



AGENDA

REGULAR BOARD MEETING

Board Room
3707 Old Highway 395
Fallbrook, CA 92028

Tuesday, March 26, 2024
1:00 PM.

1. **CALL TO ORDER**
2. **ROLL CALL: Hamilton, Johnson, Mack, Townsend-Smith, Dale**
3. **PLEDGE OF ALLEGIANCE**
4. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA**
5. **APPROVAL OF THE AGENDA**

6. **PUBLIC COMMENT**

Any person may address the Board at this time upon any subject not identified on this Agenda, but within the jurisdiction of Rainbow Municipal Water District; however, any matter that requires action will be referred to staff for a report and action at a subsequent Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered.

Members of the public may make comments in person by submitting a Speaker Slip to the Board Secretary, virtually through virtual or teleconference options, or by submitting an email to tquintanar@rainbowmwd.ca.gov no less than one hour prior to the posted start time of the meeting. Comments shall be made in an orderly manner, and profanity, slander, or abusive language which is disruptive to the meeting will not be tolerated. Individuals have a limit of three (3) minutes to make comments and will have the opportunity when called upon by the presiding officer.

7. **COMMITTEE MEETING SUMMARIES**

- A. Budget and Finance Committee
- B. Engineering and Operations Committee
- C. Communications and Customer Service Committee

8. **CONSENT CALENDAR**

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Calendar, it shall be removed so that it may be acted upon separately.

- A. Approval of February 27, 2024, Regular Board Meeting Minutes

9. ACTION ITEMS

- A. Consider Approval of Change Order No. 3 with Harris & Associates, Incorporated to Provide CFD/SCIP Auditing Services (District-Wide)
- B. Consider Adoption of a Resolution Declaring the District's Intention to Reimburse Itself from the Proceeds of Tax-Exempt Financing for Certain Capital Facilities and Equipment Expenditures
- C. Consider the Appointment of an Alternate Member of the Communications and Customer Service Committee
- D. Consider Adoption of a Resolution Designating Authorized Agents for All Matters Pertaining to Disaster Assistance from the State of California and Federal Emergency Management Agency
- E. Discuss and Consider the Addition of Compensable Local Organization Meetings and Training and Conference Associations, and Adoption of an Ordinance Amending Administrative Code Section 2.03.010.02- Compensation

10. INFORMATION ITEMS

- A. Operations Report
- B. Engineering Report
- C. Administrative Services Report
- D. Finance Report

11. REPORTS & COMMENTS

This is placed on the agenda to enable individual Board members, Legal Counsel, and the General Manager to convey information to the Board and the public. There is to be no discussion or action taken by the Board of Directors.

- A. Legal Counsel's Report
- B. General Manager's Report
- C. Board Reports
 - 1. SDCWA
 - 2. CSDA
 - 3. LAFCO
 - 4. Santa Margarita River Watershed Watermaster Steering Committee
 - 5. ACWA
 - 6. Committees, Workshops, Seminars, Training

12. BOARD MEMBER COMMENTS AND REQUESTS TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS

13. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING

14. ADJOURNMENT – To April 23, 2024, at 1:00 p.m.

ATTEST TO POSTING:

/s/Terese Quintanar
Terese Quintanar
Secretary of the Board

3/21/2024 10:20 AM
Date and Time of Posting
Outside Display Cases

Rainbow Municipal Water District (RMWD) provides remote attendance options solely as a matter of convenience to the public. RMWD will not stop or suspend its in-person public meeting should a technological interruption occur with respect to the zoom or call-in line listed on the agenda. We encourage members of the public to attend meetings in-person at 3707 Old Highway 395, Fallbrook, CA 92028, or remotely utilizing the options below:

For Online Participation:

Go to: <https://rainbowmwd.zoom.us/j/85664315900>

If members of the public attending virtually would like to ask a question or make a comment on any item listed on this agenda, please utilize the "Raise Hand" button, located at the bottom of the screen. We will be alerted that they would like to speak. When called upon, please unmute the microphone and ask the question or make comments in no more than three minutes.

For Call-in Only:

Call: (669) 900-6833, or (669) 444-9171, or
(309) 205-3325, or (312) 626-6799, or
(564) 217-2000, or (689) 278-1000
Meeting ID: 856 6431 5900

*Those who have joined by dialing a number on their telephone, can dial *9 to alert us of a request to speak, and *6 to unmute, once called upon by the presiding officer.*

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted at the District's Administrative offices not less than 72 hours prior to the meeting date and time above. All public records relating to each agenda item, including any public records distributed less than 72 hours prior to the meeting to all, or a majority of all, of the members of District's Board, are available for public inspection in the office of the District Secretary, 3707 Old Highway 395, Fallbrook, CA 92028

If you have special needs because of a disability which makes it difficult for you to participate in the meeting or you require assistance or auxiliary aids to participate in the meeting, please contact the District Secretary, (760) 728-1178, by at least noon on the Friday preceding the meeting. The District will attempt to make arrangements to accommodate your disability.

BOARD INFORMATION

Item No. 7

BOARD OF DIRECTORS

SUBJECT

COMMITTEE MEETING SUMMARIES

DESCRIPTION

A verbal update will be provided at the meeting regarding meeting topics most recently discussed by the District's Standing Committees:

- A. Budget and Finance Committee
- B. Engineering and Operations Committee
- C. Communications and Customer Service Committee



Jake Wiley, General Manager

**MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF DIRECTORS OF THE
RAINBOW MUNICIPAL WATER DISTRICT
FEBRUARY 27, 2024**

1. **CALL TO ORDER** - The Regular Meeting of the Board of Directors of the Rainbow Municipal Water District on February 27, 2024, was called to order by President Hamilton at 1:02 p.m. in the Board Room of the District, 3707 Old Highway 395, Fallbrook, CA 92028.

2. **ROLL CALL:**

Present: Directors Hamilton, Johnson, Mack, and Townsend-Smith

Also Present: General Manager Wiley, Legal Counsel Smith, District Secretary Quintanar, Engineering and CIP Program Manager Williams, Administrative Services Manager Harp, Senior Project Manager Tamimi, Construction and Meters Supervisor Lagunas, Administrative Assistant Montano, Administrative Analyst II Barrow, and Information Technology Manager Khattab, Chief Financial Officer Aragon

Lisa Herman and Cari Dale, along with three members of the public were present in person, video teleconference or video conference.

3. **PLEDGE OF ALLEGIANCE**

4. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA**

5. **APPROVAL OF THE AGENDA**

To approve the Agenda as presented.

Action: Approve, Moved by Director Johnson, Seconded by Director Mac.

Vote: Motion carried by unanimous vote (summary: Ayes = 4).

Ayes: Directors Hamilton, Johnson, Mack, and Townsend-Smith

6. **PUBLIC COMMENT**

Instructions for virtual public comments were read aloud. There were no requests to speak.

7. **EMPLOYEE RECOGNITIONS**

A. Claudia Ramirez – Five years

Mr. Wiley was pleased to recognize Claudia Ramirez, who joined the District in 2019, and has since improved the evaluation process, and has brought tremendous fun and camaraderie to the District through interaction and engagement with staff, offering assistance and information. She was awarded a plaque and congratulated.

8. COMMITTEE MEETING SUMMARIES

- A. Budget and Finance Committee
- B. Engineering and Operations Committee
- C. Communications and Customer Service Committee

Mr. Nelson complimented the new agenda format and reported on the discussions and actions of the February 13, 2024, Budget and Finance Committee meeting. He stated that the Committee was supportive of the Board's approval of Items 9.B, 10.F, 10.G, 10.H, of today's Board Meeting Agenda, and that the Committee appointed him to continue as Chairman, which he enjoys.

Mr. Nelson reported on the discussion and actions of the February 7, 2024, Engineering and Operations Committee meeting. The Committee was provided with a comprehensive summary of all of the current Capital Improvement projects, appointed Steve McKesson to continue as the Committee's Vice Chairman, and concurred in support of the Board's approval of Item 10.K of today's Board Meeting Agenda.

Ms. Harp reported on the discussion and actions of the February 1, 2024, Community and Customer Service Committee meeting, which included discussion of the CropSWAP Program, Customer Service Survey, Strategic Communications Plan and February 15, 2024 workshop, and upcoming community events, including the April 21, 2024, Avocado Festival, the Bonsall High School Field Trip, the 4th Grade Poster Contest, and contents of the quarterly newsletter.

9. CONSENT CALENDAR

- A. Approval of January 23, 2024 Meeting Minutes
- B. Fiscal Year 2023-24 Mid-Year Operating and Capital Budget Review and Adjustments
- C. Adoption of Resolution No. 2024-02 Fixing the Time and Place of Public Hearing on Proposed Water Availability Charges for Improvement District No. 1

Motion:

To approve the Consent Calendar as presented.

Action: Approve, Moved by Director Mack, Seconded by Director Johnson.

Vote: Motion carried by unanimous vote (summary: Ayes = 4).

Ayes: Directors Hamilton, Johnson, Mack, and Townsend-Smith

10. ACTION ITEMS

- A. Discussion and Possible Selection of Division Three Director and Adoption of Resolution No. 2024-01, a Resolution Appointing a Director of Division Three of the Rainbow Municipal Water District

At President Hamilton's suggestion to continue the interview process in alphabetical order, Ms. Lisa Herman stepped out into the lobby.

Ms. Cari Dale addressed the Board, and relayed that she has been a ratepayer for 23 years, and relayed appreciation for staff, particularly in emergency situations. She ran for the RMWD board in 2005 and has since retired from the City of Oceanside; and desires to stay engaged with the water industry. She also shared that she works part-time with a consulting firm, has three decades of experience, and could contribute expertise and a unique perspective.

Responding to Director Johnson's request for relevant and beneficial experience, Ms. Dale relayed that she has long-standing relationships with neighboring agencies' Boards and staff, as well as agencies outside of San Diego County, has been engaged with the community, is aware of collaboration opportunities, and has been the District's champion. She recalled prior turbulent times for RMWD, acknowledged the District's progress, and complimented District staff. She spoke of her understanding of the role and procedures of the Board of Directors and relayed the desire to serve with the Board, to collaborate, and to continue the District's forward advancement.

President Hamilton asked Ms. Dale her opinion of the District's most pressing issues. She responded that infrastructure, and the liability and responsibility to make sure it's maintained and functioning properly, the challenges of setting rates, and having a desirable culture, salary, and benefits that attract talented staff, and staff recognition are important. She added that she'd attended RMWD committee meetings virtually, has been very impressed with everyone participating, and was happy for the opportunity to contribute her expertise. Ms. Dale stepped out into the lobby.

Ms. Lisa Herman joined the meeting and addressed the Board. She relayed that she has been a ratepayer for close to four years. Director Johnson asked Ms. Herman to share her thoughts on the District's most pressing issues. Ms. Herman said that everything is a challenge to a small district, but aging and needed infrastructure, climate change, rate structure, and lots of daily issues can become very pressing, depending on finances. She relayed her confidence in Mr. Aragon's abilities as the District's Chief Financial Officer. She mentioned the focus of the detachment and surmised that the District will have many decisions to make and encouraged the establishment of a good rapport with Eastern Municipal Water District (EMWD) as soon as possible. She spoke of her association with Steve Corona, who will keep RMWD apprised of matters being addressed by the Metropolitan Water District, and represent RMWD's interests. She relayed that Mr. Corona would visit RMWD to share information but urged staff to take the incentive to reach out to him. She also suggested the creation of a committee comprised of Board Members and staff to regularly communicate with Mr. Corona and EMWD staff. She continued that aspects of the detachment from the SDCWA will result in a cultural change and a new way to operate, which is larger than the detachment itself. This is a subtle, but important issue.

Inviting Ms. Dale back into the Board Room, a discussion was opened. Director Townsend-Smith expressed concerns about Ms. Dale's work with a consulting firm and that she would not be able to vote for her for that reason. Director Johnson addressed both candidates, relaying that she believed both had a genuine interest in serving RMWD's ratepayers, and she thanked them for their willingness.

Director Mack complimented both candidates and relayed that either would bring tremendous benefit to the Board of Directors.

President Hamilton commented that the decision between the two greatly qualified candidates was difficult and that he had no hesitation regarding either candidate.

Director Mack nominated Cari Dale, due to her length of time as a ratepayer of the District.

Motion:

To Adopt Resolution No. 2024-01, a Resolution Appointing Cari Dale as a Director of Division Three of the Rainbow Municipal Water District

Action: Approve, Moved by Director Mack, Seconded by Director Johnson

Vote: Motion carried by majority vote, with Director Townsend-Smith opposed (summary: Ayes = 3).

Ayes: Directors Hamilton, Johnson, and Mack

President Hamilton relayed to Lisa Herman that the formation of an ad hoc committee to revitalize the District's headquarters would be under consideration at today's meeting, and he welcomed her to participate on that committee if she desired.

Cari Dale was congratulated, was issued her Oath of Office, and joined the Board at the dais.

B. Discussion and Possible Appointment of Board Officers and Representatives and Adoption of Ordinance No. 24-05 Amending Administrative Code Section 2.03.010.02, Compensation

Director Mack expressed his desire to step down as the California Special Districts Association (CSDA), in light of Director Johnson's appointment to CSDA Financial Corporation Board, and his desire to remain as the representative for the Association of California Water Agencies (ACWA), and ACWA/JPIA. Director Johnson expressed interest in serving as the Board's Vice President and as the alternate representative to ACWA.

Directors Johnson and Dale discussed representation on the CSDA, and Director Dale requested participation as the alternate. In consideration of our wastewater services, Director Dale requested future consideration to join the California Association of Sanitary Agencies (CASA) and the California Water Environment Association (CWEA).

Mr. Wiley commented that it would be good to consider those agencies, as well as the Southern California Water Coalition.

Motion:

To Adopt Ordinance No. 24-05 Amending Administrative Code Section 2.03.010.02, and to appoint Director Johnson as the Board Vice President, CSDA representative, and alternate representative to ACWA, to appoint Michael Mack as the District's ACWA Representative, and to appoint Director Dale as the Engineering and Operations Committee member and CSDA alternate

Action: Approve, Moved by Director Mack, Seconded by Director Johnson

Vote: Motion carried by unanimous vote (summary: Ayes = 5)

Ayes: Directors Hamilton, Johnson, Mack, Townsend-Smith, and Dale

- C. Consider Authorizing the General Manager to Execute a Memorandum of Understanding Between Rancho California Water District, Rainbow Municipal Water District, Fallbrook Public Utilities District, City of Oceanside, and Valley Center Municipal Water District for Participation in the Regional CropSWAP Program

Mr. Wiley provided information on the purpose and goal of the CropSWAP program. The framework is defined in the Memorandum of Understanding (MOU), and the key terms include: Eligibility and allocation amounts completion date of eligible work by September 2026, initial \$2.25M available for partner agencies, \$25,000 participant contribution for program start-up, marketing materials, and administration. Fifteen percent of the contribution of funding is utilized for administration, which includes site inspections, compliance reporting, etc. RCWD will hire an interim employee to administer the program. Answering an inquiry about marketing the program, Mr. Wiley explained that a website is being developed to streamline and start the process. Consistent materials are also being developed for distribution. Director Johnson recommended the materials be made available in Spanish. Mr. Wiley explained that this will help agriculture customers increase profitability and efficiency, and will help the District maintain our agricultural presence and stabilize water rates and demands. Director Dale expressed support and asked if the program applies to live trees or a particular time period having live trees. Mr. Wiley explained that each agency can determine flexibility of timeframe, as long as grant requirements are met.

Motion:

To authorize the General Manager to Execute a Memorandum of Understanding Between Rancho California Water District, Rainbow Municipal Water District, Fallbrook Public Utilities District, City of Oceanside, and Valley Center Municipal Water District for Participation in the Regional CropSWAP Program

Action: Approve, Moved by Director Johnson, Seconded by Director Townsend-Smith

Vote: Motion carried by unanimous vote (summary: Ayes = 5)

Ayes: Directors Hamilton, Johnson, Mack, Townsend-Smith, and Dale

- D. Consider Approval of an Out of Agency Service Agreement to Transfer Water and Wastewater Services for APNS: 124-201-65, 124-201-68, 124-201-69, and 124-201-70 from Rainbow Municipal Water District to Fallbrook Public Utilities District

Mr. Wiley explained that in order to serve water to the parcels, the existing District waterline would need to be extended across private properties owned by other parties and would be prohibitively expensive. The District has no plans to extend the service in this area (Division 3). FPUD operates an existing waterline adjacent to the parcel's northern and eastern lines of the parcels, which is closer to the APNs in question and does not require crossing private property.

The property owner has requested to be served by FPUD. An agreement for Out-of-Agency service to allow FPUD to provide water services to the parcels instead of the District is authorized pursuant to Government Code section 56133. Staff from both agencies have coordinated to finalize an agreement for Out-of-Agency service and FPUD's Board of Directors approved the Agreement on February 26, 2024, contingent upon RMWD's approval. This matter does not require the action of LAFCO due to similar services being provided and respective agencies being in agreement. Mr. Wiley relayed appreciation for the cooperative working relationship with FPUD and the ability to find an efficient solution for the customer.

Motion:

To approve an Out of Agency Service Agreement to Transfer Water and Wastewater Services for APNS: 124-201-65, 124-201-68, 124-201-69, and 124-201-70 from Rainbow Municipal Water District to Fallbrook Public Utilities District

Action: Approve, Moved by Director Hamilton, Seconded by Director Townsend-Smith

Vote: Motion carried by unanimous vote (summary: Ayes = 5)

Ayes: Directors Hamilton, Johnson, Mack, Townsend-Smith, and Dale

E. Discussion and Possible Formation of an Ad Hoc Committee for Revitalization of District Headquarters Facilities

Mr. Wiley provided background on past efforts and current building conditions requiring short-term and long-term solutions. President Hamilton added that the building is 50 years old and the goal of the Board when the initial ad hoc was formed was to leverage existing assets to result in a zero-cost impact to customers. Mr. Nelson and Ms. Herman were asked to participate on the committee. Ms. Herman expressed concern about the previous messaging to the community related to zero-cost impacts. President Hamilton responded that circumstances have changed, and the goal now is to minimize impacts on ratepayers, employee morale, and additional costly repairs. Discussion followed regarding appointees, and additional staff will be invited as necessary.

Motion:

To re-establish the Ad Hoc Committee for Revitalization of District Headquarters Facilities, consisting of Directors Townsend-Smith and Mack, Flint Nelson, Lisa Herman, Chad Williams, Jake Wiley, and Rick Aragon

Action: Approve, Moved by Director Hamilton, Seconded by Director Townsend-Smith

Vote: Motion carried by unanimous vote (summary: Ayes = 5)

Ayes: Directors Hamilton, Johnson, Mack, Townsend-Smith, and Dale

- F. Consider Adoption of Ordinance No. 24-04 for Revision to Administrative Code Chapter 5.03, Investment Policy, Sections 5.03.010 Through 5.03.210

Mr. Aragon explained that this item and the next are intended to update the Administrative Code to align it with the Government Code and clean up language. It also enables use of local government investment pools. The difference between this program and the Local Agency Investment Fund (LAIF) is that the California Asset Management Program (CAMP) option would enable us to invest in a joint powers authority for things like short-term treasuries and securities. It is a highly rated option for local governments. CAMP would be used when interest rates are highest for short-term maturities. When rates rise quickly, funds are moved to CAMP. When the interest rates start to decline, funds can be moved to LAIF. In both cases, funds are available immediately, if needed. The goal is to leverage both options and not invest in individual security. In response to concern for risk, Mr. Aragon relayed that there state statutes passed to protect the funds, and also, we can move the funds at the hint of any risk. Mr. Nelson confirmed that the Budget and Finance Committee supports the approval of this item.

Motion:

To adopt Ordinance No. 24-04 for Revision to Administrative Code Chapter 5.03, Investment Policy, Sections 5.03.010 Through 5.03.210

Action: Approve, Moved by Director Hamilton, Seconded by Director Mack

Vote: Motion carried by majority vote, with Director Johnson abstaining (summary: Ayes = 4)

Ayes: Directors Hamilton, Mack, Townsend-Smith, and Dale

- G. Consider Adoption of Resolution No. 2024-04 Adding Access to the California Asset Management Program (CAMP) as an Authorized Investment

Motion:

To adopt Resolution No. 2024-04 Adding Access to the California Asset Management Program (CAMP) as an Authorized Investment

Action: Approve, Moved by Director Hamilton, Seconded by Director Mack

Vote: Motion carried by unanimously (summary: Ayes = 5)

Ayes: Directors Hamilton, Johnson, Mack, Townsend-Smith, and Dale

- H. Consider Adoption of Ordinance No. 24-06 Revision to Administrative Code Section 5.01.020, Accounts Payable Signers

Mr. Aragon explained that the Administrative Code requires the physical signature of a Board Member on any check exceeding \$50,000, despite several controls in place for transparency and accountability. All expenditures over \$50,000 are approved by the Board, and a monthly report of all expenditures is provided to the Board each month.

Mr. Wiley added that there have been no timing issues. However, should a Board Member not be available to sign or is not comfortable signing, it could cause a delay with the required and preapproved payment. The practice has been in place for quite a while, and removing the requirement for physical signatures would increase efficiency. Furthermore,

existing checks and balances stay in place. Directors Mack and Johnson both expressed agreement with the suggested change. Mr. Nelson commented that the staff explained very well that by the time the check had been printed, it had been validated, and opined that this requirement may have come about in a more mistrusting environment, long ago. He relayed confidence in staff that appropriate processes are in place.

Motion:

To adopt Ordinance No. 24-06, Revision to Administrative Code Section 5.01.020, Accounts Payable Signers

Action: Approve, Moved by Director Dale, Seconded by Director Johnson

Vote: Motion carried by unanimously (summary: Ayes = 5)

Ayes: Directors Hamilton, Johnson, Mack, Townsend-Smith, and Dale

- I. Consider Adoption of Resolution No. 2024-03 Establishing Individuals with Check Signing Authority

Mr. Aragon explained that this is an administrative item to add himself and the newly elected Board Member to the check-signing list.

Motion:

To Approve Option 1, adoption of Resolution No. 2024-03 Establishing Individuals with Check Signing Authority

Action: Approve, Moved by Director Hamilton, Seconded by Director Mack

Vote: Motion carried by unanimously (summary: Ayes = 5)

Ayes: Directors Hamilton, Johnson, Mack, Townsend-Smith, and Dale

- J. Discussion and Possible Action Regarding CSDA Board of Directors Call for Nominations, Seat A

Director Johnson relayed that Jo MacKenzie feels strongly she will be nominated. No action was taken.

- K. Discussion and Possible Appointment of Miguel Gasca to Serve as a Public Member and Appointment of Rick Aragon as the Alternate Member of the Engineering and Operations Committee

Motion:

To appoint Miguel Gasca to Serve as a Public Member and Rick Aragon as the Alternate Member of the Engineering and Operations Committee

Action: Approve, Moved by Director Hamilton, Seconded by Director Johnson

Vote: Motion carried by unanimously (summary: Ayes = 5)

Ayes: Directors Hamilton, Johnson, Mack, Townsend-Smith, and Dale

- L. Consider the Appointment of Pete Hensley as a Member of the Budget and Finance Committee

Motion:

To appoint Pete Hensley as a Member of the Budget and Finance Committee

Action: Approve, Moved by Director Johnson, Seconded by Director Hamilton

Vote: Motion carried by unanimously (summary: Ayes = 5)

Ayes: Directors Hamilton, Johnson, Mack, Townsend-Smith, and Dale

11. INFORMATION ITEMS

- A. Operations Report
- B. Engineering Report
- C. Administrative Services Report
- D. Finance Report

Director Dale complimented staff for their management of the sewer system during the rain events of January and February. Mr. Wiley mentioned that infrastructure needs will be discussed as part of our CIP planning. He also mentioned that the known deficiencies will be topics of discussion, and he also complimented staff. Discussing followed about the planning process.

12. REPORTS & COMMENTS

- A. Legal Counsel's Report
- B. General Manager's Report
- C. Board Reports
 - 1. SDCWA
 - 2. CSDA
 - 3. LAFCO
 - 4. Santa Margarita River Watershed Watermaster Steering Committee
 - 5. ACWA
 - 6. Committees, Workshops, Seminars, Training

Mr. Smith referenced the report included in the meeting packet, and discussion followed.

