinance No. 23-02 amending and updating Administrative Code Sections 5.05.010, 5.05.020, and 5.05.030 as presented.
- Option 2: Adopt Ordinance No. 23-02 amending and updating Administrative Code Sections 5.05.010, 5.05.020, and 5.05.030 with Board recommended revisions.
- Option 3: Provide staff with direction.

These revisions will have no fiscal impact on the district.

STAFF RECOMMENDATION

Staff recommends Option 1.



Tom Kennedy, General Manager

February 28, 2023

Ordinance No. 23-02

**Ordinance of the Board of Directors of the Rainbow Municipal Water District
Amending and Updating Administrative Code
Sections 5.05.010, 5.05.020, and 5.05.050.03**

WHEREAS, the Rainbow Municipal Water District has, from time to time, adopted various rules and regulations for the operation of the District; and

WHEREAS, certain of those rules and regulations require updating to reflect best practices, as well as changes in applicable laws; and

WHEREAS, the Board of Directors has determined that changes in the rules or regulations of the District shall occur solely by amendment to the Administrative Code;

NOW, THEREFORE,

BE IT ORDAINED by the Board of Directors of Rainbow Municipal Water District as follows:

1. The following rules and regulations of the District, collected are hereby adopted and shall be incorporated into the Administrative Code, consisting of:

- Section 5.05.010: Public Records Policy
- Section 5.05.020: Public Records Definitions
- Section 5.05.030: Public Records Exempt from Disclosure

2. The General Manager is hereby directed to update the Administrative Code to reflect the approval of these rules and regulations, and to assign or reassign the numbering of the Administrative Code as necessary to codify these rules and regulations as amended.

3. This ordinance shall take effect immediately upon its adoption on this 28th day of February 2023.

AYES:
NOES:
ABSTAIN:
ABSENT:

Hayden Hamilton, Board President

ATTEST:

Dawn Washburn, Board Secretary

Section 5.05.010
Public Records Policy

It is the policy of this District that public records of the District shall be open to inspection at all times during regular office hours of the District. "Public records" are all records of the District except those which are exempted from disclosure by the California Public Records Act (Government Code Sections ~~7920.000~~⁶²⁵⁰ et seq.). This public records policy of the District shall at all times be subject to the California Public Records Act as it may be amended from time to time, and if there is any conflict between that act and this policy, the act shall prevail.

Section 5.05.010
Public Records Policy

It is the policy of this District that public records of the District shall be open to inspection at all times during regular office hours of the District. "Public records" are all records of the District except those which are exempted from disclosure by the California Public Records Act (Government Code Sections 7920.000 et seq.). This public records policy of the District shall at all times be subject to the California Public Records Act as it may be amended from time to time, and if there is any conflict between that act and this policy, the act shall prevail.

Section 5.05.020
Public Records Definitions

As used in this section:

"Public records" includes any writing containing information relating to the conduct of the public's business prepared, owned, used or retained by the District regardless of physical form or characteristics. (Govt. Code Sec. ~~7920.5306252(d)~~).

"Writing" means handwriting, typewriting, printing, photostatting, photographing and every other means of recording upon any form of communication or representation, including letters, words, pictures, sounds or symbols, or a combination thereof, and all papers, maps, magnetic or paper tapes, photographic films and prints, magnetic or punch cards, discs, drums and other documents. (Govt. Code Sec. ~~7920.5456252(e)~~).

Section 5.05.020
Public Records Definitions

As used in this section:

"Public records" includes any writing containing information relating to the conduct of the public's business prepared, owned, used or retained by the District regardless of physical form or characteristics. (Govt. Code Sec. 7920.530).

"Writing" means handwriting, typewriting, printing, photostatting, photographing and every other means of recording upon any form of communication or representation, including letters, words, pictures, sounds or symbols, or a combination thereof, and all papers, maps, magnetic or paper tapes, photographic films and prints, magnetic or punch cards, discs, drums and other documents. (Govt. Code Sec. 7920.545).

Section 5.05.030
Public Records Exempt from Disclosure

- A. In accordance with Division 10 (commencing with Section 7920.000) of Title 1 of the Government Code, ~~Section 6254~~, the following records are exempt from disclosure and shall not be disclosed:

Preliminary drafts, notes or inter-district or intra-district memoranda which are not retained by the District in the ordinary course of business, provided that the public interest in withholding such records clearly outweighs the public interest in disclosure;

Records pertaining to pending litigation to which the District is a party, or to claims made pursuant to Division 3.6 (commencing with Section 810) of Title 1 of the Government Code, until such litigation or claim has been finally adjudicated or otherwise settled;

Personnel, medical or similar files, the disclosure of which would constitute an unwarranted invasion of personal privacy;

Geological and geophysical data, plant production data and similar information relating to utility systems development, or market or crop reports, which are obtained in confidence from any person;

Test questions, scoring keys and other examination data used to administer a licensing examination, examination for employment or academic examination;

The contents of real estate appraisals, engineering or feasibility estimates and evaluations made for or by the District relative to the acquisition of property, or to prospective public supply and construction contracts, until such time as all of the property has been acquired or all of the contract agreement obtained, provided, however, the law of eminent domain shall not be affected by this provision;

Information required from any taxpayer in connection with the collection of local taxes which is received in confidence and the disclosure of the information to other persons would result in unfair competitive disadvantage to the person supplying such information;

Library and museum materials made or acquired and presented solely for reference or exhibition purposes; and

Records the disclosure of which is exempted or prohibited pursuant to provisions of federal or state law, including but not limited to, provisions of the Evidence Code relating to privilege.

- B. The District shall withhold from inspection any record that is exempt under the express provisions of the California Public Records Act, including those items set forth above, and may withhold any other record if on the facts of the particular case the public interest served by not making a record public clearly outweighs the public interest served by disclosure of the record. (Govt. Code Sec. 7922.000~~6255~~.)

- C. The Board of Directors has determined that the public interest is served by not making public the names, addresses and billing information regarding its customers since the indiscriminate disclosure of such information could constitute an undue invasion of the right of privacy of its customers. Any person seeking such information may file a written appeal with the Board Secretary in the manner provided in these rules. Thereafter, the Board of Directors shall on the facts of the particular case determine whether the public interest served by not making the record public clearly outweighs the public interest served by disclosure of such record. For purposes of this section, requests for water consumption history of a property may be released to real estate professionals involved in a real estate transaction.

Section 5.05.030

Public Records Exempt from Disclosure

- A.** In accordance with Division 10 (commencing with Section 7920.000) of Title 1 of the Government Code, the following records are exempt from disclosure and shall not be disclosed:

Preliminary drafts, notes or inter-district or intra-district memoranda which are not retained by the District in the ordinary course of business, provided that the public interest in withholding such records clearly outweighs the public interest in disclosure;

Records pertaining to pending litigation to which the District is a party, or to claims made pursuant to Division 3.6 (commencing with Section 810) of Title 1 of the Government Code, until such litigation or claim has been finally adjudicated or otherwise settled;

Personnel, medical or similar files, the disclosure of which would constitute an unwarranted invasion of personal privacy;

Geological and geophysical data, plant production data and similar information relating to utility systems development, or market or crop reports, which are obtained in confidence from any person;

Test questions, scoring keys and other examination data used to administer a licensing examination, examination for employment or academic examination;

The contents of real estate appraisals, engineering or feasibility estimates and evaluations made for or by the District relative to the acquisition of property, or to prospective public supply and construction contracts, until such time as all of the property has been acquired or all of the contract agreement obtained, provided, however, the law of eminent domain shall not be affected by this provision;

Information required from any taxpayer in connection with the collection of local taxes which is received in confidence and the disclosure of the information to other persons would result in unfair competitive disadvantage to the person supplying such information;

Library and museum materials made or acquired and presented solely for reference or exhibition purposes; and

Records the disclosure of which is exempted or prohibited pursuant to provisions of federal or state law, including but not limited to, provisions of the Evidence Code relating to privilege.

- B.** The District shall withhold from inspection any record that is exempt under the express provisions of the California Public Records Act, including those items set forth above, and may withhold any other record if on the facts of the particular case the public interest served by not making a record public clearly outweighs the public interest served by disclosure of the record. (Govt. Code Sec. 7922.000.)

- C.** The Board of Directors has determined that the public interest is served by not making public the names, addresses and billing information regarding its customers since the indiscriminate disclosure of such information could constitute an undue invasion of the right of privacy of its customers. Any person seeking such information may file a written appeal with the Board Secretary in the manner provided in these rules. Thereafter, the Board of Directors shall on the facts of the particular case determine whether the public interest served by not making the record public clearly outweighs the public interest served by disclosure of such record. For purposes of this section, requests for water consumption history of a property may be released to real estate professionals involved in a real estate transaction.

BOARD OF DIRECTORS

February 28, 2023

SUBJECT

DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 23-01 UPDATING AND AMENDING ADMINISTRATIVE CODE SECTIONS 5.05.050.01 (RECORDS RETENTION-DISTRICT RECORDS) AND 5.05.050.02 (RECORDS RETENTION-LEGAL RECORDS)

BACKGROUND

A review of RMWD's current record retention policy specifically related to district and legal records was conducted to determine whether Administrative Code Section 5.05.050.01 (Records Retention-District Records) and/or Section 5.05.050.02 (Records Retention-Legal Records) required updating. During this review process, it was determined both of these policies required some revisions to align with the District's current practices.

DESCRIPTION

This item is to provide the Board with an opportunity to consider minor revisions to both Administrative Code Sections 5.05.050.01 and 5.05.050.02 **only** as each department has its own record retention policy which may or may not include some of the same document types.

The following is a breakdown of the proposed revisions for the Administrative Code Sections under consideration, including an explanation for each. *(PLEASE NOTE - In the sections below the term "Deleting" means that we will be removing these document types from the list of documents in the Administration Department Records Retention Schedule".)*

PROPOSED REVISIONS FOR SECTION 5.05.050.01 – RECORDS RETENTION – DISTRICT RECORDS

- Deleting Ethics Training Records as Document Type Under District Records
 - All ethics training records for the Board of Directors are kept as part of their respective personnel files; thus, the retention of these records would be included as part of the current retention schedule for Board of Directors personnel files and does not need to be listed independently. All ethics training records for personnel other than Board of Directors will be incorporated as part of Administrative Code Section 5.05.050.03 (Records Retention–Human Resources).
- Deleting Newsletter and Press Releases as Document Type Under District Records
 - Both newsletters and press releases are communication pieces; thus, a specific retention period is not required.

- Updating General Correspondence Description and Retention Schedule Under District Records
 - All emails are stored on the server and kept as permanent records; thus, emails should be removed from the list of general correspondence examples.
 - All general correspondence will be kept permanently; thus, the retention period should reflect such.
- Deleting Litigation from Document Type Under District Records
 - All district-wide litigation records are to be retained in accordance with Section 5.05.050.02 (Records Retention–Legal Records); thus, it is not necessary to include this as a record type in this section.
 - All other litigation records relative to specified departments will be retained by individual departments according to that department’s respective record retention policy.
- Deleting Other Records as Document Type Under District Records
 - No other records outside of what is listed in the policy exist; thus, it is not necessary to include this as a record type to be retained.
- Deleting Outside Organization Documents as Document Type Under District Records
 - These records are the property of the outside organization; thus, it is not necessary to include this as a record to be retained.
- Deleting Unacceptable Bids as Document Type Under District Records
 - Records related to unacceptable bids are not received as part of district-wide records and would be retained by individual departments according to that department’s respective record retention policy; thus, it is not necessary to include this as a record type in this section.
- Deleting Board Appointment Lists, Campaign Statements, and Campaign Statements and Reports as Document Types Under District Records
 - All Board election records are kept by San Diego County Registrar of Voters; thus, it is not necessary to include this as a record to be retained.
- Deleting Expense Reports as Document Type Under District Records
 - All expense reports are remitted to the finance department for processing; thus, these records will be incorporated as part of Section 5.05.050.04 (Records Retention–Finance Records).

PROPOSED REVISIONS FOR SECTION 5.05.050.02 – RECORDS RETENTION – LEGAL RECORDS

- Deleting Unaccepted Bid or Proposal as Document Type Under Legal Records
 - Records related to unacceptable bids are not kept as part of legal records and would be retained by individual departments according to that department’s respective record retention policy; thus, it is not necessary to include this record type in this section.

Attachments:

- 1) Ordinance No. 23-01
- 2) Administrative Code Section 5.05.050.01 Records Retention – District Records (Redline)
- 3) Administrative Code Section 5.05.050.01 Records Retention – District Recors (Non-Redline)
- 4) Administrative Code Section 5.05.050.02 Records Retention – Legal Records (Redline)
- 5) Administrative Code Section 5.05.050.02 Records Retention – Legal Records (Non-Redline)

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Administrative Code Sections 5.05.050.01 and 5.05.050.02

Strategic Focus Area One: Water Resources
Strategic Focus Area Two: Asset Management
Strategic Focus Area Three: Workforce Development
Strategic Focus Area Four: Fiscal Responsibility
Strategic Focus Area Five: Customer Service
Strategic Focus Area Six: Communication

ENVIRONMENTAL

In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a “project” as defined by CEQA and further environmental review is not required at this time.


BOARD OPTIONS/FISCAL IMPACTS

- Option 1: Adopt Ordinance No. 23-01 amending and updating Administrative Code Sections 5.05.050.01 and 5.05.050.02 as presented.
- Option 2: Adopt Ordinance No. 23-01 amending and updating Administrative Code Sections 5.05.050.01 and 5.05.050.02 with Board recommended revisions.
- Option 3: Provide staff with direction.

The policy will have no fiscal impact on the district.

STAFF RECOMMENDATION

Staff recommends Option 1.


Tom Kennedy, General Manager

February 28, 2023

Ordinance No. 23-01

**Ordinance of the Board of Directors of the Rainbow Municipal Water District
Amending and Updating Administrative Code
Sections 5.05.050.01 and 5.05.050.02**

WHEREAS, the Rainbow Municipal Water District has, from time to time, adopted various rules and regulations for the operation of the District; and

WHEREAS, certain of those rules and regulations require updating to reflect best practices, as well as changes in applicable laws; and

WHEREAS, the Board of Directors has determined that changes in the rules or regulations of the District shall occur solely by amendment to the Administrative Code;

NOW, THEREFORE,

BE IT ORDAINED by the Board of Directors of Rainbow Municipal Water District as follows:

1. The following rules and regulations of the District, collected are hereby adopted and shall be incorporated into the Administrative Code, consisting of:

Section 5.05.050.01: Records Retention – District Records

Section 5.05.050.02: Records Retention – Legal Records

2. The General Manager is hereby directed to update the Administrative Code to reflect the approval of these rules and regulations, and to assign or reassign the numbering of the Administrative Code as necessary to codify these rules and regulations as amended.

3. This ordinance shall take effect immediately upon its adoption on this 28th day of February 2023.

AYES:
NOES:
ABSTAIN:
ABSENT:

Hayden Hamilton, Board President

ATTEST:

Dawn Washburn, Board Secretary

**Section 5.05.050.01
Records Retention - District Records**

District records must be retained and destroyed according to the schedule provided herein. The Administration department is responsible for the record retention and destruction of records covered in this section.

5.05.050.01.1 District Records Retention Management Reference Guide

RECORD	RETENTION PERIOD	REGULATORY INFO.	POSITION RESPONSIBLE	MEDIA TYPE
<u>FORMATION DOCUMENTS</u>				
Annexation Documents	PERM	Govt. Code 34090/60201		P,E
Deannexation Documents	PERM	Govt. Code 34090/60201		P,E
Incorporation Documents	PERM	Govt. Code 60201(d)		P,E
<u>MEETING RECORDS</u>				
Agenda Packets	PERM	Govt. Code 34090		P,E
Agendas	PERM	Govt. Code 34090		P,E
Audio Recordings	A	Govt. Code 54953.5		DB
Video Recordings	1	Govt. Code 54953.5		DB
Minutes	PERM	Govt. Code 60201(d)		P,E
<u>POLICIES</u>				
Administrative Code	PERM	Govt. Code 60201		P,E
District Policies	PERM	Govt. Code 60201		P,E
Ordinances	PERM	Govt. Code 60201(d)		P,E
Resolutions	PERM	Govt. Code 60201(d)		P,E

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<u>PUBLIC-RELATED DOCUMENTS</u>				
Conflict of Interest Code Documents (Not Including Admin. Code C.O.I.)	CU + 7	Govt. Code 81009	Board Secretary	P,E
Ethics Training Records (Unless Kept in Personnel Files for Board and Staff)	5	Govt. Code 53235.2	Board Secretary	P,E
Form 700's	CU + 7	Govt. Code 81009	Board Secretary	P,E
Form 801	CU + 7 (On Website for 4 Yrs.)	Regulation 18944; 18944.1; 18950	Board Secretary	P,E
Form 802	CU + 7	Regulation 18944.1	Board Secretary	P,E
Form 803	CU + 7	Govt. Code 82015	Board Secretary	P,E
Form 804	CU + 7 (Same as Conflict of Interest Code)	Regulation 18734	Board Secretary	P,E
Form 805	CU + 7 (Same as Conflict of Interest Code)	Regulation 18734	Board Secretary	P,E
Form 806	CU + 2 (On Website 2 Years)	FPPC 18702.5(b)(3) Govt. Code 60201(d)(10)	Board Secretary	P,E
Legal Notices for Public Hearings/Publication of Ordinances	2	Govt. Code 34090	Board Secretary	P,E
Public Hearing Protest Letters	2 From Date of Hearing to Consider Protests	Govt. Code 53755	Board Secretary	P,E
Newsletter	CU + 2 Unless Kept for Historical Data		Administration	P,E
Press Releases	CU + 2 Unless Kept for Historical Data		Administration	P,E
Public Records Act Requests (CPRA's)	CL + 2	Govt. Code 60201(d)(5)	Board Secretary	P,E
<u>MISCELLANEOUS</u>				

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Contracts – Non-Construction	L + 7	State Department	All	
General Correspondence (emails, memos, letters, facsimiles)	<u>PERMAU + 7</u>		All	P,E
Internal Committee/Group Records (ESG, ROC, etc.)	CU + 10			
Litigation (Pending Claim/Litigation or Any Settlement of Litigation)	S + 5	Gov. Code 6254	All	P,E
Other Records	Per GM Consistent with Record Retention Program			P,E
Outside Organization Documents (RSVP's, Agendas)	CU + 1		Board Secretary	P,E
Strategic Plans	CU + 25	Govt. Code 60201		P,E
Unaccepted Bids	CL + 2	Govt. Code 34090	All	P,E
<u>BOARD-RELATED DOCUMENTS</u>				
Board Appointment Lists	CU + 7		Board Secretary	P,E
Campaign Statements (Original and Copies)	7	FPPG	Board Secretary	P,E
Campaign Statements and Reports	C + 7	Political Reform Act Retention Policy (Gov. Code 81009(f))	Board Secretary	P,E
Compensation Forms	AU + 7		Paper – Board Sec. Electronic - Finance	P,E
Expense Reports (Traveling)	AU + 7		Finance	P,E
North County Joint Powers Authority (FPUD/LAFCO Matter)	PERM			P, E
Personnel Files	CU _ 7	Govt. Code 81009	Board Secretary	P, E

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**Section 5.05.050.01
Records Retention - District Records**

District records must be retained and destroyed according to the schedule provided herein. The Administration department is responsible for the record retention and destruction of records covered in this section.

