

**MINUTES OF THE ADJOURNED REGULAR BOARD MEETING
OF THE BOARD OF DIRECTORS OF THE
RAINBOW MUNICIPAL WATER DISTRICT
NOVEMBER 1, 2023**

1. **CALL TO ORDER** - The Adjourned Regular Meeting of the Board of Directors of the Rainbow Municipal Water District on November 1, 2023, was called to order by Vice President Gasca at 11:03 a.m. in the Board Room of the District, 3707 Old Highway 395, Fallbrook, CA 92028. Vice President Gasca presiding.

2. **ROLL CALL**

Present: Director Gasca, Director Hamilton (*via video conference*), Director Johnson, Director Mack, Director Townsend-Smith (*arrived at 12:05 p.m.*).

Also Present: General Manager Wiley, Executive Assistant Washburn, Information Technology Manager Khattab, Engineering and CIP Manager Williams, Senior Project Manager Parra.

Also Present Via Teleconference or Video Conference:

Legal Counsel Smith, Legal Counsel Pellman, Legal Counsel Klebaner, Consultant Kennedy.

No members of the public were present in person, via teleconference or video conference before Closed Session.

3. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**

There were no amendments to the agenda.

4. **INSTRUCTIONS TO ALLOW PUBLIC COMMENT ON AGENDA ITEMS FROM THOSE ATTENDING THIS MEETING VIA TELECONFERENCE OR VIDEO CONFERENCE**

There were no members of the public in attendance via teleconference or video conference; therefore, the instructions were not read aloud.

5. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING CLOSED SESSION AGENDA ITEMS (Government Code § 54954.2).**

The meeting adjourned to Closed Session at 11:05 a.m.

6. **CLOSED SESSION**

A. Conference with Legal Counsel-Anticipated Litigation (Government Code §54956.9(d)(2))

* Two Items

(*) - Asterisk indicates a report is attached.

The meeting reconvened at 12:20 p.m.

7. REPORT ON POTENTIAL ACTION FROM CLOSED SESSION

This item was addressed under Item #11.

Time Certain: 11:30 a.m.

8. REPEAT CALL TO ORDER - The Adjourned Regular Meeting of the Board of Directors of the Rainbow Municipal Water District on November 1, 2023, was called to order by Vice President Gasca at 12:21 p.m. in the Board Room of the District, 3707 Old Highway 395, Fallbrook, CA 92028. Vice President Gasca presiding.

9. PLEDGE OF ALLEGIANCE

10. REPEAT ROLL CALL

Present: Director Gasca, Director Hamilton (*via video conference*), Director Johnson, Director Mack, Director Townsend-Smith.

Also Present: General Manager Wiley, Executive Assistant Washburn, Information Technology Manager Khattab, Finance Manager Largent, Engineering and CIP Manager Williams, Administrative Services Manager Harp, Operations Manager Gutierrez.

Also Present Via Teleconference or Video Conference:

Legal Counsel Smith, Wastewater Superintendent Zuniga, Customer Service and Meters Supervisor Lagunas, Senior Project Manager Parra, Administrative Analyst Barrow, Administrative Analyst Rubio, Grant Specialist Kim, Administrative Assistant Montano.

Six members of the public were present for the Open Session in person, via teleconference or video conference.

11. REPEAT REPORT ON POTENTIAL ACTION FROM CLOSED SESSION

Legal Counsel reported the Board met in Closed Session to discuss two items. He stated after reviewing and considering multiple claims submitted by Hazard Construction regarding change orders and cost issues on the Live Oak Bridge project, the Board rejected all claims received to date by Hazard Construction.

12. REPEAT ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)

There were no amendments to the agenda.

13. REPEAT INSTRUCTIONS TO ALLOW PUBLIC COMMENT ON AGENDA ITEMS FROM THOSE ATTENDING THIS MEETING VIA TELECONFERENCE OR VIDEO CONFERENCE

Vice President Gasca read aloud the instructions for those attending the meeting via teleconference or video conference.

14. ORAL/WITTEN COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).

There were no comments.

***15. APPROVAL OF MINUTES**

A. September 26, 2023 - Regular Board Meeting

Motion:

To approve the minutes.