Mr. Wiley reported that the District opted out of the two PFAS settlements with Dupont and 3M, as RMWD has had no impacts. Agencies opting out retain the right to litigation if needed in the future. He also reported that staff has submitted a request for \$116,000 from the State Arrearages Program.

In regard to the Metropolitan Water District's previous estimate of a 13 percent increase in January 2025 and another 8 percent increase in January 2026, consideration is being given to increase ad valorem taxes to cover state water project expenses. Doing so would reduce rate increases to member agencies. Staff will have additional information in approximately a month.

Mr. Wiley also announced the joint Board and Committee budget planning workshops, to be held on March 19, April 9, and May 14, 2024, at 1:00 p.m., and he invited all to attend, as well as the public. He also noted a billing mishap relating to our wastewater agreement with the City of Oceanside, resulting in their absence in billing RMWD. The situation has been rectified and payments will be made each month for costs that we owe. Also, upon further review of the CUPCCA program, staff had determined that the program limits our ability to do work in-house, and has decided not to participate.

Mr. Wiley continued by showing a large leak on Valle Del Sol, one of four leaks being addressed by staff today.

President Hamilton reported that the SDCWA celebrated Tom Kennedy's retirement and re-hired him. Director Mack reported on the CSDA Quarterly Meeting, held two weeks ago, which included an informative speaker from the San Diego County Registrar of Voter's Office. He learned that a law was passed to enable mail-in ballots, and polling locations have decreased. He also noted that ballots are printed in five different languages.

Mr. Wiley reported on the February LAFCO meeting. They will soon begin the Municipal Services Review of the SDCWA, which will be very comprehensive and focused on governance and rate structure. A draft may be completed by June.

President Hamilton reported that the Santa Margarita River Watershed Watermaster Steering Committee will not meet until April.

Director Johnson reported on her attendance at the February 8, 2024, CSDA Finance Corporation Board Meeting. She also relayed compliments to staff for the Strategic Communications Plan workshop held on February 15, 2024.

13. BOARD MEMBER COMMENTS AND REQUESTS TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS

Director Dale expressed that she would like to attend the ACWA Spring Conference. She also expressed appreciation for the Board's support and that she looks forward to working with everyone.

Director Townsend-Smith confirmed that the Regular Board Meetings in March, April and May will be held in addition to the joint Board and Committee budget planning workshops of March 19, April 9, and May 14, 2024.

14. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING

There were no items discussed.

15. ADJOURNMENT

The meeting was adjourned by President Hamilton to a regular meeting on March 26, 2024, at 1:00 p.m.

The meeting was adjourned at 3:13 p.m.

Hayden Hamilton, Board President

Terese Quintanar, District Secretary

BOARD ACTION Item No. 9.A

BOARD OF DIRECTORS

March 26, 2024

SUBJECT

CONSIDER APPROVAL OF CHANGE ORDER NO. 3 WITH HARRIS & ASSOCIATES, INCORPORATED TO PROVIDE CFD/SCIP AUDITING SERVICES (DISTRICT-WIDE)

BACKGROUND

Established in 1982 Mello-Roos Community Facilities Districts (CFDs) are a type of special tax district formed when property owners within a geographic area agree to impose a tax on property to fund infrastructure improvements or services. These fees can then be used either for pay-as-you-go financing or to pay off tax-exempt bonds issued against the anticipated revenue from the CFD. Eligible projects include water and wastewater infrastructure, and eligible costs for credits include construction, acquisitions, services, and environmental clean-up.

The Statewide Community Infrastructure Program (SCIP) is a pooled tax-exempt bond financing program which can finance impact fees and public improvements for private developments. The bonds are issued by the California Statewide Communities Development Authority (CSCDA) which is a Joint Powers Authority sponsored by the League of California Cities and California State Association of Counties. Both programs were developed to encourage development in smaller or more remote communities.

Rainbow Municipal Water District's (District) participation in the programs with property owners/developers requires the assistance of an accounting firm with CFD/SCIP experience in assessing eligible items for reimbursement or credits. The District contracted with Harris & Associates (H&A) in 2021 to provide auditing services for the agreements with Tri Pointe Homes for the construction of the Citro development and the Rice Canyon transmission pipeline. Change Order No.1 (CO#1) was a no-cost contract extension through December 31, 2023 and was approved by the General Manager in August 2022. CO#2 for \$25,000 and a contract extension through March 2024 to continue to provide auditing services for the Citro development was approved by the General Manager in October 2023.

DESCRIPTION

While the Citro development project is wrapping up, the District has at least two (2) developer projects, Provence (fka Bonsall Oaks) and Ocean Breeze Ranch, that either already are, or will likely participate in the CFD/SCIP programs requiring additional auditing services. Staff is requesting approval of Change Order No.3 with H&A to provide as-needed auditing services

for \$100,000 and an additional two (2) years, and expand the scope of services to include any/all CFD/SCIP programs within the District.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area Two: Asset Management. Construction of developer led projects will add new customers to the District, ensuring long-term viability. In addition, to adding new customers, participation in the CFD/SCIP programs provides funding for future Capital Improvement Projects.

ENVIRONMENTAL

In accordance with California Environmental Quality Act (CEQA) guidelines Section 15378, the action before the Board does not constitute a “project” as defined by CEQA and further environmental review is not required at this time.

BOARD OPTIONS/FISCAL IMPACTS

Funds for the services will be deducted from the project Developer’s Administrative deposits. All costs associated with these services are billed directly to each development and does not affect the District’s Operating Budget.

Option 1:

- Approve Change Order #3 with Harris & Associates in the amount of \$100,000, and change the scope to include any/all CFD/SCIP programs within the District, and extend the contract for two (2) years from execution of the Change Order.
- Authorize the General Manager to execute Change Order #3 to the existing professional services agreement.
- Make a determination that the action identified herein does not constitute a “project” as defined by CEQA.

Option 2:

- Provide other direction to staff.

STAFF RECOMMENDATION

Staff recommends Option 1.

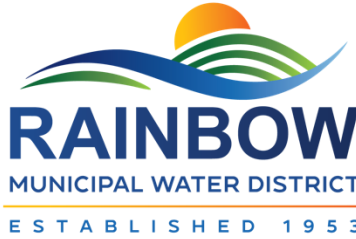
Attachments:

Change Order No. 3

Exhibit A – Scope of Services

Chad Williams
Engineering & CIP Program
Manager

03/26/24



CHANGE ORDER 03

Date: March 27, 2024

Project No. Various
Contract No. 21-09

Harris & Associates, Inc.
600 B Street, Suite 2000
San Diego, CA 92101

Project Title: As-Needed CFD/SCIP Auditing Services for District Projects

This Change Order provides for: Continue to provide services regarding CFD/SCIP related developer projects and preparing reimbursement plans and checklists for each submittal. Detailed scope of services are included in Exhibit "A". The total original contract amount has **increased** to not-to-exceed \$169,835. In addition, the scope now covers any/all CFD/SCIP projects, whereas previously, only the Citro development was included. Detailed services are defined in the scope of services prescribed under the Professional Services Agreement 21-09, dated August 19, 2021.

Total Cost: Time and Material, \$100,000. (Labor rates will comply with the Contract Agreement).

Schedule: Work to be performed through March 30, 2026.

CONTRACT SUMMARY			
Original Contract Amount	Previous Change Orders	Current Change Order	Total Contract Amount
\$44,835	CO-01: \$0 NCE		\$44,835
	CO-02: \$25,000		\$69,835
		CO-03: \$100,000	\$169,835

Approved by: _____
Alison Bouley, Harris & Associates

Date: _____

Approved by: _____
Chad Williams, Engineering & CIP Program Manager

Date: _____

Approved by: _____
Jake Wiley, General Manager

Date: _____

Notice to Proceed: Signature acknowledgment above authorizes Harris & Associates, Inc. to commence work on this 27th day of March 27, 2024, as prescribed in this Change Order.

EXHIBIT "A"



Harris & Associates®

February 28, 2024

Chad Williams
Rainbow Municipal Water District
3707 Old Highway 395
Fallbrook, CA 92028

RE: Rainbow Municipal Water District Reimbursement Reviews – PSA Amendment No. 3

Dear Chad,

Harris has been providing public financing and reimbursement services for agencies throughout California for over 20 years. We have experience in forming Community Facility Districts (CFD) and Assessment Districts, and in negotiating reimbursement and credit agreements as well as development agreements with developers and their agents on behalf of agencies. In addition, we have extensive experience in processing reimbursement to developers who complete public infrastructure. To date we have approved over \$1.5 billion in infrastructure reimbursements for public agencies. Our team has established processes and procedures that ensure that we never miss our deadlines and work collaboratively with the agency and the developer throughout the process. Our project success focuses on three key areas:

Public Finance Experts. Our team has over 20 years of experience in assisting agencies with developing and implementing public financing mechanisms. Harris has worked with numerous agencies in negotiating agreements and developing financing mechanisms while protecting the agency's best interest. We have successfully formed CFD districts that have funded over \$300 million in public improvements. We understand the local, state, and federal laws surrounding community facilities districts, assessment districts, tax increment financing districts, and the use of bond proceeds for acquisition of developer-constructed public improvements and will use that experience to ensure best practices are followed.

Development Experience. In addition to being public finance experts, our team is comprised of multiple licensed engineers that have been involved in large-scale development projects and are skilled in reading and interpreting acquisition and reimbursement agreements, development agreements, plans, and contracts.

Reimbursement Experience: Having completed over \$1.5 billion in reimbursement reviews, Harris has successfully solved many different challenges in processing reimbursement requests. We have worked to develop protocols and tools that increase efficiencies and create a well documented process.

The following outlines our proposed scope of services and estimated fee to provide these services.

PROJECT UNDERSTANDING

Harris has been assisting the Rainbow Municipal Water District (The District) in reviewing the credit/reimbursement submittals for Tri-Pointe Homes Annexation and Participation Agreements for the past two years. This has consisted of the review of ten submittals under each agreement and has resulted in the credit/reimbursement of approximately \$7 million in costs. However, Harris' contract which was extended under Amendment No.1 to the end of 2023 is set to expire and the District is looking for additional assistance in reviewing all the District's reimbursement submittals for participation agreements, annexation agreements and the Statewide Capital Infrastructure Program (SCIP). The District is looking for Harris to ensure that best practices are being implemented in the review and processing of reimbursement requests under each respective agreement or program and has asked for a proposal to extend our contract through 2025.

SCOPE OF SERVICES

Harris will assist the District on a time and materials not to exceed basis in reviewing all of the District's SCIP and CFD projects through 2025. At this time, it is not possible to determine the number of submittals that will need to be reviewed. However, each submittal will be reviewed utilizing the following tasks.

TASK 1 – REIMBURSEMENT REQUEST REVIEW

For each submittal received, Harris will review the information submitted by the developer to determine the amount eligible for credit/reimbursement under the applicable agreement or program. Harris will send an additional information request to the developer summarizing any missing information. Once all missing documentation has been received, Harris will prepare a letter report which summarizes the allowed credit/reimbursement and any disallowed amounts. Harris will provide the draft letter report to the District, and once approved will send the final letter report to the developer. Harris will meet with the District and/or Developer as necessary to complete the verifications.

TASK 2 – PROJECT MANAGEMENT

Harris will maintain the tracking spreadsheets for reimbursements to date for each agreement or program, coordinate with District Staff on contract status and attend check in meetings with District Staff. Harris assumes that up to two virtual meetings will be attended as part of each submittal.

PROJECT SCHEDULE

Harris will discuss with the District the expected timeframes for turnaround for each reimbursement request and will work with the District Staff to process the payments in a timely manner.

PROJECT EXPERIENCE

Harris has assisted agencies throughout California and Nevada on a variety of public finance projects over the last 20 years including forming and administering Community Facility Districts, Assessment Districts, and Development Impact Fee Programs. In addition, we have recommended over \$1.5 billion in reimbursements. Some of our projects, such as the Mission Bay project for the City of San Francisco, have been ongoing for over 18 years. Harris has developed policies, procedures, and tools to streamline the review process while providing thorough documentation and tracking. In addition, our understanding of the nuances and laws surrounding these programs means we can apply this knowledge to protect the District's interests and establish good protocols for the future.

Our team is commonly engaged in the district formation process, during which we have successfully assisted in negotiating acquisition agreements, development agreements, and policy and procedure manuals. This experience means we can anticipate the challenges and develop policies to prevent common pitfalls.

PROJECT REFERENCES

Harris has been providing public finance services to a number of clients over the last 20 years. The following projects provide an example of some of these projects.

MISSION BAY & HUNTERS POINT SHIPYARD REDEVELOPMENT ACQUISITION AUDITS

City/County of San Francisco

Since 2002, Harris has been assisting the City of San Francisco in the acquisition of completed public improvements, which to date total \$498 million in public facilities. Harris' services include:

- Review of developer reimbursement request for eligible facilities
- Detailed review of contracts, change orders, invoices, and proofs of payment submitted by the developer
- Allocation of costs between public and private facilities
- Recommendation of reimbursement amount and completion of the Acquisition Audit report
- Meetings with City and developer as required
- Project and reimbursement tracking
- Maintain project records for the City
- Field review facilities, as required

Harris developed a project priority tracking list to track and monitor all outstanding reimbursement requests. This is used by all parties to track the status of outstanding items and to prioritize the processing of payment requests for facility acquisitions.

The following projects were completed as part of the City/County of San Francisco contracts:

MISSION BAY: This mixed-use brownfield redevelopment project is entitled for 6,000 residential units, a 500 room hotel, 280,000 square feet of pedestrian-friendly retail space, 4.4 million square feet of office and bio-tech lab space, a 57-acre UCSF biotech campus, and a 550 bed hospital.

To date, Harris has approved the reimbursement/ acquisition of more than \$475 million in public infrastructure. These improvements were funded by two CFDs that were formed to finance much of the needed public infrastructure. Acquisitions are expected to continue until all infrastructure is completed. Reimbursement requests have included a wide variety of public infrastructure including roadways, wet and dry utilities, and parks as well as costs for design, environmental mitigation, and freeway demolition.

HUNTERS POINT SHIPYARD: Harris has provided Acquisition Audit services for the City and County of San Francisco, which is working with a developer to redevelop the 490 acre site. The reimbursement of costs for public facilities is funded by \$34 million in Mello-Roos CFD bonds. To date, over \$23 million in reimbursement requests have been reviewed and approved.

TREASURE ISLAND: Harris has just begun providing acquisition audit services to the Treasure Island Development Authority for the redevelopment of Treasure Island and Yerba Buena Island. This 405-acre mixed used development site was previously a naval station. Harris worked with the authority and the developer to create a reimbursement manual and audit plan and is currently processing the first three submittals for this development project.

REFERENCE

Cathal Hennessy, Project Manager
Infrastructure Task Force
415.919.8085
cathal.hennessy@sfdpw.org

CITY OF SACRAMENTO

Harris has assisted the City of Sacramento in the acquisition of public improvements for over 14 years. To date, Harris has completed the review of \$65 million in audit projects.

Harris' services include:

- Review of developer reimbursement request for eligible facilities
- Detailed review of contracts, change orders, invoices and proofs of payment submitted by the developer
- Cost allocation between public and private facilities

- Recommendation of reimbursement amount and completion of the Acquisition Audit report
- Meetings with City and Developer as required
- Update of project costs covered under the impact fee program for use in impact fee update
- Field review of completed projects to determine list and cost of remaining eligible facilities

REFERENCE

Sheri Smith
 City of Sacramento
 916.808.7204
 SSmith@cityofsacramento.org

CITY OF TRACY

Harris has been the City's consultant for over 20 years and has implemented numerous financing plans for the City as well as assisted the City in managing the creation of multiple specific plans. This oversight included managing and providing peer review of the City's technical studies and EIR consultant. In addition Harris developed the finance and implementation plan and coordinated with the City's CFD consultant. In addition, we have assisted the City in negotiating credit and reimbursement agreements, development agreements, off-site improvement agreements, and finance and implementation plans.

Harris is currently assisting the City on the Acquisition Audits for two large developments within the City. To date, Harris has recommended reimbursement on \$49 million in improvements.

Harris' services on the Acquisition Audits include:

- Review of developer reimbursement request for eligible facilities
- Detailed review of contracts, change orders, invoices, and proofs of payment submitted by the developer
- Cost allocation between public and private facilities
- Recommendation of reimbursement amount and completion of the Acquisition Audit report
- Meetings with City and Developer, as required
- Update of project costs covered under the impact fee program for use in impact fee update
- Field review of completed projects to determine list and cost of remaining eligible facilities
- Review and negotiation of Acquisition Agreements

REFERENCE

Veronica Child, Management Analyst II
 City of Tracy
 209.831.6487
 Veronica.Child@ci.tracy.ca.us

EASTERN MUNICIPAL WATER DISTRICT

Harris assisted the Eastern Municipal Water District (EMWD) on the audits for the Storage Tank, Lift Station, and Sewer improvements within the Audie Murphy Ranch Development in the City of Menifee. To date, Harris has recommended reimbursement on \$9.2 million in improvements.

Harris' services include:

- Review the Participation Agreements between EMWD and the developer
- Detailed review of contracts, change orders, invoices, and proofs of payment submitted by EMWD and the developer
- Cost allocation between public and private improvements
- Cost reconciliation between EMWD costs and Developer costs
- Recommendation of reimbursement amount and completion of the cost certification letters

- Meetings with EMWD and Developer, as required

REFERENCE

Corey Wallace, Director of Development Services
 Eastern Municipal Water District
 951.928.3777 ext. 4439
 wallacec@emwd.org

PROJECT TEAM

Harris has assembled the following project team to work with the District on this project.

Alison Bouley, PE, will serve as the project director responsible for overseeing the successful completion of the project. She has 20 years of experience in providing program management and financial engineering services to cities, counties, and special districts on a wide variety of project types, including AB1600 development impact fees.

Anna Tan-Gatue, PE, will serve as the lead QA/QC engineer on the project. Anna has been providing acquisition audit services for over 16 years and to date has recommended over \$750 million in reimbursement. Anna has developed processes and procedures for multiple projects and is familiar with the best practices used in Acquisition Agreements and in performing review of the submitted documents. Anna will be responsible for ensuring the requirements of the agreements and programs are met for each reimbursement submittal.

Adam Marston will continue to serve as the Project Manager on the project. Adam has assisted with the development of Finance and Implementation Plans, development impact fees, utility rate studies, conducting various acquisition audits and performing cost/reimbursement analyses. Adam has been working on acquisition audits for the Cities of San Francisco, Tracy, Sacramento, Henderson, as well as Mountain House Community Services District and Clark County. Adam will continue to serve as the District’s point of contact for all reimbursement submittals.

Arn Selorio will serve as the Project Analyst on the project. Arn has been involved with reimbursement reviews and cost certification projects for the City of San Francisco, Mountain House CSD, Monterey County and the City of Henderson. She assists in reviewing the bid documents and change orders, reviewing invoices and proof of payment submitted by the Developer, and performing the cost/reimbursement analyses.

PROPOSED FEE

Harris will perform the work on a time and material basis with a total contract not to exceed amount of \$169,835.00 which includes this amendment of \$100,000.00. Harris will complete the work on a time and material basis until our fee is exhausted. We have found that typically our fee ranges from 0.5-1.0% of the cost of the reimbursement amount being submitted. The percentage varies based on the size of the submittal and the completeness and organization of the submittal.

Professional Services Agreement.....	\$44,835.00
Amendment No. 2 to the Professional Services Agreement.....	\$25,000.00
Amendment No. 3 to the Professional Services Agreement.....	\$100,000.00
Total Contract Amount.....	\$169,835.00

The following billing rate schedule will apply for 2024. Billing rates will escalate on January 1st, 2025.

Harris Personnel	2024 Billing Rates
Alison Bouley	\$280
Anna Tan-Gatue	\$210
Adam Marston	\$190
Diana Sheng	\$175
Arn Richland	\$160
Alexa Ludke	\$140

Limitation of Liability

To the extent permitted by law, Consultant’s total aggregate liability arising out of or relating to this Agreement shall not exceed total compensation received by Consultant under this Agreement.

Termination Clause

Consultant may terminate this Agreement for cause if the District fails to cure a material default in performance within a period of 30 days, or such longer period as Consultant may allow, after receipt from Consultant of a written termination notice specifying the default in performance. In the event of termination for cause by Consultant, District will pay Consultant for all services performed up to and including the effective date of termination.

We appreciate you reaching out to us to continue to assist the District in the acquisition and review of the District’s capital facilities. Please feel free to give me a call if you have any questions or would like to discuss our proposal further.

Sincerely,
Harris & Associates, Inc.



Alison Bouley, PE
Vice President, Municipal District Financing
(949) 536-4832 ■ Alison.Bouley@WeAreHarris.com

Harris & Associates, Inc.



Adam Marston
Project Manager, Municipal and District Finance
(949) 536-2524 ■ Adam.Marston@WeAreHarris.com



BOARD ACTION Item No. 9.B

BOARD OF DIRECTORS

March 26, 2024

SUBJECT

CONSIDER ADOPTION OF A RESOLUTION DECLARING THE DISTRICT'S INTENTION TO REIMBURSE ITSELF FROM THE PROCEEDS OF A TAX-EXEMPT FINANCING FOR CERTAIN CAPITAL FACILITIES AND EQUIPMENT EXPENDITURES

BACKGROUND

In anticipation of needing to issue debt in the next two to three months due to limited cash reserves drawn down recently from the Hutton/Rancho Amigos (Turner)/Dentro Pump Station project (Project #600013) and the Thoroughbred Sewer Lift Station (Project #530001), staff recommends the Board adopt a resolution stating its intent to reimburse itself for up to \$10,430,000 in capital facilities and equipment expenditures from tax-exempt financing proceeds. This action would give the District the option to leverage current spending on Project #600013, and other eligible projects from the next two years of proposed Capital Improvement Budgets (CIB), to maximize how much of the proposed debt issuance can be counted as "tax-exempt" and leverage the lowest interest rates possible in an effort to preserve as many options as possible as staff prepares a debt issuance proposal for the Board's consideration in April or May 2024.

DESCRIPTION

This action adopts a Resolution declaring the District's intention of reimbursing itself up to \$10,430,000 from the proceeds of a tax-exempt financing for certain capital facilities and equipment expenditures, including Project #600013 and CIB projects shown on Exhibit A to the Resolution. This action only makes these projects eligible for tax-exempt financing and would not commit the District to issue any debt, in any specific amount, or finance any specific projects.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area Four: Fiscal Responsibility – Ensure the District has sufficient cash reserves and liquidity at the lowest possible cost.

BOARD OPTIONS/FISCAL IMPACTS

There is no direct fiscal impact associated with this action. However, it allows for the maximum amount of debt issued to be considered tax-exempt and use tax-exempt rates which typically range 1.0% to 1.5% less than taxable rates.

ENVIRONMENTAL

Not applicable.

STAFF RECOMMENDATION

Staff recommends adoption of the Resolution declaring the District's intention of reimbursing itself up to \$10,430,000 from the proceeds of a tax-exempt financing for certain capital facilities and equipment expenditures.

Attachments:

1. Debt Reimbursement Resolution



Richard R. Aragon
Chief Financial Officer

March 26, 2024

RESOLUTION NO. 24-XX

**RESOLUTION OF THE BOARD OF DIRECTORS
OF RAINBOW MUNICIPAL WATER DISTRICT
DECLARING THE DISTRICT'S INTENTION TO REIMBURSE ITSELF FROM THE
PROCEEDS OF A TAX-EXEMPT FINANCING FOR CERTAIN CAPITAL FACILITIES
AND EQUIPMENT EXPENDITURES**

WHEREAS, the Rainbow Municipal Water District (“Issuer”) has undertaken (i) Project 600013-Hutton/Rancho Amigos (Turner)/ Dentre Pump Stations (“Original Project”), and will undertake (ii) other water facilities and equipment relating to the Issuer’s capital improvement program as more particularly described in Exhibit A (the “Additional Projects”), and

WHEREAS, at its March 22, 2022, meeting the Board of the Issuer expressed its intent to finance the Original Project with the proceeds of tax-exempt debt obligations; (the “Debt”). The Issuer expects to pay for a portion of the Original Project and the Additional Projects expenditures with money in its Capital Improvement Fund and expects to reimburse such expenditures with Debt proceeds, and

WHEREAS, the Original Project has experienced cost overruns requiring that the Issuer express its intent to incur more Debt than was originally contemplated. The Issuer confirms the Original Official Intent and currently expects that the approximate principal dollar amount of Debt expected to be issued for the Water Project is \$5,100,000. The Issuer expects that the approximate principal dollar amount of Debt expected to be issued for the Additional Projects is \$5,330,000, and

WHEREAS, this resolution does not constitute a final approval to incur additional Debt to pay for the Original Project or the Additional Projects, and this Board authorizes Issuer staff to come back to this Board requesting approval to incur additional Debt for the Original Project and the Additional Projects, and

WHEREAS, this resolution is intended to confirm and supplement the Issuer’s “official intent” to reimburse costs of the Original Projects and constitute “official intent” to reimburse costs of the Additional Projects pursuant to U.S. Treasury Regulation §1.150-2(e).