5.05.050.01.1 District Records Retention Management Reference Guide

RECORD	RETENTION PERIOD	REGULATORY INFO.	POSITION RESPONSIBLE	MEDIA TYPE
<u>FORMATION DOCUMENTS</u>				
Annexation Documents	PERM	Govt. Code 34090/60201		P,E
Deannexation Documents	PERM	Govt. Code 34090/60201		P,E
Incorporation Documents	PERM	Govt. Code 60201(d)		P,E
<u>MEETING RECORDS</u>				
Agenda Packets	PERM	Govt. Code 34090		P,E
Agendas	PERM	Govt. Code 34090		P,E
Audio Recordings	A	Govt. Code 54953.5		DB
Video Recordings	1	Govt. Code 54953.5		DB
Minutes	PERM	Govt. Code 60201(d)		P,E
<u>POLICIES</u>				
Administrative Code	PERM	Govt. Code 60201		P,E
District Policies	PERM	Govt. Code 60201		P,E
Ordinances	PERM	Govt. Code 60201(d)		P,E
Resolutions	PERM	Govt. Code 60201(d)		P,E

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<u>PUBLIC-RELATED DOCUMENTS</u>				
Conflict of Interest Code Documents (Not Including Admin. Code C.O.I.)	CU + 7	Govt. Code 81009	Board Secretary	P,E
Form 700's	CU + 7	Govt. Code 81009	Board Secretary	P,E
Form 801	CU + 7 (On Website for 4 Yrs.)	Regulation 18944; 18944.1; 18950	Board Secretary	P,E
Form 802	CU + 7	Regulation 18944.1	Board Secretary	P,E
Form 803	CU + 7	Govt. Code 82015	Board Secretary	P,E
Form 804	CU + 7 (Same as Conflict of Interest Code)	Regulation 18734	Board Secretary	P,E
Form 805	CU + 7 (Same as Conflict of Interest Code)	Regulation 18734	Board Secretary	P,E
Form 806	CU + 2 (On Website 2 Years)	FPPC 18702.5(b)(3) Govt. Code 60201(d)(10)	Board Secretary	P,E
Legal Notices for Public Hearings/Publication of Ordinances	2	Govt. Code 34090	Board Secretary	P,E
Public Hearing Protest Letters	2 From Date of Hearing to Consider Protests	Govt. Code 53755	Board Secretary	P,E
Public Records Act Requests (CPRA's)	CL + 2	Govt. Code 60201(d)(5)	Board Secretary	P,E
<u>MISCELLANEOUS</u>				
Contracts – Non-Construction	L + 7	State Department	All	
General Correspondence (memos, letters, facsimiles)	PERM		All	P,E
Internal Committee/Group Records (ESG, ROC, etc.)	CU + 10			
Strategic Plans	CU + 25	Govt. Code 60201		P,E

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<u>BOARD-RELATED DOCUMENTS</u>				
Compensation Forms	AU + 7		Paper – Board Sec. Electronic - Finance	P,E
North County Joint Powers Authority (FPUD/LAFCO Matter)	PERM			P, E
Personnel Files	CU _ 7	Govt. Code 81009	Board Secretary	P, E

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**Section 5.05.050.02
Records Retention - Legal Records**

District legal records must be retained and destroyed according to the schedule provided herein. The Administration department is responsible for the record retention and destruction of records covered in this section.

5.05.050.02.1 Legal Records Retention Management Reference Guide

RECORD	RETENTION PERIOD	DEPARTMENT RESPONSIBLE	MEDIA TYPE
Original Contracts	L + 7	Administration	P,E
Pending Claim, Litigation, Settlement, or Disposition of Litigation	S + 5	Administration	P,E
Unaccepted Bid or Proposal	CL + 2	Administration	P,E

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**Section 5.05.050.02
Records Retention - Legal Records**

District legal records must be retained and destroyed according to the schedule provided herein. The Administration department is responsible for the record retention and destruction of records covered in this section.

5.05.050.02.1 Legal Records Retention Management Reference Guide

RECORD	RETENTION PERIOD	DEPARTMENT RESPONSIBLE	MEDIA TYPE
Original Contracts	L + 7	Administration	P,E
Pending Claim, Litigation, Settlement, or Disposition of Litigation	S + 5	Administration	P,E

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BOARD OF DIRECTORS

February 28, 2023

SUBJECT

DISCUSSION AND POSSIBLE ACTION REGARDING CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS: SEAT C

BACKGROUND

CSDA's Elections and Bylaws Committees notifies each of the CSDA voting member presidents and general managers when there is a call for nominations to the CSDA Board of Directors.

DESCRIPTION

In February 2023 RMWD received notification the Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2024-2026 term. The notification attached provides a breakdown in the election process, responsibility, and commitment and expectations.

Should the RMWD Board of Directors make a nomination, a copy of the member district's minute action and Candidate Information Sheet must accompany the nomination. The deadline for receiving nominations is April 6, 2023. Nominations and supporting documentation may be mailed or emailed.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area Six: Communication - Active involvement in CSDA helps the District stay abreast of activities in Sacramento that deeply affect our customers. Engagement at CSDA also helps build relationships that can be helpful when we need support on policy issues that are important to our customers.

ENVIRONMENTAL

In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a "project" as defined by CEQA and further environmental review is not required at this time.

BOARD OPTIONS/FISCAL IMPACTS

Should a Board Member be elected to serve on the CSDA Board, they may be eligible for Per Diem payments in accordance with the District's Administrative Code. CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy. CSDA does not reimburse expenses for the Special Districts Legislative Days or CSDA Annual Conference even if a Board or committee meeting is held in conjunction with the event. CSDA does not reimburse expenses for the Special District Leadership Academy classes even if a Board or committee meeting is held in conjunction to the event.

The Board has two options:

1. Nominate one Director or the General Manager to run for the CSDA Board of Directors Seat C.
2. Do not make a nomination for the CSDA Board of Directors Seat C.

STAFF RECOMMENDATION

Staff supports direction.



Tom Kennedy, General Manager

February 28, 2023



**California Special
Districts Association**
Districts Stronger Together

DATE: January 30, 2023
TO: CSDA Voting Member Presidents and General Managers
FROM: CSDA Elections and Bylaws Committee
SUBJECT: **CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS
SEAT C**

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2024 - 2026 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network that they seek to represent.
(See attached CSDA Network Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education and resources. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

Commitment and Expectations:

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.
(CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the fall.
*(CSDA does **not** reimburse expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event)*
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.
*(CSDA does **not** reimburse expenses for the Academy classes even if a Board or committee meeting is held in conjunction with the event).*

Nomination Procedures: Any Regular Member in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the nomination. The deadline for receiving nominations for the Northern, Sierra, Coastal and Southern Networks is April 6, 2023. Where there is no incumbent running in the Bay Area and Central Networks the deadline for receiving nominations is April 17, 2023. Nominations and supporting documentation may be mailed or emailed.**

Mail: 1112 I Street, Suite 200, Sacramento, CA 95814
Fax: 916.442.7889
E-mail: amberp@csda.net

Once received, nominees will receive a candidate's letter. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.

CSDA will begin electronic voting on June 5, 2023. All votes must be received through the system no later than 5:00 p.m. July 14, 2023. The successful candidates will be notified no later than July 18, 2023. All selected Board Members will be introduced at the Annual Conference in Monterey, CA in August 2023.

Expiring Terms

(See enclosed map for Network breakdown)

Northern Network	Seat C – Fred Ryness, Burney Water District*
Sierra Network	Seat C – Pete Kampa, Groveland Community Services District*
Bay Area Network	Seat C – <i>Vacant</i>
Central Network	Seat C – Steve Perez, GM, Rosamond Community Services District
Coastal Network	Seat C – Vince Ferrante, Moss Landing Harbor District*
Southern Network	Seat C – Arlene Schafer, Costa Mesa Sanitary District*

(* = Incumbent is running for re-election)

CSDA will be using a web-based online voting system allowing your district to cast your vote easily and securely. Electronic Ballots will be emailed to the main contact in your district June 5, 2023. All votes must be received through the system no later than 5:00 p.m. July 14, 2023.

Districts can opt to cast a paper ballot instead; but you must contact Amber Phelen by e-mail amberp@csda.net by April 6, 2023 in order to ensure that you will receive a paper ballot on time.

CSDA will mail paper ballots on June 5, 2023 per district request only.

If you have any questions, please contact Amber Phelen at amberp@csda.net.



**California Special
Districts Association**
Districts Stronger Together

2023 BOARD OF DIRECTORS NOMINATION FORM

Name of Candidate: _____

District: _____

Mailing Address: _____

Network: _____ (see map)

Telephone: _____

(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE)

Fax: _____

E-mail: _____

Nominated by (optional): _____

Return this form, a Board resolution/minute action supporting the candidate, and Candidate Information Sheet by mail or email to:

CSDA
Attn: Amber Phelen
1112 I Street, Suite 200
Sacramento, CA 95814
(877) 924-2732

amberp@csda.net

DEADLINE FOR RECEIVING NOMINATIONS:

March 31, 2023 at 5:00 p.m.



2023 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: _____

District/Company: _____

Title: _____

Elected/Appointed/Staff: _____

Length of Service with District: _____

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

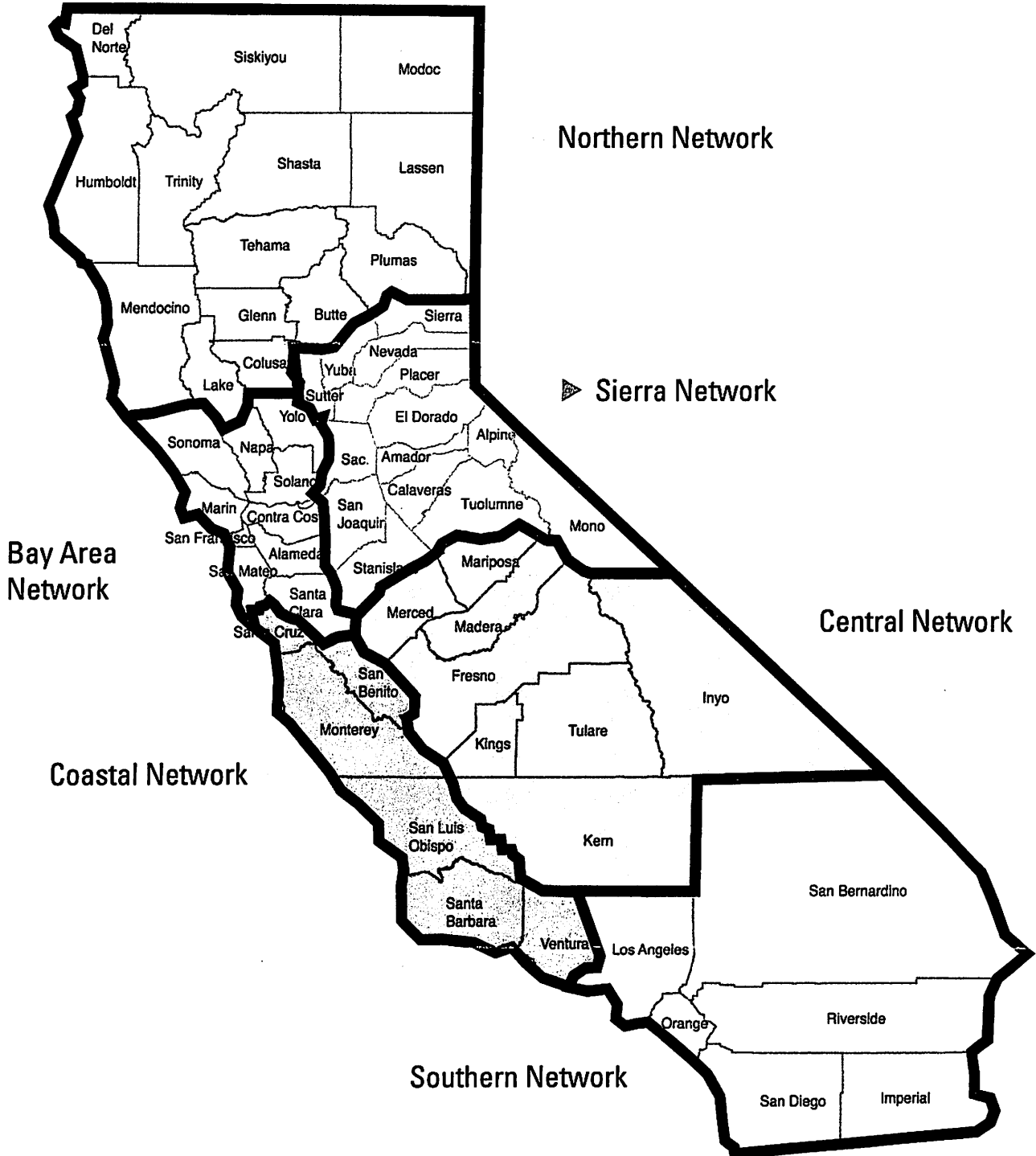
4. List civic organization involvement:

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office March 31, 2023, after 5:00 p.m. will not be included with the ballot.**



California Special Districts Association

DISTRICT NETWORKS



BOARD OF DIRECTORS

February 28, 2023

SUBJECT

DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 23-06 CONCURRING IN NOMINATION TO THE EXECUTIVE COMMITTEE OF THE ASSOCIATION OF CALIFORNIA AGENCIES JOINT POWERS INSURANCE AUTHORITY (ACWA/JPIA)

BACKGROUND

On February 24, 2023, staff received a request from Valley Center Municipal Water District (VCMWD) to support a resolution concurring the nomination of their Director, Oliver Smith, to the executive committee of ACWA/JPIA. The RMWD Board has considered concurring nominations in the past upon review of the information provided by the candidate as well as the supporting agency.

DESCRIPTION

This item is to provide the Board with an opportunity to consider supporting VCMWD's Director Oliver Smith's appointment to the JPIA Executive Committee. Concurring resolutions must be submitted to VCMWD no later than March 20, 2023 to be included in the complete nomination package due March 24, 2023.

Attachments:

Resolution No. 23-06
VCMWD Letter of Support
Candidate Statement for Oliver Smith

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area Three: Workforce Development

ENVIRONMENTAL

In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a "project" as defined by CEQA and further environmental review is not required at this time.

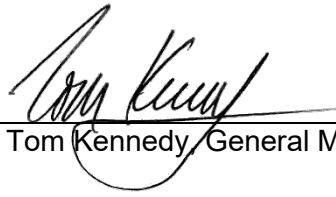
BOARD OPTIONS/FISCAL IMPACTS

There are no fiscal impacts.

- 1) Adopt Resolution No. 23-06 concurring the nomination of Oliver Smith to the JPIA Executive Committee.
- 2) Deny adoption of Resolution No. 23-06.

STAFF RECOMMENDATION

Staff supports direction.



Tom Kennedy, General Manager

February 28, 2023

RESOLUTION NO. 23-06

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE RAINBOW MUNICIPAL WATER DISTRICT
CONCURRING IN NOMINATION TO THE EXECUTIVE COMMITTEE
OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES
JOINT POWERS INSURANCE AUTHORITY ("JPIA")**

WHEREAS, this district is a member district of the JPIA; and

WHEREAS, the Bylaws of the JPIA provide that in order for a nomination to be made to JPIA's **Executive Committee**, three member districts must concur with the nominating district, and

WHEREAS, another JPIA member district, the Valley Center Municipal Water District has requested that this district concur in its nomination of its member of the JPIA Board of Directors to the Executive Committee of the JPIA;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Rainbow Municipal Water District that this district concur with the nomination of **Oliver J. Smith** of the Valley Center Municipal Water District to the **Executive Committee** of the JPIA.

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to the JPIA at P.O. Box 619082, Roseville, CA 95661-9082, forthwith.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of Rainbow Municipal Water District held on the 28th day of February 2023 by the following vote, to wit:

AYES:
NOES:
ABSENT:
ABSTAIN:

Hayden Hamilton, Board President

ATTEST:

Dawn Washburn, Board Secretary



VALLEY CENTER MUNICIPAL WATER DISTRICT

A Public Agency Organized July 12, 1954

Board of Directors
Robert A. Polito
President
Enrico P. Ferro
Vice President
Daniel E. Holtz
Director
Oliver J. Smith
Director
Cooper T. Ness
Director

February 24, 2023

Subject: **Support for Oliver Smith, Valley Center Municipal Water District,
Candidate for the ACWA-JPIA Executive Committee**

Dear Fellow ACWA-JPIA Member Agency,

My agency, Valley Center Municipal Water District (VCMWD), has been a member of the ACWA-JPIA since its inception in 1978. We know the amazing and continuous success of the JPIA has been because of its outstanding leadership over the decades. That's why my agency can nominate and wholeheartedly endorse our Director Oliver Smith for election to the ACWA-JPIA Executive Committee.

Though relatively new to the greater ACWA water community, Oliver brings a deep background in public and community service as a former member and long-term Chair of our local planning group, as well as a 12-year member of the Valley Center Fire Protection District. From his local government experience, he understands the critical importance of proactive governance which includes prudent financial management, active loss control, and effective risk transfer.

We ask you to join VCMWD in supporting Oliver Smith's candidacy by adopting the attached resolution concurring with his nomination for the ACWA-JPIA Executive Committee, 2023-27 term.

If you should have any questions about or need additional information about Oliver and his qualifications, please refer to his resume, attached, or contact Gary Arant, our General Manager at 760-737-4515, or garant@vcmwd.org.

Thank you in advance for your support,

Robert A. Polito
Board President



Oliver J. Smith

Director, Valley Center Municipal Water District

Candidate for the JPIA Executive Committee

Background

Oliver Smith was elected to the Board of Directors of the Valley Center Municipal Water District in 2018 and again in 2022. His combined governance and policy experience has given him an in-depth understanding of how to provide cost effective critical services and fiduciary oversight for Valley Center's water independent special district.

In addition, he is a water district representative on Special District Advisory Committee to the San Diego LAFCO (Local Agency Formation Commission). In this role he collaborates with other special district representatives on areas of common interest.

Oliver Smith's diverse public background includes serving on and chairing the Valley Center Community Planning Group, a public advisory group to the County of San Diego for land planning issues in the Valley Center area. He was first appointed, then elected 3 times from 2005 to 2020, serving as its Chair for the last 12 years of his tenure.

Finally, Oliver Smith was elected 3 times to the Board of Directors of the Valley Center Fire Protection District, serving from 2006 to 2018 where he served as Board Secretary. He oversaw the transformation of the VCFPD from being a Cal Fire Contract staff to a locally staffed and operated agency.

JPIA Related Experience

As part of Oliver's Valley Center Municipal Water District activities, he is an ACWA JPIA Property Program Committee Member, with a particular interest in Cyber security. He has in-person attended the last 3 ACWA conferences and actively participates in ACWA and ACWA JPIA meetings. Within ACWA, he is a member of the Energy Committee.

Professional and Educational Qualifications

Oliver Smith is an Electrical Engineer who continues to design highly sophisticated medical products in a career spanning 40+ years. He has a BSEE from Worcester Polytechnic Institute (MA) and an MSBME (Biomedical Engineering) from Case Western Reserve University (OH).