Action: Approve, Moved by Director Mack, Seconded by Director Mack.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).

Ayes: Director Gasca, Director Hamilton, Director Johnson, Director Mack, Director Townsend-Smith.

***16. BOARD OF DIRECTORS' COMMENTS/REPORTS**

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

A. President's Report (Director Hamilton)

President Hamilton encouraged everyone to communicate with any ratepayer that they need to vote however they choose.

B. Representative Report (Appointed Representative)

1. SDCWA

A. Summary of Board Meeting September 28, 2023

Mr. Wiley reported there was nothing involving RMWD discussed at the SDCWA's November meeting. He mentioned a new operations and maintenance building has been approved for the Escondido location. He also noted there was discussion regarding proposed legislative priorities for the upcoming year of which the most interesting was related to amending the voting structure at SDCWA not just by weight of total monies over the history of their existence, but also a two-stage vote over a shorter period of contributions to SDCWA as well as a majority vote which would require a change to the County Water Act.

2. CSDA

Director Mack provided a report on the governance training he attended at Elsinore Valley Municipal Water District on October 30th. He stated this was a very informative refresher course.

3. LAFCO

There was no report given.

4. Santa Margarita River Watershed Watermaster Steering Committee

President Hamilton stated he was unable to attend the October meeting.

5. ACWA

Vice President Gasca noted the 2023 ACWA Fall Conference will take place in November in Indian Wells as well as mentioned some topics of interest provided in the ACWA News publication including a water bond for the November 24, 2023, ballot with focus on providing approximately \$15.5 billion in funding for various water natural resources issues that RMWD may want to stay apprised of to determine whether there are some monies RMWD may want to pursue. He also pointed out there was an article about one agency getting students involved in volunteering to do advocacy work in communicating with their ratepayers in terms of assisting them with signing up to acquire Flume for their system through the district and how RMWD may want to consider implementing something similar.

C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)

1. Board Seminar/Conference/Workshop Training Attendance Reports

President Hamilton announced he completed the required AB1234 certificate renewal last week.

D. Directors Comments

Director Townsend-Smith stated she had the pleasure of attending the Hoover Dam tour which she found fascinating. She encouraged anyone who may have an opportunity to take this tour.

Director Johnson thanked Ms. Largent for allowing her to meet with the finance department last month, noting the team was very impressive.

E. Legal Counsel Comments

1. Attorney Report: Conflict of Interest and Water Rights Update 62310139_1

Legal Counsel summarized the information provided in the written report. He also extended an invitation to anyone attending the 2023 ACWA Fall Conference to join him at the reception being hosted by Nossaman and Water Education Foundation on Tuesday, November 28th from 6:30-8:30 p.m.

17. COMMITTEE REPORTS

A. Budget and Finance Committee

Mr. Nelson reported the committee met on October 10th at which time the members reviewed a couple of items (#26 and #27) before the Board today for consideration and how the committee recommended the Board adopt the staff recommendations provided for each. He also noted the committee had the opportunity to receive an excellent presentation on Item #18 which the Board will appreciate hearing.

B. Engineering and Operations Committee

Mr. Nelson reported the committee did not meet in October but will meet today immediately following this meeting. He mentioned he received a phone call from Helene Brazier who, after many years as a public activist around RMWD, served as a Board Member, and a sitting volunteer committee member, resigned. He said Ms. Brazier made it clear she could not be talked into continuing to serve, that he thanked her very much for her service, and how this was a classic case of somebody who has probably devoted a couple of decades of her life attempting to make RMWD a better place for ratepayers. He stated he was sorry about her departure and wished her the very best.

Director Johnson acknowledged Ms. Brazier's presence and involvement in the community, especially in Division 1. She agreed with what Mr. Nelson had to say about Ms. Brazier and was saddened to learn of her decision.

Vice President Gasca suggested the Board prepare a resolution acknowledging Ms. Brazier and her efforts for publication. He acknowledged Ms. Brazier has never been a big fan of receiving commendations; however, in this case he thinks it would be very appropriate as a means of expressing thankfulness for all she has done for the district. President Hamilton and Director Johnson agreed.