NOW, THEREFORE, IT IS HEREBY RESOLVED, DETERMINED AND ORDERED by the Board of Directors of Rainbow Municipal Water District that the District hereby declares its official intent to reimburse costs up to \$10,430,000 for capital facilities and equipment from the proceeds of tax-exempt financing as more particularly described above.

PASSED AND ADOPTED at a Regular meeting of the Board of Directors of Rainbow Municipal Water District held on the 26th day of March, 2024, by the following vote, to wit:

AYES: Directors Dale, Hamilton, Johnson, Mack, and Townsend-Smith
NOES:
ABSENT:
ABSTAIN:

Hayden Hamilton, Board President

ATTEST:

Terese Quintanar, District Secretary

Exhibit A: Water Capital Project Budgets

		<i>Year 1 Planned Budget</i>	<i>Year 2 Planned Budget</i>
Project #	Project Name	FY 24/25	FY 25/26
300008	District Headquarters Rehab	\$ 500,000.00	
600007	Pressure Reducing Stations	\$ 150,000.00	\$ 150,000.00
600009	Isolation Valve Installation Program	\$ 100,000.00	\$ 500,000.00
600050	Lookout Mountain PS w/ Enclosure & New Emergency Generator		\$ 500,000.00
600058	Manual Transfer Switches Rainbow Hills, Morro Hills & Vallecitos (100% Design)	\$ 200,000.00	-
600085	Gird to West Lilac Pipeline Rehabilitation (Possible CIPP)	-	\$ 125,000.00
TBD	SDCWA Connections 1, 8, 9 & 10 Acquisition	\$ 500,000.00	
TBD	FPUD Maravilla to RMWD Maravilla (Morro Tank) (750 LF, in-house construction)	\$ 210,000.00	
TBD	FPUD Olive Hill to RMWD Olive Hill (Morro Reservoir) (840 LF, in-house construction)	\$ 235,000.00	
TBD	La Canada Pipeline Replacement and Pressure Reduction from Hillrise Rd. to Via Monserate (4,000 LF, in-house construction)	\$ 100,000.00	\$ 700,000.00
TBD	Gopher Skid Pump Station	\$ 710,000.00	
N/A	Vehicle / Equipment Aquisition	\$ 150,000.00	\$ 500,000.00
Total		\$ 2,855,000.00	\$ 2,475,000.00
Total Potentially Debt Reimbursed Projects (Years 1 & 2)		\$	5,330,000

BOARD ACTION Item No.9.C

BOARD OF DIRECTORS

March 26, 2024

SUBJECT

CONSIDER THE APPOINTMENT OF ALTERNATE MEMBER OF THE COMMUNICATIONS AND CUSTOMER SERVICE COMMITTEE

BACKGROUND

Section 2.06.010.02 of the Administrative Code establishes that Standing Committees may have up to two alternate committee members appointed by a simple majority of the Board.

DESCRIPTION

Communication and Customer Service Committee Member Jenene Milakovich has served on the Committee since December 6, 2022. On March 20, 2024, the District received written notice of her resignation from the Committee.

The remaining Committee Members are:

	<u>Term End Date:</u>
Hayden Hamilton	January 2027
Bill Shute	March 2027
Bill Stewart	December 2026
Karleen Harp	Alternate

Staff requests the Board's consideration to appoint an additional staff member as an Alternate, to help ensure quorums for future meetings. Staff members Amanda Weber or Josh Cruz would be qualified candidates for the appointment. Advertisements for the Committee vacancy will be featured through our digital media outlets (newsletter, website, etc.) in the coming months as well as at any local events in an effort to recruit an additional public member(s).

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area Two: Asset Management
Strategic Focus Area Four: Fiscal Responsibility

ENVIRONMENTAL

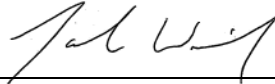
In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a “project” as defined by CEQA and further environmental review is not required at this time.

BOARD OPTIONS/FISCAL IMPACTS

1. Appoint an additional member of staff to act as Alternate Member to the Communications and Customer Service Committee; or
2. Do not appoint an additional member of staff as an Alternate Member.

STAFF RECOMMENDATION

Staff recommends reappointing an additional staff member to serve as an Alternate for the Communications and Customer Service Committee.



Jake Wiley, General Manager

March 26, 2024

BOARD ACTION Item No. 9.D

BOARD OF DIRECTORS

March 26, 2024

SUBJECT

CONSIDER ADOPTION OF A RESOLUTION OF THE BOARD OF DIRECTORS OF RAINBOW MUNICIPAL WATER DISTRICT DESIGNATING AUTHORIZED AGENTS FOR ALL MATTERS PERTAINING TO DISASTER ASSISTANCE FROM THE STATE OF CALIFORNIA AND FEDERAL EMERGENCY MANAGEMENT AGENCY

BACKGROUND

The California Office of Emergency Services (CalOES) requires the governing body to designate its authorized agents every three years. Authorized agents have the authority to execute documents for the purpose of obtaining federal financial assistance for any existing or future grant program administered by CalOES.

DESCRIPTION

The proposed resolution will designate the following positions to execute applications for all open and future disasters/grants for up to three years following the date of the approval:

The General Manager
Chief Financial Officer
Chief Operating Officer
Administrative Services Manager

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area Four: Fiscal Responsibility

ENVIRONMENTAL

In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a "project" as defined by CEQA and further environmental review is not required at this time.

BOARD OPTIONS/FISCAL IMPACTS

No direct or immediate fiscal impact; this action will make it possible to apply for grants which may have a positive fiscal impact in the future.

OPTION 1: Approve and adopt the resolution as written.
OPTION 2: Approve and adopt the resolution with modifications.
OPTION 3: Do not approve the resolution. If this option is chosen, there will be no designated staff authorized to execute grant applications with CalOES.

STAFF RECOMMENDATION

Staff recommends Option 1.

Attachments:

Resolution of RMWD Designating and authorizing staff to execute grant applications with CalOES

OES Designation of Applicant's Agent Resolution (Required by OES)



Karleen Harp
Administrative Services Manager

March 26, 2024

RESOLUTION NO. 2024-xx

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
RAINBOW MUNICIPAL WATER DISTRICT DESIGNATING
AUTHORIZED AGENTS FOR ALL MATTERS
PERTAINING TO DISASTER ASSISTANCE FROM THE
STATE OF CALIFORNIA AND FEDERAL EMERGENCY
MANAGEMENT AGENCY**

WHEREAS Rainbow Municipal Water District is a duly organized public entity established under the laws of the State of California, providing water and wastewater services within the boundaries of Rainbow Municipal Water District and

WHEREAS, the Board of Directors has considered the recommendation to designate authorized agents to sign FEMA/CalOES applications, claims, and other related documents to obtain certain federal assistance under Public Law 93-188 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE RAINBOW MUNICIPAL WATER DISTRICT DOES HEREBY RESOLVE, DETERMINE, AND ORDER:

- 1) The General Manager, Chief Financial Officer, Chief Operating Officer, and Administrative Services Manager are hereby designated as the agents for the Rainbow Municipal Water District and authorized to sign FEMA/CalOES application(s), claims, and other related documents to obtain certain federal assistance under Public Law 93-188 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act;
- 2) Cal OES Form 130, the Designation of Applicant's Agent Resolution for Non-State Agencies (Exhibit "A") will be executed and submitted with Rainbow Municipal Water District; and
- 3) This is a universal resolution effective for all open and future disasters up to three (3) years following the approval date.

PASSED AND APPROVED at a Regular Meeting of the Board of Directors held on the 26th day of March, 2024 by the following vote, to wit:

Hayden Hamilton, Board President

ATTEST:

Terese Quintanar, District Secretary



Cal OES ID No: _____

DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES

BE IT RESOLVED BY THE _____ OF THE _____
 (Governing Body) (Name of Applicant)

THAT _____, OR
 (Title of Authorized Agent)

_____, OR
 (Title of Authorized Agent)

 (Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the _____,
 (Name of Applicant)

a public entity established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining federal financial assistance for any existing or future grant program, including, but not limited to any of the following:

- **Federally declared Disaster (DR), Fire Mitigation Assistance Grant (FMAG), California State Only Disaster (CDAA), Immediate Services Program (ISP), Hazard Mitigation Grant Program (HMGP), Building Resilient Infrastructure and Communities (BRIC), Legislative Pre-Disaster Mitigation Program (LPDM)**, under
- Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.
- **Flood Mitigation Assistance Program (FMA)**, under Section 1366 of the National Flood Insurance Act of 1968.
- **National Earthquake Hazards Reduction Program (NEHRP)** 42 U.S. Code 7704 (b) ((2) (A) (ix) and 42 U.S. Code 7704 (b) (2) (B) National Earthquake Hazards Reduction Program, and also The Consolidated Appropriations Act, 2018, Div. F, Department of Homeland Security Appropriations Act, 2018, Pub. L. No. 115-141
- **California Early Earthquake Warning (CEEW)** under CA Gov Code – Gov, Title 2, Div. 1, Chapter 7, Article 5, Sections 8587.8, 8587.11, 8587.12

That the _____, a public entity established under the
 (Name of Applicant)

laws of the State of California, hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.



Please check the appropriate box below

- This is a universal resolution and is effective for all open and future disasters/grants declared up to three (3) years following the date of approval.
- This is a disaster/grant specific resolution and is effective for only disaster/grant number(s): _____

Passed and approved this ___ day of _____, 20__

 (Name and Title of Governing Body Representative)

 (Name and Title of Governing Body Representative)

 (Name and Title of Governing Body Representative)

CERTIFICATION

I, _____, duly appointed and _____ of
 (Name) (Title)

_____, do hereby certify that the above is a true and
 (Name of Applicant)

correct copy of a resolution passed and approved by the _____
 (Governing Body)

of the _____ on the _____ day of _____, 20__.
 (Name of Applicant)

 (Signature)

 (Title)



Cal OES Form 130 Instructions

A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted resolution is older than three (3) years from the last date of approval, is invalid, or has not been submitted.

When completing the Cal OES Form 130, Applicants should fill in the blanks on pages 1 and 2. The blanks are to be filled in as follows:

Resolution Section:

Governing Body: This is the group responsible for appointing and approving the Authorized Agents.

Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

Name of Applicant: The public entity established under the laws of the State of California.

Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

Authorized Agent: These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the California Governor's Office of Emergency Services regarding grants for which they have applied. There are two ways of completing this section:

1. **Titles Only:** The titles of the Authorized Agents should be entered here, not their names. This allows the document to remain valid if an Authorized Agent leaves the position and is replaced by another individual. If "Titles Only" is the chosen method, this document must be accompanied by either a cover letter naming the Authorized Agents by name and title, or the Cal OES AA Names document. The supporting document can be completed by any authorized person within the Agency (e.g., administrative assistant, the Authorized Agent, secretary to the Director). It does not require the Governing Body's signature.
2. **Names and Titles:** If the Governing Body so chooses, the names **and** titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document, or their title changes.



Checking Universal or Disaster-Specific Box: A Universal resolution is effective for all past disasters and for those declared up to three (3) years following the date of approval. Upon expiration it is no longer effective for new disasters, but it remains in effect for disasters declared prior to expiration. It remains effective until the disaster goes through closeout unless it is superseded by a newer resolution.

Governing Body Representative: These are the names and titles of the approving Board Members.

Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles **cannot** be one of the designated Authorized Agents. A minimum of three (3) approving board members must be listed. If less than three are present, meeting minutes must be attached in order to verify a quorum was met.

Certification Section:

Name and Title: This is the individual in attendance who recorded the creation and approval of this resolution.

Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person **cannot** be one of the designated Authorized Agents or Approving Board Member. If a person holds two positions (such as City Manager and Secretary to the Board) and the City Manager is to be listed as an Authorized Agent, then that person could sign the document as Secretary to the Board (not City Manager) to eliminate "Self-Certification."

BOARD OF DIRECTORS

March 26, 2024

SUBJECT

DISCUSSION AND POSSIBLE ADDITION OF COMPENSABLE LOCAL ORGANIZATION MEETINGS AND TRAINING AND CONFERENCE ASSOCIATIONS, AND ADOPTION OF AN ORDINANCE AMENDING ADMINISTRATIVE CODE SECTION 2.03.010.02-COMPENSATION

BACKGROUND

Chapter 2.03, Section 2.03.010.02 lists meetings, trainings, and conferences for which the Board of Directors are eligible to receive compensation of \$150 for each day's attendance. The intent of the policy is to provide networking, training, and education opportunities to Board members for professional growth, which directly benefits the District. Occasionally this policy is reviewed to ensure that the organizations and groups listed are active, relevant, and beneficial to District business.

DESCRIPTION

At the February 26, 2024 regular meeting of the Board of Directors staff recommended elimination of one of the compensable organization meeting, the San Luis Rey Watershed Council, as the group is no longer active. At the Board of Directors' request, staff examined the benefits and costs associated with membership and participation with the Southern California Water Coalition (SCWC), the California Association of Sanitation Agencies (CASA), and the California Water Environment Association (CWEA). The membership benefits, annual training and conference events, and estimated participation costs associated with the events of each agency are attached for reference.

Annual Membership Costs are as follows:

SCWC	\$ 1,000	Agency Membership
CASA	\$ 8,655	Agency Membership, based on Wastewater Operating Budget
CWEA	\$ 221	Per individual. No Agency Memberships

Amendments to Chapter 2.03, Section 2.03.010.02, and an authorizing ordinance are also attached for the Board's reference and discussion.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area One: Water Resources
Strategic Focus Area Two: Asset Management
Strategic Focus Area Four: Fiscal Responsibility
Strategic Focus Area Six: Communication

ENVIRONMENTAL

In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a “project” as defined by CEQA and further environmental review is not required at this time.

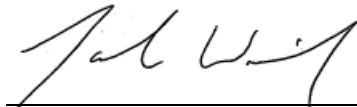
BOARD OPTIONS/FISCAL IMPACTS

Additional memberships approved by the Board will be incorporated into the 2024/25 Fiscal Year Budget. If included, Board Member attendance at events offered through these additional associations would qualify for compensation as established in Chapter 2.03, Section 2.03.010.02 of the Administrative Code without the need for a special request, which would be required currently.

STAFF RECOMMENDATION

- 1) Adopt the Ordinance amending Chapter 2.03, Section 2.03.010.02 to establish additional associations for which conference and training attendance is compensable for Board Members
- 2) Do not adopt the proposed changes to Chapter 2.03, Section 2.03.010.02

Staff supports Board direction.



Jake Wiley, General Manager

March 26, 2024

Ordinance No. 24-xx

**Ordinance of the Board of Directors of the Rainbow Municipal Water District
Amending and Updating Administrative Code
Chapter 2.03, Section 2.03.010.02 – Compensation**

WHEREAS, the Rainbow Municipal Water District has, from time to time, adopted various rules and regulations for the operation of the District; and

WHEREAS, certain of those rules and regulations require updating to reflect best practices, as well as changes in applicable laws; and

WHEREAS, the Board of Directors has determined that changes in the rules or regulations of the District shall occur solely by amendment to the Administrative Code;

NOW, THEREFORE,

BE IT ORDAINED by the Board of Directors of Rainbow Municipal Water District as follows:

1. The following rules and regulations of the District, collected are hereby adopted and shall be incorporated into the Administrative Code, consisting of:

Chapter 2.03: Remuneration and Reimbursement
Section 2.03.010.02 Compensation

2. The General Manager is hereby directed to update the Administrative Code to reflect the approval of these rules and regulations, and to assign or reassign the numbering of the Administrative Code as necessary to codify these rules and regulations as amended.

3. This ordinance shall take effect immediately upon its adoption on this 26th day of March 2024.

AYES:
NOES:
ABSTAIN:
ABSENT:

Hayden Hamilton, Board President

ATTEST:

Terese Quintanar, District Secretary

Section 2.03.010

Remuneration and Reimbursement Policy

Members of the Board of Directors are encouraged to attend in participate in professional meetings, educational conferences, or seminars when the purpose of such activities is to improve District operation. Board Members are also required to complete all local, state, and federal regulatory training.

2.03.010.01 Compensable Meetings

State Law limits Board member compensation to ten (10) compensable meetings per month (Water Code Section 20202). The RMWD Board shall not be eligible for compensation for more than six (6) compensable days per month.

2.03.010.02 Compensation

Members of the Board of Directors are eligible to receive compensation of \$150 for each day's attendance at the following:

- Rainbow Municipal Water District Meetings
 - Up to Two Board Meetings Per Month
 - Standing Committee Meetings as Board Appointed Member
 - Ad-Hoc Committee Meetings as Board Appointed Member
 - One Monthly In-Person Meeting with General Manager (To qualify for this, the meeting must be scheduled in advance, be related to a specific topic regarding the Board's oversight of the District and have a duration of at least one hour.)

- Regularly Scheduled Local Organization Meetings
 - Council of Water Utilities Monthly Meeting
 - San Diego Chapter of CSDA Quarterly Meeting
 - Southern California Water Coalition Quarterly Meeting

- Training and Conferences
 - Required Local, State and Federal Regulatory Training
 - ACWA Annual Spring and Fall Conferences
 - CSDA Annual Conference
 - CASA -California Association of Sanitation Agencies Annual Conference
 - CWEA- California Water Environment Association Conference

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Members of the Board of Directors will be appointed as the District's representative for local agencies and organizations. Board Members appointed to the following organizations are eligible to receive compensation of \$150 per day of attendance at meetings of the following organizations:

- Santa Margarita River Watershed Watermaster Steering Committee
- Association of California Water Agencies (ACWA)
- California Special Districts Association (CSDA)

Should two compensable meetings occur in a single day, the Board Member(s) in attendance shall be eligible for compensation of only \$150 for the entire day. In the event duplicate compensable meetings occur in the same month, the Board Member(s) in attendance shall be eligible, for more than one meeting in the same month without exceeding the number of meeting limitations provided herein under 2.03.010.01.

2.03.010.03 Training, Seminars and Conferences

In the event a Member of the Board of Directors wishes to attend any non-regulatory required training, seminars, and conferences and receive compensation for the event and travel/registration expenses, the Board member must present a written request for attendance in advance of the event start date during a regularly scheduled open session Board meeting for Board consideration during the standing agenda item for this practice included in each Board meeting agenda. The Board member requesting compensation and travel/registration expenses shall indicate the nature of the event and the benefits their attendance will bring to the District and its ratepayers. The full Board shall consider this information and take action to approve or disapprove the compensation and travel/registration expenses by a majority vote. Upon approval, the Board Member will be eligible for compensation of \$150 for each day at a non-required training, conference, or seminar after a written or verbal report is provided at the Board meeting immediately following the conclusion of the event.

Advance written requests and/or Board approval is not required for participation in online local, state, or federal regulatory training. In the event regulatory training is completed as part of a seminar or conference attended by a Board Member, the provisions provided herein under 2.03.010.03 will apply and the Board Member will be required to provide the District with a Certificate of Completion within fifteen (days) of completion.

2.03.010.04 Legitimate Expenses

Members of the Board of Directors shall be eligible for reimbursement for all legitimate expenses incurred in attending any meetings, seminars, conferences, or training as well as in making any trips on official business of the Board, when so authorized in accordance with the provisions provided in 2.03.010.03 and the following:

- Receipts for all expenses (hotel, food, beverages, parking fees, etc.) are remitted.
 - The following categories are excluded from reimbursement:

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1. Expenses incurred for other persons except those who have a direct bearing on conducting District business
 2. Personal Entertainment expenses
 3. Clothing and personal hygiene items
 4. Alcoholic beverages
 5. Items remaining the personal property of the individual
 6. Any expenses not related to District business
- Expenses to the District for training, education and conferences should be kept to a minimum by:
 1. Utilizing hotel(s) recommended by the event sponsor in order to obtain discount rates.
 2. Hotel accommodations will be made for the night before the event and expire on the day the event ends.
 3. Requesting reservations sufficiently in advance, when possible, to obtain discounted airfares and hotel rates.
 - If available, refundable airfares will be purchased for District travel so that in the event a trip is cancelled due to unforeseen circumstances, the District will be directly refunded any applicable funds to avoid being issued travel funds assigned to individual travelers for future use. Should refundable airfares not be available for purchase for District travel for a trip cancelled due to unforeseen circumstances, any travel funds reverted back to an individual traveler that is used by the traveler for non-District travel will be reimbursed to the District in full by the individual traveler no later than thirty (30) days following the use of these funds.
 - Expenses for meals, including non-alcoholic beverages and tips ordinarily associated with normal eating customs, shall be reimbursable. The reasonableness of meal expense reimbursement requests shall be based on the published IRS locally calculated meal and incidental guidelines located on the GSA website <http://www.gsa.gov/portal/category/100120> and the reimbursable amount shall be limited to the daily Meal and Incidental Expenses Total in the region during the course of travel and while attending the authorized activity. Exceptions to these limitations shall be made in situations where participation in the authorized activity makes it necessary to eat at a specific place or to attend special meal functions.
 - Expenses for meals purchased for the purpose of attending a District Board of Directors meeting and unforeseen circumstances prohibit the District from providing such shall be reimbursable. Reimbursements requested under this section shall comply with meal expense reimbursement requirements outlined above.
 - Reimbursement for the cost of the use of a Director's vehicle shall be on the basis of total miles driven and at the current rate specified by the Internal Revenue Service.

2.03.010.05 Limitations for Submitting Compensation and Reimbursement Requests

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To receive compensation or reimbursement for legitimate expenses Board Members are required to remit requests for compensation or reimbursement no later than sixty (60) days from the conclusion of the event or purchase is made.

Requests for compensation for completion of required regulatory training must be accompanied with the appropriate Certificate of Completion only if such certificate has not been provided to the District in advance of the request for compensation.

Any legitimate expense incurred prior to April 27, 2021 for which Board Members have not already received reimbursement will be retroactive to January 1, 2021 upon submittal of a request for reimbursement with the appropriate receipts attached.

2.03.010.06 Eligibility

Members of the Board of Directors are eligible for compensation and reimbursement for legitimate expenses as provided herein at their sole discretion.

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Southern California Water Coalition

The Southern California Water Coalition (SCWC) – established in 1984 – is a nonprofit, nonpartisan public education partnership dedicated to informing Southern Californians about water needs and our state’s water resources.

We recognize the rich diversity of Southern California’s people and cultures and see clearly how we are all connected by the need for a safe, affordable and reliable water supply. We believe that working with and learning from a broad range of people helps us address California water issues more creatively.

For decades, our coalition has brought together people from all over the region and from many different interest groups for productive dialogue and consensus-based solutions. Today, SCWC counts approximately 200 organizations as members. They come from eight Southern California counties (Los Angeles, Orange, San Diego, San Bernardino, Riverside, Ventura, Kern and Imperial) and include leaders from business, regional and local government, agricultural groups, labor unions, environmental organizations, water agencies, as well as the general public.

SCWC’s membership, approximately 200 organizations strong and growing daily, spans across Southern California, from Kern and Ventura down to San Diego and Imperial counties.

We recognize the rich diversity of Southern California’s people and cultures and see clearly how we are all connected by the need for a safe, affordable and reliable water supply. We believe that working with and learning from a broad range of people helps us address California water issues more creatively.

Our members represent water interests and stakeholders from a multitude of interest areas – public and private – allowing SCWC to fully engage on California’s most critical water issues. This diversity allows SCWC to create a comprehensive and authoritative dialogue to build a safe, reliable water future for California.