MEETINGS/SEMINARS/CONFERENCES/WORKSHOPS

VARIABLE					
DATE	2023	MEETING	LOCATION	ATTENDEES	POST
March	9	SDCWA Special Board Meeting	SDCWA	GM	N/A
March	*	CSDA – San Diego Chapter	The Butcher Shop – 6:00 p.m. 5255 Kearny Villa Road San Diego, CA 92123	Mack	N/A
March	*	LAFCO Special Meeting	County Admin Center, Room 302 – 9:30am	(As Advised by GM)	N/A
March	*	Santa Margarita River Watershed Watermaster Steering Committee	Rancho California Water District	Hamilton	N/A

* To Be Announced

MEETINGS/SEMINARS/CONFERENCES/WORKSHOPS

RECURRING					
DATE	2023	MEETING	LOCATION	ATTENDEES	POST
March	*	Council of Water Utilities	Courtyard by Marriott Central San Diego 8651 Spectrum Center Blvd San Diego, CA 92123 (** Meeting Date TBA)	All Directors, General Manager	N/A
March	1	Engineering & Operations Committee Meeting	RMWD Board Room 3:00 p.m.	Appointed Director, General Manager	2/23
March	2	Communications & Customer Service Committee Mtg.	RMWD Board Room 3:30 p.m.	Appointed Director, General Manager	2/23
March	6	LAFCO	County Admin. Center Room 302 9:00 am	As Advised by GM	N/A
March	14	Budget & Finance Committee Mtg.	RMWD Board Room 1:00 p.m.	Appointed Director, General Manager	3/7
March	14	SDCWA GM's Meeting	SDCWA, San Diego 9:30 a.m.	General Manager	N/A
March	17	NC Managers	Golden Egg 7:45 a.m.	General Manager	N/A
March	22	North County Work Group (NCWG)	Rincon Del Diablo, Escondido 7:30 a.m.	General Manager	N/A
March	23	SDCWA Full Board Meeting	SDCWA Board Room, 3-5 p.m.	General Manager	N/A
March	28	RMWD General Board	RMWD Board Room (Start Time to Be Determined)	All Directors	3/14



BOARD INFORMATION

BOARD OF DIRECTORS

February 28, 2023

SUBJECT

Operations Report for January 2023

DESCRIPTION

Activities for Operations & Maintenance Division

CONSTRUCTION & MAINTENANCE DEPARTMENT:

January	Repairs	Installations	Leaks
Mainline			
Service	1		1
Hydrants	1		2
Valves	1		
Meters			
Blow-Offs	1		2
Air Vacs	2		2
Annual Totals	6		7

- 277 utility locates were completed in January - an Annual Total of 277
- Repaired a service leak at 2450 Wintergreen Ln.
- Repaired an air vent at 11601 Rancho Heights Rd.
- Repaired a hydrant valve at Via Puerta Del Sol and Precious Hills Rd.
- Repaired a hit hydrant at 2802 Lakemont Dr.
- Installed a flow meter at Canonita Tank and replaced 20 feet of corroded pipe at the inlet/outlet.
- The pavement was completed at N. River Road Pressure reducing station (100 % complete).

WATER OPERATIONS AND VALVE MAINTENANCE DEPARTMENT:

Water Operations:

- Assessed 7 Water Quality Complaints. **Annual Total 7.**
- Performed 0 fire flow tests. **Annual total 0.**
- Performed routine maintenance/rebuilding on 6 pressure stations (CLA VALs). **Annual Total 6.**
- Collected all tank/reservoir nitrification samples.

- Prepared for SDCWA shutdown connections #1 & #10.
- Replaced Morro and Rainbow Hills cover pumps.

Valve Maintenance:

Monthly Totals	Valves (Distribution)	Appurtenance Valves	Annual Totals
Exercised	36	36	72
Inoperable	1	1	2
Repaired			
Replaced	0	10	10
Installed	0		0

Valve Maintenance completed and oversaw the following:

- 5 shutdowns- **Annual Total 5.**
- Replaced 10 air vents.
- Painted 57 appurtenances- **Annual Total (57).**

METERS DEPARTMENT:

- **179** Service Requests were resolved in January 2023 **YTD total 179.** (Previous Year Month Comparison: January 2022: **207** Service Requests: **Down 14%**).
- **272** Check Bills were completed in January 2023. **YTD total 272.** (Previous Year Month Comparison: January 2022: **438** Check Bills: **Down 38%**).
- **YTD Service Requests and Check Bills combined: 451.** (Previous **YTD 2022** Comparison: **645** Combined Service Requests & Check Bills: **Down 30%**).

Backflows:

- **541** backflows were tested in January, **541YTD.**

WASTEWATER:

- California Integrated Water Quality System (CIWQS): Confirmation # 2640996 Reported “No Spill report” for January 2023.
- January 09, 2023 - San Diego Air Pollution Control District inspector Nicole Sheridan performed generator inspections & documentation.

Lift Stations:

- January 18, 2023 - Winter storm resulted in high flows at the Old River Road lift station. Staff removed the new impeller and re-installed the original impeller for pump # 3 for high sewer flow control on the outfall line.

Collection System: Ayala Engineering inc.

- 01-18-2023 - Wet well cleaning.
- 01-19-2023 - CCTV Ayala - locate infiltration areas.
- 01-20-2023 - Wet well cleaning
- 01-25-2023 - CCTV Ayala - locate infiltration areas.
- 01-26-2023 - CCTV Ayala - locate infiltration areas.

Manhole emergency repairs rehabilitation

- January 26, 2023 - Fallbrook Oaks manhole rehabilitation due to winter storm flows peaking at 7,000 per day. After repairs were completed, it dropped to 4,500 per day. J4_# 5.

Customer Service:

- 5878 Camino Del Rey: The exposed water line on a dirt road was called in by Director Moss. Responded and found a private 2" galvanized pipe, not RMWDs but a private system.
- La Canada Drive: A tall tree fell on RMWD's sewer easement. District staff responded private party would remove it.

Projects:

- CIP - Thoroughbred sewer lift station.
- Campus Park West (CPW)

Mutual Aid:

- Ayala Engineering - Vector truck & CCTV inspection van
- Coast Equipment Rentals - Water truck
- Liquid Environmental Services – Semi-transport truck



Robert Gutierrez
Operations Manager

2/28/2023

BOARD OF DIRECTORS

February 28, 2023

SUBJECT

Engineering Report for January 2023

DESCRIPTION

CAPITAL PROJECTS:

Emergency Generators at Huntley-Gomez & Magee Pump Stations (Syska Hennessy Group): The project consists of the installation of emergency generators at the Huntley-Gomez and Magee Pump Stations. The Contractor, JW Fowler, poured pads for all equipment and installed the required conduit. The Air Pollution Control District (APCD) issued the District an Authority to Construct permit for the Magee Pump Station on January 19, 2023, the Huntley-Gomez permit is expected in early February. JW Fowler will transport both generators from the lower yard to their respective destinations in February and final paving at both sites is scheduled for the end of February.

Gird Road Upsize (Omnis): This project consisted of installation of an 18-inch pipeline along Gird Road constructed with in-house staff. Final Geotech inspection by the San Diego County occurred in January, the project is now complete.

Dentro, Hutton, and Turner Pump Stations (Hoch Consulting): The proposed project is for the installation of permanent pump stations to replace the annual rental of temporary pumps during the San Diego County Water Authority's aqueduct maintenance and any emergency, unscheduled shutdowns. Staff has been working with Hoch Consulting on the development of design plans, 90% design plans are slated to be available for review in March. The District received three (3) proposals for the manufacturing of each pump station from EFI. Staff reviewed the proposals and placed the order for the Hutton and Turner pump stations. The Dentro pump station will be ordered at a later date. Also, the Dentro pump station easement documents were circulated to the District and SDG&E in January 2023 to be recorded in February.

Live Oak Park Road Bridge Replacement – Water Improvements (Hazard Construction): District staff continue to coordinate with the County of San Diego (County) and Hazard Construction on the Live Oak Park Road Bridge Replacement Project and Water Main Relocation Project. To date, four (4) monthly progress meetings have been held to discuss the construction status, submittals, inspection requirements, progress payments and environmental requirements. Hazard Construction demolished a segment of existing 16-inch water main and installed new sections of pipe in January 2023. Waterline supports for attaching the 16-inch waterline to the County's new bridge are being fabricated with installation of the new pipeline scheduled in February 2023. Phase II of the County's bridge project will begin in March 2023, which will involve removing and re-installing the District's 8-inch water main.

LS-1 Replacement Project -Thoroughbred and Schoolhouse Lift Stations (JW Fowler Co.): The project is to replace Lift Station 1 and surrounding pipelines. The contractor has completed all the concrete placement for the emergency storage basin, passed the hydrostatic testing and is beginning to coat the interior of the emergency storage basin. Installation of the 18-inch pipeline across Mission Avenue and into the River Village Shopping Center easement is slated to be complete in February 2023. Tunneling at Ostrich Creek is approximately 90% complete and will move to the Arco tunnel after they are complete. The contractor began installation of the 18-inch sewer main on Mission Road in front of LS1 and is continuing to install pipe heading east towards the Ostrich Creek tunnel.

Manual Transfer Switches (Harris & Associates): Project plans and specifications are being finalized and the project will be advertised in July 2023 due to funding constraints.

Programmatic Environmental Impact Report (Helix Env.): The Board certified the final Programmatic Environmental Impact Report (PEIR) on August 30, 2022. The 30-day waiting period to challenge the PEIR has been completed soon after certification. Training on the PEIR for staff was conducted in January 2023.

Rainbow Valley Blvd. Cathodic Protection (Farwest CCC): The project included the installation of cathodic protection on a water main starting at Rainbow Heights Pump Station to Rainbow Hills Pump Station along 8th Street, Rainbow Valley Road, and Frontage Road. Commissioning of the new cathodic protection was completed in January. A Notice of Completion is scheduled to go to the Board in February.

Rainbow Water Quality Improvement Project – Water Main & Service Laterals (Ortiz Construction): The County of San Diego is proposing a water quality improvement project in the community of Rainbow, which impacts approximately 21 service laterals, 350 feet of 8-inch water main, 650 feet of 12-inch main and three (3) sections of 8-inch water main. To date, Ortiz has potholed all service laterals and water mains, lowered two (2) sections of 8-inch main, and relocated five (5) service laterals at Rainbow Valley Blvd. Construction was delayed a month due to the holidays and rainy weather, the expected completion is now March 2023. The County's project will begin construction in Summer 2023.

Rice Canyon Tank 18-Inch Transmission Line (Dexter Wilson Eng.): The project is proposed 18-inch transmission main to deliver water from Rice Canyon Tank zone to Horse Creek Ridge and Citro developments. Cass Arrieta is approximately 85% complete with construction. All new 18-inch pipe and pressure reducing stations are installed and paving is complete. Construction of the new utility building is complete, and construction of the new solar system construction is in progress. No cultural resources, biological resources or stormwater compliance concerns have been reported for the month of January 2023. Project commissioning is scheduled for mid-February and all construction will be completed by the end of February, which is two (2) months longer than originally expected. Construction delays are related to the, protected species, encountering hard rock, rain events, and lead times on the flow meters and solar system components.

San Luis Rey Return Flow Recovery Project (DLM Engineering & Hoch Consulting): Hoch Consulting continues to investigate return flow estimates, develop a site suitability assessment tool (SSAT) and evaluate water quality data. Hoch Consulting will host a project workshop on February 21, 2023 to review all assumptions, methodologies and findings to date. Feasibility Study chapters 1- Introductory Information and 2- Statement of Problems and Needs will be provided in February for review. A complete draft to the Feasibility Study will be available in early May 2023. Additionally, the District is coordinating with the Bureau of Reclamation to investigate Water Reuse Program grant funding for the development of our Feasibility Study.

Sumac Communications Tower PV & Back-Up Battery System (Anderson Burton): The grant funded project includes the installation of a solar powered back-up battery to operate the Sumac Communications Tower in the event of emergencies. The project is at 100% design and Anderson Burton has started providing submittals for District review. Design is expected to be completed in February 2023 and construction is still on track to be completed by Summer 2023.

Camino Del Rey Drainage and Roadway Improvements (Nasland Engineering): The County of San Diego (County) is proposing the Camino Del Rey Drainage and Roadway Improvements Project, which will improve a portion of Camino Del Rey by raising the roadbed by 10 feet, incorporating culvert crossings under the road, improving intersections, and installing Green Street Best Management Practices (BMPs) for water quality treatment. As a result of the County's project, District infrastructure will be impacted. There is currently a 14-inch water main that runs down Camino Del Rey, a 20-inch water main at Camino Del Cielo, a 6-inch main for the San Luis Rey Downs Racetrack and multiple gravity main crossings that will be impacted by the County's project. On January 17, 2023 the County confirmed the District has prior rights over the roadway, the County is solely responsible for designing and relocating all District facilities that are in conflict with the County's project.

Weese WTP Permanent Emergency Interconnect and Pump Station (Ardurra): The construction of permanent facilities that will tie into the City of Oceanside's Weese Filtration Plant to provide the District with water during SDCWA's shutdowns. District staff met in January with the Consultant (Ardurra) to go over the proposed pump station design. Comments were provided to Ardurra and the final design and performance specification package is anticipated to be received in early February for District staff review.

MAJOR DEVELOPER PROJECTS:

Bonsall Oaks (formally Polo Club): 164 SFR / 205.8 EDUs – Construction for Phase 1A is complete and construction is underway for Phase 1A-1. The District is currently reviewing the waterline and pressure reducing valve station easements. The District has completed construction reviews for the EFI Pressure Reducing Valve Station for Phase 1A-1. The Developer paid 50% of the sewer connection fees as required per the executed Sewer Agreement, which is effective for five years from the date of execution (9/16/26). The contractor pulled off-site and is waiting for materials. District staff continues to coordinate with the Developer on plan reviews for future phases (Phases 1B, 2A and 2B) of the project and the establishment of easements corresponding to the proposed improvements. A quitclaim related to the Development was approved by the Board at the January meeting. The contractor submitted a video on the 12-inch high pressure water main at the end of December 2022, the video was rejected do lining defects of the pipe and the workmanship of the welded joints. Developer has requested a shutdown of the District's waterline in November 2023 for approximately 12 weeks, staff is currently reviewing requirements and timelines with the Developer for the proposed shutdown.

Campus Park West (JPSD, LLC): Residential and Commercial development. Developer submitted the Pressure Reducing Station plans for review on January 19, 2023. The third plan review was completed by staff in November 2022 for the proposed water and sewer improvements. A quit claim has been approved for a District easement, that contains no existing sewer facilities, signed quitclaims were provided by the Developer on January 26, 2023. Staff is also working on a Sewer Service Agreement for the project.

Citro (Tri Pointe Homes) (formally Meadowood by Pardee Homes): Approximately 844 Units, 926.6 Sewer EDUs - On Pala Road/Horse Ranch Creek Road. The contractor has constructed several of the improvements and is on site excavating and installing both water and sewer main. A second crew is on site testing the water and sewer. The Developer has purchased 148 meters to date. Inspection services have been suspended until the Contractor addresses a conflict of a portion of the 18-inch waterline and a storm drain. Staff met with the Developer several times in the month of January to address the conflict, construction change orders, and credits. The District received fee credit request #7 in the amount of \$573,804 for the 18-inch Rice Canyon waterline and the 12-inch Horse Creek Road waterline construction.

Fairview-Lilac Del Cielo (Bonsall LLC): 73 Units / 77.8 Sewer EDUs – The Developer paid 50% of the sewer connection fees and the agreement is effective for five (5) years from the date of execution (12/31/24). The SCIP was executed on May 12, 2021, which allows the Developer to be reimbursed from bond proceeds for water and sewer capacity fees. All 75 required water meters have been purchased for this development. The water main has been tested and accepted. The Developer is working on meter installs and sewer connections. A final tie-in at the project's entrance due to valve procurement delays.

Once the valves arrive and are inspected, a shutdown will be scheduled to complete this final tie-in. Once this remaining work is completed, District staff will work with the Developer to produce the project close out documentation.

Horse Creek Ridge (D.R. Horton): 627 SFR/MF, 430 Water Meters / 723.9 Sewer EDUs – On Highway 76 and Horse Ranch Creek Road. Currently inspecting meter installs, meter releases and sewer connections. All 430 required water meters have been purchased. Staff is working with the Developer on final inspections and project closeout.

Horse Creek Ridge Unit 6R5 Promontory (Richmond American Homes): 116 Units, 113 Water Meters (plus irrigation meters and 3 SF meters previously purchased by DRH) / 169.5 Sewer EDUs – On Highway 76 and Horse Ranch Creek Road. D.R. Horton, master Developer of HCR sold Unit 6-R5, 124 lots, Promontory Subdivision to Richmond American Homes. Currently the sewer EDUs are covered under an agreement with D.R. Horton. All 116 required water meters have been purchased for this Development. The District's Senior Inspector is inspecting meter installs, meter releases and sewer connections. This development is tied with Horse Creek Ridge D.R. Horton's CFD. D.R. Horton (DRH) sold this subdivision to Richmond American Homes. Last year we requested additional deposit from RAH at which time, I was informed that they were working with DRH to raise some water valves and once this work was done the master developer (DRH) was to work with the County and the District to obtain project acceptance.

Malabar Ranch (Davidson Communities): 31 SFR / 29 EDUs – On Via Monserate / La Canada. There are 20 out of 34 homes built. The Developer passed away several years ago before the completion of all the proposed 34 homes. The Heirs to the Developer have completed the required punch list items and provided the As-Built Plan and the project is now complete. The Notice of Completion will go to the February Board meeting.

Ocean Breeze Ranch: The District completed review of the revised water and sewer system analysis reports, conditions of approval, and improvement plans in December 2020. District staff also reviewed an exhibit showing a Utility Conflict and provided comments in January 2021. Staff responded to requests regarding expected costs for the Developer to move forward.

Pala Mesa Highlands (Beazer Homes): 124 SFR / 160.2 Sewer EDUs – On Old Highway 395. One of the required Pressure Reducing Stations (PRS) has not yet been installed. Currently inspecting meter installs, meter releases and sewer connections. All 129 required water meters have been purchased for this Development. The contractor is waiting on the delivery of plug valves to complete construction of the Pressure Reducing Station.

Rancho Alegre (Garrett Grp/Redhawk Communities): Developer paid deposit for Sewer Analysis. District staff continues to work with Dexter Wilson Engineering, Inc. to produce a comprehensive analysis of the District's sewer infrastructure which was completed January 31, 2023. Preliminary findings concerning the impact of the Rancho Alegre development on District sewer infrastructure were provided to the developer in September 2022. The last correspondence received by the developer was in October 2022.

San Luis Rey Racetrack Improvement Plan: Developer paid deposit for Sewer and Water Analysis. Dexter Wilson Engineering, Inc. produced a memorandum discussing the expected impacts to sewer infrastructure related to one of two expansion scenarios proposed by the developer. District staff is expecting data from the Developer related to the second expansion scenario to complete a second memorandum.

The Preserve at Riverbend (Cameron Development Grp.): The proposed development plan includes 1,309 mixed density residential units, mixed use commercial, a fire station, parks, agricultural spaces, and open space, development is going through preliminary planning with the District, County, LAFCO and the Pala Tribe. Preliminary findings concerning the impact of The Preserve at Riverbend development on District sewer infrastructure are in process.

West Lilac Farms: 28 Lots – Via Ararat/Aqueduct Road. District staff are working with the developer regarding preliminary planning efforts.

MINOR DEVELOPER PROJECTS:

Cal-A-Vie (Spa Havens) Water/Sewer Main Extension on Spa Havens Way: They are in the process of submitting plans for District review.

Carefield Senior Living: Inactive

Doud Waterline Extension: Inactive

Melanie Lane Waterline Extension (Monserate Place, LLC): Inactive

Monserate Winery: The project is now complete and will go to the March 2023 meeting for a Notice of Completion.