C. Communications and Customer Service Committee

Ms. Harp reported the committee met on October 5th at which time discussions took place regarding community events including scaling back on the 70th anniversary spending outside of repurposing some of the content readily available such as the historical video Ms. Gray had worked on previously and a press release. She also provided updates on recent and upcoming community events as well as newsletter content. Mr. Wiley mentioned he received positive feedback following the recent student field trip provided by RMWD.

PRESENTATION

***18. CASH RESERVE POLICY 5.03.220 COMPLIANCE REPORT PRESENTATION**

Ms. Largent explained that per RMWD's Administrative Code, staff was required to report out the cash reserve balances every year following the year-end close and the audit. She noted the audit will be presented at the December Board meeting. She shared a presentation titled "Cash Reserve Balance & Mid Year Budget Review" starting with review of the recent successes and challenges, respectively, while providing a high-level overview of what RMWD was looking at for January 2024.

(*) - Asterisk indicates a report is attached.

Ms. Largent displayed the cash balances by fund noting for FY22 RMWD ended with approximately \$20 million in cash and approximately \$17 million for FY23. She talked about the target reserves pointing out in the first couple of years, RMWD was really aiming to get towards the minimum level of sixty days of operating and maintenance expenses in the operating funds. She noted the Administrative Code states RMWD will do sixty days less the cost of purchased water; however, this is not adequate, so it was increased in the Cost of Service Study and how the Administrative Code may need to be updated for that as well. She explained the information for the various reserve funds as well as the operating and debt service fund balances noting the total for operating was \$8 million.

Ms. Largent reviewed the information provided for the water operating budget noting the sales were budgeted at 12,700-acre feet; however, due to projections, the sales may only be 10,000-acre feet. She explained the management team met to determine which adjustments and cuts could be made including leaving the engineering position vacant, cutting travel and training by 50%, pull back on contractor and consultants in administration and public relations department, as well as some other various department level savings that were identified as being able to be delayed.

Ms. Largent talked about the wastewater capital fund balances, noting the Thoroughbred Lane Lift Station and Pipeline Repair (LS1 Replacement) was the only one currently active. She pointed out there was some spending budgeted last year that has not happened as of yet; therefore, staff will suggest that be rolled over into next year. She reviewed the information displayed and how there will be approximately \$2.6 million going into Year 2. She noted the wastewater capital fund was adequately funded and how it is unlikely the \$9.5 million funding will not be needed in Year 3. She displayed both the wastewater capital fund and operating reserve balance together, noting there will be just over \$3 million projected for FY25.

Ms. Largent transitioned to the water capital fund projects as she explained what staff will be proposing for January including the reason for such. She shared her concerns with the water capital fund balance projections and what adjustments will be proposed for consideration in January. She displayed the water operating and capital fund balance projections explaining the planning was for a worst-case scenario. She pointed out the projected cash balance by fund for FY24 is significantly lower than she would be comfortable; therefore, she was presenting some recommendations as to what could be done to assist with this matter.

Director Mack asked whether the Board would have a better idea in January as to how things are going. Mr. Wiley stated it was unclear as to the timing of the savings; therefore, this was why Ms. Largent was putting forward worst-case assumptions which are prudent for planning ahead and how debt issuance may be key. Ms. Largent added there will be more information in terms of water sales in January as well.

Director Johnson inquired as to whether there was any indication of the cost of the detachment to the ratepayers at this time. Ms. Largent stated nothing definitive. Ms. Johnson asked if it was appropriate for the Board to have this information. Ms. Largent explained there would be a better indication of everything in January. President Hamilton asked if there was a means of estimating detachment costs. Discussion ensued.

Director Johnson said she would appreciate the Board having a better understanding of the costs related to the detachment including legal, consultants, etc. in January at the very latest so that they could better answer ratepayer questions. Ms. Largent clarified she was recommending holding a budget workshop at the regularly scheduled Budget and Committee meeting date in January.

Director Johnson asked about RMWD having a healthy reserve fund. Ms. Largent answered noting RMWD was well below where it should be and how she hoped to at least have the water operating at the \$6 million minimum; however, it will be closer to \$4 million at year end if sales are at 10,000-acre feet. She explained the water capital should be one year of the six-year average, but if the \$14 million is spent this year, the reserve fund will be zero at the end of the year. Mr. Wiley stated hence the recommendation to take on some debt. Discussion followed.