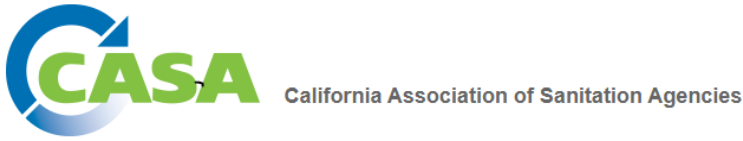
Benefits:

- Share insights, gain knowledge and shape solutions on issues like stormwater, the water-energy nexus and more by joining our task forces.
- Learn and collaborate with experts and stakeholders at our workshops and events.
- Network with water industry leaders at premier regionwide events.
- Tap into policy analysis, outreach and advocacy on issues you care about.

Upcoming Events:

April 19 Quarterly Luncheon, South Coast Winery - **\$125** per person x 4x/yr

Membership Costs: \$1,000/yr - Agency



CASA represents more than 125 local public agencies engaged in the collection, treatment and recycling of wastewater and biosolids to protect public health and the environment. It's mission is to provide trusted information and advocacy on behalf of California clean water agencies, and to be a leader in sustainability and utilization of renewable resources

California public agencies or public organizations authorized by law to engage in the collection, treatment or disposal of wastewater, resource recovery, or the reclamation of water may become a CASA member.

Persons or organizations with a legitimate interest in the welfare of CASA and its mission and strategic goals may become an associate member.

In 2024, the priority issues are: PFAS, biosolids, energy, water recycling, climate change, wipes, SSS WDR, & funding opportunities

Benefits:

- Legislative advocacy on your behalf at the local, state and national levels
- Advocacy and information on regulatory issues
- Advocacy on legal matters
- Access to a highly knowledgeable and experienced staff and Board consisting of engineers, scientists, attorneys, lobbyists, consultants and other professionals
- Multiple opportunities to network with your peers and keep current through conferences and seminars
- Opportunities to be presented the CASA Award of Excellence
- Opportunities to meet experienced and skilled consultants who can help you with specific issues or general tasks
- Opportunities to meet decision-makers at the organizations you work with
- Opportunities to connect directly with your legislators to help influence decisions affecting your district, the state, and the country
- Access to our CASA Connects newsletter, which offers an insider's look at the happenings within the wastewater community
- Access to communication tools and other resources to help you manage your organization
- Participate in annual salary survey

Upcoming Events:2024 69th Annual Conference Wed Jul 31 Until Fri Aug 2 10:30 Am - 11:00

Annually, we can plan for:

- CASA Winter Conference (in January)
 - \$675 Registration
 - \$1,400 estimated overall cost (which includes registration)
- CASA DC Policy Forum (in February)

- \$725 Registration
- \$3,500 estimated overall cost (includes registration)
- CASA Annual Conference (typically in July/August)
 - \$675 Registration
 - \$1,500 estimated overall cost (which includes registration). This is for a local conference location (San Diego). When not local and requiring airfare, the overall cost would be about \$2100.

A recent CASA Winter Conference registration cost for a non-member was \$1,200 (vs \$675 for member registration)

Agency Membership: \$8,655



California Water Environment Association

CWEA empowers wastewater professionals as they protect California's most critical resource: water. Our community of 10,000+ professionals represent all facets of wastewater management and resource recovery, from operators to lab techs to engineers. The California Water Environment Association (CWEA) advocates for and empowers wastewater professionals like you, to shape the future of California's most critical resource.

Founded in 1928, CWEA proudly unites professionals from throughout the state. We address real-time issues, develop and deliver cutting-edge training, raise awareness of the profession and shape the future of wastewater.

Local Sections are grouped into two regions, Northern and Southern, and have quarterly Regional Committee meetings to discuss regional or statewide issues, and to share information with other Local Sections. Local Sections provide a multitude of services for wastewater professionals in their geographical areas such as training events, exhibits, awards programs, newsletters, website information, networking opportunities, and certification preparation assistance.

Each member belongs to at least one Local Section, and many have elected to belong to one or more additional Local Sections (additional fees apply).

Benefits:

- Membership connects you with a community of like-minded professionals who will support you throughout your career.
- Spread across the state, our 17 Local Sections offer the opportunity to connect directly with the wastewater professionals nearest to you and champion wastewater in your community.

Upcoming Events:

Annual Conference, April 9-12, Sacramento -Registration \$480-\$545 (Hotel Block Discounts are sold out)

The 7th Person registered receives a discount of 50% off the registration fee.

Annually, we can plan for:

- Annual Conference (in April)
 - \$745-\$960 Registration (Member rate depending on when registered – Early vs Saver, vs Regular – for entire conference=4 days)
 - \$966-\$1,181 Registration (Non Member depending on when registered – Early vs Saver, vs Regular – for entire conference=4 days)
 - One-Day Conference Registration – Member: \$480-\$545
 - One-Day Conference Registration - Non-member: \$701-\$766
 - \$3,100 estimated overall cost (which includes registration and hotel. Venue toggles between Northern and Southern California, so airfare may apply as well.)
 - Non Member Registration cost includes a one-year membership for that individual

Membership \$221 per year – individual: No agency Membership rate



BOARD INFORMATION

Item No. 10.A

BOARD OF DIRECTORS

March 26, 2024

SUBJECT

Operations Report for February 2024

DESCRIPTION

Activities for Operations & Maintenance Division

CONSTRUCTION & MAINTENANCE DEPARTMENT:

February	Repairs	Installations	Leaks
Mainline	6		6
Service			
Hydrants			
Valves			
Meters			
Blow-Offs			
Air Vacs	1		
Annual Totals	25	3 Valves, 2 Appurtenances	18

- 192 utility locates were completed this month - an Annual Total of 434.
- Repaired 6 water main breaks at: 3537 Northcliff Dr., 5249 Miles Ranch Rd., 3902 Valle Del Sol, 4116 La Cañada Rd, 4062 La Cañada Rd., and 4218 Via de Los Cepillos.
- Repaired 1 Air Vac at 5249 Miles Ranch Rd.
- Assisted the Wastewater crew with traffic control on North River Road during rain events.
- Tested the feasibility of supplying Northside zone from FPUD's Sanche tank zone.
- Began construction on PRV station at Fire Rd. 30% complete.
- Performed rehabilitation of easement at APN 110-200-30 at Moon Ridge.

WATER OPERATIONS AND VALVE MAINTENANCE DEPARTMENT

Water Operations:

- Assessed 2 Water Quality Complaints. **Annual Total 6.**
- Performed 0 fire flow test. **Annual total 1.**

- Performed routine maintenance and rebuilt 6 pressure stations (CLA VALs) — **annual total 11.**
- Collected all system tank and reservoir nitrification samples.
- Activated Gopher temp pump skid for testing.

Valve Maintenance:

Monthly Totals	Valves (Distribution)	Appurtenance Valves	Annual Totals
Exercised	20	11	174
Inoperable	19	48	120
Repaired			
Replaced	0	0	2
Installed	0	0	0

Valve Maintenance completed and oversaw the following:

- Performed 6 shutdowns - **Annual total 15.**
- Replaced 0 air vents - **Annual total 6.**
- Painted 96 appurtenances - **Annual total 208.**
- Replaced 0 Fire Hydrants - **Annual total 1.**

METERS DEPARTMENT:

- **128** Service Requests were resolved in FEB 2024 **YTD 271 total.** (Previous Year Month Comparison: FEB 2023: 153 Service Requests: **Down 16%**).
- **297** Check Bills were completed in FEB 2024. **YTD total 668.** (Previous Year Month Comparison: FEB 2023: 260 Check Bills: **Up 22%**).
- **YTD Service Requests and Check Bills combined: 939** (Previous YTD 2023 Comparison: **864 combined Service Requests & Check Bills: Up 8%**).

Backflows:

- **384** backflows were tested in February. **886 YTD.**

WASTEWATER:

California Integrated Water Quality System (CIWQS): Confirmation #2663463 Reported: “No Spill Report for February 2024.

San Diego Air Pollution Control District / Site visit inspection. February 16, 2024 - APCD annual generator site visits and data review.

Lift Stations:

2-13- 2024 - Rancho Monserate generator moisture in control panel cleaned and repaired. Global Power technician recommended dehumidifiers to dry up moisture. Generator back in service.

Collection System: General line cleaning performed with in-house personnel.

Customer service: 5359 Triple Crown Dr. customer (Daniel Salch) called and complained about sewer odors, including chlorine and swamp water. District staff met with the Customer numerous times and has not found any foul odors.

- 12-12-2023
- 12-13-2023
- 12-18-2023
- 1-05-2024
- 2-20-2024 - EPA site visit but no reportable findings.

CCTV Inspections: N/A

Projects:

- CIP - Thoroughbred sewer lift station.
- Odor control treatment USP - Collection System. – *No response*
- Evoqua - Odor trial. – *No response*

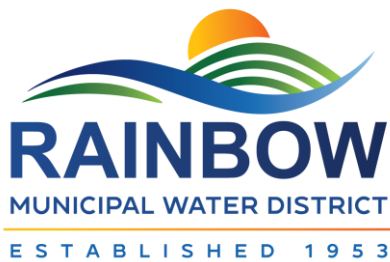
Mutual Aid:

- Fallbrook Equipment Rental - Water truck.



Robert Gutierrez
Chief Operating Officer

3/26/2024



BOARD INFORMATION

Item No. 10.B

BOARD OF DIRECTORS

March 26, 2024

SUBJECT

Engineering Report for February 2024

DESCRIPTION

CAPITAL IMPROVEMENT PROJECTS:

West Lilac, Rancho Amigos, and Dentro De Lomas Pump Stations Project (Hoch Consulting), Division 1: (PN: 600013) The proposed project is for the installation of permanent pump stations to replace the annual rental of temporary pumps during the San Diego County Water Authority's aqueduct maintenance and any scheduled, or emergency/unscheduled shutdowns. The final design for the three pump stations (West Lilac, Rancho Amigos, and Dentro De Lomas) was completed by Hoch Consulting. The construction contract was awarded to Pacific Hydrotech Corporation in the amount of \$5,657,500 with a construction schedule of 180 working days (Completion Date: October 21, 2024). The Board awarded a construction management contract to Valley Construction Management in the amount of \$110,480. Inspection is being provided by the District's Senior Inspector, Ryan Stockton. A preconstruction meeting was held at the end of January. The Notice to Proceed was issued on February 7, 2024. The Prefabricated EFI pump stations are on schedule with estimated delivery to commence at the end of March and April this year. Bird surveys were conducted at the Rancho Amigos site with the results of three (3) surveys being negative.

Emergency Generators at Huntley-Gomez & Magee Pump Stations (JW Fowler Co.), Division 5: (PN: 600047) The project involves installing emergency generators at the Huntley-Gomez and Magee Pump Stations. Southern Contracting Company, a subcontractor to JW Fowler for Thoroughbred Lift Stations and Sewer Improvement project (PN:530001) is performing the work under the original contract via change orders. The Contractor installed emergency connections to the new generators in late April 2023. Change Order #10 in the amount of \$25,000.86 was issued to JW Fowler in November 2023 to replace a 2,000-amp breaker at the Huntley-Gomez pump station and includes MTA testing of the new circuit breaker. The Magee pump station emergency generator was tested and fully commissioned on January 31, 2024. The emergency generator at Huntley-Gomez pump station is expected to be commissioned at the end of spring due to delays in scheduling an SDG&E outage and Gomez tank being offline.

Thoroughbred Lift Stations and Sewer Improvements (JW Fowler Co.), Division 1, 2 & 4: (PN: 530001) The project is to construct a new sewer lift station, and surrounding pipelines, and enhance the existing Lift Station 1 (LS-1). JW Fowler Company (Contractor) completed the emergency storage basin and the CMU block wall around the lift station. The lift station is now in testing and startup phase. The contractor is working on the final pipeline installation of the 18-inch water main between MH6 and MH8. After the completion of this work, the contractor will begin installation of the sewer bypass and perform the final Primus Liner installation in the existing gravity sewer. The installation of the pipeline on the Moosa Creek Bridge is scheduled to start on Feb. 5th. The project is 95% complete and is scheduled to be 100% in April of 2024.

Live Oak Park Road Bridge Replacement Project (Hazard Construction), Division 5: (PN: 600037) The project will relocate an 8-inch and 16-inch water main along Live Oak Park Rd. District staff continue to coordinate with the County of San Diego (County) and Hazard Construction on the Live Oak Park Road Bridge Replacement Project. All work related to the 16-inch main was completed on July 3, 2023. Phase II of the County's bridge project is underway. The 8-inch water main work started January 9, 2024 and is occurring concurrently with the County's construction. The District's project is now expected to be completed at the end of March 2024 due to all the rain events. The Contractor has been granted twelve (12) rain days since the start of 2024 and has 47 working days starting from January 9, 2024 to complete the job. Change order #5 in the amount of \$16,943.84 was executed due to the need for additional pipe supports on the bridge wing walls.

Camino Del Rey Waterline Relocation Project, Division 1: (PN: 600026) The County of San Diego (County) is proposing the Camino Del Rey Drainage and Roadway Improvements Project, which will improve a portion of Camino Del Rey by raising the roadbed by 10 feet, incorporating culvert crossings under the road, improving intersections, and installing Green Street Best Management Practices (BMPs) for water quality treatment. As a result of the County's project, District infrastructure will be impacted. There is currently a 14-inch water main that runs down Camino Del Rey, a 20-inch water main at Camino Del Cielo, a 6-inch main for the San Luis Rey Downs Racetrack, and multiple gravity main crossings that are in conflict with the County's proposed improvements. On January 17, 2023, the County confirmed the District has prior rights over the roadway. On December 20, 2023, the County rejected claims of prior rights after finding a road easement from 1897. The County and District are now working together to determine the extent of prior rights along Camino Del Rey and each agency's scope of work for utility relocations.

MAJOR DEVELOPER PROJECTS:

Havens (FKA Bonsall Oaks), Division 1: 164 SFR / 205.8 EDUs– Construction for Phase 1A (Provence) is complete and construction is underway for Phase 1A-1, also referred to as Provence. District staff continues coordinating with the Developer on plan reviews for future phases (Phases 1B, 2A and 2B). The District completed plan check No. 3 for those phases, the issues with new sewer manholes over 20-feet deep and flat slopes have not been resolved. The Developer moved in the direction of proposing sewer lift stations to resolve the issues and submitted the draft report in February and staff provided preliminary comments. The County approved the Amended Tract map, which dedicated non-exclusive water and sewer easements within the private roadways for all phases of the project; and exclusive water and sewer easements for the sewer main that will serve the development and future Dentro De Lomas pump station. In July 2023, the Developer's engineer notified the District that they will be revising all the roads and lots for future phases 1B, 2A, and 2B. This will require an Amended Tract map, which requires the District to relinquish all recently dedicated easements and this will potentially impact the Joint Use Agreement legal description. In December 2023 the District approved the newly revised Street Dedications for Phases 1B and 2A and is reviewing the Grant of Deed document. The Developer sold part of the development to Neighborhood 1 on November 23, 2021 consisting of 59 units and this portion of the project was re-named Provence. The Developer has started the process to join the SCIP Program, which will require the District to enter into an Acquisition Agreement. At the August 2023 Board meeting the Board authorized the District to continue negotiating with the Developer and execute the Acquisition Agreement on behalf of the District.

Citro (FKA Meadowood) by Tri Pointe Homes (FKA Pardee Homes), Division 4: Approximately 844 Units, 926.6 Sewer EDUs - On Pala Road/Horse Ranch Creek Road. The contractor has constructed several of the improvements and is on-site excavating and installing both water and sewer mains. A second crew is on-site testing the water and sewer mains. The Developer has purchased 252 meters to date. The District continues to review the Developer's fee credit requests as received for the use of water capacity credits, for compensation of the construction work on the 18-inch Rice Canyon waterline and the 12-inch Horse Creek Road waterline. The Contractor has installed all 3 pressure reducing stations. All sewer water and PRS have been tested and accepted by the District. The Meadowood Final Map Tract No. 5354-5 is scheduled for recordation by the County of San Diego in November 2023. The improvements on the map are part of planning area 5B, which includes water and sewer improvements that have already been constructed. Out of 844 lots 581 are complete and in escrow leaving 263 lots to build on.

Pala Mesa Highlands (Beazer Homes), Division 4: 124 SFR / 160.2 Sewer EDUs – On Old Highway 395. One of the required Pressure Reducing Stations (PRS) has not yet been installed. All 129 required water meters have been purchased for this development. The Contractor is on site working on punch list items. Installed one of the valves in January 2024 and is currently waiting on the delivery of a second valve.

Pala Ranch (FKA Campus Park West) (Pappas Investments), Division 4: Residential and Commercial development. The Board approved an amended Sewer Service Agreement at the September 2023 meeting. Staff continued to work with the Developer on the amended Sewer Service Agreement. The District has approved the water and sewer improvement plans and the Developer is scheduled to begin work in September 2024.

Ocean Breeze Ranch, Division 1: The District completed a review of the revised water and sewer system analysis reports, conditions of approval, and improvement plans in December 2020. The second plan check was completed by the District December 2023. There are two sewer lift stations on the project. The District met with the Engineer to discuss the source of water for the development, which will impact their proposed pressure reducing stations and proposed connections to the District's water system. District staff also reviewed an exhibit showing a utility conflict and provided comments in January 2021. Staff responded to requests regarding expected costs for the Developer to move forward. The Developer has started the process to join the SCIP Program. As part of this program, the District and Developer negotiated to enter into an Acquisition Agreement. The Acquisition Agreement was executed in September 2023.

Rancho Alegre (Garrett Grp/Redhawk Communities), Division 5: The Developer paid a deposit for Sewer Analysis. Dexter Wilson Engineering, Inc. produced a comprehensive analysis of the District's sewer infrastructure. Preliminary findings concerning the impact of the Rancho Alegre development on District sewer infrastructure were provided to the Developer in September 2022. The Developer restarted communications regarding a potential project in August 2023. Communication in January 2024 involved a request for horizontal clearances between the Metropolitan Water District's existing 76-inch diameter aqueduct and the proposed RMWD's 8-inch diameter water main. Staff continues to respond to information inquiries from the Developer.

INACTIVE MAJOR DEVELOPER PROJECTS:

San Luis Rey Racetrack Improvement Plan, Division 1: The Developer paid a deposit for Sewer and Water Analysis. Dexter Wilson Engineering, Inc. produced a memorandum discussing the expected impacts on sewer infrastructure related to one of two expansion scenarios proposed by the Developer. Staff are waiting on data from the Developer related to the second expansion scenario to complete a second memorandum.

The Preserve at Riverbend (Cameron Development Grp.), Division 5: The proposed development plan includes 1,309 mixed-density residential units, mixed-use commercial, a fire station, parks, agricultural spaces, and open space. Development is going through preliminary planning with the District, County, LAFCO and the Pala Tribe. Preliminary findings concerning the impact of The Preserve at

Riverbend development on District sewer infrastructure are in process.

MINOR DEVELOPER PROJECTS:

Cal-A-Vie (Spa Havens) Water/Sewer Main Extension on Spa Havens Way, Division 1: The Developer submitted the third plan check for District review. The District’s Engineer provided a letter to the developer stating no additional EDUs were needed. Developer’s Engineer inquired about the capacity in Gopher Canyon in the event Cal-A-Vie decides to add 12-14 more units to the property. Staff is coordinating with the Developer’s engineer as the Cal-A-Vie development was not part of the districtwide sewer impact study performed by Dexter Wilson.

Carefield Senior Living, Division 2: *Inactive*

Doud Waterline Extension, Division 5: At the December 2023, the Board approved a quitclaim for a previously granted easement as a fire hydrant was no longer required due to the Customer building a fire access road to the property.

Melanie Lane Waterline Extension (Monserate Place, LLC), Division 4: *Inactive*

Pala Mesa Market Development Plan, Division 4: *Inactive*

View Point Road Waterline Extension, Division 3: The District completed the sixth plan check. The Owner also potholed the District’s waterline and resubmitted plans for approval in late April 2023. Staff has approved the plans for construction in May 2023. The Owner’s Contractor is currently completing submittals for District review.

Vista Valley Country Club Water Service , Division 1: *Inactive*

Walker Farm Road Waterline Extension, Division 4: *Inactive*

OTHER:

ITEMS	NO#
Water Meters Purchased	17



Chad Williams
Engineering and CIP Program Manager

03/26/2024

AS-NEEDED CONTRACT EXPENDITURES REPORT

February 2024

CONTRACT INFO	FUND SOURCE	ASSIGN. NO.	STATUS	DATED	DESCRIPTION	CONTRACT AMOUNT	AUTHORIZED ASSIGNMENT	INVOICED TO DATE
Title: On-Call Civil Engineering Services, PSA #22-25 Firm: Ardurra Expires: 11/2/25 CCO:								
CONTRACT AMOUNT:						\$ 150,000		
		2023-__						
					Unspecified		\$ 150,000.00	\$ -
TOTALS:						\$ 150,000	\$ 150,000.00	\$ -
Title: On-Call Civil Engineering Services, PSA #22-26 Firm: Dexter Wilson Eng. Expires: 11/2/22 CCO:								
CONTRACT AMOUNT:						\$ 150,000.00		
		2023-__						
					Unspecified		\$ 150,000.00	\$ -
TOTALS:						\$ 150,000	\$ 150,000.00	\$ -
Title: On-Call Civil Engineering Services, PSA #22-27 Firm: Harris & Assoc. Expires: 11/2/25 CCO:								
CONTRACT AMOUNT:						\$ 150,000		
		2023-__						
					Unspecified		\$ 150,000.00	\$ -
TOTALS:						\$ 150,000	\$ 150,000.00	\$ -
Title: On-Call Civil Engineering Services, PSA #22-28 Firm: Water Works Engineers Expires: 11/2/25 CCO:								
CONTRACT AMOUNT:						\$ 150,000		
		2023-__						
					Unspecified		\$ 150,000.00	\$ -
TOTALS:						\$ 150,000	\$ 150,000.00	\$ -
Title: On-Call Real Estate Services, PSA #22-29 Firm: Anderson & Brabant Expires: 11/3/25 CCO:								
CONTRACT AMOUNT:						\$ 50,000		
		2023-__						
					Unspecified		\$ 50,000.00	\$ -
TOTALS:						\$ 50,000	\$ 50,000.00	\$ -

AS-NEEDED CONTRACT EXPENDITURES REPORT

February 2024

CONTRACT INFO	FUND SOURCE	ASSIGN. NO.	STATUS	DATED	DESCRIPTION	CONTRACT AMOUNT	AUTHORIZED ASSIGNMENT	INVOICED TO DATE
Title: On-Call Real Estate Services, PSA #22-30 Firm: Epic Land Solutions Expires: 11/3/25 CCO:								
CONTRACT AMOUNT:						\$ 50,000		
	Non CIP	2023-01	Closed	2/13/23	Bonsall Reservoir - Appraisal for Rental & Sale of Property. Beck Reservoir - Apparials for Sale of Property.		\$ 7,000.00	\$ 7,000.00
					Unspecified		\$ 43,000.00	\$ -
TOTALS:						\$ 50,000	\$ 50,000.00	\$ 7,000.00
Title: On-Call Land Surveying Services, PSA #22-33 Firm: GIS Surveyors, Inc. (GSI) Expires: 1/3/2026 CCO:								
CONTRACT AMOUNT:						\$ 100,000		
		2023-__						
					Unspecified		\$ 100,000.00	\$ -
TOTALS:						\$ 100,000	\$ 100,000.00	\$ -
Title: On-Call Land Surveying Services, PSA #22-34 Firm: KDM Meridian Expires: 1/3/2026 CCO:								
CONTRACT AMOUNT:						\$ 100,000		
	CIP	2023-01	Open	2/9/23	Live Oak Park Bridge - Staking of 8" and 16" Water main.		\$ 7,480.00	\$ 1,120.00
					Unspecified		\$ 92,520.00	\$ -
TOTALS:						\$ 100,000	\$ 100,000.00	\$ 1,120.00
Title: On-Call Land Surveying Services, PSA #22-35 Firm: Right-of-Way Eng. Expires: 1/3/2026 CCO:								
CONTRACT AMOUNT:						\$ 100,000		
	Non-CIP	2023-01	Closed	2/1/23	Genista Place - Staking of existing utility easements.		\$ 2,860.00	\$ 2,450.00
	Non-CIP	2023-02	Closed	2/6/23	Via Monserate/Ramona - Staking of existing utility easements.		\$ 7,500.00	\$ 2,692.34
	Non-CIP	2023-03	Closed	2/28/23	Via Mariposa - Staking of existing easment.		\$ 2,970.00	\$ 2,545.00
	Non-CIP	2023-04	Closed	8/9/23	Maravilla Lane - Staking of existing pipeline.		\$ 6,750.00	\$ 5,908.70
					Unspecified		\$ 79,920.00	\$ -
TOTALS:						\$ 100,000	\$ 100,000.00	\$ 13,596.04
Title: On-Call Geotechnical Services, PSA #22-36 Firm: Atlas Tech Consultants Expires: 1/6/2026 CCO:								
CONTRACT AMOUNT:						\$ 100,000		
	Non-CIP	2023-01	Open	2/21/24	Morro Tank Movement		\$ 42,550.00	
					Unspecified		\$ 100,000.00	\$ -
TOTALS:						\$ 100,000	\$ 142,550.00	\$ -