Pala Mesa Market Development Plan: Inactive

View Point Road Waterline Extension: Inactive

Vista Valley Country Club Water Service: Inactive

Walker Farm Road Waterline Extension: Inactive

Whitman Waterline Extension: Inactive

OTHER:

ITEMS	NO#
Water Meters Purchased	11
Sewer EDUs Purchased	0



Chad Williams
Engineering and CIP Program Manager

2/28/2023

**AS-NEEDED CONTRACT EXPENDITURES REPORT
JANUARY 2023**

CONTRACT INFO	FUND SOURCE	ASSIGN. NO.	STATUS	DATED	DESCRIPTION	CONTRACT AMOUNT	AUTHORIZED ASSIGNMENT	INVOICED TO DATE	
Title: On-Call Civil Engineering Services, PSA #22-25 Firm: Ardurra Expires: 11/2/25 CCO:									
CONTRACT AMOUNT:						\$ 150,000			
NEW CONTRACT		2023-__							
					Unspecified	\$ 150,000.00	\$ -		
						TOTALS:	\$ 150,000	\$ 150,000.00	\$ -
Title: On-Call Civil Engineering Services, PSA #22-26 Firm: Dexter Wilson Eng. Expires: 11/2/22 CCO:									
CONTRACT AMOUNT:						\$ 150,000.00			
NEW CONTRACT		2023-__							
					Unspecified	\$ 150,000.00	\$ -		
						TOTALS:	\$ 150,000	\$ 150,000.00	\$ -
Title: On-Call Civil Engineering Services, PSA #22-27 Firm: Harris & Assoc. Expires: 11/2/25 CCO:									
CONTRACT AMOUNT:						\$ 150,000			
NEW CONTRACT		2023-__							
					Unspecified	\$ 150,000.00	\$ -		
						TOTALS:	\$ 150,000	\$ 150,000.00	\$ -
Title: On-Call Civil Engineering Services, PSA #22-28 Firm: Water Works Engineers Expires: 11/2/25 CCO:									
CONTRACT AMOUNT:						\$ 150,000			
NEW CONTRACT		2023-__							
					Unspecified	\$ 150,000.00	\$ -		
						TOTALS:	\$ 150,000	\$ 150,000.00	\$ -
Title: On-Call Real Estate Services, PSA #22-29 Firm: Anderson & Brabant Expires: 11/3/25 CCO:									
CONTRACT AMOUNT:						\$ 50,000			
NEW CONTRACT		2023-__							
					Unspecified	\$ -	\$ 50,000.00	\$ -	
						TOTALS:	\$ 50,000	\$ 50,000.00	\$ -
Title: On-Call Real Estate Services, PSA #22-30 Firm: Epic Land Solutions Expires: 11/3/25 CCO:									
CONTRACT AMOUNT:						\$ 50,000			
NEW CONTRACT		2023-__							
					Unspecified	\$ 50,000.00	\$ -		
						TOTALS:	\$ 50,000	\$ 50,000.00	\$ -
Title: On-Call Land Surveying Services, PSA #22-33 Firm: GIS Surveyors, Inc. (GSI) Expires: 1/3/2026 CCO:									
CONTRACT AMOUNT:						\$ 100,000			
NEW CONTRACT		2023-__							
					Unspecified	\$ 100,000.00	\$ -		
						TOTALS:	\$ 100,000	\$ 100,000.00	\$ -
Title: On-Call Land Surveying Services, PSA #22-34 Firm: KDM Meridian Expires: 1/3/2026 CCO:									
CONTRACT AMOUNT:						\$ 100,000			
NEW CONTRACT		2023-__							
					Unspecified	\$ 100,000.00	\$ -		
						TOTALS:	\$ 100,000	\$ 100,000.00	\$ -
Title: On-Call Land Surveying Services, PSA #22-35 Firm: Right-of-Way Eng. Expires: 1/3/2026 CCO:									
CONTRACT AMOUNT:						\$ 100,000			
NEW CONTRACT		2023-__							
					Unspecified	\$ 100,000.00	\$ -		
						TOTALS:	\$ 100,000	\$ 100,000.00	\$ -
Title: On-Call Geotechnical Services, PSA #22-36 Firm: Atlas Tech Consultants Expires: 1/6/2026 CCO:									
CONTRACT AMOUNT:						\$ 100,000			
NEW CONTRACT		2023-__							
					Unspecified	\$ 100,000.00	\$ -		
						TOTALS:	\$ 100,000	\$ 100,000.00	\$ -

**AS-NEEDED CONTRACT EXPENDITURES REPORT
JANUARY 2023**

CONTRACT INFO	FUND SOURCE	ASSIGN. NO.	STATUS	DATED	DESCRIPTION	CONTRACT AMOUNT	AUTHORIZED ASSIGNMENT	INVOICED TO DATE	
Title: On-Call Geotechnical Services, PSA #22-37 Firm: Leighton Consultants Expires: 1/6/2026 CCO:									
CONTRACT AMOUNT:						\$ 100,000			
NEW CONTRACT		2023-____							
					Unspecified		\$ 100,000.00	\$ -	
						TOTALS:	\$ 100,000	\$ 100,000.00	\$ -
Title: On-Call Geotechnical Services, PSA #22-38 Firm: Ninyo & Moore Expires: 1/6/2026 CCO:									
CONTRACT AMOUNT:						\$ 100,000			
NEW CONTRACT		2023-____							
					Unspecified		\$ 100,000.00	\$ -	
						TOTALS:	\$ 100,000	\$ 100,000.00	\$ -
Title: As-Needed Construction Management & Insp. Services, PSA #20-01 Firm: Harris & Associates Expires: 1/28/23 CO-01 \$20K BoD 6/22/21.									
CONTRACT AMOUNT:						\$ 170,000			
	CIP	2022-05	Open	1/6/2022	Continued District Wide Inspection Services.		\$ 20,000.00	\$ -	
					Unspecified		\$ 12,730.00	\$ -	
						TOTALS:	\$ 170,000	\$ 170,000.00	\$ 133,782.84
Title: As-Needed Construction Management & Insp. Services, PSA #20-02 Firm: Reilly Construction Mmnt. Expires: 1/28/23 CO-01 (\$100K) BoD 6/22/21.									
CONTRACT AMOUNT:						\$ 50,000			
					Unspecified		\$ 50,000.00		
							\$ -	\$ -	
						TOTALS:	\$ 50,000	\$ 50,000.00	\$ -
Title: As-Needed Environmental Services, PSA #20-03 Firm: Helix Environmental Expires: 2/25/23 CO-01 \$110 BoD 6/22/21, CO-02 \$115K BoD 12/7/21.									
CONTRACT AMOUNT:						\$ 325,000			
	CIP	2021-07	Closed	3/25/2021	Rainbow Heights Pipe Installation - Bird Survey.		\$ 5,000.00	\$ 808.80	
	CIP	2021-08	Open	5/21/2021	RMWD HQ - Biological Survey & Buffer Mapping.		\$ 11,684.00	\$ 7,771.25	
	CIP	2021-09	Open	11/16/2021	CIP General Environmental Support Services		\$ 25,000.00	\$ 4,487.50	
	CIP	2021-10	Open	11/30/2021	Hutton & Turner Pump Stations - Cultural, Biological, Noise Reports. CEQA - IS/MND.		\$ 46,603.00	\$ 28,504.82	
	CIP	2021-11	Open	12/8/2021	Rice Canyon Pipeline - Cultural & Tribe Monitoring		\$ 111,400.00	\$ 48,148.09	
	CIP	2022-12	Open	1/10/2022	LS-1 Environmental Compliance		\$ 48,798.00	\$ 22,286.11	
					Unspecified		\$ (6,801.00)	\$ -	
						TOTALS:	\$ 325,000	\$ 325,000.00	\$ 171,233.81
Title: As-Needed Environmental Services, PSA #20-04 Firm: Rincon Consultants Expires: 2/25/23 CO-01 \$(15K) BoD 6/22/21.									
CONTRACT AMOUNT:						\$ 85,000			
	NON-CIP	2022-02	Open	3/3/2022	Nesting Bird Survey at Gopher, Morro and Canonta tanks, prior to tree/vegetation clearing.		\$ 4,185.25	\$ 3,394.85	
	NON-CIP	2022-03	Open	8/16/2022	Morro Pump Station Tree Clearing - Nesting Bird Survey		\$ 2,785.50	\$ 1,013.63	
					Unspecified		\$ 74,789.25	\$ -	
						TOTALS:	\$ 85,000	\$ 85,000.00	\$ 7,643.23
Title: As-Needed Environmental Services, PSA #20-05 Firm: Michael Baker International Expires: 3/24/23 CO-01 (15K) BoD 6/22/21.									
CONTRACT AMOUNT:						\$ 85,000			
					Unspecified		\$ 85,000.00	\$ -	
						TOTALS:	\$ 85,000	\$ 85,000.00	\$ -



**SEWER EQUIVALENT DWELLING UNITS (EDUs) STATUS REPORT
January 2023**

STATUS SUMMARY	EDUs
Total Treatment Capacity Purchased from Oceanside	8,333
Less 5% Contractual Allowance	417
EDUs Set Aside by Board for Emergencies	60
EDUs Connected	5,899 *
EDUs Unconnected/Committed	650
Total EDUs Available for Purchase:	1,308

DEVELOPMENTS WITH UNCONNECTED/COMMITTED EDUs	EDUs	CAPACITY FEES PAID/CREDIT
Bonsall Oaks (Polo Club) - 164 (SF/Other)	206	\$ 2,907,119
Citro (fka Meadowood) - 947 (SF/MF/Other)	334	\$ 10,500,000
Passarelle (HRC Commercial)	97	\$ -
Other Development w/5 or less EDUs - (SF & Other)	13	\$ 178,959
TOTAL UNCONNECTED:	650	\$ 13,586,078

Notes:

*There is a delay between connections and new account activations.

1. Bonsall Oaks paid initial 50% of Sewer Capacity Fees. Remaining 50% due prior to issuance of building permits.

2. CITRO Annexation Agreement 4/30/20 - Sewer Capacity \$10.5M to be paid by the CFD in mid-2022. Received \$8M payment from CFD on 8/18/22. Total EDUs committed 947. Total EDUs processed to date 650.8 and 612.8 connected.

3. Passarelle last remaining EDUs.

BOARD OF DIRECTORS

February 28, 2023

SUBJECT

HUMAN RESOURCES REPORT FOR FEBRUARY 2023

DESCRIPTION

Personnel changes, human resources activities, and safety report for February 2023

STAFF CHANGES:

The Customer Service and Communications Supervisor retired effective February 3, 2023.

James Vincent, a Utility Worker in Construction, resigned effective January 27, 2023

RECRUITMENT:

One Utility Worker I started on February 13, 2023. The District welcomes Francisco Fernandez Lopez to the Construction team.

The District hired one temporary Customer Service Representative to fill in for another Customer Service Representative who is Acting Customer Service Supervisor and to cover for two anticipated back-to-back leaves of absence in the department from February through June. The District welcomes:

- Erika Montano, hired February 14, 2023

WORKFORCE ANALYTICS:

Current headcount:	57	FYTD new hires:	7
FYTD separations:	7	Average tenure:	9 years, 8 months
FYTD turnover:	13%	Projected annual turnover:	14%
Retention rate:	88%	Projected retirements:	2

UPCOMING EVENTS:

Annual Employee Banquet has been officially rescheduled to SATURDAY, APRIL 15, at Temecula Creek Inn. We look forward to celebrating the success of our District and staff members in their selected Western theme.

FEBRUARY ANNIVERSARIES:

2/12/2018	Chris Daugherty	5 years
2/12/2007	Wayne Nault	16 years
2/26/2018	Ahmed Khattab	5 years

COIN AWARDS:

CONGRATULATIONS Malik Tamimi and Ed Bradley on earning all five excellence coin awards!

Employee	Coin Recognition	Department	Coin Award Nomination
Mark Cline Ed Bradley Freddy Espino	Innovation	IT	IT designed and installed multiple redundancies and modem communications that help the Sumac connections keep running even when the connection is down. This has saved the district a tremendous amount of labor, and communication issues.
Malik Tamimi	Responsibility	Engineering	Malik exudes responsibility when it comes to the preparation and submittal of public meeting agenda items. Not only does he go above and beyond to ensure the most efficient processes are practiced, but he also works diligently to make sure any agenda items he is involved in preparing are finalized and remitted in a timely manner. nominated for recognition in this category.

RISK MANAGEMENT:

Incidents

There were no lost time or modified duty due to a work-related incident.

ACWA-JPIA

- JPIA AC Pipe Training for Construction staff March 7, 2023.

Safety Program Management

Annual review and update of Safety policies and procedures:

Hazard Communication

Respirator Program

Confined Space- February

Fall Protection- February

Heat Illness Prevention- February

Environmental Programs

California Air Resources Board approved amendments to Off-Road Regulation:

On November 17, 2022, CARB approved amendments to the Off-Road Regulation to reduce off-road sector emissions further. The following are key elements:

- Engine tier and model year phase-out requirements to accelerate the retirement of Tier 0 through 2 engines. Dates vary by fleet size: Rainbow phase out due to upgrade credits 2028.
- Restriction on adding vehicles with Tier 3 and 4i engines.
- **Requirement starting January 1, 2024, to use R99 or R100 renewable diesel in off-road diesel vehicles. This requires the District to source new vendors and possibly install an additional tank if this fuel isn't compatible with other vehicles.**
- Voluntary compliance flexibility options for fleets that adopt zero-emission technology.

Emergency Response Programs

- Beck Dam EAP update

Safety Training

Vector Solutions online training: 32 completions for the December training period in 2022. Future planning to increase safety awareness throughout the district includes:

- Hearing Test- scheduled- April
- Workplace Violence- February
- Confined Space Training-May
- Fire Safety- Field Staff March

Claims in Progress/Completed

District's claim against Amazon for hit hydrant. Claim # 4A2301B68CK-0002 total cost \$11,937.44

Tailgate/Office Safety Trainings

Hazard Communication (Field and Office Staff)



Karleen Harp
Human Resources Manager

2/28/2023

BOARD OF DIRECTORS

February 28, 2023

SUBJECT

FINANCE REPORT FOR FEBRUARY 2023

DESCRIPTION

Summary:

Water Sales:

Budgeted 13,500 AF

Actual January FYTD 22/23 9,269 AF

Actual January FYTD 21/22 9,392 AF

Actual January FYTD 20/21 10,770 AF

Actual January FYTD 19/20 9,453 AF

Jan FYTD 2022/2023 Budget vs Actual:

For FY 2022/23 (FY23), the board followed the recommendation of staff and committee to budget future sales lower and more in line with the most recent years' trends at 13,500 AF, with operating expenses being budgeted within this lower operating revenue level as well. FY 22 sales were 14,890 AF, adjusted for sales made per day within the FY.

Fund Balance Projections:

Operating Fund Balances have been adjusted to comply with the Board Cash Reserve Policy 5.03.220.

The *New Water Sources Reserve Fund*, established by the RMWD Board, sets aside funds to study and acquire alternate water sources for the purpose of reducing the District's reliance on imported water. The reserve is funded by the Water Service portion of the Standby Charge collected by the San Diego County Tax Collector from all parcels within the district. It reflects 38.1% of the revenue received from property tax revenues.

Capital Fund Balances have been updated to reflect the changes to developer projects for Water and Wastewater.

Treasury Report:

Interest Revenue for January 2023 was \$2,721 compared to \$28,016 for the prior month. Loss from assets sales was \$0 compared to loss of \$0 for the prior month. Investment valuation was up by \$113,636 from the prior month.

Water Purchases & Water Sales:

The Five-Year Water Purchases Demand Chart (Attachment D) reports purchases; this data is available in real time. Purchases for the fiscal year ending June 30, 2023 are in line with the 5-year average (blue line). FY23 purchases for the first 4 months are slightly above FY22 and above the budgeted purchases that would support 13,500 AF in sales.

The Water Sales Summary Report (Attachment E) represents water that was billed to customers, so the data is time delayed in comparison to the Five-Year Water Purchases Demand Chart. Water Loss from meter inaccuracy and breaks is also not included in the Five-Year Demand Chart since this data is from purchases. These two reports will not correlate unless they are both presented for the same date; we provide the purchases report in real time to provide the board with the most current demand information available.

Monthly Call Volume:

The call volume for December included 612 calls to customer service compared to 820 for the same month one year prior. The average talk time was 3 minutes and 56 seconds. The average time in queue was 2 minutes and 11 seconds. The max time in queue was 28 minutes and 23 seconds compared to 27 minutes and 27 seconds for the same month one year prior.

Attachments:

- A. Budget vs Actuals (January FY23)
- B. Fund Balance & Developer Projections (FY23)
- C. Treasury Report (January FY23)
- D. Five-Year Water Purchases Demand Chart (through 02/01/2023)
- E. Water Sales Summary (January FY23)
- F. Check Register (December FY23)
- G. Directors' Expense Report (December FY23)
- H. Credit Card Breakdown (December FY23)
- I. RMWD Properties
- J. Grant Progress Report


Tracy Largent, CPA
Finance Manager

February 28, 2023

Rainbow Municipal Water District
 Operating Budget Summary by Fund
NET OPERATING INCOME

Description	FY 2023		FY 2023 Budget
	Actuals YTD 1/31/23	Over (Under)	
Water Operating Fund			
Water Revenues	\$ 28,743,196	\$ 2,290,528	\$ 44,836,269
Water Expenses	25,371,589	1,494,478	40,663,668
Water Fund Net Income	\$ 3,371,607	\$ 796,050	\$ 4,172,601
Wastewater Operating Fund			
Wastewater Revenues	2,000,900	156,189	3,180,535
Wastewater Expenses	1,602,801	(902,498)	4,319,481
Wastewater Fund Net Income	\$ 398,099	\$ 1,058,688	\$ (1,138,945)
General Operating Fund			
General Revenues	5,263,110	(42,892)	9,148,280
General Expenses	4,992,035	(313,967)	9,148,280
General Fund Net Income	\$ 271,075	\$ 271,075	\$ -
CHANGE IN NET POSITION	\$ 4,040,781	\$ 2,125,812	\$ 3,033,656

% of Annual Budget

64% Water Purchases/Sales based on historical average

58% Fixed Fee Revenue & Expenses are based on time

**Rainbow Municipal Water District
Water Fund Operating Budget Summary**

Water Operating

Description	FY 2023 Actuals YTD 1/31/23	Over (Under)	FY 2023 Budget
Operating Revenues			
Water Sales	\$ 28,082,419	\$ 2,313,662	\$ 43,655,604
Other Water Services	175,988	\$ (11,443)	324,664
Total Operating Revenues	\$ 28,258,407	\$ 2,302,219	\$ 43,980,268
Operating Expenses			
Purchased Water	15,099,856	1,061,046	23,701,080
Pumping	570,740	126,945	765,164
Operations	1,525,397	10,031	2,612,699
Valve Maintenance	233,664	20,180	368,077
Construction	1,387,881	(7,415)	2,405,684
Meters	675,681	168,620	874,243
General Fund Transfer	4,093,469	115,071	6,859,307
Total Operating Expenses	\$ 23,586,689	\$ 1,494,478	\$ 37,586,254
Non-Operating Revenues			
Investment Income	167,155	109,155	100,000
Property Tax Revenue	288,986	(88,014)	650,000
Other Non-Operating Revenue	28,648	(32,832)	106,000
Total Non-Operating Revenues	\$ 484,789	\$ (11,691)	\$ 856,000
Non-Operating Expenses			
Debt Service	1,784,900	0	3,077,414
Total Non-Operating Expenses	\$ 1,784,900	\$ -	\$ 3,077,414
CHANGE IN NET POSITION	\$ 3,371,607	\$ 796,050	\$ 4,172,601