AS-NEEDED CONTRACT EXPENDITURES REPORT

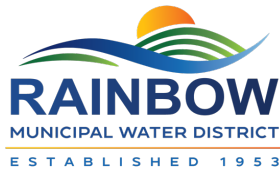
February 2024

CONTRACT INFO	FUND SOURCE	ASSIGN. NO.	STATUS	DATED	DESCRIPTION	CONTRACT AMOUNT	AUTHORIZED ASSIGNMENT	INVOICED TO DATE
Title: On-Call Geotechnical Services, PSA #22-37 Firm: Leighton Consultants Expires: 1/6/2026 CCO:								
CONTRACT AMOUNT:						\$ 100,000		
	600013	2024-01	Open	2/26/24	West Lilac, Rancho Amigos, & Dentro Pump Stations		\$ 84,177.00	
					Unspecified		\$ 100,000.00	\$ -
TOTALS:						\$ 100,000	\$ 184,177.00	\$ -
Title: On-Call Geotechnical Services, PSA #22-38 Firm: Ninyo & Moore Expires: 1/6/2026 CCO:								
CONTRACT AMOUNT:						\$ 100,000		
	CIP	2023-01	Closed	4/4/23	Sumac Communication Tower Photovoltaic & Battery System -		\$ 9,732.00	\$ 562.50
					Unspecified		\$ 90,268.00	\$ 562.50
TOTALS:						\$ 100,000	\$ 90,268.00	\$ 562.50
Title: On-Call Construction Management & Insp. Services, PSA #23-04 Firm: Acrostic Expires: 5/23/26 CCO:								
CONTRACT AMOUNT:						\$ 100,000		
		2023-____						
					Unspecified		\$ 100,000.00	\$ -
TOTALS:						\$ 100,000	\$ 100,000.00	\$ -
Title: On-Call Construction Management & Insp. Services, PSA #23-05 Firm: Ardurra Expires: 5/23/26 CCO:								
CONTRACT AMOUNT:						\$ 100,000		
		2023-____						
					Unspecified		\$ 100,000.00	\$ -
TOTALS:						\$ 100,000	\$ 100,000.00	\$ -

AS-NEEDED CONTRACT EXPENDITURES REPORT

February 2024

CONTRACT INFO	FUND SOURCE	ASSIGN. NO.	STATUS	DATED	DESCRIPTION	CONTRACT AMOUNT	AUTHORIZED ASSIGNMENT	INVOICED TO DATE
Title: On-Call Construction Management & Insp. Services, PSA #23-06 Firm: Valley CM Expires: 5/23/26 CCO:								
CONTRACT AMOUNT:						\$ 100,000		
	Non-CIP	2023-01	Open	8/2/23	District staff support with coordination & logistics in finalizing the Standard Specifications and Drawings.		\$ 18,500.00	\$ 5,550.00
	Both	2023-02	Open	8/4/23	Inspection support services on various District projects.		\$ 51,993.00	\$ 1,908.00
					Unspecified		\$ 29,507.00	\$ -
					TOTALS:	\$ 100,000	\$ 70,493.00	\$ 7,458.00
Title: On-Call Environmental Services, PSA #23-07 Firm: Helix Expires: 5/23/26 CCO:								
CONTRACT AMOUNT:						\$ 100,000		
	Non-CIP	2023-01	Closed	8/4/23	Nesting bird surveys for upcoming tree trimming at District headquarters.		\$ 2,025.00	\$ 652.50
	600013	2023-02	Open	8/17/23	Environmental compliance support for the West Lilac, Rancho Amigas, & Dentro de Lomas Pump Station project.		\$ 6,240.00	\$ 5,880.00
	530001	2023-03	Open	10/24/23	LS-1 Replacement environmental compliance support services		\$ 43,711.00	\$ 16,033.50
	600013	2024-04	Open	1/12/24	Pump Stations Bird Surveys		\$ 3,200.00	\$ 832.50
					Unspecified		\$ 44,824.00	\$ -
					TOTALS:	\$ 100,000	\$ 55,176.00	\$ 23,398.50
Title: On-Call Environmental Services, PSA #23-08 Firm: RECON Expires: 5/23/26 CCO:								
CONTRACT AMOUNT:						\$ 100,000		
		2023-__						
					Unspecified		\$ 100,000.00	\$ -
					TOTALS:	\$ 100,000	\$ 100,000.00	\$ -



**SEWER EQUIVALENT DWELLING UNITS (EDUs) STATUS REPORT
February 2023**

STATUS SUMMARY	EDUs
Total Treatment Capacity Purchased from Oceanside	8,333
Less 5% Contractual Allowance	417
EDUs Set Aside by Board for Emergencies	60
EDUs Connected	6,073 *
EDUs Unconnected/Committed	516
Total EDUs Available for Purchase:	1,268

DEVELOPMENTS WITH UNCONNECTED/COMMITTED EDUs	EDUs	CAPACITY FEES / CFD Bonds
Bonsall Oaks (Polo Club) - 164 (SF/Other)	206	\$ 1,453,560
Citro (fka Meadowood) - 947 (SF/MF/Other)	208	\$ -
Passerelle (HRC Commercial)	97	\$ -
Other Development w/5 or less EDUs - (SF & Other)	5	\$ 70,630
TOTAL UNCONNECTED:	516	\$ 1,524,190

Notes:

*There is a delay between connections and new account activations.

1. Bonsall Oaks paid initial 50% of Sewer Capacity Fees. The remaining 50% \$1,453,560 is due prior to issuance of building permits.

2. CITRO Annexation Agreement 4/30/20 - Sewer Capacity \$10.5M to be paid by CFD bonds. Received \$8M payment from CFD bonds on 8/18/22. Received remaining \$2.5M payment from CFD bonds on 9/20/23.

3. Passarelle last remaining EDUs.

BOARD INFORMATION

Item No. 10.C

BOARD OF DIRECTORS

March 26, 2024

SUBJECT

ADMINISTRATIVE SERVICES REPORT FOR MARCH 2024

DESCRIPTION

Updated human resources, safety, risk management, and communications report for March 2024.

HUMAN RESOURCES:

RESIGNATIONS:

One Project Manager has given notice of resignation effective March 27, 2024.

STAFFING UPDATES:

Engineer. Staff has evaluated the comparative advantages of refilling the soon-to-be vacant Project Manager position compared to the Engineer position that has been intentionally left vacant since the last incumbent resigned in September of 2022. Staff’s current recommendation is that this headcount budget is best used for an Engineer, who will be assigned to manage projects and will also have the capacity to perform plan checks and other engineering-related duties as needed. The District will maintain its contract to outsource plan checks on an as-needed basis but could reduce the outsourced hours and maintain more of the institutional knowledge in-house. The job descriptions for this classification series are being updated to reflect the District’s current needs. This change would have minimal or no fiscal impact, as the Engineer and Project Manager series classifications are at the same pay grades.

Facilities. Facilities tickets are currently handled by the Project Managers. This work is unpredictable and takes time away from often time-sensitive project management job duties. If the District fills the Engineer position instead of the Project Manager, then all facilities issues would fall under the one remaining Project Manager during a time when several important projects are underway. Therefore, staff recommends moving responsibility for facilities to a new job classification that would be combined with many of the Purchasing and Inventory Control Specialist job duties and replace that job. This will relieve the time burden from the remaining Project Manager and will create a promotional opportunity for the incumbent in purchasing, who already assists with many smaller facilities tickets. The building maintenance and repair contracts are also a natural extension of the procurement function. The new classification is still under development and analysis but would likely be one or two pay grades higher, so the fiscal impact would be \$5,000 - \$10,000 per year.

MARCH ANNIVERSARIES:

3/12/2001	VICTOR VEENSTRA	Utility Worker - Wastewater	23 years
3/17/2008	KENNY DIAZ	Utility Worker - Meters	16 years
3/24/2003	BRYAN ROSE	Crew Leader – Valve Maintenance	21 years

WORKFORCE ANALYTICS:

Current headcount:	58	FYTD new hires:	6
FYTD separations:	5	Average tenure:	9 years, 4 months
FYTD turnover:	8%	Projected annual turnover:	15%
Retention rate:	91%	Projected retirements this year:	3

RISK MANAGEMENT:

Incidents

We had no injuries to report this month.

Safety Program Management

- Annual Review and update of Safety Policies and Procedures:
 - Heat Illness Prevention Plan (HIPP) being updated per Cal/OSHA's Feb. 2023 update for Water Provisions. It also included updated American Red Cross-compliant Heat Stroke Signs and Symptoms.
 - Injury and Illness Protection Program (IIPP) is being updated.
 - Standard Operating Procedure (SOP) for Personal Protective Equipment (PPE) is being drafted.
 - Creation of an OSHA Compliance Officer visit Quick Reference Guide is being created and will be easily accessible for all employees through SharePoint.
- Updated Annual Compliance Tracker and Employee Training Tracker are being updated and visible to all employees in SharePoint.
- Safety is pursuing a Software Database to store all Safety Documentation and ensure compliance with report and hazard mitigation. It would also include Analytics showing key leading indicators and allow for anonymous Near Miss Reporting and seamless Site Safety Audits.
- Community Emergency Response Team (CERT) has asked to store three trailers on RMWD Property. We are reviewing with JPIA and Legal to ensure we don't have Liability for their property.

Environmental Programs

- Asbestos Cement Pipe (ACP) in the Lower Yard is being inventoried, and Safety has contacted multiple vendors to evaluate proper disposal of the material cutoffs. Currently pursuing multiple quotes for cost to properly dispose of ACP Pipe.
- Pesticide Use reported through CalAgPermits was reviewed and had zero use this month to report.

Emergency Response Programs

- Rainbow's Emergency Action Plan (EAP) is being updated.
- Coordinating Workplace Violence Policy update and Training for Office and Field Staff. Policy and Training must take place prior to July 1st, 2024.

Safety Training / Tailgate Talks

- Operations and Office staff discussed Back Awareness for the Safety Topic and prevention of back related injuries.
- Safety coordinating Fall Protection Demonstration to coincide with OSHA's Safety Stand-Down Week to Prevent Falls in Construction.

Claims in Progress/Completed

- Chapman – Rejection Letter sent.
- Kendall Farms – JPIA is processing the claim and has been in communication with Kendall Farms' Operations Manager.

COMMUNICATIONS:

Customer Service Survey

- Survey design in progress
 - Collaborate with Customer Service to evaluate questions and answers that best suit the team's needs.

- Establish a consistent metric for a survey scale rating of 1 to 5.
- New survey to launch in April.

Strategic Communication Plan

- Development underway for the 2024 strategic plan
 - Compiling information from the workshop to target areas of need and expand upon areas of interest
 - IT updated the website with a Spanish translation from Google.
 - Website updated to include the following: latest detachment news, CropSWAP information with sign up form, guide to understanding your water bill with graphic breakdown of fees and charges, and updated customer service FAQ's page with detail on how to update your contact information.

CSDA Nominations

- The committee was presented with a list of nomination categories and reviewed potential areas to nominate, including:
 - Project of the Year: Chloramination project for Morro Reservoir
 - Public Outreach and Advocacy: Field trip from April, the collaboration between Bonsall USD and Rainbow Water
 - Research is underway, and application is due on May 1.

Community Events Update

- Avocado Festival
 - Planning underway to develop collateral for rates and bill overview, committee opportunities, CropSWAP tri-fold, and one pagers. Collateral completed: Flume one pager, detachment collateral and a welcome brochure with rate information.
 - Variety of promotional items reviewed with committee, including new mister fans, avocado scoop tool, collapsible dog bowl, temporary tattoos, and avocado themed items.
 - Staff members from administration, customer service and operations will work in shifts with board and committee members.
- Bonsall High School STEM students' field trip date is scheduled for April 25
 - BHS Career Center is promoting the field trip to students in math, chemistry, CTE, and other STEM classes.
 - Grant award for \$3K from Metropolitan Water District's Community Partnering Program will fund the purchase of supplies for Bonsall High School STEM student field trip.
- North County Water Agencies Poster Contest
 - Poster forms distributed to fourth grade classes in Bonsall, Rainbow, and a Fallbrook homeschool pod.
 - Poster forms due by April 1, contest forms picked up from schools on March 21.

Newsletter Features

March newsletter articles included:

- CropSWAP Program Coming to North County Region: Introduction Rancho Water's regional program focused on reviving the agricultural community with crop replacement.
- Detachment Update: Status of detachment, projects in progress to meet requirements for detachment, and announcement of workshop series to start in March.
- Understanding Your Water Bill: Overview on the billing process, purchase of water, and itemized list of terms found on the monthly invoice.

- Update Your Contact Information: Make sure your contact information is up to date with Customer Service and contact for more info on payment plans.
- Tree Rebate Program: Metropolitan Water District debuted a new \$100 per tree rebate to pair with the turf replacement program.
- Water Awareness Poster Contest: Last call for fourth-grade students in public, private, charter, and homeschools to participate in the North County Water Agencies annual poster contest.



Karleen Harp
Administrative Services Manager

03/26/2024



BOARD OF DIRECTORS

MARCH 26, 2024

SUBJECT

FINANCE REPORT FOR MARCH 2024

DESCRIPTION

Summary:

Water Sales:

- Adjusted Budgeted 10,000 AF
- Actual February FYTD 23/24 7,817 AF
- Actual February FYTD 22/23 9,537 AF
- Actual February FYTD 21/22 10,103 AF
- Actual February FYTD 20/21 11,544 AF

February FYTD 2023/2024 Budget vs Actual:

Water Revenues are currently projected to end \$1.2M lower by the end of year from the Adjusted FY23/24 budget based on current trends and low water sales, offset by \$0.9M in projected lower Water Expenses mostly due to lower water purchases, for a projected Water Net Income of \$0.4M less than budget.

Wastewater Revenues are currently projected to be slightly less than the Adjusted FY23/24 budget by \$45K, with Wastewater Expenses projected at \$2.7M more than budgeted due to a same amount in prior years' amount owed to the City of Oceanside for operations and maintenance treatment expenses that was previously not billed and not recognized.

Treasury Report:

The District had \$14.3M in unrestricted investments in its portfolio at the end of February and received interest revenue in the amount \$26,375 for February compared to \$39,684 for the prior month. There was \$3,946 in gains from asset sales this month.

Water Purchases & Water Sales:

The Five-Year Water Purchases Demand Chart (Attachment D) reports purchases; this data is available in real time. System demand for the current fiscal year totaled 7,926 AF through February, or 83% of the system demand at the same time last year.

The district ended FY23 with 11,835 in sales. Water sales experienced record lows in July through October and are on track to end at the Adjusted Budget projection of 10,000 acre-feet in sales or lower depending on how whether the weather remains wet through the remainder of the year. Through February, the District has sold 7,817 AF or 82% of where we were the same time last year.

The Water Sales Summary Report (Attachment E) represents water that was billed to customers, so the data is time delayed in comparison to the Five-Year Water Purchases Demand Chart. These two reports will not correlate unless they are both presented for the same date; we provide the purchases report in real time to provide the board with the most current demand information available.

Monthly Call Volume:

The call volume for February 2024 included 892 calls to customer service compared to 757 for the same month one year prior. The average talk time was 4 minutes and 42 seconds. The average time in the queue was 35 seconds. The max time in queue was 11 minutes and 13 seconds compared to 18 minutes and 02 seconds for the same month one year prior.

Attachments:

- A. Budget vs Actuals (February FY24)
- B. Fund Balance & Developer Projections (FY24)
- C. Treasury Report (February FY24)
- D. Five-Year Water Purchases Demand Chart (through 03/01/2024)
- E. Water Sales Summary (February FY24)
- F. Check Register (January FY24)
- G. Directors' Expense Report (January FY24)
- H. Credit Card Breakdown (January FY24)
- I. RMWD Properties
- J. Grant Progress Report



Richard R. Aragon
CFO/Treasurer

March 26, 2024

**Rainbow Municipal Water District
Operating Budget Summary by Fund
NET OPERATING INCOME**

Description	FY 2023 Adjusted Budget	FY 2023 Actuals YTD 6/30/23	FY 2024 Actuals YTD 2/29/24	Current Over/(Under) \$	Current % of Budget	Projected Over/(Under) \$	Projected Over/(Under) %	FY 2024 Adjusted Budget
<u>Water Operating Fund</u>								
Water Revenues	\$ 44,836,269	\$ 41,921,858	\$ 30,828,416	\$ (12,524,663)	71%	\$ (1,205,238)	-3%	\$ 43,353,079
Water Expenses	41,137,744	39,507,410	26,962,908	(11,195,628)	71%	(852,613)	-2%	38,158,535
Water Fund Net Income	\$ 3,698,525	\$ 2,414,448	\$ 3,865,508	\$ (1,329,035)	74%	\$ (352,625)	-7%	\$ 5,194,543
<u>Wastewater Operating Fund</u>								
Wastewater Revenues	3,555,551	3,468,470	3,146,993	(1,641,007)	66%	(45,007)	-1%	4,788,000
Wastewater Expenses*	4,202,943	2,940,430	5,633,238	1,521,500	137%	2,863,015	70%	4,111,738
Wastewater Fund Net Income	\$ (647,392)	\$ 528,040	\$ (2,486,245)	\$ (3,162,507)	-368%	\$ (2,908,022)	-430%	\$ 676,262
<u>General Operating Fund</u>								
General Revenues	9,165,657	8,484,231	6,335,941	(2,399,059)	73%	359,639	4%	8,735,000
General Expenses	9,165,657	8,484,231	6,335,941	(2,399,059)	73%	359,639	4%	8,735,000
General Fund Net Income	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -
CHANGE IN NET POSITION	\$ 3,051,133	\$ 2,942,488	\$ 1,379,263	\$ (4,491,542)	23%	\$ (3,260,647)	-56%	\$ 5,870,805

*Note - \$2.730M in Maintenance & Supply expenses is for prior years' amount owed to the City of Oceanside for treatment but previously not recorded.

% of Annual Budget

81% Water Purchases/Sales based on historical average

67% Fixed Fee Revenue & Expenses are based on time

**Rainbow Muncipal Water District
Water Fund Operating Budget Summary**

Water Operating

Description	FY 2023 Adjusted Budget	FY 2023 Actuals YTD 6/30/23	FY 2024 Actuals YTD 2/29/24	Current Over/(Under) \$	Current % of Budget	Projected Over/(Under) \$	Projected Over/(Under) %	FY 2024 Adjusted Budget
Operating Revenues								
Water Sales	\$ 43,655,604	\$ 40,221,710	\$ 29,997,103	\$ (12,175,311)	71%	\$ (1,205,238)	-3%	\$ 42,172,414
Other Water Services	324,664	361,494	202,032	(122,633)	62%	\$ 346,737	107%	324,665
Total Operating Revenues	\$ 43,980,268	\$ 40,583,204	\$ 30,199,135	\$ (12,297,944)	71%	\$ (1,263,852)	-3%	\$ 42,497,079
Operating Expenses								
Purchased Water	23,701,080	22,273,944	14,989,683	(7,007,338)	68%	(2,051,495)	-9%	21,997,021
Pumping	915,164	895,779	825,864	(77,665)	91%	223,512	25%	903,529
Operations	2,767,699	2,757,129	1,827,020	(896,148)	67%	11,574	0%	2,723,168
Valve Maintenance	368,077	414,667	302,897	(104,611)	74%	31,225	8%	407,508
Construction	2,405,684	2,288,866	2,099,523	(325,173)	87%	483,059	20%	2,424,696
Meters	1,029,243	843,155	695,276	(376,442)	65%	(19,203)	-2%	1,071,718
General Fund Transfer	6,873,382	6,956,456	4,613,215	(1,603,535)	74%	468,715	8%	6,216,750
Total Operating Expenses	\$ 38,060,330	\$ 36,429,996	\$ 25,353,478	\$ (10,390,913)	71%	\$ (852,613)	-2%	\$ 35,744,391
Non-Operating Revenues								
Investment Income	100,000	273,504	228,167	128,167	228%	161,500	162%	100,000
Property Tax Revenue	650,000	777,390	386,657	(263,343)	59%	(46,676)	-7%	650,000
Other Non-Operating Revenue	106,000	206,062	14,456	(91,544)	14%	(56,211)	-53%	106,000
Total Non-Operating Revenues	\$ 856,000	\$ 1,256,956	\$ 629,280	\$ (226,720)	74%	\$ 58,613	7%	\$ 856,000
Non-Operating Expenses								
Debt Service	3,077,414	3,077,414	1,609,430	(804,715)	67%	-	0%	2,414,145
Detachment Payment				0	0%	0	0%	
Total Non-Operating Expenses	\$ 3,077,414	\$ 3,077,414	\$ 1,609,430	\$ (804,715)	67%	\$ -	0%	\$ 2,414,145
CHANGE IN NET POSITION	\$ 3,698,525	\$ 2,332,751	\$ 3,865,508	\$ (1,329,036)	74%	\$ (352,624)	-7%	\$ 5,194,544
	13,500AF	11,835 AF						10,000AF

% of Annual Budget

81% *Water Purchases/Sales based on historical average*

67% *Fixed Fee Revenue & Expenses are based on time*

**Rainbow Muncipal Water District
Wastewater Fund Operating Budget Summary**

Wastewater Operating

Description	FY 2023 Adjusted Budget	FY 2023 Actuals YTD 6/30/23	FY 2024 Actuals YTD 2/29/24	Current Over/(Under) \$	Current % of Budget	Projected Over/(Under) \$	Projected Over/(Under) %	FY 2024 Adjusted Budget
Operating Revenues								
Wastewater Revenues	\$ 3,489,551	\$ 3,467,420	\$ 3,126,003	\$ (1,584,997)	66%	\$ (14,664)	0%	\$ 4,711,000
Other Revenues	66,000	1,050	20,990	(56,010)	27%	(30,343)	-39%	77,000
Total Operating Revenues	\$ 3,555,551	\$ 3,468,470	\$ 3,146,993	\$ (1,641,007)	66%	\$ (45,007)	-1%	\$ 4,788,000
Operating Expenses								
Total Payroll Expenses	678,835	771,934	551,782	(183,106)	75%	61,857	8%	734,888
Total Maintenance & Supply*	2,116,772	536,735	3,999,344	2,080,744	208%	2,720,277	142%	1,918,600
General Fund Transfer	1,407,335	1,631,761	1,082,112	(376,138)	74%	109,945	8%	1,458,250
Total Operating Expenses	\$ 4,202,943	\$ 2,940,430	\$ 5,633,238	\$ 1,521,500	137%	\$ 2,892,079	70%	\$ 4,111,738
Non-Operating Expenses								
Debt Service	-	-	442,014	(221,007)	67%	-	0%	663,021
Total Non-Operating Expenses			442,014	(221,007)	67%	-	0%	663,021
CHANGE IN NET POSITION	\$ (647,392)	\$ 528,040	\$ (2,486,245)	\$ (2,499,486)	-18777%	\$ (2,937,086)	-22181%	\$ 13,241

*Note - \$2.730M in Maintenance & Supply expenses is for prior years' amount owed to the City of Oceanside for treatment but previously not recorded.

% of Annual Budget

81% Water Purchases/Sales based on historical average

67% Fixed Fee Revenue & Expenses are based on time

**Rainbow Municipal Water District
General Fund Operating Budget Summary**

General Operating

Description	FY 2023 Adjusted Budget	FY 2023 Actuals YTD 6/30/23	FY 2024 Actuals YTD 2/29/24	Current Over/(Under) \$	Current % of Budget	Projected Over/(Under) \$	Projected Over/(Under) %	FY 2024 Adjusted Budget
Operating Revenues								
Water Overhead Transfer	\$ 6,873,382	\$ 6,956,456	\$ 4,613,215	\$ (1,603,535)	74%	\$ 468,715	8%	\$ 6,216,750
Wastewater Overhead Transfer	1,612,275	1,631,761	1,082,112	(376,138)	74%	109,945	8%	1,458,250
Other General Fund Revenue	680,000	-103,986	640,614	-419,386	60%	(66,053)	-6%	1,060,000
Total Operating Revenues	\$ 9,165,657	\$ 8,484,231	\$ 6,335,941	\$ (2,399,059)	73%	\$ 512,607	6%	\$ 8,735,000
Operating Expenses								
Board of Directors	\$ 50,101	\$ 38,550	\$ 26,718	\$ (8,387)	76%	\$ 3,315	9%	\$ 35,105
Garage	632,322	659,230	430,277	-208,058	67%	4,720	1%	638,335
Administration	2,006,342	1,740,106	1,931,300	127,272	107%	728,615	40%	1,804,028
Human Resources	446,674	402,081	296,090	-161,834	65%	(9,193)	-2%	457,924
Risk Management	940,192	753,305	569,873	-256,116	69%	19,214	2%	825,989
IT Services	1,604,844	1,328,485	1,053,155	-423,462	71%	68,744	5%	1,476,617
Public Relations		5,424	40,962	-28,060	59%	(5,053)	-7%	69,022
Finance	1,169,321	1,097,433	735,709	-474,982	61%	(71,418)	-6%	1,210,691
Customer Service	594,822	592,942	336,779	-248,605	58%	(53,477)	-9%	585,384
Engineering	1,078,629	1,224,262	915,078	-66,828	93%	260,474	27%	981,906
GASB 68 Pension	642,412	642,412		-650,000	0%		0%	650,000
Total Operating Expenses	\$ 9,165,657	\$ 8,484,231	\$ 6,335,941	\$ (2,399,059)	73%	\$ 945,941	11%	\$ 8,735,000
CHANGE IN NET POSITION	\$ -	\$ -	\$ -					\$ -

% of Annual Budget

81% Water Purchases/Sales based on historical average

67% Fixed Fee Revenue & Expenses are based on time

Operating & Debt Service Fund Balances

	Water Operating	Wastewater Operating	General Operating	Rate Stabilization	New Water Sources	Debt Service	TOTAL
Fund Balances:	FY 23/24	FY 23/24	FY 23/24	FY 23/24	FY 23/24	FY 23/24	FY 22/23
Beginning Available Balance	\$6,470,643	\$692,556	\$1,494,076	\$0	\$1,432,256	\$856,132	\$10,945,663
Adjusted Budgeted Operating Surplus (Loss)	5,381,612	684,957			200,000		6,266,569
Budgeted Transfer to Water Capital	(3,049,205)	(632,666)			(1,632,256)		(5,314,127)
Transfer to/from Rate Stabilization							
Transfers In/(Out)							
Projected Ending Available Balance	\$8,803,050	\$744,847	\$1,494,076	\$0	\$0	\$856,132	\$11,898,105

Water Projected Balance

	<i>Adjusted Budget</i>	<i>Actual</i>	<i>Year 1 Adjusted Budget</i>	<i>Year 2 Planned Budget</i>	<i>Year 3 Planned Budget</i>	<i>Year 4 Planned Budget</i>	<i>Year 5 Planned Budget</i>
	FY 22/23	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 25/27	FY 25/28
Capital Fund Balances:							
Beginning Available Balance	\$13,067,355	\$13,067,355	\$ 5,397,944	(\$3,444,768)	(\$180,158)	(\$7,414,831)	(\$5,627,831)
Transfer to/from Operating & Debt Service		(1,488,594)	3,049,205	8,188,978	9,243,859	6,972,000	7,870,731
New Water Sources Funds	600,000	473,934	1,632,256				
Loan							
Capacity Fees	430,994	520,054					
Total Available Funding	14,098,349	12,572,750	10,079,405	4,744,211	9,063,701	(442,831)	2,242,900
Less Water & Wholesale Water Capital Projects	(13,706,420)	(7,174,806)	(13,524,172)	(4,924,369)	(16,478,532)	(5,185,000)	(5,700,000)
Projected Ending Capital Balance	\$ 391,929	\$ 5,397,944	\$ (3,444,768)	\$ (180,158)	\$ (7,414,831)	\$ (5,627,831)	\$ (3,457,100)

	<i>Adjusted Budget</i>	<i>Actual</i>	<i>Year 1 Adjusted Budget</i>	<i>Year 2 Planned Budget</i>	<i>Year 3 Planned Budget</i>	<i>Year 4 Planned Budget</i>	<i>Year 5 Planned Budget</i>
	FY 22/23	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 25/27	FY 25/28
All Water Balances:							
Projected Ending Capital Balance	\$ 391,929	\$ 5,397,944	\$ (3,444,768)	\$ (180,158)	\$ (7,414,831)	\$ (5,627,831)	\$ (3,457,100)
Water Operating Reserve Balance*	11,852,255	6,470,643	8,803,050	7,400,055	7,545,099	16,714,506	29,645,265
Rate Stabilization					2,798,000	251,800	274,450
Total Water Funds Balance	\$ 12,244,184	\$ 11,868,587	\$ 5,358,283	\$ 7,219,897	\$ 2,928,268	\$ 11,338,475	\$ 26,462,615

*FY 24-28 based on Proposed 5-year July 1, 2023 Cost of Service Study rate increases

Water Capital Project Budgets:

Project #	Project Name	Year-to-Date			Year 1	Year-to-Date		Year 2	Year 3	Year 4	Year 5
		Expended 6/30/2023 FY 22/23	Adjusted Budget FY 22/23	FY 23 Rollover FY 23/24	Adjusted Budget FY 23/24	Expended 2/29/2024 FY 23/24	Planned Budget FY 24/25	Planned Budget FY 25/26	Planned Budget FY 26/27	Planned Budget FY 27/28	
300007	Programatic EIR for Existing Easements	\$ 63,631	\$ 75,000	\$ 11,369	\$ 6,000	\$ 2,583	\$ 5,369	\$ -	\$ -	\$ -	
300008	New District Headquarters	912	50,000	49,088	-	1,089	520,000	500,000	500,000	500,000	
600003	San Luis Rey Imported Return Flow Recovery	424,986	600,000	175,014	225,000	101,192					
600007	Pressure Reducing Stations	183,446	150,000		25,000	22,936	150,000				
600009	Isolation Valve Installation Program	359,308	500,000	140,692	80,000	51,205					
600019	Water System Monitoring Program	142,597	185,000	42,403	67,403	4,541					
600026	Camino Del Rey Waterline Relocation	10,161	25,000	14,839	45,000	1,753	25,000				
600030	Corrosion Prevention Program Development	37,139	100,000	62,861	162,861	474	600,000	600,000			
600034	Rice Canyon Tank Transmission PL to I-15/SR	2,812,585	2,900,000	87,415	1,487,415	572,834					
600035	Morro Mixing	21,718			-	-					
600037	Live Oak Park Road Bridge Replacement	471,712	600,000	128,288	478,288	290,518					
600040	Vallecitos PS Relocation	-			-	-		500,000	1,400,000		
600043	Eagles Perch Water Pipeline Improvements (-			-	-		300,000	300,000	1,000,000	
600047	Community Power Resiliency Generator Gran	311,686	675,000	363,314	738,314	60,482					
600048	Northside Zone Supply Redundancy	-			-	-				150,000	
600050	Lookout Mountain Electrical Upgrade	-			-	-				1,000,000	
600051	North Feeder and Rainbow Hills Water Line F	-			-	-		150,000	1,850,000		
600058	Electrical Panel Switches	44,102			6,000	10,502	124,000				
600067	Pala Mesa Fairways 383 A and C	-			-	-				250,000	
600068	Sarah Ann Drive Line 400 A	-	-		-	-			35,000	1,500,000	
600069	Wilt Road (1331)	-			-	-		150,000	350,000		
600070	Katie Lendre Drive Line (PUP)	-			-	-				250,000	
600071	Del Rio Estates Line Ext 503	-			-	-				250,000	
600072	East Heights Line 147L	-			-	-				150,000	
600073	East Heights Line 147A	-			-	-				250,000	
600074	Via Zara - PUP	-			-	-		125,000	250,000		
600075	Roy Line Ext	-			-	-				250,000	
600077	Rainbow Water Quality Improvement	641,907	1,160,000	518,093	275,000	238,351					
600080	Los Alisos South 243	-			-	-				150,000	
600081	Heli-Hydrant on Tank	300			-	-					
600085	Gird to West Lilac Pipeline Rehabilitation	-			-	-		50,000			
300032	New Roof				150,000	70,409					
N/A	Department Level Capital Expenses	221,631	186,420		200,000	222,134	500,000	500,000	500,000		
Total		\$ 5,747,821	\$ 7,206,420	\$ 1,458,599	\$ 3,946,281	\$ 1,651,003	\$ 1,924,369	\$ 12,452,891	\$ 5,185,000	\$ 5,700,000	

Wholesale Water Efficiency Capital Project Budgets:

Project #	Project Name	Year-to-Date			Year 1	Year 2	Year 3	
		Expended 6/30/2023	Adjusted Budget	FY 23 Rollover	Adjusted Budget	Year-to-Date Expended 2/29/2024	Planned Budget	Planned Budget
		FY 22/23	FY 22/23	FY 23/24	FY 23/24	FY 23/24	FY 24/25	FY 25/26
600008	Weese WTP Permanent Emergency Interconnect Pump Station	\$ 73,967	\$ 1,825,000	1,751,033		\$ -	\$ -	\$ 1,725,000
600013	Hutton/Rancho Amigos (Turner)/Dentro Pump Stations	834,825	4,375,000	3,540,175	9,577,891	5,219,403	3,000,000	
600084	Morro Pump Station	122				-		1,225,000
600078	Wilt Road Feeder (18 inch Water Line)	107,435				-		1,075,641
600079	Gird Road 1,600' upsize from 12" to 18" or larger	410,636	300,000			-		
Total Spending		\$1,426,985	\$6,500,000	\$5,291,208	\$9,577,891	\$5,219,403	\$3,000,000	\$4,025,641

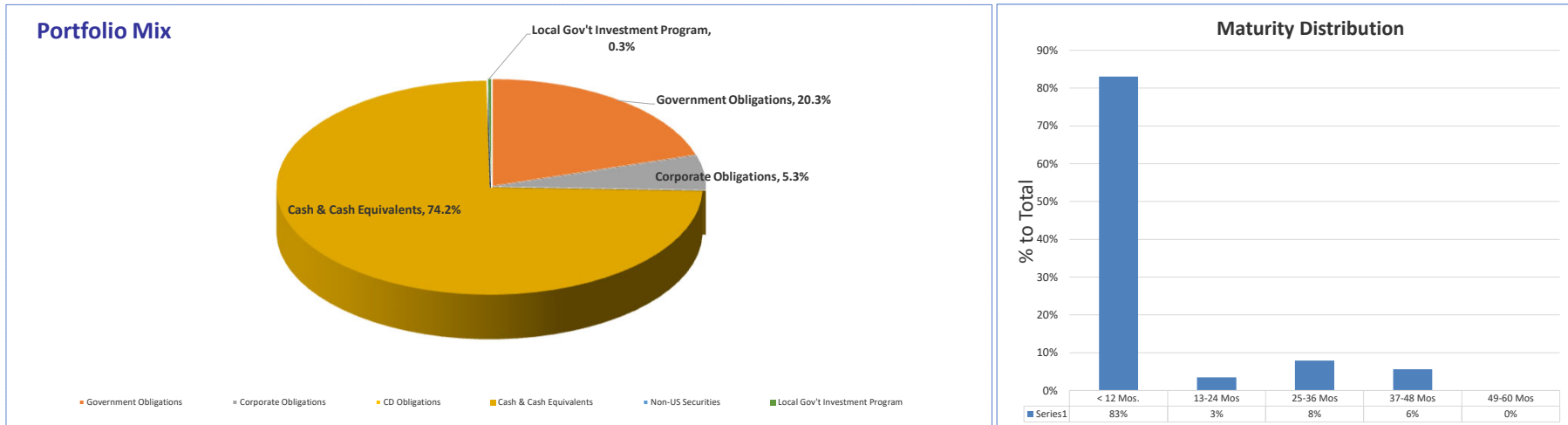
Wastewater Capital Fund Project Budgets:

Project #	Project Name	Year-to-Date			Year 1 Adjusted Budget	Year-to-Date		Year 2	Year 3	Year 4	Year 5
		Expended 6/30/2023 FY 22/23	Approved Budget FY 22/23	FY 23 Rollover FY 23/24		Expended 2/29/2024 FY 23/24	Planned Budget FY 24/25	Planned Budget FY 25/26	Planned Budget FY 26/27	Planned Budget FY 27/28	
530001	Thoroughbred Lane Lift Station and Pipeline Repair (LS1 Replacem	\$ 7,110,665	\$ 10,791,452	\$ 3,680,787	\$ 8,680,787	\$ 3,176,351	\$ -	\$ -	\$ -	\$ -	
530006	Sewer System Rehabilitation Program										
530015	Sewer System Condition Assessment Program								9,577,891		
530017	N River Road Land Outfall Rehabilitation (Operations Project)					13,768					
530018	Fallbrook Oaks Forcemain and Manhole Replacement								150,000	1,650,000	
530019	CIPP 500' of line 8" VCP line near Pala Mesa/Palomar								100,000		
530020	Rancho Viejo LS Wet Well Expansion							500,000	1,000,000		
530021	Almendra Court, I-15 Crossing Sewer Rehabilitation									125,000	
530023	Replace Rancho Monserate LS Emergency Generator									250,000	
XXXXX	HQ B-Plant Dry Well							250,000	1,000,000		
XXXXX	HQ B-Plant Generator Replacement							250,000	500,000	50,000	
XXXXX	Pala Mesa Sewer CIPP Lining							650,000		50,000	
XXXXX	Oakcliff Sewer CIPP Lining							650,000		50,000	
XXXXX	Old River Road between LS#1 & LS#2									1,000,000	
N/A	City of Oceanside WW Plant										
Total		\$ 7,110,665	\$ 10,911,452	\$ 3,680,787	\$ 8,680,787	\$ 3,190,119	\$ -	\$ 2,300,000	\$ 12,452,891	\$ 2,800,000	

RAINBOW MUNICIPAL WATER DISTRICT
 TREASURER'S MONTHLY REPORT OF INVESTMENTS
 PORTFOLIO SUMMARY
 2/29/2024



TYPE	ISSUER	RESTRICTION LEVEL	CUSIP	Bond Rating	Date of Maturity	Par Value	Cost Basis	Market Value*	Interest Rate	Yield to Maturity	Semi-Annual Interest	Days to Maturity	Object
Cash-Operating	US Bank x139	Unrestricted				\$ 896,780	\$ 896,780	\$ 896,780				0	10101
Cash-Oceanside Insurance Reserve	US Bank x381	Restricted				\$ 100,312	\$ 100,312	\$ 100,312				0	10104
Cash-Oceanside Plant Construction	US Bank x352	Restricted				\$ 104,172	\$ 104,172	\$ 104,172				0	10105
Cash-Oceanside Plant Replacement	US Bank x282	Restricted				\$ 1,074,149	\$ 1,074,149	\$ 1,074,149				0	10106
Money Market Funds	First American Government, US Bank	Unrestricted	31846V567			\$ 9,014,723	\$ 9,014,723	\$ 9,014,723				0	11508
Money Market Funds (Debt Reserve)	Western Alliance	Restricted				\$ 1	\$ 1	\$ 1				0	10301
Money Market Funds-Beck Restr (Debt Res)	Computershare Corporate Trust 201	Restricted				\$ 386,522	\$ 386,522	\$ 386,522				0	10301
Money Market Funds-Morro Restr (Debt Res)	Computershare Corporate Trust 301	Restricted				\$ 512,048	\$ 512,048	\$ 512,048				0	10301
Money Market Funds (Debt Reserve)	39170200 Trust 200	Restricted				\$ 61	\$ 61	\$ 61				0	10300
Money Market Funds (Debt Reserve)	39170300 Trust 300	Restricted				\$ 64	\$ 64	\$ 64				0	10300
Money Market Funds(Debt Reserve)	Zions Bank-D	Restricted				\$ 673,787	\$ 673,787	\$ 673,787				0	10310
Money Market Funds (Debt Reserve)	Zions Bank-E	Restricted				\$ 45	\$ 45	\$ 45				0	10309
Total Cash & Cash Equivalents						\$ 12,762,664	\$ 12,762,664	\$ 12,762,664					
Local Gov't Investment Program	Local Agency Investment Fund (LAIF)**					\$ 43,409	\$ 43,409	\$ 43,409				0	
Total Local Gov't Investment Prog						\$ 43,409	\$ 43,409	\$ 43,409					
US Bank Government Obligations													
	FEDERAL HOME LOAN BKS	Unrestricted	3130APAM7	Aaa	10/14/26	\$ 500,000	\$ 497,500	\$ 455,640	0.900%	0.980%	\$ 2,239	958	11508
	FEDERAL HOME LOAN BKS	Unrestricted	3130AQF40	Aaa	12/20/24	\$ 500,000	\$ 499,710	\$ 483,890	1.000%	1.030%	\$ 2,499	295	11508
	FEDERAL HOME LOAN BKS STEP UP	Unrestricted	3130ARQ61	Aaa	10/21/24	\$ 500,000	\$ 502,195	\$ 495,340	2.200%	3.730%	\$ 5,524	235	11508
	FEDERAL HOME LOAN BKS	Unrestricted	3130ARJH5	Aaa	04/22/27	\$ 500,000	\$ 500,000	\$ 477,900	3.150%	3.270%	\$ 7,875	1148	11508
	FEDERAL HOME LOAN BKS	Unrestricted	3130ARY62	Aaa	05/23/25	\$ 600,000	\$ 594,210	\$ 593,358	4.000%	4.030%	\$ 11,884	449	11508
	FEDERAL HOME LOAN BKS	Unrestricted	3130AT2T3	Aaa	08/25/27	\$ 500,000	\$ 503,370	\$ 486,980	3.350%	4.070%	\$ 8,431	1273	11508
	TENNESSEE VALLEY AUTHORITY	Unrestricted	880591ER9	Aaa	09/15/24	\$ 500,000	\$ 497,780	\$ 493,415	2.875%	2.920%	\$ 7,156	199	11508
Total Government Obligations						\$ 3,600,000	\$ 3,594,765	\$ 3,486,523					
US Bank Corporate Issues	JPMORGAN CHASE & CO	Unrestricted	48128G3N8	A1	05/28/26	\$ 1,000,000	\$ 1,000,000	\$ 903,900	1.200%	1.320%	\$ 6,000	819	11508
Total Corporate Issues						\$ 1,000,000	\$ 1,000,000	\$ 903,900					
Investment Portfolio Totals						\$ 17,362,664	\$ 17,400,838	\$ 17,196,496					
Less Restricted Portfolio						\$ (2,851,161)	\$ (2,851,161)	\$ (2,851,161)					
Total Unrestricted Portfolio						\$ 14,511,503	\$ 14,549,677	\$ 14,345,335					



This monthly report accurately reflects all District pooled investments. It is in conformity with the Investment Administrative code section 5.03.080. The District has sufficient cash flow to meet six months of obligations. The District is in compliance with the current Investment Policy and California Government Code.

Richard R. Aragon, Treasurer

3/13/2024

*Source of Market Value - US Bank monthly statements

**Source of LAIF FMV - CA State Treasurer Pooled Money Investment Account @ <https://www.treasurer.ca.gov/pmia-lai/reports/valuation.asp>

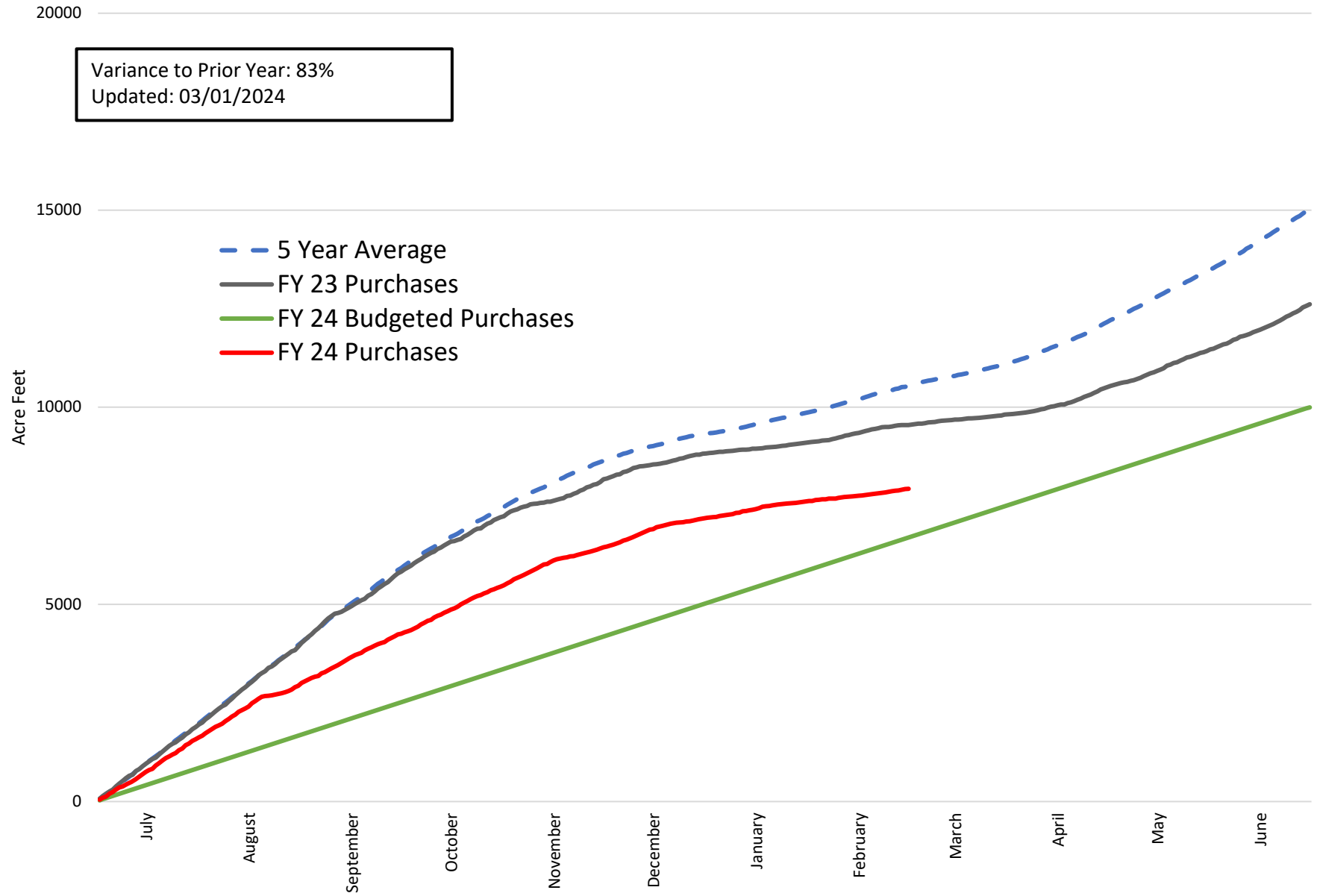
RAINBOW MUNICIPAL WATER DISTRICT
 TREASURER'S MONTHLY REPORT OF INVESTMENTS
 MONTHLY TRANSACTIONS
 2/29/2024