13,500AF

% of Annual Budget

64% Water Purchases/Sales based on historical average

58% Fixed Fee Revenue & Expenses are based on time

**Rainbow Municipal Water District
Wastewater Fund Operating Budget Summary**

Wastewater Operating

Description	FY 2023 Actuals YTD 1/31/23	Over (Under)	FY 2023 Budget	
Operating Revenues				
Wastewater Revenues	\$ 2,000,250	\$ 193,819	\$ 3,114,535	\$ 285,750
Other Revenues	650	\$ (37,630)	66,000	\$ 3,429,000
Total Wastewater Revenues	\$ 2,000,900	\$ 156,189	\$ 3,180,535	
Operating Expenses				
Total Payroll Expenses	422,992	29,268	678,835	
Total Maintenance & Supply	241,240	(937,129)	2,031,672	
General Fund Transfer	938,568	5,364	1,608,973	
Total Wastewater Expenses	\$ 1,602,801	\$ (902,498)	\$ 4,319,481	
CHANGE IN NET POSITION	\$ 398,099	\$ 1,058,688	\$ (1,138,945)	

% of Annual Budget

64% Water Purchases/Sales based on historical average

58% Fixed Fee Revenue & Expenses are based on time

**Rainbow Municipal Water District
General Fund Operating Budget Summary**

General Operating

Description	FY 2023		
	Actuals YTD 1/31/23	Over* (Under)	FY 2023 Budget
Operating Revenues			
Water Overhead Transfer	\$ 4,093,469	\$ 115,071	\$ 6,859,307
Wastewater Overhead Transfer	938,568	\$ 5,364	1,608,973
Other General Fund Revenue	231,073	\$ (163,327)	680,000
Total Operating Revenues	\$ 5,263,110	\$ (42,892)	\$ 9,148,280
Operating Expenses			
Board of Directors	\$ 21,814	\$ (7,245)	\$ 50,101
Garage	377,598	\$ 10,851	632,322
Administration	986,035	\$ (221,143)	2,081,342
Human Resources	222,002	\$ (19,669)	416,674
Risk Management	506,557	\$ (38,754)	940,192
IT Services	765,818	\$ (164,992)	1,604,844
Finance	591,797	\$ (86,409)	1,169,321
Customer Service	328,628	\$ (16,368)	594,822
Engineering	549,374	\$ (163,250)	1,228,663
GASB 68 Pension**	642,412	\$ 212,412	430,000
Total Operating Expenses	\$ 4,992,035	\$ (494,567)	\$ 9,148,280
CHANGE IN NET POSITION	\$ 271,075	\$ 451,675	\$ -

Budget Adjustment \$212,412

% of Annual Budget

64% Water Purchases/Sales based on historical average

58% Fixed Fee Revenue & Expenses are based on time

Operating & Debt Service Fund Balances

	Water Operating	Wastewater Operating	General Operating	Rate Stabilization	New Water Sources	Debt Service	TOTAL FY 22/23
Fund Balances:	FY 22/23	FY 22/23	FY 22/23	FY 22/23	FY 22/23	FY 22/23	
Beginning Available Balance	\$2,314,196	\$719,913	\$1,524,713	\$3,308,176	\$1,722,262	\$847,692	\$10,436,952
Budgeted Operating Surplus (Loss)	4,172,601	(513,738)			200,000		3,858,863
Budgeted Transfer to Water Capital*	(3,500,000)			(3,308,176)	(600,000)		(7,408,176)
Transfer to/from Rate Stabilization							
Transfers In/(Out)							0
Projected Ending Available Balance	\$2,986,797	\$206,175	\$1,524,713	(\$0)	\$1,322,262	\$847,692	\$6,887,639

*Transfer from Operating to Capital is based on Cost of Service Study. The transfer amount in any FY on this sheet is from PY proceeds and is determined after year end close, audit, and completion of Reserve Policy Calculations.

Water Capital Fund 60 Projected Balance

	Year 1 <i>Approved Budget</i>	Year 1 <i>Planned Adjusted Budget</i>	Year 2 <i>Planned Budget</i>	Year 3 <i>Planned Budget</i>	Year 4 <i>Planned Budget</i>	Year 5 <i>Planned Budget</i>
	FY 22/23	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 25/27
Fund Balances:						
Beginning Available Balance	\$3,354,855	\$3,354,855	\$638,849	\$1,858,849	\$3,083,849	\$3,258,849
Budgeted Transfer from Operating Reserves	3,500,000	3,500,000	3,000,000	3,000,000	3,000,000	3,000,000
New Water Sources Funds	600,000	600,000	600,000	0	0	0
Capacity Fees	430,994	430,994	0	0	0	0
Total Available Funding	7,885,849	7,885,849	4,238,849	4,858,849	6,083,849	6,258,849
-Less Capital Projects-Water	(7,372,640)	(7,247,000)	(2,380,000)	(1,775,000)	(2,825,000)	(8,885,000)
Projected Ending Available Balance	\$513,209	\$638,849	\$1,858,849	\$3,083,849	\$3,258,849	(\$2,626,151)

Water Capital Project Budgets:

Project #	Project Name	Year-to-Date	Year 1	Year 1	Year 2	Year 3	Year 4	Year 5
		Expended 1/31/2023	Approved Budget	Planned Adjusted Budget	Planned Budget	Planned Budget	Planned Budget	Planned Budget
		FY 22/23	FY 22/23	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
300007	Programatic EIR for Existing Easements	\$ 62,214	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -
300008	New District Headquarters	513	50,000	50,000	500,000	500,000	500,000	500,000
600003	San Luis Rey Imported Return Flow Recovery	56,352	600,000	600,000	600,000			
600007	Pressure Reducing Stations	107,366	150,000	150,000		150,000		
600009	Isolation Valve Installation Program	232,730	500,000	500,000				
600019	Water System Monitoring Program	35,862	185,000	185,000	25,000			
600026	Camino Del Rey Waterline Reloaction	2,107	25,000	25,000	25,000	25,000		
600030	Corrosion Prevention Program Development and Implementation	5,291	600,000	100,000	600,000	600,000	600,000	
600034	Rice Canyon Tank Transmission PL to I-15/SR76 Corridor	1,709,046	2,900,000	2,900,000				
600035	Morro Mixing	10,848						
600037	Live Oak Park Road Bridge Replacement	234,283	600,000	600,000				
600040	Vallecitos PS Relocation	-					500,000	1,400,000
600043	Eagles Perch Water Pipeline Improvements (PUP)	-					300,000	1,300,000
600047	Communitny Power Resiliency Generator Grant (Generator at Sumac)	85,443		675,000				
600048	Northside Zone Supply Redundancy	-						150,000
600050	Lookout Mountain Electrical Upgrade	-						1,000,000
600051	North Feeder and Rainbow Hills Water Line Replacements	-					150,000	1,850,000
600058	Electrical Panel Switches	43,986			130,000			
600067	Pala Mesa Fairways 383 A and C							250,000
600068	Sarah Ann Drive Line 400 A		-	-				35,000
600069	Wilt Road (1331)						150,000	350,000
600070	Katie Lendre Drive Line (PUP)							250,000
600071	Del Rio Estates Line Ext 503							250,000
600072	East Heights Line 147L							150,000
600073	East Heights Line 147A							250,000
600074	Via Zara - PUP						125,000	250,000
600075	Roy Line Ext							250,000
600077	Rainbow Water Quality Improvement	29,710	920,000	920,000				
600080	Los Alisos South 243							150,000
600081	Heli-Hydrant on Tank	300						
N/A	Department Level Capital Expenses	169,919	767,640	467,000	500,000	500,000	500,000	500,000
Total		\$ 2,785,970	\$ 7,372,640	\$ 7,247,000	\$ 2,380,000	\$ 1,775,000	\$ 2,825,000	\$ 8,885,000

**Wholesale Water Efficiency
Capital Fund 62 Projected Balance**

Funded by Western Alliance Loan @4.02% interest

	Year 1 Approved <i>Budget</i>	Year 1 <i>Planned</i> Adjusted <i>Budget</i>	Year 2 <i>Planned</i> <i>Budget</i>	Year 3 <i>Planned</i> <i>Budget</i>	Year 4 <i>Planned</i> <i>Budget</i>	Year 5 <i>Planned</i> <i>Budget</i>
Fund Balances:	FY 22/23	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 25/26
Beginning Available Balance	\$9,712,500	\$9,712,500	\$3,212,500	\$737,500	(\$262,500)	(\$2,563,141)
Wholesale Water Efficiency Project Funding						
Operating Fund Transfer						
Total Available Funding	9,712,500	9,712,500	3,212,500	737,500	(262,500)	(2,563,141)
Less Capital Projects-Wholesale Water Efficiency	(3,797,000)	(6,500,000)	(2,475,000)	(1,000,000)	(2,300,641)	0
Projected Ending Available Balance	\$5,915,500	\$3,212,500	\$737,500	(\$262,500)	(\$2,563,141)	(\$2,563,141)

Wholesale Water Efficiency Capital Project Budgets:

Project #	Project Name	Year-to-Date	Year 1	Year 1	Year 2	Year 3	Year 4	Year 5
		Expended 1/31/2023	Approved Budget	Planned Adjusted Budget	Planned Budget	Planned Budget	Planned Budget	Planned Budget
		FY 22/23	FY 22/23	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 25/26
600008	Weese WTP Permanent Emergency Interconnect Pump Station	\$ 65,406	\$ 825,000	\$ 1,825,000	\$ -	\$ -	\$ -	
600013	Hutton/Turner/Dentro Pump Stations (SDCWA Shutdowns)	210,434	2,375,000	4,375,000	2,475,000			
600084	Morro Pump Station	122				250,000	1,225,000	
600078	Wilt Road Feeder (18 inch Water Line)	107,435				750,000	1,075,641	
600079	Gird Road 1,600' upsized from 12" to 18" or larger	348,853	597,000	300,000				
Total Spending		\$732,250	\$3,797,000	\$6,500,000	\$2,475,000	\$1,000,000	\$2,300,641	\$0

Wastewater Capital Fund 52 & 53 Projected Fund Balance

	Year 1	Year 2	Year 3	Year 4	Year 5
	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
	<i>Budget</i>	<i>Budget</i>	<i>Budget</i>	<i>Budget</i>	<i>Budget</i>
Fund Balances:	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 25/26
Beginning Available Balance	\$634,288	(\$2,260,213)	\$739,787	\$1,239,787	\$1,739,787
Restricted CFD Funds (Citro)	8,000,000	2,500,000			
Transfer from (to) Operating Reserves		500,000	500,000	500,000	500,000
Forecasted Sewer Connections	16,951				
Total Available Funding	8,651,239	739,787	1,239,787	1,739,787	2,239,787
Less: Capital Projects-Wastewater	(10,911,452)	0	0	0	0
Projected Ending Available Balance	(\$2,260,213)	\$739,787	\$1,239,787	\$1,739,787	\$2,239,787

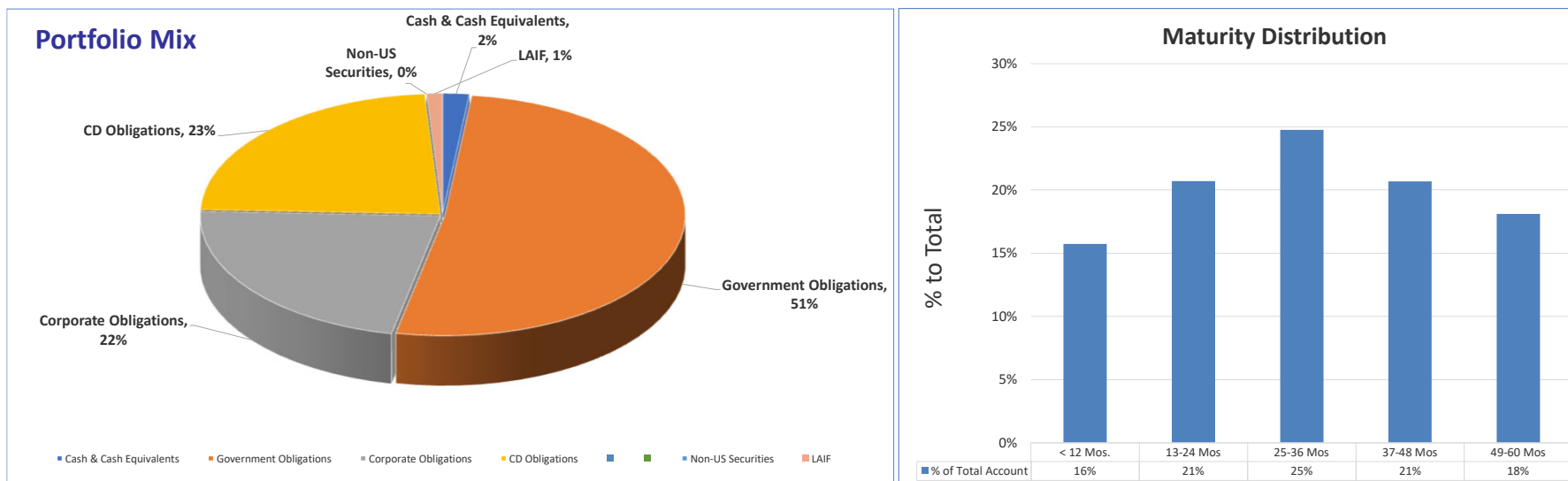
Wastewater Capital Fund Project Budgets:

Project #	Project Name	Year-to-Date	Year 1	Year 2	Year 3	Year 4	Year 5
		Expended 1/31/2023 FY 22/23	Approved Budget FY 22/23	Unfunded Budget FY 23/24	Unfunded Budget FY 24/25	Unfunded Budget FY 25/26	Unfunded Budget FY 26/27
530001	Thoroughbred Lane Lift Station and Pipeline Repair (LS1 Replacement)	\$ 4,126,521	\$ 10,791,452	\$ -	\$ -	\$ -	\$ -
530018	Fallbrook Oaks Forcemain and Manhole Replacement					\$150,000	1,650,000
530019	CIPP 500' of line 8" VCP line near Pala Mesa/Palomar						100,000
530020	Rancho Viejo LS Wet Well Expansion					500,000	1,000,000
530023	Replace Rancho Monserate LS Emergency Generator						125,000
XXXXX	HQ B-Plant Dry Well					250,000	1,000,000
XXXXX	HQ B-Plant Generator Replacement				50,000	250,000	500,000
XXXXX	Pala Mesa Sewer CIPP Lining				50,000	650,000	
XXXXX	Oakcliff Sewer CIPP Lining				50,000	650,000	
XXXXX	Old River Road between LS#1 & LS#2					1,000,000	
N/A	Department Level Capital Expenses		120,000				
Total		\$ 4,126,521	\$ 10,911,452	\$ -	\$ 150,000	\$ 3,450,000	\$ 4,375,000

RAINBOW MUNICIPAL WATER DISTRICT
 TREASURER'S MONTHLY REPORT OF INVESTMENTS
 PORTFOLIO SUMMARY
 1/31/2023



TYPE	ISSUER	CUSIP	Bond Rating	Date of Maturity	Par Value	Cost Basis	Market Value*	Interest Rate	Yield to Maturity	Semi-Annual Interest	Days to Maturity	Object
Money Market Funds Trust	First American Government Willimington Trust	31846V567 CSCDA 2017-01			\$ 203,050	\$ 203,050	\$ 203,050				0	11508
					\$ 50,000	\$ 50,000	\$ 50,000				0	10301
Total Cash & Cash Equivalents					\$ -	\$ 253,050	\$ 253,050					
Callable 4/28/23 1X	FEDERAL FARM CR BKS	3130ARMQ1	Aaa	10/28/24	\$ 540,000	\$ 542,565	\$ 523,492	2.700%	2.500%	\$ 7,325	636	11508
	FEDERAL FARM CR BKS	3133EJFC8	Aaa	11/07/24	\$ 489,000	\$ 487,342	\$ 477,000	2.940%	2.940%	\$ 7,164	646	
Non-Callable	FEDERAL FARM CR BKS	3133EDJY9	Aaa	12/21/23	\$ 450,000	\$ 456,678	\$ 442,220	2.950%	2.050%	\$ 6,736	324	11508
Callable 9/30/22 1X	FEDERAL HOME LOAN BKS STEP UP	3130AP7B5	Aaa	09/30/26	\$ 800,000	\$ 800,000	\$ 719,216	0.500%	0.977%	\$ 2,000	1338	11508
Callable 10/14/22 1X	FEDERAL HOME LOAN BKS	3130APAM7	Aaa	10/14/26	\$ 1,000,000	\$ 995,000	\$ 891,490	0.900%	1.000%	\$ 4,478	1352	11508
Non-Callable	FEDERAL HOME LOAN BKS	3130AQF40	Aaa	12/20/24	\$ 500,000	\$ 499,710	\$ 470,500	1.000%	1.020%	\$ 2,499	689	11508
Callable 4/21/23 1X	FEDERAL HOME LOAN BKS STEP UP	3130ARQ61	Aaa	10/21/24	\$ 500,000	\$ 502,195	\$ 491,230	2.200%	2.900%	\$ 5,524	629	11508
Callable 8/17/22 QTR	FEDERAL HOME LOAN BKS STEP UP	3130ARTC5	Aaa	05/17/27	\$ 490,000	\$ 489,020	\$ 476,589	3.020%	4.020%	\$ 7,384	1567	11508
Callable 7/22/22 QTR	FEDERAL HOME LOAN BKS	3130ARJH5	Aaa	04/22/27	\$ 500,000	\$ 500,000	\$ 478,460	3.150%	3.150%	\$ 7,875	1542	11508
Callable 9/29/22 QTR	FEDERAL HOME LOAN BKS	3130ASKB4	Aaa	12/29/23	\$ 245,000	\$ 245,813	\$ 241,595	3.350%	3.120%	\$ 4,117	332	
	FEDERAL HOME LOAN BKS	3130ASZZ5	Aaa	08/28/25	\$ 500,000	\$ 501,820	\$ 491,825	3.375%	3.375%	\$ 8,468	940	
	FEDERAL HOME LOAN BKS	3130ARY62	Aaa	05/23/25	\$ 600,000	\$ 594,210	\$ 592,116	4.000%	4.000%	\$ 11,884	843	
	FEDERAL HOME LOAN BKS	3130AT2T3	Aaa	08/25/27	\$ 500,000	\$ 503,370	\$ 488,250	3.350%	3.120%	\$ 8,431	1667	
	TENNESSEE VALLEY AUTHORITY	880591ER9	Aaa	09/15/24	\$ 500,000	\$ 497,780	\$ 486,765	3.350%	3.120%	\$ 8,338	593	11508
Total Government Obligations					\$ 7,614,000	\$ 7,615,504	\$ 7,270,747					
Callable 9/10/25	AMERICAN HOND FIN CORP MTN	02665WDN8	A3	09/10/25	\$ 500,000	\$ 506,050	\$ 455,905	1.000%	0.750%	\$ 2,500	953	11508
Callable 1/26/22 STEP	BANK OF AMERICA	06048WK82	A2	01/26/26	\$ 500,000	\$ 498,500	\$ 436,565	0.610%	0.800%	\$ 1,525	1091	11508
	BRANCH BANKING TRUST	07330MAB3		09/16/25	\$ 500,000	\$ 498,920	\$ 485,650	3.625%	3.625%	\$ 9,063	959	
Callable 9/30/23	CITIGROUP INC	17298CKE7	A3	09/30/23	\$ 1,000,000	\$ 1,000,000	\$ 897,020	1.000%	1.000%	\$ 5,000	242	11508
Callable 05/28/23	JPMORGAN CHASE & CO	48128G3N8	A2	05/28/26	\$ 1,000,000	\$ 1,000,000	\$ 874,960	1.200%	1.200%	\$ 6,000	1213	11508
Total Corporate Issues					\$ 3,500,000	\$ 3,503,470	\$ 3,150,100					
FDIC Ins. CD	BMW BANK NORTH AMER	05580AMB7		03/29/23	\$ 240,000	\$ 240,000	\$ 239,441	2.860%	2.900%	\$ 3,432	57	11508
FDIC Ins. CD	JPMORGAN CHASE BK NA COLUMBU	48128UHS1		07/31/25	\$ 249,000	\$ 249,000	\$ 225,051	0.550%	0.550%	\$ 685	912	11508
FDIC Ins. CD	MERRICK BK SOUTH JORDAN UTAH	59013KBV7		07/31/24	\$ 249,000	\$ 249,000	\$ 239,926	2.200%	2.200%	\$ 2,739	547	11508
CD	MORGAN STANLEY PVT BK PURCHA	61760AL49		06/24/24	\$ 245,000	\$ 245,000	\$ 236,832	2.290%	2.250%	\$ 2,805	510	11508
	NORTHERN TR CORP SR N	665859AW4		05/10/27	\$ 500,000	\$ 508,415	\$ 494,675	4.000%	4.000%	\$ 10,168	1560	
	PNC BANK NA	69353REQ7		06/01/25	\$ 600,000	\$ 596,040	\$ 582,750	3.250%	3.250%	\$ 9,686	852	
FDIC Ins. CD	STATE BK INDIA CHICAGO ILL	856283N69		06/26/25	\$ 248,000	\$ 252,166	\$ 225,864	0.950%	60.000%	\$ 1,198	877	11508
CD	SYNCHRONY BANK	87165HE89		10/08/26	\$ 248,000	\$ 248,000	\$ 217,920	0.950%	0.950%	\$ 1,178	1346	11508
CD	UBS Bank USA SALT LAKE CITY UT - CD	90348JT59		09/22/26	\$ 249,000	\$ 249,000	\$ 218,418	0.950%	0.950%	\$ 1,183	1330	
	US BANCORP	91159HHR4		04/27/27	\$ 650,000	\$ 638,911	\$ 620,555	3.150%	3.150%	\$ 10,238	1547	11508
Total CD Obligations					\$ 3,478,000	\$ 3,475,532	\$ 3,301,432					
Total Non-US Securities					\$ -	\$ -	\$ -					
Subtotal Long Term												
Pooled Investment					\$ 14,592,000	\$ 14,847,556	\$ 13,975,329					
Portfolio Totals	Local Agency Investment Fund (LAIF)**	0.984509046			\$ 149,534	\$ 149,534	\$ 149,534				0	10103
					\$ 14,997,091	\$ 14,124,863						



This monthly report accurately reflects all District pooled investments. It is in conformity with the Investment Administrative code section 5.03.080. The District has sufficient cash flow to meet six months of obligations. This is in effect is in compliance with the current Investment Policy.