Bond										Yield to
TYPE	ISSUER	CUSIP	Rating	Date of Maturity	Par Value	Cost Basis	Buy/Sell Price	Gain/(Loss) on Sale	Interest Rate	Maturity
SALE	FEDERAL FARM CR BKS	3133EPRN7	Aaa	07/28/28	\$ 515,000	\$ 515,000	\$ 515,752	\$ 752	5.050%	5.010%
SALE	FEDERAL FARM CR BKS	3130AXW46	Aaa	11/07/28	\$ 470,000	\$ 472,585	\$ 473,408	\$ 823	4.800%	4.720%
SALE	JOHN DEERE CAPITAL CORP	24422EXB0	A2	07/14/28	\$ 285,000	\$ 289,093	\$ 289,888	\$ 795	4.950%	4.840%
SALE	TOYOTA MOTOR CORP	89236TKQ7	A1	01/12/28	\$ 400,000	\$ 400,000	\$ 401,576	\$ 1,576	4.625%	4.590%
TOTAL SALES ACTIVITY					\$ 1,670,000	\$ 1,676,678	\$ 1,680,623	\$ 3,946		

System Demands Comparison Chart

Variance to Prior Year: 83%
Updated: 03/01/2024



Comparative Water Sales YTD from Prior Years

FISCAL YEAR 2023-2024

Quantity of Meters	User Code	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total
1,124	AD	168	225	211	178	190	147	114	55					1,289
500	AG	203	317	311	221	252	170	120	60					1,655
247	CM	66	98	88	65	62	43	32	15					469
22	CN	6	6	7	5	4	3	6	2					40
16	IS	4	6	5	5	5	5	4	3					37
113	MF	26	31	37	31	30	31	28	22					235
131	PC	100	150	132	120	139	85	62	22					811
287	PD	138	200	176	148	156	106	82	37					1,044
6,465	SF	287	363	365	311	304	254	216	137					2,237
8,905	Total	998	1,398	1,332	1,085	1,143	844	664	354	-	-	-	-	7,817

FISCAL YEAR 2022-2023

Quantity of Meters	User Code	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Acre Feet
1,186	AD	291	249	318	242	184	135	76	41					1,536
513	AG	438	400	540	356	235	158	82	44					2,254
275	CM	119	110	144	98	70	41	18	13					614
37	CN	32	20	37	19	12	7	5	2					134
21	IS	10	8	10	6	5	4	3	1					48
124	MF	32	29	38	31	27	26	50	19					252
139	PC	199	177	229	179	128	82	31	10					1,036
300	PD	235	217	279	202	149	101	43	20					1,245
6,234	SF	417	368	457	363	284	235	178	117					2,419
8,829	Total	1,774	1,579	2,053	1,495	1,094	789	486	268	-	-	-	-	9,537

FISCAL YEAR 2021-2022

Quantity of Meters	User Code	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Acre Feet
1,227	AD	115	277	304	243	165	199	89	119					1,511
531	AG	289	359	433	324	217	261	85	139					2,107
276	CM	100	103	135	80	52	55	23	37					586
26	CN	23	17	20	11	19	18	22	16					146
21	IS	9	8	9	6	4	4	3	4					46
121	MF	33	29	34	26	25	26	23	19					214
148	PC	241	201	225	175	119	152	33	88					1,236
313	PD	240	233	249	196	129	161	38	103					1,349
-	SC	125	-	-	-	-	-	-	-					125
-	SD	198	-	-	-	-	-	-	-					198
6,012	SF	429	406	444	357	269	315	178	186					2,584
8675	Total	1,802	1,635	1,853	1,418	999	1,190	494	711	-	-	-	-	10,103

FISCAL YEAR 2020-2021

Quantity of Meters	User Code	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Acre Feet
549	AD	80	90	106	98	80	50	57	32					593
402	AG	252	303	315	298	242	147	157	91					1,805
271	CM	100	114	112	114	81	44	46	25					636
24	CN	15	29	23	32	19	12	21	18					169
21	IS	6	7	8	7	4	2	3	1					38
114	MF	32	33	32	34	30	22	29	21					233
	PC	-	-	-	-	-	-	-	3					3
	PD	-	-	-	-	-	-	0	8					8
319	SC	317	306	369	360	283	197	171	253					2,257
1,012	SD	428	471	514	528	411	259	266	127					3,002
5,851	SF	390	429	436	435	361	257	296	195					2,798
8,563	Total	1,619	1,782	1,916	1,906	1,511	990	1,046	774	-	-	-	-	11,544



Check Register
January 2024

		Bank		
Description		Transaction Code	Issue Date	Amount
*Above 50K	SDCWA WATER PURCHASE- NOVEMBER 2023	WIRE	01/11/2024	1,773,287.50
	UTILITY SERVICE CO.	ACH	01/19/2024	243,105.99
	SDCWA CAP FEES-2ND QUARTER FY24	WIRE	01/24/2024	219,121.00
	PETERS PAVING & GRADING, INC	ACH	01/05/2024	210,125.00
	JAMES W FOWLER CO	ACH	01/19/2024	199,391.69
	DAWN WASHBURN	CHECK	01/03/2024	80.50
	AHMED KHATTAB	CHECK	01/05/2024	5,250.00
	AIRGAS USA, LLC	ACH	01/05/2024	784.90
	ARAMARK UNIFORM SERVICES	CHECK	01/05/2024	1,309.06
	BADGER METER INC.	CHECK	01/05/2024	1,385.41
	BRYAN ORTIZ	CHECK	01/05/2024	308.00
	BRYAN ORTIZ	CHECK	01/05/2024	46.00
	CHRISTIAN BROTHERS MECHANICAL SERVICES, INC.	CHECK	01/05/2024	1,453.00
	COLONIAL LIFE & ACCIDENT INS.	CHECK	01/05/2024	60.71
	CORE & MAIN LP	CHECK	01/05/2024	14,813.47
	CRAIG SHOBE	CHECK	01/05/2024	735.00
	DIAMOND ENVIRONMENTAL SERVICES	CHECK	01/05/2024	342.66
	EUROSOURCE JANITORIAL SERVICE INC.	ACH	01/05/2024	3,935.00
	FALLBROOK AUTO PARTS	CHECK	01/05/2024	1,466.39
	FALLBROOK WASTE AND RECYCLING	CHECK	01/05/2024	1,792.13
	FEDEX	CHECK	01/05/2024	21.14
	FERGUSON WATERWORKS #1083	CHECK	01/05/2024	5,314.45

Description	Bank Transactio n Code	Issue Date	Amount
FLUME TECH	CHECK	01/05/2024	704.69
FLYERS ENERGY LLC	ACH	01/05/2024	2,624.22
FREDDY ESPINO	CHECK	01/05/2024	2,674.25
GARDA CL WEST, INC	CHECK	01/05/2024	966.39
GOSCH FORD ESCONDIDO	CHECK	01/05/2024	1,037.82
HAAKER EQUIPMENT CO.	ACH	01/05/2024	9,266.50
HARRIS & ASSOCIATES, INC.	ACH	01/05/2024	5,697.69
HELIX ENVIRONMENTAL PLANNING INC	ACH	01/05/2024	2,860.00
ICONIX WATERWORKS (US) INC	ACH	01/05/2024	2,745.29
INFOSEND, INC.	CHECK	01/05/2024	3,774.27
KYOCERA DOCUMENT SOLUTIONS AMERICA, INC.	CHECK	01/05/2024	28.00
MODULAR BUILDING CONCEPTS, INC	CHECK	01/05/2024	1,805.88
NATIONAL SAFETY COMPLIANCE,INC	CHECK	01/05/2024	127.50
NOBEL SYSTEMS	ACH	01/05/2024	2,500.00
O'REILLY AUTO PARTS	CHECK	01/05/2024	458.18
PERRAULT CORPORATION	CHECK	01/05/2024	1,170.23
PITNEY BOWES BANK INC PURCHASE POWER	CHECK	01/05/2024	900.00
PRECISION MOBILE DETAILING	ACH	01/05/2024	1,192.67
QUALITY CHEVROLET	ACH	01/05/2024	76.68
RHO MONSERATE C.C.H.A.	CHECK	01/05/2024	610.05
SAFETY-KLEEN	ACH	01/05/2024	1,017.25
SAN DIEGO GAS & ELECTRIC	CHECK	01/05/2024	47,653.04
SHRED-IT USA LLC	CHECK	01/05/2024	872.55
SOUTHWEST ANSWERING SERVICE, INC.	CHECK	01/05/2024	1,145.00
SPECIALTY MOWING SERVICES, INC.	ACH	01/05/2024	8,684.20
STREAMLINE	CHECK	01/05/2024	355.00
SUNBELT RENTALS, INC	CHECK	01/05/2024	353.72
TCN, INC	CHECK	01/05/2024	5.31
THE ALCHEMY GROUP INC	CHECK	01/05/2024	15,000.00
THE STANDARD DESIGN GROUP NURSERIES	CHECK	01/05/2024	8,296.40
TIME WARNER CABLE/SPECTRUM	CHECK	01/05/2024	2,800.00

Description	Bank Transaction Code	Issue Date	Amount
UNDERGROUND SERVICE ALERT	ACH	01/05/2024	240.69
VALLEY CONSTRUCTION MANAGEMENT	ACH	01/05/2024	45,617.00
WATERLINE TECHNOLOGIES INC.	CHECK	01/05/2024	3,646.26
WESTERN LANDSCAPE MAINTENANCE PLUS, INC.	ACH	01/05/2024	750.00
HOME DEPOT CC - ALL (DECEMBER 2023 STATEMENT)	EFT	01/11/2024	5,526.41
ADP - ADVICE OF DEBIT #650682912	EFT	01/12/2024	1,858.69
NBS BENEFITS - ADMINISTRATION FEE	EFT	01/17/2024	500.00
A.M.ORTEGA CONSTRUCTION	CHECK	01/19/2024	1,825.00
ACWA/JPIA	ACH	01/19/2024	29,390.37
AIRGAS USA, LLC	ACH	01/19/2024	450.03
ARAMARK UNIFORM SERVICES	CHECK	01/19/2024	422.77
AT&T	CHECK	01/19/2024	714.48
AT&T	CHECK	01/19/2024	159.39
ATS COMMUNICATIONS	CHECK	01/19/2024	2,935.00
AZUGA, INC.	ACH	01/19/2024	238.95
BABCOCK LABORATORIES, INC	ACH	01/19/2024	1,523.23
BADGER METER INC.	CHECK	01/19/2024	8,244.18
BANNER BANK	CHECK	01/19/2024	10,494.30
BOOT BARN INC	CHECK	01/19/2024	743.27
BP BATTERY INC.	ACH	01/19/2024	330.73
CDW GOVERNMENT, INC.	CHECK	01/19/2024	1,607.05
CHRIS HEINCY	CHECK	01/19/2024	105.00
CLEARSTAR, INC.	CHECK	01/19/2024	466.06
COLONIAL LIFE & ACCIDENT INS.	CHECK	01/19/2024	43.59
CORE & MAIN LP	CHECK	01/19/2024	2,100.80
COSTCO WHOLESALE MEMBERSHIP	CHECK	01/19/2024	120.00
COUNCIL OF WATER UTILITIES	CHECK	01/19/2024	55.00
CRAIG SHOBE	CHECK	01/19/2024	385.00
DIAMOND ENVIRONMENTAL SERVICES	CHECK	01/19/2024	483.12
DRIVELINE VISTA, INC	CHECK	01/19/2024	6,428.00
ESCONDIDO METAL SUPPLY, INC.	CHECK	01/19/2024	112.68

Description	Bank Transaction Code	Issue Date	Amount
FALLBROOK EQUIPMENT RENTAL	ACH	01/19/2024	17,283.70
FALLBROOK OIL CO	CHECK	01/19/2024	177.96
FEDEX	CHECK	01/19/2024	296.34
FERGUSON WATERWORKS #1083	CHECK	01/19/2024	36,396.27
FLYERS ENERGY LLC	ACH	01/19/2024	2,678.72
GARDA CL WEST, INC	CHECK	01/19/2024	52.80
GILLINGHAM WATER PLANNING & ENGINEERING, INC.	CHECK	01/19/2024	3,982.50
HASA INC.	CHECK	01/19/2024	2,686.50
HERCULES INDUSTRIES, INC	CHECK	01/19/2024	517.31
HOUSTON AND HARRIS	CHECK	01/19/2024	3,924.00
IB CONSULTING, LLC	CHECK	01/19/2024	3,600.00
ICON UTILITY SERVICES	CHECK	01/19/2024	1,825.00
ICONIX WATERWORKS (US) INC	ACH	01/19/2024	2,693.54
INDUCTIVE AUTOMATION, LLC	CHECK	01/19/2024	7,536.00
INFOSEND, INC.	CHECK	01/19/2024	7,093.71
JASON & MICHELLE WELLS	CHECK	01/19/2024	82.56
KEVIN MILLER	ACH	01/19/2024	363.00
KNOCKOUT PEST CONTROL& TERMITES, INC.	CHECK	01/19/2024	200.00
LINCOLN NATIONAL LIFE INSURANCE COMPANY	CHECK	01/19/2024	5,778.25
MOBILE MINI, INC	CHECK	01/19/2024	1,261.86
MOBILE MODULAR	CHECK	01/19/2024	3,502.51
OMNIS CONSULTING INC.	CHECK	01/19/2024	2,480.00
PALOMAR HEALTH	CHECK	01/19/2024	85.00
PARKHOUSE TIRE, INC.	ACH	01/19/2024	244.43
PAVEMENT COATINGS CO.	CHECK	01/19/2024	5,377.75
PERRAULT CORPORATION	CHECK	01/19/2024	2,886.88
PETERS PAVING & GRADING, INC	ACH	01/19/2024	15,900.00
PRECISION MOBILE DETAILING	ACH	01/19/2024	322.89
RAMON ZUNIGA	CHECK	01/19/2024	80.00
RINCON DEL DIABLO MWD	CHECK	01/19/2024	157.32
ROLLIN C BUSH	CHECK	01/19/2024	74.25

Description	Bank Transaction Code	Issue Date	Amount
RT LAWRENCE CORPORATION	ACH	01/19/2024	615.65
SAN DIEGO GAS & ELECTRIC	CHECK	01/19/2024	39,577.18
SONSRAY MACHINERY LLC.	ACH	01/19/2024	5,537.20
STATE WATER RESOURCES CONTROL BOARD	CHECK	01/19/2024	652.00
SUPERIOR READY MIX	CHECK	01/19/2024	1,623.16
TEMECULA TROPHY CO.	CHECK	01/19/2024	139.74
TIAA COMMERCIAL FINANCE, INC.	CHECK	01/19/2024	2,997.67
TS CONSTRUCTION	CHECK	01/19/2024	1,825.00
ULINE	CHECK	01/19/2024	503.88
UNDERGROUND CONSTRUCTION	CHECK	01/19/2024	1,825.00
WATERLINE TECHNOLOGIES INC.	CHECK	01/19/2024	21,877.56
WHITE CAP CONSTRUCTION SUPPLY	CHECK	01/19/2024	304.72
POWER PLUS	ACH	01/24/2024	1,505.00
SDCWA CAP FEES-2ND QUARTER FY24 (ADDTL)	WIRE	01/24/2024	25,784.00
WEX - ADMIN FEES (DEC 2023)	EFT	01/25/2024	85.00
TOTAL:			3,173,442.64

Director's Expenses FY 2023-2024

Disbursement Date	Description	Miguel Gasca	Claude Hamilton	Julie Johnson	Michael Mack	Patti Townsend-Smith
07/31/23	WATER AGENCIES ASSOC OF S.D. CSDA, SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS TRAVEL EXPENSES MILEAGE EXPENSE REIMBURSEMENT FROM DIRECTORS Monthly Totals	\$ 150.00	\$ 300.00	\$ 300.00	\$ 150.00	\$ 150.00
08/31/23	WATER AGENCIES ASSOC OF S.D. CSDA, SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS TRAVEL EXPENSES MILEAGE EXPENSE REIMBURSEMENT FROM DIRECTORS Monthly Totals	\$ 70.00	\$ 70.00	\$ 70.00 \$ 100.00	\$ 70.00 \$ 150.00	\$ 70.00 \$ 48.47
		\$ 220.00	\$ 220.00	\$ 510.61	\$ 278.95	\$ 118.47

**Director's Expenses
FY 2023-2024**

Disbursement Date	Description	Miguel Gasca	Claude Hamilton	Julie Johnson	Michael Mack	Patti Townsend-Smith
09/30/23	WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING	\$ 815.00	\$ 815.00	\$ 815.00	\$ 815.00	
	COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS	\$ 450.00	\$ 300.00	\$ 900.00	\$ 900.00	\$ 600.00
	TRAVEL EXPENSES			\$ 271.23	\$ 8.25	\$ 271.23
	MILEAGE AND EXPENSES			\$ 162.72	\$ 72.05	
	REIMBURSEMENT FROM DIRECTORS					
	Monthly Totals	<u>\$ 1,265.00</u>	<u>\$ 1,115.00</u>	<u>\$ 2,148.95</u>	<u>\$ 1,795.30</u>	<u>\$ 871.23</u>
10/31/23	WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING			\$ 225.00		
	COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
	TRAVEL EXPENSES			\$ 855.29	\$ 1,114.82	
	MILEAGE AND EXPENSES					
	REIMBURSEMENT FROM DIRECTORS					
	Monthly Totals	<u>\$ 300.00</u>	<u>\$ 300.00</u>	<u>\$ 1,380.29</u>	<u>\$ 1,414.82</u>	<u>\$ 300.00</u>

Director's Expenses FY 2023-2024

Disbursement Date	Description	Miguel Gasca	Claude Hamilton	Julie Johnson	Michael Mack	Patti Townsend-Smith
11/30/23	WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS TRAVEL EXPENSES MILEAGE EXPENSE REIMBURSEMENT FROM DIRECTORS	\$ 70.00	\$ 70.00		\$ 70.00	
	Monthly Totals	<u>\$ 70.00</u>	<u>\$ 70.00</u>	<u>\$ -</u>	<u>\$ 220.00</u>	<u>\$ 300.00</u>
12/31/23	WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS TRAVEL EXPENSES MILEAGE EXPENSE REIMBURSEMENT FROM DIRECTORS	\$ 750.00	\$ 900.00	\$ 900.00	\$ 1,200.00	\$ 150.00
	Monthly Totals	<u>\$ 901.96</u>	<u>\$ 1,011.35</u>	<u>\$ 1,505.82</u>	<u>\$ 1,536.67</u>	<u>\$ 150.00</u>

**Director's Expenses
FY 2023-2024**

2023 Total	Miguel Gasca	Claude Hamilton	Julie Johnson	Michael Mack	Patti Townsend-Smith
WATER AGENCIES ASSOC OF S.D.	\$ -	\$ -	\$ -	\$ -	\$ -
CSDA, SAN DIEGO CHAPTER	\$ 140.00	\$ 140.00	\$ 70.00	\$ 140.00	\$ 70.00
CONFERENCES (CSDA, ACWA, etc.)	\$ 815.00	\$ 815.00	\$ 1,140.00	\$ 815.00	\$ -
TRAINING	\$ -	\$ -	\$ -	\$ -	\$ -
COUNCIL OF WATER UTILITIES	\$ -	\$ -	\$ -	\$ -	\$ -
DIRECTORS' PER DIEMS	\$ 1,800.00	\$ 1,950.00	\$ 2,700.00	\$ 2,850.00	\$ 1,500.00
TRAVEL EXPENSES	\$ -	\$ -	\$ 1,732.34	\$ 1,294.68	\$ 271.23
MILEAGE EXPENSE	\$ 151.96	\$ 111.35	\$ 203.33	\$ 296.06	\$ 48.47
REIMBURSEMENT FROM DIRECTORS	\$ -	\$ -	\$ -	\$ -	\$ -
REPORT TOTAL FOR 2023:	\$ 2,906.96	\$ 3,016.35	\$ 5,845.67	\$ 5,395.74	\$ 1,889.70

**Director's Expenses
FY 2023-2024**

Disbursement Date	Description	Miguel Gasca	Claude Hamilton	Julie Johnson	Michael Mack	Patti Townsend-Smith
01/31/24	WATER AGENCIES ASSOC OF S.D. CSDA, SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS TRAVEL EXPENSES MILEAGE EXPENSE			\$ 720.00		\$ 490.00
	REIMBURSEMENT FROM DIRECTORS					
	Monthly Totals	\$ 965.12	\$ 523.14	\$ 720.00	\$ 995.12	\$ 490.00



Credit Card Transactions
January 2024

GL Finance Code	GL Transaction Amount	Description	Card Type
GL 03 42 56513	32.61	1-800-FLOWERS	AMEX
GL 03 20 75300	840.00	ACWA - JJOHNSON	AMEX
GL 03 41 75300	840.00	ACWA - JWILEY	AMEX
GL 03 20 75300	840.00	ACWA - MMACK	AMEX
GL 03 20 75300	840.00	ACWA - PTOWNSEND	AMEX
GL 03 44 60100	37.69	AMAZON #111-2281004-7496228	AMEX
GL 03 44 60100	53.82	AMAZON #111-3392195-9639449	AMEX
GL 03 44 60100	32.48	AMAZON #111-5065013-1085000	AMEX
GL 03 44 60100	115.07	AMAZON #111-5355349-0407404	AMEX
GL 03 44 60100	13.95	AMAZON #111-5549553-4357047	AMEX
GL 01 34 72000	150.40	AMAZON #111-6200358-7498649	AMEX
GL 03 44 60100	71.10	AMAZON #111-8253208-4338642	AMEX
GL 03 44 60100	231.39	AMAZON #111-8928612-5113842	AMEX
GL 03 44 72000	37.63	AMAZON #111-9077921-2760217	AMEX
GL 03 36 72000	206.86	AMAZON #113-2317396-6890652	AMEX
GL 01 32 73000	191.80	AMAZON #113-3512197-6575417	AMEX
GL 01 34 72000	201.48	AMAZON #113-4857118-8069023/PO# 13492	AMEX
GL 01 34 72000	238.13	AMAZON #113-6310481-9413024/PO# 13492	AMEX
GL 01 34 72000	224.09	AMAZON #113-6685732-0434625/PO# 13492	AMEX
GL 01 34 72000	258.59	AMAZON #113-7627567-9799419/PO# 13492	AMEX
GL 01 34 72000	188.56	AMAZON #113-8585452-9757823/PO# 13492	AMEX
GL 01 35 72000	130.05	AMAZON #113-9238985-2683451	AMEX
GL 01 34 72000	322.17	AMAZON #113-9892933-6551401/PO# 13492	AMEX
GL 03 42 72000	38.78	AMAZON #114-4557912-0038615	AMEX
GL 03 44 72000	0.55	AMAZON WEB SERVICES	AMEX
GL 03 44 72400	4.99	APPLE.COM	AMEX
GL 03 44 72400	39.99	APPLE.COM	AMEX
GL 03 44 72400	98.20	ATLASSIAN	AMEX
GL 03 44 72400	192.50	CORELOGIC	AMEX