Tracy Largent

2/8/2023

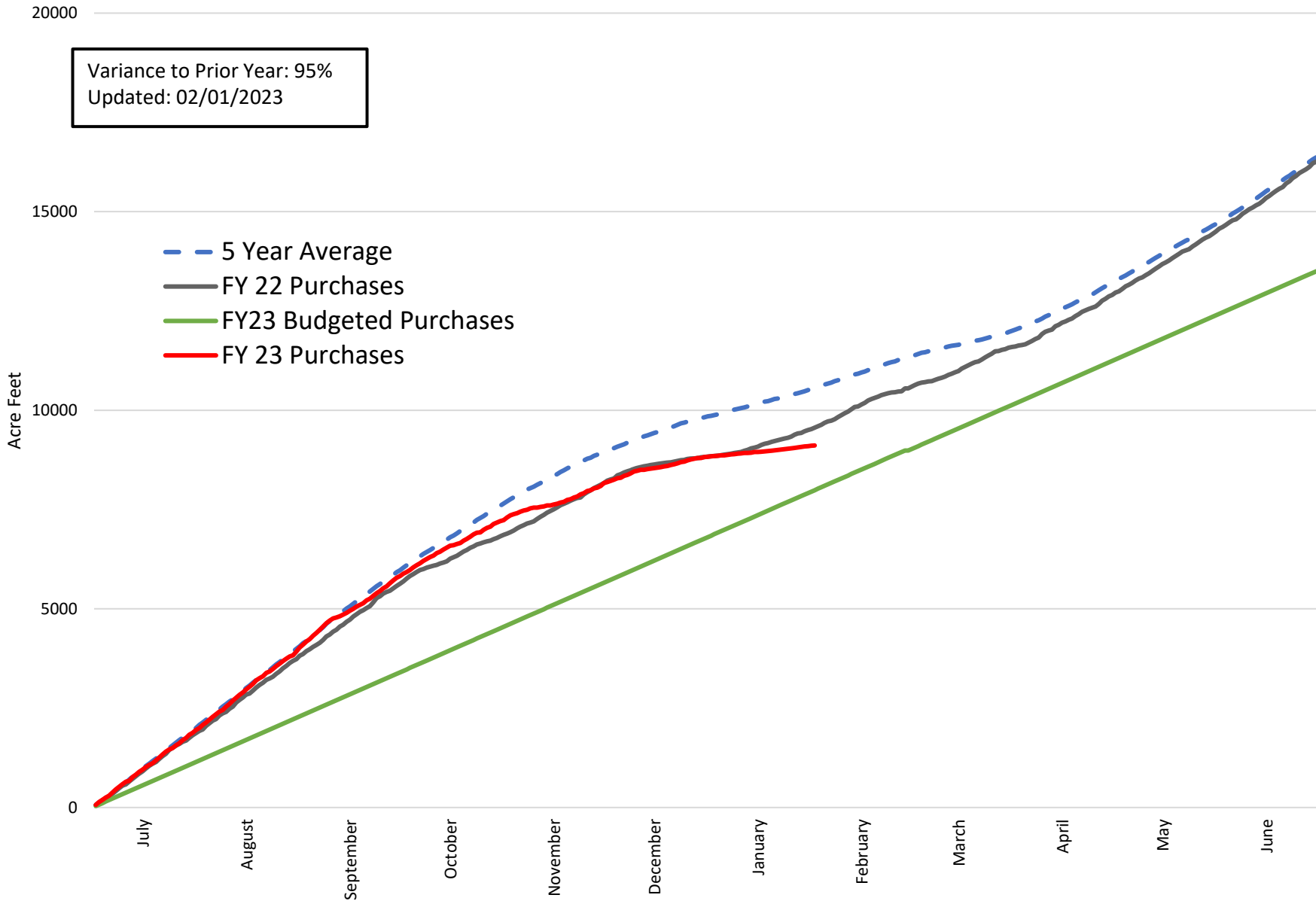
Tracy Largent, Treasurer

*Source of Market Value - US Bank monthly statements

**Source of LAIF FMV - CA State Treasurer Pooled Money Investment Account @ <https://www.treasurer.ca.gov/pmia-laif/reports/valuation.asp>

System Demands Comparison Chart

Variance to Prior Year: 95%
Updated: 02/01/2023



Comparative Water Sales YTD from Prior Years

FISCAL YEAR 2022-2023

Quantity of Meters	User Code	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Acre Feet
1,227	AD	126,735	108,343	138,717	105,317	80,300	58,695	33,237						1,495
531	AG	190,990	174,397	235,403	155,228	102,380	68,805	35,535						2,210
276	CM	52,026	47,725	62,693	42,811	30,621	18,036	7,791						601
26	CN	13,891	8,870	16,009	8,213	5,318	3,084	2,164						132
21	IS	4,157	3,544	4,402	2,791	2,272	1,558	1,449						46
121	MF	14,020	12,841	16,595	13,322	11,561	11,252	21,606						232
148	PC	86,650	77,010	99,962	77,857	55,755	35,872	13,560						1,025
313	PD	102,297	94,478	121,441	87,843	64,766	43,940	18,597						1,224
6,012	SF	181,808	160,423	198,867	157,915	123,786	102,284	77,578						2,302
8,675	Total	772,574	687,631	894,089	651,297	476,759	343,526	211,517	-	-	-	-	-	9,269

FISCAL YEAR 2021-2022

Quantity of Meters	User Code	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Acre Feet
1,227	AD	49,878	120,877	132,208	105,801	71,840	86,788	38,982						1,392
531	AG	126,020	156,517	188,678	141,035	94,403	113,507	37,037						1,968
276	CM	43,597	45,074	58,754	34,843	22,862	24,113	9,971						549
26	CN	9,809	7,353	8,900	4,999	8,247	7,795	9,526						130
21	IS	4,094	3,585	3,722	2,400	1,528	1,795	1,247						42
121	MF	14,171	12,501	14,634	11,363	10,797	11,216	10,215						195
148	PC	105,195	87,728	98,194	76,152	51,934	66,232	14,314						1,147
313	PD	104,423	101,695	108,445	85,321	56,327	69,973	16,562						1,246
-	SC	54,638	-	-	-	-	-	-						125
-	SD	86,465	-	-	-	-	-	-						198
6,012	SF	186,785	176,948	193,467	155,723	117,189	137,144	77,534						2,399
8,675	Total	785,075	712,278	807,002	617,637	435,127	518,563	215,388	-	-	-	-	-	9,392

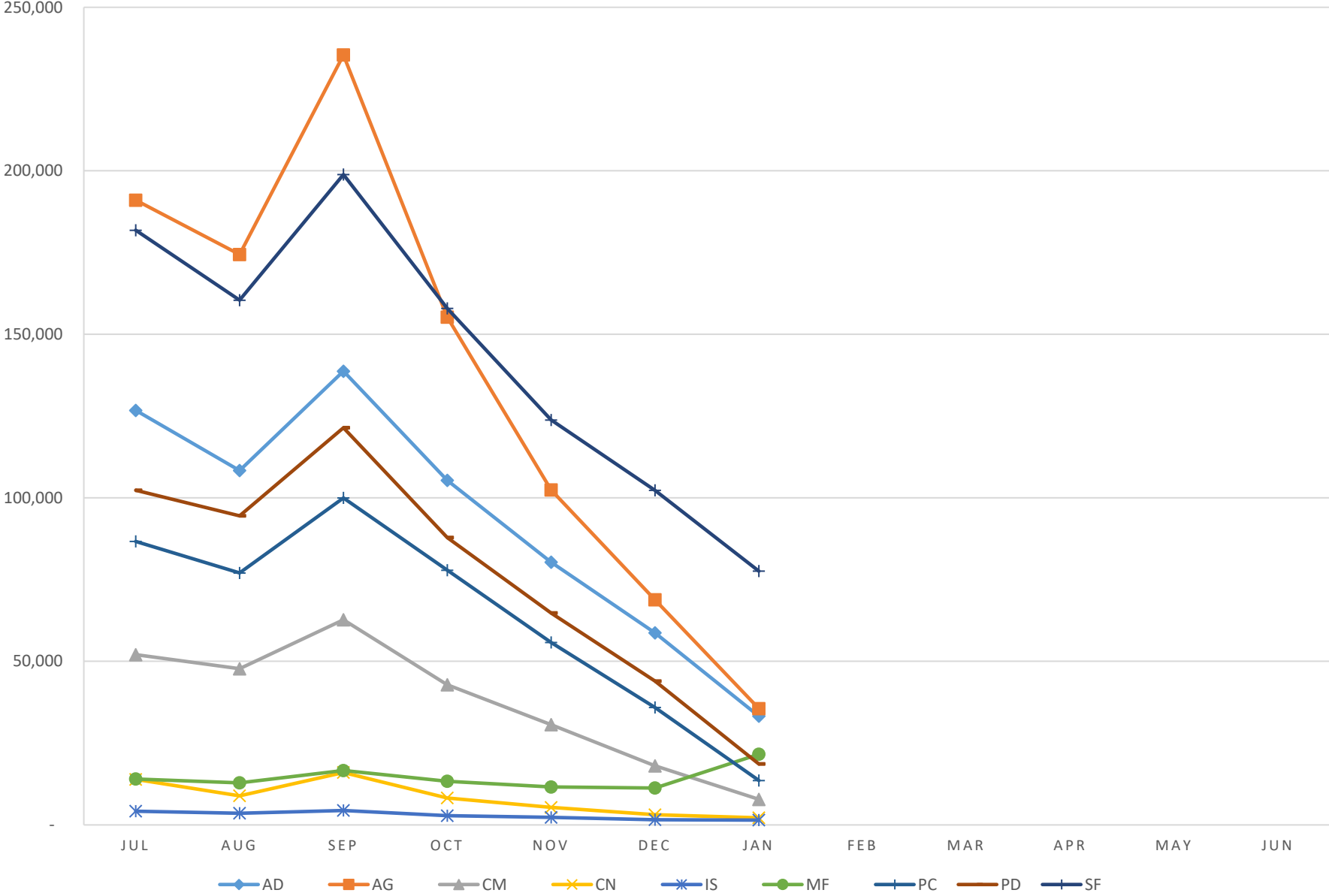
FISCAL YEAR 2020-2021

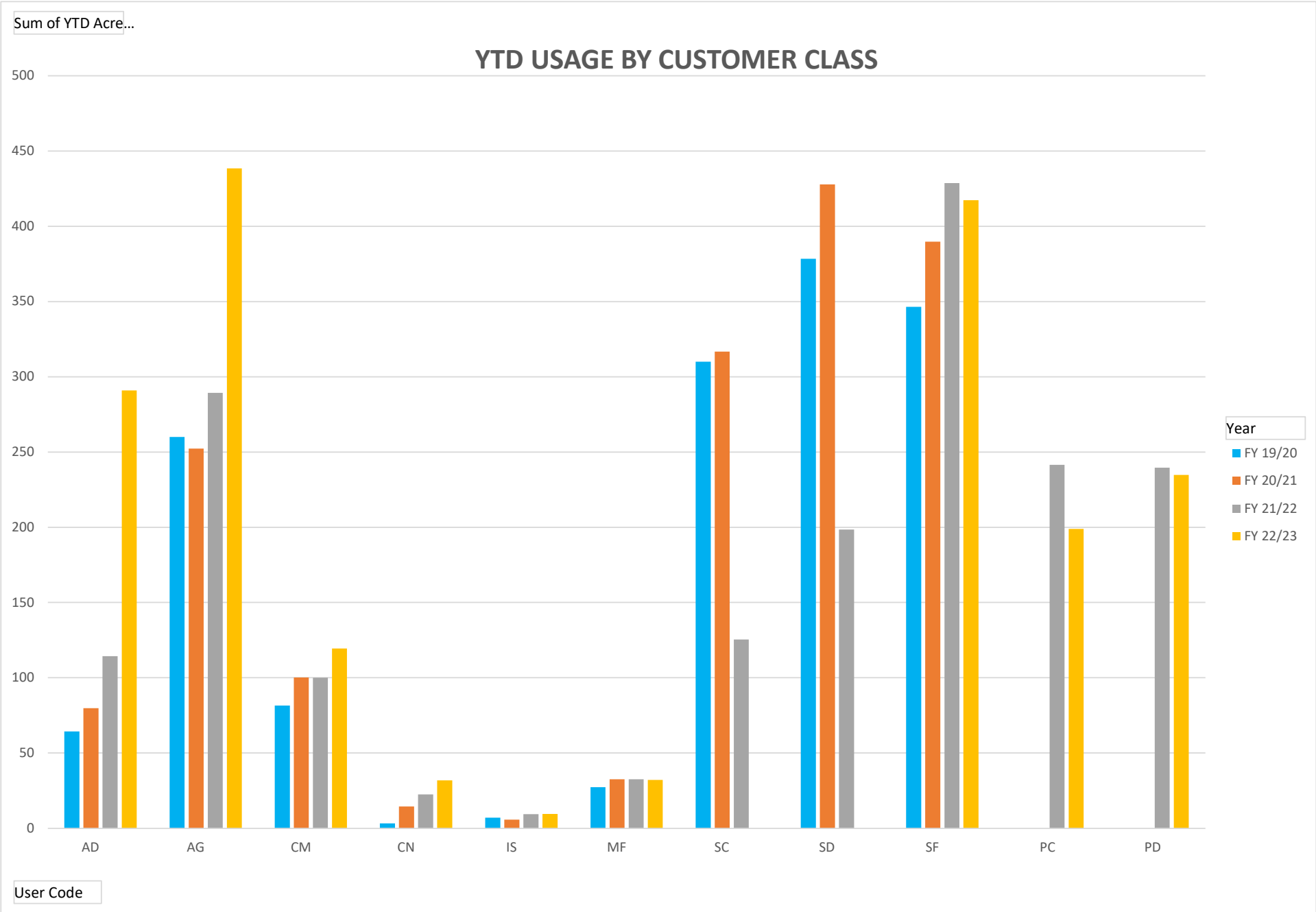
Quantity of Meters	User Code	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Acre Feet
549	AD	34,763	39,406	46,230	42,502	34,921	21,626	24,948						561
402	AG	109,886	131,840	137,233	129,675	105,410	64,136	68,514						1,714
271	CM	43,615	49,777	48,946	49,458	35,129	19,261	20,216						612
24	CN	6,330	12,547	10,164	14,057	8,403	5,244	9,069						151
21	IS	2,513	2,972	3,359	3,231	1,698	1,013	1,365						37
114	MF	14,151	14,484	14,090	14,996	12,993	9,384	12,462						212
	PC	-	-	-	-	-	-	-						-
	PD	-	-	-	-	-	-	83						0
319	SC	137,945	133,502	160,919	156,961	123,278	85,624	74,455						2,003
1,012	SD	186,337	204,966	223,721	229,964	179,016	112,667	115,867						2,875
5,851	SF	169,793	186,711	189,918	189,511	157,332	112,083	128,779						2,604
8563	Total	705,333	776,205	834,580	830,355	658,180	431,038	455,758	-	-	-	-	-	10,770

FISCAL YEAR 2019-2020

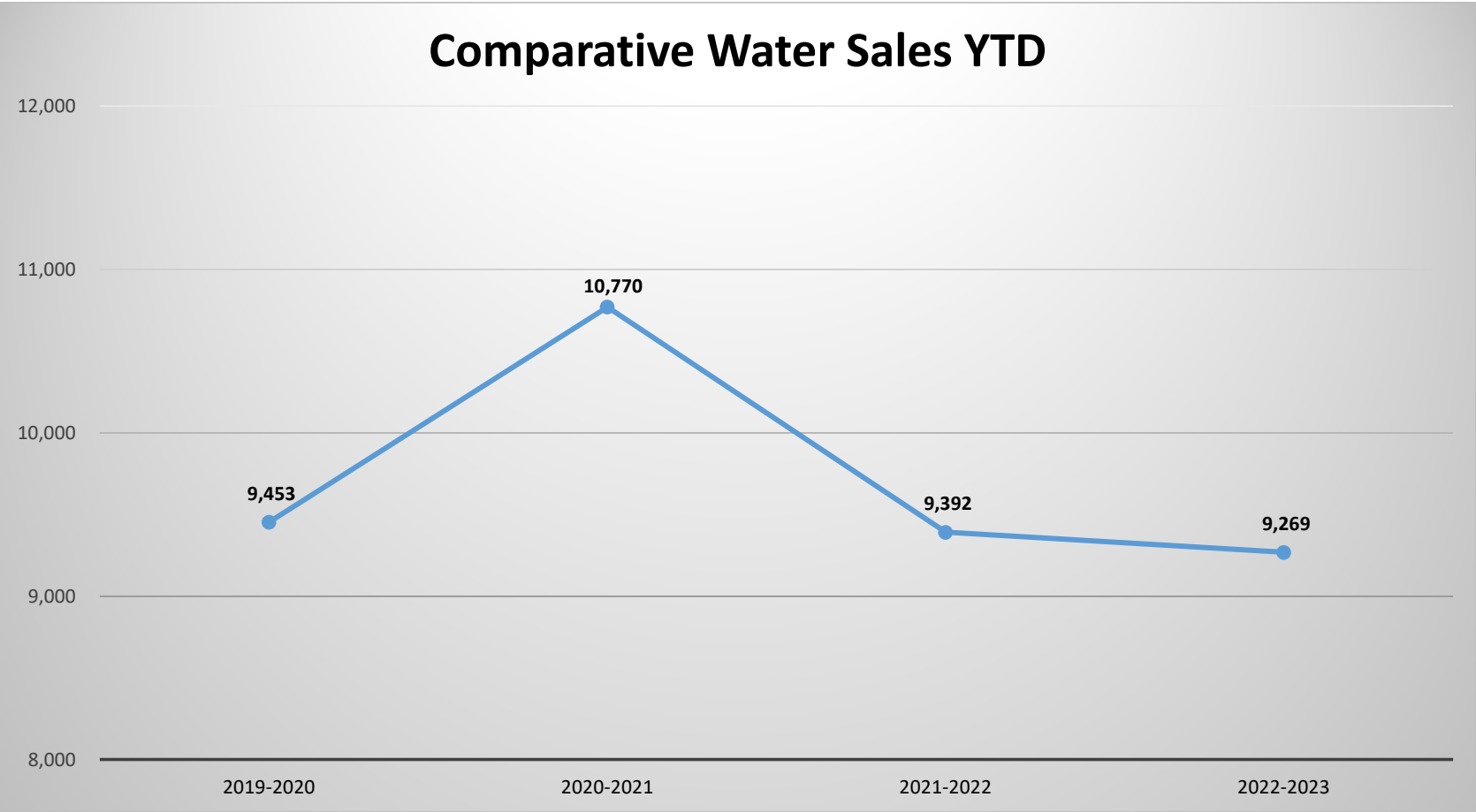
Quantity of Meters	User Code	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Acre Feet
553	AD	28,018	36,530	36,506	32,640	37,164	15,379	6,577						443
400	AG	113,285	139,802	139,715	135,633	132,703	48,601	25,028						1,687
267	CM	35,561	46,750	44,883	40,374	29,303	16,496	13,155						520
19	CN	1,484	1,549	1,183	1,041	1,286	314	490						17
21	IS	3,060	1,799	1,946	2,046	2,048	927	643						29
114	MF	11,910	11,187	11,539	11,065	12,605	8,386	7,568						170
323	SC	135,069	157,307	156,337	136,485	152,308	47,287	10,146						1,825
1,021	SD	164,817	213,262	218,596	179,714	207,689	77,699	21,552						2,487
5,536	SF	150,907	188,769	182,811	153,331	174,251	89,028	52,276						2,276
8,254	Total	644,111	796,955	793,516	692,329	749,357	304,117	137,435	-	-	-	-	-	9,453

USAGE BY CUSTOMER CLASS FY 22-23





Comparative Water Sales YTD from Prior Years





Check Register December 2022

Description	Bank Transaction Code	Issue Date	Amount
HOME DEPOT CC - ALL (NOVEMBER 2022 STATEMENT)	EFT	12/5/2022	2,735.40
ADVANCED CHEMICAL SAFETY	ACH	12/8/2022	2,520.00
AIRGAS USA, LLC	ACH	12/8/2022	1,473.10
AMERICAN BUSINESS BANK	CHECK	12/8/2022	4,262.00
ARAMARK UNIFORM SERVICES	CHECK	12/8/2022	1,461.15
ARDURRA GROUP, INC.	CHECK	12/8/2022	4,572.50
ART'S TRENCH PLATE & KRAIL SERVICE CO, INC.	ACH	12/8/2022	2,882.50
ASSOCIATION OF CALIFORNIA WATER AGENCIES	CHECK	12/8/2022	25,720.00
AT&T	CHECK	12/8/2022	341.94
AT&T	CHECK	12/8/2022	1,916.39
AT&T LONG DISTANCE	CHECK	12/8/2022	39.62
ATLAS ENGINEERING WEST, INC.	CHECK	12/8/2022	582.50
AYALA ENGINEERING, INC.	CHECK	12/8/2022	9,300.00
AZUGA, INC.	CHECK	12/8/2022	238.95
BANNER BANK	CHECK	12/8/2022	38,028.19
BP BATTERY INC.	ACH	12/8/2022	501.39
CDW GOVERNMENT, INC.	CHECK	12/8/2022	58.76
COASTAL CHLORINATION AND	CHECK	12/8/2022	440.00
COLONIAL LIFE & ACCIDENT INS.	CHECK	12/8/2022	121.42
COPY 2 COPY	CHECK	12/8/2022	199.50
COUNTY OF SAN DIEGO DEPT OF PUBLIC WORKS	CHECK	12/8/2022	723.62
COUNTY OF SAN DIEGO, RCS	CHECK	12/8/2022	2,378.89
CUSTOM TRUCK BODY & EQUIPMENT, INC.	ACH	12/8/2022	12,010.69
DBX INC	CHECK	12/8/2022	1,334.37
DIAMOND ENVIRONMENTAL SERVICES	CHECK	12/8/2022	349.27

Description	Bank Transaction Code	Issue Date	Amount
ELECTRICAL SALES, INC.	CHECK	12/8/2022	1,828.30
EUROSOURCE JANITORIAL SERVICE INC.	CHECK	12/8/2022	7,330.00
FALLBROOK AUTO PARTS	CHECK	12/8/2022	2,378.86
FALLBROOK EQUIPMENT RENTAL	ACH	12/8/2022	4,145.21
FALLBROOK IRRIGATION SUPPLIES	CHECK	12/8/2022	19.14
FALLBROOK PROPANE GAS CO.	CHECK	12/8/2022	69.24
FALLBROOK SMOG	CHECK	12/8/2022	83.50
FALLBROOK WASTE AND RECYCLING	CHECK	12/8/2022	487.47
FEDEX	CHECK	12/8/2022	87.93
FERGUSON WATERWORKS #1083	CHECK	12/8/2022	94,755.17
FLUME TECH	CHECK	12/8/2022	6,767.01
FLYERS ENERGY LLC	ACH	12/8/2022	7,047.01
HACH	CHECK	12/8/2022	829.36
HARRIS & ASSOCIATES, INC.	ACH	12/8/2022	2,634.88
HAZARD CONSTRUCTION ENGR LLC	CHECK	12/8/2022	80,978.00
HELIX ENVIRONMENTAL PLANNING INC	CHECK	12/8/2022	2,672.01
HOCH CONSULTING, APC	CHECK	12/8/2022	72,817.50
IAN GIBSON	CHECK	12/8/2022	38.86
IB CONSULTING, LLC	CHECK	12/8/2022	5,130.00
ICONIX WATERWORKS (US) INC	ACH	12/8/2022	37,341.13
IMPACT DESIGN	CHECK	12/8/2022	123.90
INFOR PUBLIC SECTOR, INC.	ACH	12/8/2022	7,763.11
JAMES W FOWLER CO	CHECK	12/8/2022	722,535.64
KENNEDY/JENKS CONSULTANTS INC	ACH	12/8/2022	2,616.25
KEVIN MILLER	ACH	12/8/2022	363.00
LANCE, SOLL & LUNGHARD LLP	CHECK	12/8/2022	3,210.00
LAURA MARTINEZ	CHECK	12/8/2022	84.60
LEIGHTON CONSULTING, INC.	CHECK	12/8/2022	8,646.00
LIQUID ENVIRONMENTAL SOLUTIONS OF CA, LLC	ACH	12/8/2022	210.00
MOBILE MODULAR	CHECK	12/8/2022	3,608.31
MODULAR BUILDING CONCEPTS, INC	CHECK	12/8/2022	1,687.37
MUNICIPAL SEWER TOOLS	CHECK	12/8/2022	1,674.17
NATIONAL SAFETY COMPLIANCE, INC	CHECK	12/8/2022	95.95
NINYO & MOORE GEOTECHNICAL & ENVIRONMENTAL SCIENCES CONSULTA	CHECK	12/8/2022	1,735.00

Description	Bank Transaction Code	Issue Date	Amount
ONESOURCE DISTRIBUTORS, LLC	CHECK	12/8/2022	1,352.48
O'REILLY AUTO PARTS	CHECK	12/8/2022	389.17
OSTARI INC.	CHECK	12/8/2022	210.00
PACIFIC PIPELINE SUPPLY	CHECK	12/8/2022	621.14
PALA BAND OF MISSION INDIANS	CHECK	12/8/2022	14,759.64
PARKHOUSE TIRE, INC.	ACH	12/8/2022	10,243.05
PERRAULT CORPORATION	CHECK	12/8/2022	10,299.68
PETERS PAVING & GRADING, INC	ACH	12/8/2022	9,875.00
PITNEY BOWES INC.	CHECK	12/8/2022	739.16
POLLUTION CONTROL DISTRICT COUNTY OF SAN DIEGO, AIR	CHECK	12/8/2022	116.00
PRECISION MOBILE DETAILING	ACH	12/8/2022	659.90
PRINCIPAL LIFE INSURANCE COMPANY	ACH	12/8/2022	7,851.70
QTX MOBILE ACCESSORIES, INC.	CHECK	12/8/2022	1,458.13
RANCHO HEIGHTS ROAD & MGMT COMMITTEE	CHECK	12/8/2022	1,600.00
RHO MONSERATE C.C.H.A.	CHECK	12/8/2022	518.26
RIGHT-OF-WAY ENGINEERING SERV	CHECK	12/8/2022	14,522.30
ROBCAR CORPORATION	CHECK	12/8/2022	3,772.50
ROLLIN C BUSH	CHECK	12/8/2022	5,058.00
RT LAWRENCE CORPORATION	ACH	12/8/2022	613.24
RYAN HERCO PRODUCTS CORP	CHECK	12/8/2022	2,124.67
SALIZCO INC	CHECK	12/8/2022	769.53
SAN DIEGO GAS & ELECTRIC	CHECK	12/8/2022	40,094.40
SDCWA WATER PURCHASE- OCTOBER 2022	WIRE	12/8/2022	2,240,398.18
SHRED-IT USA LLC	CHECK	12/8/2022	187.12
SONSRAY MACHINERY LLC.	ACH	12/8/2022	683.88
SOUTHWEST ANSWERING SERVICE, INC.	CHECK	12/8/2022	1,001.00
SOUTHWEST VALVE & EQUIPMENT	CHECK	12/8/2022	928.04
STEVEN AICHLE	CHECK	12/8/2022	66.23
STREAMLINE	CHECK	12/8/2022	300.00
SUPERIOR READY MIX	CHECK	12/8/2022	1,761.57
T S INDUSTRIAL SUPPLY	CHECK	12/8/2022	1,199.49
TCN, INC	CHECK	12/8/2022	14.52
THE ALCHEMY GROUP INC	CHECK	12/8/2022	15,000.00
THE WELD SHOP, INC	ACH	12/8/2022	4,525.50

Description	Bank Transaction Code	Issue Date	Amount
TIAA COMMERCIAL FINANCE, INC.	CHECK	12/8/2022	3,119.58
TRAFFIC SAFETY SOLUTIONS, LLC	ACH	12/8/2022	450.33
TRAFFIC SUPPLY, INC.	CHECK	12/8/2022	450.33
ULINE	CHECK	12/8/2022	1,032.98
UNDERGROUND SERVICE ALERT	ACH	12/8/2022	248.77
US BANK	ACH	12/8/2022	583.34
VERIZON WIRELESS	CHECK	12/8/2022	6,833.62
VISTA FENCE INCORPORATED	ACH	12/8/2022	11,074.00
WATERLINE TECHNOLOGIES INC.	CHECK	12/8/2022	28,303.78
WEST COAST TELECOM PRODUCTS	CHECK	12/8/2022	9,118.35
WESTERN LANDSCAPE MAINTENANCE PLUS, INC.	ACH	12/8/2022	532.51
WILLDAN FINANCIAL SERVICES	CHECK	12/8/2022	2,750.00
UNION BANK CC - DAUGHERTY (NOVEMBER STATEMENT)	EFT	12/13/2022	474.71
UNION BANK CC - DELRIO (NOVEMBER STATEMENT)	EFT	12/13/2022	758.06
UNION BANK CC - DEMARY (NOVEMBER STATEMENT)	EFT	12/13/2022	76.23
UNION BANK CC - HARP (NOVEMBER STATEMENT)	EFT	12/13/2022	1,001.52
UNION BANK CC - KENNEDY (NOVEMBER STATEMENT)	EFT	12/13/2022	51.00
UNION BANK CC - LAGUNAS (NOVEMBER STATEMENT)	EFT	12/13/2022	175.99
UNION BANK CC - LARGENT (NOVEMBER STATEMENT)	EFT	12/13/2022	10.00
UNION BANK CC - NUNEZ (NOVEMBER STATEMENT)	EFT	12/13/2022	86.04
UNION BANK CC - ORTIZ (NOVEMBER STATEMENT)	EFT	12/13/2022	60.47
UNION BANK CC - RAMIREZ (NOVEMBER STATEMENT)	EFT	12/13/2022	181.87
PETTY CASH - ADMINISTRATION	CHECK	12/15/2022	336.04
ADP - ADVICE OF DEBIT #620969111	EFT	12/16/2022	1,120.40
JAMES W FOWLER CO	CHECK	12/20/2022	109,849.68
RAMON ZUNIGA	CHECK	12/20/2022	1,762.49
ZION BANCORPORATION, NATIONAL ASSOCIATION	CHECK	12/20/2022	52,177.53
WELLS FARGO BANK_ESCROW	WIRE	12/21/2022	554,021.98
ACWA-JPIA	ACH	12/22/2022	81,550.80
AIRGAS USA, LLC	ACH	12/22/2022	719.16
ARAMARK UNIFORM SERVICES	CHECK	12/22/2022	1,453.04
ARDURRA GROUP, INC.	CHECK	12/22/2022	11,600.00
ART'S TRENCH PLATE & KRAIL SERVICE CO, INC.	ACH	12/22/2022	507.50
AT&T	CHECK	12/22/2022	2,546.01

Description	Bank Transaction Code	Issue Date	Amount
AT&T LONG DISTANCE	CHECK	12/22/2022	39.62
AYALA ENGINEERING, INC.	CHECK	12/22/2022	13,950.00
AZUGA, INC.	CHECK	12/22/2022	238.95
B&K VALVES & EQUIPMENT, INC.	CHECK	12/22/2022	709.00
BABCOCK LABORATORIES, INC	ACH	12/22/2022	857.00
BANNER BANK	CHECK	12/22/2022	35,781.56
BLACKROCK FINANCIAL SERVICES	CHECK	12/22/2022	1,544.57
BONSALL PEST CONTROL	CHECK	12/22/2022	210.00
BOOT BARN INC	CHECK	12/22/2022	373.45
BRYAN ROSE	CHECK	12/22/2022	105.00
CDW GOVERNMENT, INC.	CHECK	12/22/2022	1,562.70
COLONIAL LIFE & ACCIDENT INS.	CHECK	12/22/2022	60.71
CORE & MAIN LP	CHECK	12/22/2022	10,560.62
D & H WATER SYSTEMS INC	CHECK	12/22/2022	1,435.73
DELL BUSINESS CREDIT	CHECK	12/22/2022	137.22
DIAMOND ENVIRONMENTAL SERVICES	CHECK	12/22/2022	492.53
DRIVELINE VISTA, INC	CHECK	12/22/2022	501.68
EDWARD WILLIAMS	CHECK	12/22/2022	563.63
FALLBROOK AUTO PARTS	CHECK	12/22/2022	1,959.46
FALLBROOK EQUIPMENT RENTAL	ACH	12/22/2022	2,700.00
FALLBROOK PROPANE GAS CO.	CHECK	12/22/2022	1,368.78
FERGUSON WATERWORKS #1083	CHECK	12/22/2022	31,750.62
FLYERS ENERGY LLC	ACH	12/22/2022	8,726.14
FREEDOM AUTOMATION, INC.	CHECK	12/22/2022	1,440.00
HACH	CHECK	12/22/2022	404.93
HASA INC.	CHECK	12/22/2022	4,306.51
HELIX ENVIRONMENTAL PLANNING INC	CHECK	12/22/2022	1,890.75
HILL BROTHERS CHEMICAL CO.	CHECK	12/22/2022	9,890.31
HOUSTON AND HARRIS	CHECK	12/22/2022	3,105.50
HYDROSCIENCE ENGINEERS, INC	CHECK	12/22/2022	540.00
ICONIX WATERWORKS (US) INC	ACH	12/22/2022	2,291.22
IMPACT DESIGN	CHECK	12/22/2022	123.90
KENNEDY/JENKS CONSULTANTS INC	ACH	12/22/2022	1,867.50
KEVIN MILLER	ACH	12/22/2022	363.00

Description	Bank Transaction Code	Issue Date	Amount
LINCOLN NATIONAL LIFE INSURANCE COMPANY	CHECK	12/22/2022	4,601.46
MCCALL'S METER SALES & SERVICE	CHECK	12/22/2022	90.00
METRON-FARNIER, LLC.	CHECK	12/22/2022	323.25
MICHAEL MACK	CHECK	12/22/2022	151.25
MIGUEL GASCA	CHECK	12/22/2022	95.00
MOBILE MINI, INC	CHECK	12/22/2022	1,292.20
MOTOROLA SOLUTIONS INC.	CHECK	12/22/2022	66.33
MUNICIPAL SEWER TOOLS	CHECK	12/22/2022	1,258.51
OPR COMMUNICATIONS, INC.	CHECK	12/22/2022	7,500.00
PACIFIC PIPELINE SUPPLY	CHECK	12/22/2022	7,762.82
PERRAULT CORPORATION	CHECK	12/22/2022	3,868.90
PETERS PAVING & GRADING, INC	ACH	12/22/2022	52,895.00
PINNICK INC	CHECK	12/22/2022	1,224.86
PRECISION MOBILE DETAILING	ACH	12/22/2022	366.95
PRINCIPAL LIFE INSURANCE COMPANY	ACH	12/22/2022	7,369.28
QUALITY CHEVROLET	ACH	12/22/2022	503.04
RHO MONSERATE C.C.H.A.	CHECK	12/22/2022	587.61
RT LAWRENCE CORPORATION	ACH	12/22/2022	619.14
RWB PLUMBING SERVICES	CHECK	12/22/2022	640.00
SAN DIEGO FRICTION PRODUCTS, INC.	CHECK	12/22/2022	448.09
SAN DIEGO GAS & ELECTRIC	CHECK	12/22/2022	42,462.05
SOUTHWEST VALVE & EQUIPMENT	CHECK	12/22/2022	2,051.99
SPECIALTY MOWING SERVICES, INC.	ACH	12/22/2022	3,738.00
STATE WATER RESOURCES CONTROL BOARD	CHECK	12/22/2022	4,247.00
T S INDUSTRIAL SUPPLY	CHECK	12/22/2022	5,827.85
TEMECULA TROPHY CO.	CHECK	12/22/2022	80.18
THE WELD SHOP, INC	ACH	12/22/2022	1,500.00
TRACY LARGENT	CHECK	12/22/2022	110.13
TRAFFIC SUPPLY, INC.	CHECK	12/22/2022	450.33
ULINE	CHECK	12/22/2022	505.51
VALLEY CONSTRUCTION MANAGEMENT	CHECK	12/22/2022	107,111.65
VERIZON WIRELESS	CHECK	12/22/2022	6,198.52
WATERLINE TECHNOLOGIES INC.	CHECK	12/22/2022	6,836.74
WEST COAST TELECOM PRODUCTS	CHECK	12/22/2022	9,568.47