GL Finance Code	GL Transaction Amount	Description	Card Type
GL 03 41 63401	195.67	CULLIGAN	AMEX
GL 02 61 56512	221.00	CWEA - RZUNIGA	AMEX
GL 02 61 56512	113.00	CWEA - RZUNIGA	AMEX
GL 03 91 72000	6.47	DEPT LUNCH	AMEX
GL 03 91 72000	10.08	DEPT LUNCH	AMEX
GL 03 91 72000	69.81	DEPT LUNCH	AMEX
GL 03 44 72400	87.99	DIRECT TV	AMEX
GL 03 91 72000	41.20	FEDEX	AMEX
GL 03 41 63400	96.50	FRUIT GUYS #196714	AMEX
GL 03 41 63400	48.25	FRUIT GUYS #197664	AMEX
GL 03 41 63400	96.50	FRUIT GUYS #198542	AMEX
GL 03 41 63400	48.25	FRUIT GUYS #199532	AMEX
GL 03 41 74100	1,256.62	GOTOCONNECT	AMEX
GL 02 61 72000	804.98	GRAINGER #9957058242/PO# 13476	AMEX
GL 03 42 75500	54.03	INDEED	AMEX
GL 03 42 75500	169.99	LINKED IN	AMEX
GL 03 91 72000	86.20	LUNCH MEETING	AMEX
GL 03 41 75300	167.66	MANAGERS LUNCH	AMEX
GL 03 44 72400	191.09	MICROSOFT	AMEX
GL 03 41 72900	40.43	OFFICE DEPOT #347005366001	AMEX
GL 03 41 72900	62.32	OFFICE DEPOT #347046783001	AMEX
GL 03 41 72900	46.52	OFFICE DEPOT #347087692001	AMEX
GL 03 41 72900	61.49	OFFICE DEPOT #347106798001	AMEX
GL 03 41 72900	172.86	OFFICE DEPOT #348773785001	AMEX
GL 03 41 72900	8.21	OFFICE DEPOT #348773785002	AMEX
GL 03 41 72900	67.62	OFFICE DEPOT #349196238001	AMEX
GL 03 41 75300	17.65	PREPASS	AMEX
GL 03 44 72400	10.00	RING	AMEX
GL 03 42 56513	93.33	SECESSORIES, INC.	AMEX
GL 01 32 72000	3,318.68	SUPERIOR COOLING	AMEX
GL 03 44 72400	126.54	WASABI	AMEX
GL 03 36 72000	152.79	WAXIE	AMEX
GL 03 36 72000	386.26	WAXIE	AMEX
GL 03 42 56513	139.22	WELCOME LUNCH - LWARREM	AMEX
GL 03 42 56513	151.28	WELCOME LUNCH - RARAGON	AMEX
GL 03 36 72000	484.00	WHIP AROUND	AMEX
GL 01 35 72000	40.25	ZOHO	AMEX
GL 03 44 72400	325.87	ZOOM	AMEX

GL Finance Code	GL Transaction Amount	Description	Card Type
GL 03 99 12121	15.31	ACCIDENTAL CHARGE - RDELRIO - BOOTS	USBNK CC
GL 01 34 72000	114.10	AFTER HOURS MEALS FOR CREW-ERIBERTOS	USBNK CC
GL 01 34 72000	116.79	AFTER HOURS MEALS FOR CREW-ESTRELLAS	USBNK CC
GL 01 34 72000	140.02	AFTER HOURS MEALS FOR CREW-LA PERLA	USBNK CC
GL 02 61 72000	15.03	AFTER HOURS MEALS FOR CREW-VILLAGE MARKET	USBNK CC
GL 02 61 72000	67.44	AFTER HOURS MEALS FOR CREW-VILLAGE PIZZA	USBNK CC
GL 02 61 72000	87.76	AFTER HOURS MEALS FOR CREW-VILLAGE PIZZA	USBNK CC
GL 03 41 75300	83.99	BOARD MEETING LUNCH	USBNK CC
GL 03 20 75300	37.71	BOARD MEETING LUNCH	USBNK CC
GL 01 34 72000	17.85	DRINKS FOR CREW-WORKING LATE	USBNK CC
GL 01 34 72000	62.78	DRINKS FOR CREW-WORKING LATE	USBNK CC
GL 03 51 72000	103.00	EFILE/FORMS TAX, 2023 1099-NEC FILING FEE	USBNK CC
GL 02 61 72000	7.76	ESCONDIDO SHEET METAL	USBNK CC
GL 03 51 72000	345.00	GFOA-BUDGET AWARD APP FY23	USBNK CC
GL 03 41 63400	296.98	KITCHEN SUPPLIES - COSTCO	USBNK CC
GL 03 36 72000	475.00	LOCKSMITH SERVICES - UNIT #43	USBNK CC
GL 03 36 60000	23.33	OPE ENGINES - EQUIPMENT #137 PARTS	USBNK CC
GL 03 36 63422	195.00	PRECISION ALIGNMENT - UNIT #32	USBNK CC
GL 03 42 72400	175.00	PSHRA MEMBERSHIP, CRAMIREZ	USBNK CC
GL 03 41 72000	87.00	WELCOME LUNCH - RARAGON/FINANCE	USBNK CC
GL 03 42 56513	122.59	WELCOME LUNCH-LWARREM/FINANCE	USBNK CC
	18,532.93	TOTAL	

Rainbow Municipal Water District
Property spreadsheet

APN	Description of Use	Acreage
1023000800	North Reservoir	4.8
1023001100	U-1 Pump Station	0.14
1023005000	Rainbow Creek Crossing near North Reservoir	0.89
1023005300	Connection 9	0.01
1024300900	Pump Station across PS1 (not in use)	0.12
1025702000	U-1 Tanks	1.08
1026305400	Pump Station #1	0.33
1026602000	Booster Pump Station #4	0.03
1027001600	Pump Station #3	0.67
1071702800	Connection 7	1.60
1071702900	Pala Mesa Tank	10.35
1080206900	Northside Reservoir	9.23
1082210600	Beck Reservoir	27.25
1082210900	Near Beck Reservoir	4.82
1082211000	Near Beck Reservoir	6.23
1082211800	Near Beck Reservoir - Excess Property (not in use)	4.68
1084210600	Rice Canyon Tank	1.00
1084410300	Canonita Tank	2.41
1091410700	Gomez Creek Tank	1.00
1092310900	Rainbow Heights Tank	0.35
1092330300	Rainbow Heights Tank	0.99
1092341000	Rainbow Heights Concrete Tank - used for SCADA	1.74
1093101800	Vallecitos Tank	0.55
1093822800	Magee Tank	1.03
1093912400	Magee Pump Station	0.3
1100721000	Huntley Road Pump Station	0.52
1102203700	Huntley Chlorination Station (not in use)	0.2
1212011000	Morro Tank	0.31
1212011100	Morro Tank	4.85
1212011200	Morro Reservoir	13.01
1213300900	Morro Reservoir	6.79
1250703200	Sumac Reservoir (Not in Use)	1.72
1250902600	Headquarters	7.38
1250903400	Headquarters	4.43
1250903500	Headquarters	3.40
1250903800	Headquarters	17.03
1251002100	Rancho Viejo Lift Station #5	0.05
1252311800	Hutton Tank	1.39
1252312600	Hutton Tank	0.89
1260803100	Via de los Cepillos Easement	0.47
1261708700	Lift Station #2	0.08
1261708900	Lift Station #2	0.12
1263004200	Lift Station #1	0.01
1270710500	Bonsall Reservoir (Not in Use)	6.19
1270710600	Connection 6	0.28
1271512300	Turner Tank	15.12
1721404300	Gopher Canyon Tank	1.84
	<i>Total</i>	167.68

Active Funding Requests

Grant or Loan applications that are in the process or being submitted, or awaiting selection announcement

Program Name & Agency	Status	Funding Requested	Important Dates	Purpose
<p>State and Local Cybersecurity Grant Program (SLCGP)</p> <p>CalOES</p>	<p>10/03/23</p> <p>State plan submitted to CISA in September. Awaiting further work group sessions.</p>	TBD	TBD	To address issues identified in State's Cybersecurity Plan. Funds will be passed down from the state (grantee) to eligible agencies (sub-grantees). Per first committee meeting on 12/16/22, the amount of federal funds allocated for California is not substantial. The type of projects they are looking to fund will be one-off projects that help establish more of an organized approach and framework for addressing cybersecurity projects, as opposed to individual projects.
<p>Regional Conservation Partnership Program</p> <p>USDA Natural Resources Conservation Service</p>	<p>02/21/23 Partners to hold meeting within week</p>	\$368,832	Project Start: 03/01/2023	Evaluation of irrigation system uniformity and efficiency through on-farm irrigation audits. Soil quality limitation improvements on 400 acres will be measured as soil organic matter and soil respiration rates and sequestered carbon.
<p>Regional Resilience Planning Grant Program</p> <p>CA Governor's Office of Planning and Research</p>	<p>Drafting additional scope for multi-agency cooperation section</p>	\$650,000	<p>TBD</p> <p>Awaiting second funding term</p>	The Regional Resilience Grant Program (RRGP) is a new grant program that funds projects led by partnerships that involve multiple jurisdictions working together to address the most significant climate change risks in their regions, especially in communities that are most vulnerable to climate change impacts. These impacts could include but are not limited to wildfires, rising sea levels, droughts, floods, increasing temperatures, and extreme heat events.
<p>Community Partnering Program</p> <p>Metropolitan Water District</p>	<p>10/25/2023</p> <p>Application Submitted</p>	\$2,902	Rolling application process	For supplies for the District-hosted educational field trips for STEM students from Bonsall High School.
<p>Innovative Water Infrastructure Workforce Development Program</p> <p>EPA</p>	<p>In progress</p>	TBD	Due November 17, 2023	For expanding public awareness about job opportunities in the drinking water and wastewater utility sector, and address the workforce needs of drinking water and wastewater utilities. May be achieved by developing and implementing targeted internship, apprenticeship, pre-apprenticeship, and post-secondary bridge programs for priority water utility trades.

Awarded Funding Requests

Approved Grant or Loan applications that are awaiting award or post-award reporting

Program Name	Status	Funding Awarded	Important Dates	Purpose
MWD Conservation Funding San Diego Integrated Regional Water Management	09/17/2023 Funding MOU executed	\$15,000	Expend funds by March 2024	Proposed project will assist HOA for the Terrace at San Luis Rey to conduct a pilot turf replacement project in a 3500 square foot communal space on their property. This pilot project includes irrigation system retrofits and upgrades and the installation of drought efficient landscaping.
Wellness Grant JPIA ACWA	07/12/2023 Award Notification	\$2,000	Expend funds by June 24, 2024	Funds will be used to enhance the well-being of our employees through two key initiatives: providing flu shots and massage canes.
Community Grants Program EPA	07/14/2023 Award Notification	\$1,596,762	Expend funds by September 30, 2024	Funds will be put towards the Thoroughbred Lift Station and Sewer Improvements project, including the replacement and expansion of a critical lift station, two gravity mains, and one force main.
Leadership Program JPIA ACWA	07/25/2023 Award Notification	All costs for selected attendee	TBD	To pay for participation in JPIA's Leadership Essentials for the Water Industry program for our selected attendee.
Wildfire Prevention Grant CalFire	10/02/2023 Grant Agreement signed & returned	\$161,840	Expend funds by March 15, 2029	To pay for vegetation mitigation around District infrastructure.



TO: Rainbow Municipal Water District
FROM: Alfred Smith
DATE: March 26, 2024
RE: Attorney Report: Public Records Act
501668-0002

I. INTRODUCTION.

This attorney report provides an update on three recent appellate court decisions involving the Public Records Act. Two recent decisions from the Sixth Appellate District and one from the First Appellate District provide helpful guidance for water districts when responding to California Public Records Act (“PRA”) requests for investigative records, preparing for potential PRA litigation, and maintaining records responsive to PRA requests.

On September 25, 2023, the First Appellate District issued its decision in *BondGraham v. Superior Court of Alameda County* (2023) 95 Cal. App. 5th 1006 (“*BondGraham*”), holding that the City of Oakland improperly redacted portions of an investigative report related to a public employee’s alleged misconduct. In considering the City’s reliance on a statutory exemption to justify its redactions, the Court emphasized the PRA must be “broadly construed to further the people’s right of access.”

On October 10, 2023, the Sixth Appellate District issued its decision in *County of San Benito v. Superior Court of San Benito County* (2023) 96 Cal.App.5th 243 (“*County of San Benito*”) holding that a party may not use PRA litigation to obtain – through the Civil Discovery Act – the very records at issue in the litigation. Nor may a party use PRA litigation to obtain information from a public agency that it would not otherwise be entitled to under the PRA.

Finally, on October 23, 2023, the Sixth Appellate District issued its decision in *City of Gilroy v. Superior Court* (2023) 96 Cal.App.5th 818 (“*City of Gilroy*”) holding that the PRA does not impose a duty upon public agencies to preserve potentially responsive records that otherwise would be subject to an automatic destruction policy.

II. APPELLATE COURT DECISIONS.

A. *BondGraham et al. v. Superior Court*

Petitioners, two Oakland journalists, sought records related to alleged misconduct by several public agency employees. This included the City of Oakland's internal investigation report. The City produced a redacted version of this investigation report. Petitioners sought writ relief, arguing that certain redactions were improper under Penal Code sections 832.7 and 832.8, commonly known as the *Pitchess* statutes.

The *Pitchess* statutes are considered an exemption to disclosure under the PRA because they provide that specified personnel records are confidential. In 2018, the Legislature amended the *Pitchess* statutes to add an exception in subsection (b), which now provides that records relating to the investigation of an officer's (1) use of force, (2) sustained finding of sexual assault, or (3) a sustained finding of dishonesty, shall not be confidential and shall be made available for public inspection pursuant to the PRA. Although Section 832.7 contains several provisions authorizing certain withholdings, the Court noted that when a public agency relies on statutory exceptions to redact or withhold documents, such exceptions to disclosure must be "narrowly construed" consistent with the PRA's statutory scheme to "further the people's right of access."

The trial court agreed with the City's argument that the internal investigation report was properly redacted, in part because the redacted text related to "a record from a separate and prior investigation or assessment of a separate incident" that was not independently subject to disclosure. The trial court also agreed with the City that the internal investigation report was exempt from disclosure because it addressed multiple, separate incidents involving City employees and the alleged victim.

The First District Court of Appeal reversed, finding that the internal investigation report was a single record prompted by a single incident resulting in a singular investigation. The fact that the investigation addressed multiple incidents of potential misconduct, or that it included allegations of misconduct against multiple public employees, did not transform the report into a "compilation" of "separate and prior investigations or assessments of a separate incident" exempting that information from disclosure. The court also went on to hold that the plain text of section 832.7(b)(4) does not permit *redaction*, rather it permits withholding of a record -- not information contained within a record.

Finally, the court suggested that some of the report's contents could have been withheld under the "catch-all" exception, which allows an agency to withhold investigative records on the grounds that the public interest in withholding the information outweighs the public interest in disclosure. (Government Code section 7922.000; *Times Mirror Co. v. Superior Court* (1991) 53 Cal.3d 1325, 1337-1339). However, the City never raised this argument.

B. County of San Benito v. Superior Court

Petitioner, a legal resources center, submitted two PRA requests to the County of San Benito for records relating to a proposed development project. The County represented that it produced all responsive, non-privileged records responsive to the requests. The Petitioner alleged otherwise and filed a petition for writ of mandate to compel the County to produce additional records. After commencing litigation, Petitioner propounded written discovery pursuant to the Civil Discovery Act (the “Act”), including document requests for all documents responsive to the PRA requests, as well as special interrogatories seeking specifics about the County’s efforts to investigate (or not) the subject of the requested records. Petitioner subsequently filed motions to compel, which the trial court largely granted. The County then filed a writ of prohibition challenging the trial court’s discovery order.

The Sixth District Court of Appeal held that although certain of Petitioner’s discovery requests were proper, two types of requests were improper: (1) requests to produce the same documents sought by the underlying PRA request; and (2) interrogatories calling for the County to explain its investigation (or lack thereof) related to the subject of the requested records. In finding that the document requests were improper, the appellate court reasoned that the requested records themselves were not reasonably calculated to lead to the discovery of evidence admissible in the PRA enforcement action, and allowing a PRA plaintiff to prosecute its PRA request on a pretrial discovery motion would improperly allow the discovery process to preempt adjudication on the merits of the litigation. In so holding, the appellate court made clear a PRA plaintiff cannot strategically invoke the litigation process and seek the very documents at issue via the Act to do an end run around the PRA enforcement proceeding.

Further, in holding that the interrogatories were improper, the appellate court reasoned that because the PRA does not require a public agency to create records to respond to a request, a public agency is under no obligation to generate new substantive content irrelevant to the enforcement proceeding as a means to collect information that is not otherwise subject to disclosure under the PRA. The appellate court made clear that “the availability of pretrial discovery in PRA actions neither creates substantive disclosure obligations untethered to the narrow issue of whether the agency has a duty of disclosure nor provides an avenue for avoiding resolution of that fundamental question.”

C. City of Gilroy v. Superior Court

Petitioner, a non-profit based in Silicon Valley, made several public records requests to the City of Gilroy during its investigation of complaints by unhoused persons that their personal property was destroyed during homeless encampment cleanups. Petitioner requested any and all public records regarding the encampment cleanups and video footage. The City provided responsive materials. Petitioners were

dissatisfied with the City's responses and filed a petition for writ of mandate and a complaint for declaratory relief alleging the City violated the PRA.

Petitioner argued the City conducted inadequate searches for public records and improperly withheld video camera footage. The City also sought an injunction preventing the City from destroying any records requested under a PRA request and deemed exempt for a period of three years after receiving the PRA request. The trial court denied the petition for writ of mandate and Petitioner's request for injunctive relief. However, the trial court granted the City's declaratory relief action in part. Specifically, the trial court found that the City violated the PRA in responding to the Petitioner's public records requests. However, the trial court rejected the Petitioner's request for a declaration that the City violated the PRA by failing to preserve responsive records it claimed were exempt while Petitioner's requests were pending before the court.

The Sixth District Court of Appeal reversed in part and affirmed in part. First, the appellate court reversed the trial court's grant of declaratory relief on the grounds that the City violated the PRA by conducting an inadequate search for responsive records. The appellate court reasoned that the PRA "does not provide for declaratory relief other than to determine a public agency's obligation to disclose records." Consequently, Petitioner could not seek declaratory relief pursuant to the PRA with regard to the City's alleged improper search for, and production of, documents responsive to the public records requests.

Moreover, because the City produced responsive, non-exempt video footage in its possession, and the video the City withheld was exempt from disclosure, Petitioner's allegations of the City's impropriety were deemed moot. As such, there was no "actual controversy" subject to declaratory relief. The appellate court accordingly found that the trial court's grant of declaratory relief with regard to alleged past acts – which is not authorized under either California Code of Civil Procedure section 1060 or the PRA – was an abuse of discretion.

Next, the appellate court affirmed the trial court's rejection of Petitioner's request for a declaration the City violated the PRA by failing to preserve responsive records it claimed were exempt while the public record requests were pending before the court. Petitioner argued that the PRA should be broadly interpreted to impose a duty upon public agencies to preserve all documents responsive to a public records request but withheld as exempt for a period of three years. Petitioner argued that without imposing such a duty to preserve, public agencies are able to delay and obstruct the disclosure of public records by asserting blanket, potentially invalid exemptions to "run out the clock." Although the appellate court acknowledged Petitioner's concern, it found that the PRA "is not a records retention statute" and does not require a public agency to retain potentially responsive records -- particularly when the records are subject to automatic destruction pursuant to the agency's records retention schedule. Thus, the appellate court did not expand upon the duties imposed upon public agencies by the legislature under the PRA.

III. **CONCLUSION.**

The *BondGraham* case serves as an important reminder that courts will broadly construe the PRA in favor of disclosure to “further the people’s right of access.” Meanwhile, exceptions to the PRA such as the *Pitchess* statutes will be narrowly construed, in this case to prevent agencies from combining investigative reports to avoid disclosure. Therefore, when reviewing and responding to a PRA request, water districts are encouraged to carefully analyze the applicability of any exemptions as exceptions to disclosure are likely to be narrowly construed.

The *County of San Benito* case defines the boundaries of what is properly the subject of discovery in a PRA action. This case provides guidance to assist water districts in avoiding strategic PRA litigation designed to obtain the very records sought by the PRA as an end run around the public records statutes.

The *City of Gilroy* case clarifies that the sole purpose of a PRA action is to expeditiously determine a public agency’s obligation to disclose records. Accordingly, a PRA litigant may not seek declaratory relief under the PRA with respect to the propriety of an agency’s past conduct in responding to PRA requests. This provides helpful guidance to water districts on the permissible scope of PRA actions.

The *City of Gilroy* case also clarifies that the PRA is not a records retention statute, and thus does not obligate water districts to preserve documents responsive to a PRA request beyond what is required by the legislature and the district’s records retention schedule. This decision provides critical guidance to water districts attempting to navigate public records requests and related demands for preservation of records in accordance with the district’s records retention schedule.

AES



SUMMARY OF FORMAL BOARD OF DIRECTORS' MEETING FEBRUARY 22, 2024

1. Monthly Treasurer's Report on Investments and Cash Flow.
The Board noted and filed the Treasurer's report.
2. Amendment to Services Contract with Ace Janitorial Services, Inc. for Routine Janitorial Services. The Board authorized the General Manager, or designee, to execute Amendment No. 3 to the services contract with Ace Janitorial Services, Inc. to extend the contract term for an additional 18 months, in the amount of \$127,530, for continued routine janitorial services for the Kearny Mesa Headquarters and Escondido Operations Center, through September 30, 2025, increasing the authorized contract amount from \$125,855 to \$253,385.
3. Board Budget Policy Recommended Modifications.
The Board adopted the Board Budget Policy with recommended modifications, with changes as requested to amend the March timeline to provide a draft two weeks prior to the Board meeting.
4. Approval of the Calendar Year (CY) 2025 Interim Rate Redesign Recommendation.
The Board approved the Finance Planning Workgroup (FPWG) and Member Agency Rate Workgroup (MARW) rate redesign recommendation for CY 2025 which encompasses:
 - Apportionment of 40 percent of the Transportation's revenue requirement on an annual fixed basis (Transportation Fixed Rate), allocated to member agencies by a seven-year average in water demands. The existing volumetric based Transportation Rate will be set to recover the remaining 60% of the determined annual revenue requirement.
 - Adjusting the fixed cost allocation methodology for Customer Service Charge from a three-year average to a seven-year average; Supply Reliability Charge from a five-year average to a seven-year average; and Storage Charge from a three-year average to a seven-year average.
5. Professional Services Contract with Dudek for As-Needed Environmental Consulting Services. The Board awarded a professional services contract, with such non-material modifications as approved by the General Manager or General Counsel, with Dudek for a not-to-exceed amount of \$5,500,000, to provide as-needed environmental consulting services for five years, and authorized the General Manager, or designee, to execute the contract.
6. Professional Services Contract with RECON Environmental, Inc., for As-Needed Habitat Restoration Maintenance Services.
The Board awarded a professional services contract, with such non-material modifications as approved by the General Manager or General Counsel, with RECON Environmental, Inc. for a not-to-exceed amount of \$1,750,000, to provide as-needed habitat restoration maintenance services for five years, and authorized the General Manager, or designee, to execute the contract.



7. Approval of Minutes.
The Board approved the minutes of the Special Board of Directors' meeting of January 11, 2024, and the Formal Board of Directors' meeting of January 25, 2024.
8. Retirement of Director.
The Board adopted Resolution No. 2024-03 honoring Consuelo Martinez upon her retirement from the Board of Directors.
9. Retirement of Director.
The Board adopted Resolution No. 2024-04 honoring Kyle Swanson upon his retirement from the Board of Directors.
10. Memorandum of Understanding (MOU) with Moulton Niguel Water District.
The Board authorized the General Manager to enter a Memorandum of Understanding (MOU) with Moulton Niguel Water District.

BOARD ACTION Item No. 12

BOARD OF DIRECTORS

March 26, 2024

SUBJECT

BOARD MEMBER REQUESTS FOR AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS

BACKGROUND

In accordance with Administrative Code Policy 2.03.010.03, Training, Seminars and Conferences, a request to attend an event and receive compensation for attendance must be made in advance of the event. The full Board shall consider this information and take action to approve or disapprove the compensation and travel/registration expenses by a majority vote.

DESCRIPTION

The Southern California Water Coalition is hosting its Quarterly Luncheon on April 19, 2024, to address the topics of digital democracy, voter sentiment, and advocating for water infrastructure. Directors Johnson and Dale have expressed their desire to attend and seek the Board's approval.

The CSDA is holding its Legislative Days Conference in San Diego. Director Johnson has expressed her desire to attend and is seeking Board approval.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area Four: Fiscal Responsibility
Strategic Focus Area Six: Communication

ENVIRONMENTAL

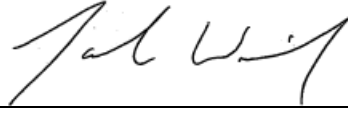
In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a "project" as defined by CEQA and further environmental review is not required at this time.

BOARD OPTIONS/FISCAL IMPACTS

Attendance at the Southern California Water Coalition lunch meeting is \$125 per person. Registration for the CSDA Capitol Days Conference is \$345, and travel and accommodation costs would be additional. It is the Board's discretion to approve or deny.

STAFF RECOMMENDATION

Staff supports Board direction.



Jake Wiley, General Manager

March 26, 2024