Description	Bank Transaction Code	Issue Date	Amount
WESTERN LANDSCAPE MAINTENANCE PLUS, INC.	ACH	12/22/2022	532.51
WRIKE INC	CHECK	12/22/2022	576.16
WEX - ADMIN FEES (NOV 2022)	EFT	12/27/2022	89.90
		TOTAL:	4,900,120.89

Director's Expenses FY 2022-2023

Disbursement Date	Description	Miguel Gasca	Claude Hamilton	Michael Mack	Pam Moss	William Stewart
07/31/22	WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS TRAVEL EXPENSES MILEAGE EXPENSE REIMBURSEMENT FROM DIRECTORS	\$ 150.00	\$ 150.00		\$ 150.00	\$ 150.00
	Monthly Totals	<u>\$ 150.00</u>	<u>\$ 150.00</u>	<u>\$ -</u>	<u>\$ 150.00</u>	<u>\$ 150.00</u>
08/31/22	WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS TRAVEL EXPENSES MILEAGE EXPENSE REIMBURSEMENT FROM DIRECTORS	\$ 650.00	\$ 65.00 \$ 690.00	\$ 65.00 \$ 690.00	\$ 65.00 \$ 40.00	\$ 40.00
	Monthly Totals	<u>\$ 1,153.42</u>	<u>\$ 2,109.77</u>	<u>\$ 2,635.05</u>	<u>\$ 589.12</u>	<u>\$ 340.00</u>

**Director's Expenses
FY 2022-2023**

Disbursement Date	Description	Miguel Gasca	Claude Hamilton	Michael Mack	Pam Moss	William Stewart
09/30/22	WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING				\$ 600.00	
	COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS	\$ 150.00	\$ 150.00	\$ 150.00	\$ 750.00	\$ 150.00
	TRAVEL EXPENSES				\$ 1,759.76	
	MILEAGE AND EXPENSES					
	REIMBURSEMENT FROM DIRECTORS					
	Monthly Totals	<u>\$ 150.00</u>	<u>\$ 150.00</u>	<u>\$ 150.00</u>	<u>\$ 3,109.76</u>	<u>\$ 150.00</u>
10/31/22	WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING					
	COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS	\$ 150.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 600.00
	TRAVEL EXPENSES					
	MILEAGE AND EXPENSES					
	REIMBURSEMENT FROM DIRECTORS					
	Monthly Totals	<u>\$ 150.00</u>	<u>\$ 300.00</u>	<u>\$ 300.00</u>	<u>\$ 300.00</u>	<u>\$ 600.00</u>

**Director's Expenses
FY 2022-2023**

Disbursement Date	Description	Miguel Gasca	Claude Hamilton	Michael Mack	Pam Moss	William Stewart
11/30/22	WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS TRAVEL EXPENSES MILEAGE EXPENSE REIMBURSEMENT FROM DIRECTORS	\$ 775.00	\$ 60.00	\$ 60.00 \$ 775.00	\$ 60.00	\$ 60.00
	Monthly Totals	<u>\$ 2,456.43</u>	<u>\$ 210.00</u>	<u>\$ 3,170.63</u>	<u>\$ 210.00</u>	<u>\$ 810.00</u>
	TOTAL TO DATE FOR 2022:	\$ 4,059.85	\$ 2,919.77	\$ 6,255.68	\$ 4,358.88	\$ 2,050.00
12/31/22	WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS TRAVEL EXPENSES MILEAGE EXPENSE REIMBURSEMENT FROM DIRECTORS	\$ 47.50				
	Monthly Totals	<u>\$ 47.50</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,358.88</u>	<u>\$ 2,050.00</u>
	REPORT TOTAL FOR 2022:	\$ 4,107.35	\$ 2,919.77	\$ 6,255.68	\$ 8,717.76	\$ 4,100.00



America Express
December 2022

GL Finance Code	GL Transaction Amount	Description
GL 03 44 72400	129.30	ADVANCED INFRASTRUCTURE
GL 03 44 72400	0.45	AMAZON WEB SERVICES
GL 03 44 73000	1,723.99	AMAZON #113-9967925-3153802/PO# 12717
GL 01 34 72000	(6.45)	AMAZON #114-5954801-9835412/PO# 12716
GL 01 34 72000	26.91	AMAZON #114-5954801-9835412/PO# 12716
GL 01 34 72000	63.45	AMAZON #114-9450682-3249056/PO# 12716
GL 03 44 73000	2,461.07	AMAZON #113-5083047-8833818/PO# 12717
GL 03 41 63400	145.37	AMAZON #114-9403723-9549830
GL 03 41 63400	75.98	AMAZON #114-6810705-1790630
GL 03 44 60100	190.61	AMAZON #113-8049639-0444207
GL 03 44 60100	724.26	AMAZON #113-5781360-9973030
GL 01 34 72000	113.10	AMAZON #114-7826011-1447404/PO# 12692
GL 03 36 60000	15.08	AMAZON #114-0601413-4105044
GL 03 44 60100	9.59	AMAZON #113-9116541-1076240
GL 03 44 60100	235.97	AMAZON #113-7609813-8158623
GL 03 41 63401	13.86	AMAZON #114-5413661-8069847
GL 03 36 60000	15.03	AMAZON #114-3169936-2254632
GL 03 44 60100	277.22	AMAZON #113-1478043-2676254
GL 03 41 63400	349.98	AMAZON #114-9068183-7857813
GL 03 41 72900	6.42	AMAZON #114-5982241-9515457
GL 03 42 56513	24.77	AMAZON #114-9074874-5129022
GL 03 43 72000	272.36	AMAZON #114-3151550-6003459/PO# 12685
GL 03 43 72000	645.95	AMAZON #114-5228721-0905057/PO# 12685
GL 03 41 72900	59.83	AMAZON #114-4640554-3117804
GL 03 44 60100	161.51	AMAZON #113-1478043-2676254
GL 03 44 60100	42.00	AMAZON #113-8423879-1960243
GL 03 44 60100	81.82	AMAZON #113-5085419-3534660

GL Finance Code	GL Transaction Amount	Description
GL 03 44 60100	48.76	AMAZON #113-1571599-8031442
GL 03 44 60100	558.90	AMAZON #113-5760194-6314619
GL 03 44 60100	1,290.63	AMAZON #113-2066019-9893041
GL 03 44 60100	54.85	AMAZON #113-4734748-8693804
GL 03 41 63400	49.98	AMAZON #111-0127494-0304233
GL 03 41 63400	16.11	AMAZON #113-3545523-7350638
GL 03 43 72000	2.99	APPLE.COM
GL 03 44 72400	115.00	ATLISSIAN
GL 03 44 60100	55.00	AUTHORIZE.NET
GL 03 42 56513	149.52	DISTRICT CHRISTMAS TREE
GL 01 32 75300	625.00	CSDA
GL 03 41 63400	322.15	COFFEE AMBASSADOR
GL 03 44 72400	10.00	CORELOGIC
GL 03 44 72400	10.00	CORELOGIC
GL 03 44 72400	192.50	CORELOGIC
GL 03 41 63401	95.30	CULLIGAN
GL 03 44 72400	86.99	DIRECT TV
GL 03 41 63401	324.50	MANDY MIXES
GL 03 42 75500	197.74	INTERVIEW PANEL LUNCH
GL 03 44 72400	30.00	DIGITAL RIVER
GL 03 44 72400	24.00	DIGITAL RIVER
GL 01 35 63404	269.00	FLOWTESTSUMMARY.COM
GL 03 36 63422	6,733.30	FRASIER #2374
GL 03 41 74100	1,138.22	GOTO CONNECT
GL 03 43 72500	116.54	GRAINGER #9459357688/PO# 12542
GL 03 43 72500	165.26	GRAINGER #9459357696/PO# 12542
GL 03 43 72500	166.34	GRAINGER #9527408505/PO# 12658
GL 01 32 72000	76.81	GRAINGER #9486062632/PO# 12594
GL 01 34 72000	168.09	GRAINGER #9486062632/PO# 12594
GL 03 43 72500	295.54	GRAINGER #9461458573/PO# 12341
GL 01 34 72000	337.48	GRAINGER #9523504224/PO# 12602
GL 01 34 72000	421.90	GRAINGER #9486062640/PO# 12594
GL 03 43 72500	503.54	GRAINGER #9459535341/PO# 12542
GL 01 34 72000	391.02	GRAINGER #9488837213/PO# 12602

GL Finance Code	GL Transaction Amount	Description
GL 01 33 72000	344.07	GRAINGER #9488837213/PO# 12602
GL 01 32 72000	50.04	GRAINGER #9488837213/PO# 12602
GL 03 36 63421	879.77	GRAINGER #9514225490/PO# 12640
GL 03 41 63401	58.79	GRAINGER #9514225490/PO# 12640
GL 03 43 72500	1,465.81	GRAINGER #9527096631/PO# 12658
GL 03 43 72500	2,354.21	GRAINGER #9459535358/PO# 12542
GL 03 44 72400	3,561.90	HEXNODE
GL 03 51 75300	8.96	FM MEAL
GL 03 51 75300	16.81	FM MEAL
GL 03 51 75300	70.99	FM HOTEL STAY
GL 03 51 75300	186.97	FM HOTEL STAY
GL 03 51 75300	805.44	FM HOTEL STAY
GL 01 34 75300	414.41	OPS MGR HOTEL STAY
GL 03 44 72000	373.72	KJ MAGNETICS
GL 03 44 72400	184.86	MICROSOFT
GL 03 41 70300	2,530.44	NOSSAMAN #542350
GL 62 99 70300 600008	1,072.50	NOSSAMAN #542350
GL 03 91 70300 700014	910.00	NOSSAMAN #542350
GL 03 41 70300	6,461.00	NOSSAMAN #542351
GL 03 91 70300	2,911.00	NOSSAMAN #542351
GL 62 99 70300 600008	2,378.50	NOSSAMAN #542351
GL 60 99 70300 600047	674.50	NOSSAMAN #542351
GL 03 41 70300 300024	16,722.50	NOSSAMAN #542352
GL 03 41 70300 300022	199.50	NOSSAMAN #542353
GL 53 99 70300 530001	3,036.71	NOSSAMAN #542354
GL 53 99 70300 530001	1,379.28	NOSSAMAN #542355
GL 62 99 70300 600013	237.50	NOSSAMAN #542356
GL 03 41 70300	1,502.30	NOSSAMAN #541340
GL 03 41 70300	6,674.00	NOSSAMAN #541341
GL 03 91 70300	2,698.00	NOSSAMAN #541341
GL 53 99 70300 530001	816.50	NOSSAMAN #541341
GL 62 99 70300 600008	2,236.50	NOSSAMAN #541341
GL 03 91 70300	720.00	NOSSAMAN #541342
GL 03 41 70300 300024	3,372.50	NOSSAMAN #541343

GL Finance Code	GL Transaction Amount	Description
GL 03 41 70300 300022	399.00	NOSSAMAN #541344
GL 53 99 70300 530001	26,359.40	NOSSAMAN #541345
GL 53 99 70300 530001	220.00	NOSSAMAN #541346
GL 03 41 72900	90.28	OFFICE DEPOT #280053242001
GL 03 41 72900	250.80	OFFICE DEPOT #274006862001
GL 01 32 72000	57.75	OFFICE DEPOT #275900785001
GL 03 41 72900	22.22	OFFICE DEPOT #278945043001
GL 01 35 63404	308.00	PACIFIC METROLOGY #32858
GL 03 43 72000	54.05	BREAKFAST FOR MEETING
GL 03 41 75300	17.65	PREPASS
GL 03 91 72000	100.06	DISTRICT TOUR LUNCH
GL 03 42 75300	744.74	HR MGR HOTEL STAY
GL 03 20 75300	1,037.92	BM HOTEL STAY
GL 03 51 75300	191.47	FM HOTEL STAY
GL 03 44 72400	10.00	RING
GL 03 51 75300	17.56	FM MEAL
GL 03 44 75300	19.56	HR MGR MEAL
GL 03 44 72000	363.95	TAOGLAS
GL 03 42 56513	618.00	BREAKFAST BURRITO EVENT
GL 03 42 56513	236.25	BREAKFAST BURRITO EVENT
GL 03 41 63400	92.50	FRUIT GUYS #5607603
GL 03 41 63400	46.25	FRUIT GUYS #5607379
GL 03 41 63400	92.50	FRUIT GUYS #5607073
GL 03 41 63400	46.25	FRUIT GUYS #5606785
GL 03 20 75300	94.16	BM MEALS
GL 03 51 75300	47.07	FM MEAL
GL 03 41 75300	47.07	GM MEAL
GL 03 42 75500	65.74	INTERVIEW PANEL LUNCH
GL 03 44 72400	336.81	WASABI
GL 03 42 75500	200.00	WATERWISE PRO TRAINING
GL 03 41 63401	566.55	WAXIE
GL 03 36 72000	484.00	WHIP AROUND
GL 03 51 75300	74.09	MANAGERS LUNCH
GL 01 35 72000	40.25	ZOHO

GL Finance Code	GL Transaction Amount	Description
GL 03 44 72400	299.87 ZOOM	
	123,864.14	American Express (December Statement)

Rainbow Municipal Water District
Property spreadsheet

APN	Description of Use	Acreage
1023000800	North Reservoir	4.8
1023001100	U-1 Pump Station	0.14
1023005000	Rainbow Creek Crossing near North Reservoir	0.89
1023005300	Connection 9	0.01
1024300900	Pump Station across PS1 (not in use)	0.12
1025702000	U-1 Tanks	1.08
1026305400	Pump Station #1	0.33
1026602000	Booster Pump Station #4	0.03
1027001600	Pump Station #3	0.67
1071702800	Connection 7	1.60
1071702900	Pala Mesa Tank	10.35
1080206900	Northside Reservoir	9.23
1082210600	Beck Reservoir	27.25
1082210900	Near Beck Reservoir	4.82
1082211000	Near Beck Reservoir	6.23
1082211800	Near Beck Reservoir - Excess Property (not in use)	4.68
1084210600	Rice Canyon Tank	1.00
1084410300	Canonita Tank	2.41
1091410700	Gomez Creek Tank	1.00
1092310900	Rainbow Heights Tank	0.35
1092330300	Rainbow Heights Tank	0.99
1092341000	Rainbow Heights Concrete Tank - used for SCADA	1.74
1093101800	Vallecitos Tank	0.55
1093822800	Magee Tank	1.03
1093912400	Magee Pump Station	0.3
1100721000	Huntley Road Pump Station	0.52
1102203700	Huntley Chlorination Station (not in use)	0.2
1212011000	Morro Tank	0.31
1212011100	Morro Tank	4.85
1212011200	Morro Reservoir	13.01
1213300900	Morro Reservoir	6.79
1250703200	Sumac Reservoir (Not in Use)	1.72
1250902600	Headquarters	7.38
1250903400	Headquarters	4.43
1250903500	Headquarters	3.40
1250903800	Headquarters	17.03
1251002100	Rancho Viejo Lift Station #5	0.05
1252311800	Hutton Tank	1.39
1252312600	Hutton Tank	0.89
1260803100	Via de los Cepillos Easement	0.47
1261708700	Lift Station #2	0.08
1261708900	Lift Station #2	0.12
1263004200	Lift Station #1	0.01
1270710500	Bonsall Reservoir (Not in Use)	6.19
1270710600	Connection 6	0.28
1271512300	Turner Tank	15.12
1721404300	Gopher Canyon Tank	1.84
	<i>Total</i>	167.68

Active Funding Requests

Grant or Loan applications that are in the process or being submitted, or awaiting selection announcement

Program Name	Status	Funding Requested	Important Dates	Purpose
Community Grants Program EPA	Awaiting funding announcement for FY24. In contact with Darrell Issa's office re: proposed projects	\$3,500,000	App opens Around April 2023	For funding specifically named water and waste water infrastructure projects, referred to by the Senate as Congressionally Directed Spending (CDS) items and in the House of Representatives as Community Project Funding (CPF) items. Proposing CIP #530001.
State and Local Cybersecurity Grant Program (SLCGP) CalOES	12/16/22 CalOES and Committee formed with sub-applicants held first meeting to discuss plans for grant	TBD	TBD	To address issues identified in State's Cybersecurity Plan. Funds will be passed down from the state (grantee) to eligible agencies (sub-grantees). Per first committee meeting on 12/16/22, the amount of federal funds allocated for California is not substantial. The type of projects they are looking to fund will be one-off projects that help establish more of an organized approach and framework for addressing cybersecurity projects, as opposed to individual projects.
Beverage Container Recycling Program CalRecycle	10/19/22 Submitted	\$116,903	Grant Awarded: April or June 2023	Twelve water bottle refill stations for six Bonsall USD campuses
JPIA Risk Control Grant Program JPIA ACWA	11/21/22 Submitted	\$10,000	Award Announcement 3/1/2023	Updating the District's cybersecurity by adding a second firewall for redundancy
WaterSMART Energy & Water Efficiency Bureau of Reclamation	7/18/22 Submitted	\$81,875	Award Announcement: March 2023; Award Date: 5/31/2023	50% Cost-share for the Moosa Creek Pipeline Rehabilitation.

Program Name	Status	Funding Requested	Important Dates	Purpose
<p>HMGP Vegetation Mitigation</p> <p>CalOES</p>	<p>9/26/22 RFIs completed; Subapp awaiting determination; Submitted: 4/8/22</p>	<p>\$300,000</p>	<p>Award Announcement: TBA (2023)</p>	<p>Reduce or prevent damage to water infrastructure/surrounding homes resulting from wild fire by creating a barrier around structures and preventing wild fire along easements.</p>
<p>Sewer Overflow and Stormwater Reuse Municipal Grant</p> <p>EPA/State Water Board</p>	<p>10/26/2022 5-year CIP plan as part of the CWNS; Awaiting announcement of approved projects</p>	<p>TBD</p>	<p>TBD</p>	<p>EPA’s Clean Watersheds Needs Survey (CWNS) is an assessment of capital investment needed nationwide for publicly-owned wastewater collection and treatment facilities to meet the water quality goals of the Clean Water Act. The survey responses will be used to set the projects/allocation formula for the Sewer Overflow and Stormwater Reuse Municipal Grants Program.</p>
<p>Wildfire Prevention Grant</p> <p>CalFire</p>	<p>Preparing Application</p>	<p>\$300,000</p>	<p>App Due: 03/15/2023</p>	<p>CAL FIRE’s WP Grants Program provides funding for wildfire prevention projects and activities in and near fire threatened communities that focus on increasing the protection of people, structures, and communities. Funded activities include Hazardous Fuels Reduction, Wildfire Prevention Planning, and Wildfire Prevention Education with an emphasis on improving public health and safety while reducing greenhouse gas emissions.</p>

Awarded Funding Requests

Approved Grant or Loan applications that are awaiting award or post-award reporting

Program Name	Status	Funding Awarded	Important Dates	Purpose
Pump Station and Communications Tower Emergency Power Project CalOES	Reporting complete	\$300,000	-	District will purchase two 350-kilowatt (kW) emergency backup diesel generators and one 32.64 kW ground-mounted solar powered system with a 40 kW backup battery pack. The generators will power two of the District's potable water pump stations, enabling water delivery to customers and ensuring fire flows during prolonged power outages, either planned or unplanned.
California Water Arrearage Payment Program State Water Resources Control Board	Funds Awarded/ Reporting Complete	\$1,045,000	Reporting Submitted June 2022	Forgiving residential and commercial water debt accrued through COVID-19

Ongoing Annual Programs

Non-competitive funding programs that are renewed annually

Program Name	Status	Funding Awarded	Important Dates	Purpose
Wellness Grant Program ACWA JPIA	2022 Application Submitted	\$2,000	6/24/22 - Application due	Providing wellness programs for the District's employees