Director Johnson requested a copy of this presentation be provided to the Board. Ms. Largent acknowledged this request.

Vice President Gasca asked whether the look presented includes the wind down of the meter replacement program. Ms. Largent explained there has been some additional work involved with this project which is aggressively being addressed to reduce water loss and how the costs have been pulled out.

Director Townsend-Smith inquired as to whether selling off some assets has been taken into consideration. Mr. Wiley stated this was something staff were already looking into this possibility for those properties owned by RMWD that have no intended use now or in the future.

Director Johnson asked if there were any action plans for those recommendations listed in the presentation. Mr. Wiley pointed out these were general guidelines for what is already being implemented. Discussion followed.

Director Townsend-Smith asked if there were any plans of getting money from developers. Mr. Williams replied the staff was working on this as well.

President Hamilton inquired as to what type of responses were received to the financial Requests for Proposals. Ms. Largent pointed out the due date for responses is not until November 10th; therefore, she will provide an update and share the results with the Board at their December meeting.

CONSENT CALENDAR ITEMS

- *19. CONSIDER APPROVAL OF A JOINT AGREEMENT TO IMPROVE MAJOR SUBDIVISION COUNTY OF SAN DIEGO TRACT NO. 5354-5 (VTM5354R2, PDS2019-LDMJIP-50069, PA-5) FOR CITRO DEVELOPMENT (DIVISION 4)**
- *20. NOTICE OF COMPLETION AND ACCEPTANCE OF INFRASTRUCTURE FOR THE HORSE CREEK RIDGE DEVELOPMENT UNIT 5-R4 BY D.R. HORTON (DIVISION 4, 5)**
- *21. NOTICE OF COMPLETION AND ACCEPTANCE OF INFRASTRUCTURE FOR THE HORSE CREEK RIDGE DEVELOPMENT UNIT 6-R5 BY RICHMOND AMERICAN HOMES (DIVISION 5)**
- *22. CONSIDER ACCEPTANCE OF MINOR FACILITIES CONSTRUCTED BY CUSTOMERS AND FILE NOTICE OF COMPLETIONS (DISTRICT-WIDE)**

Motion:

To approve Option 1 for each of the Consent Calendar Items.

Action: Approve, Moved by Director Hamilton, Seconded by Director Mack.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).

Ayes: Director Gasca, Director Hamilton, Director Johnson, Director Mack, Director Townsend-Smith.

BOARD ACTION ITEMS

***23. CONSIDER APPROVAL TO QUITCLAIM EASEMENTS FOR PROVENCE DEVELOPMENT, TM4736-1 (DIVISION 1)**

Mr. Williams explained this was an active development; however, he was recently informed this would be changing again. He pointed out RMWD was not giving anything away for free, but rather trading the location of the existing easements with another location.

Motion:

To approve Option 1 - Make a determination that the action defined herein does not constitute a "project" as defined by CEQA, authorize the General Manager to execute the quitclaim deeds associated with the easements which are no longer required by the District, and to have these items included as part of the Consent Calendar in the future unless there are financial impact is involved.

Action: Approve, Moved by Director Hamilton, Seconded by Director Johnson.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).

Ayes: Director Gasca, Director Hamilton, Director Johnson, Director Mack, Director Townsend-Smith.

***24. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 23-26 — A RESOLUTION ESTABLISHING CLASSIFICATIONS AND MONTHLY PAY RANGES FOR DISTRICT EMPLOYEES AND THE GENERAL MANAGER EFFECTIVE OCTOBER 24, 2023, THROUGH JUNE 30, 2024**

Ms. Harp announced Ms. Washburn, who has been with RMWD for nearly 20 years, has given notice of her intent to retire in January. She said as is customary when a single-incumbent position becomes vacant, she conducted an updated market analysis to ensure when RMWD is hiring in a successor, it is being done at the appropriate market rate. She reported RMWD's current pay grade was significantly above market 30% overall and 15% for the senior level hourly classification that do not supervise other employees; therefore, her recommendation was to create a series classification with adding two levels to this position under the existing level so that RMWD can hire in at a market-appropriate rate for this position without negatively impacting the incumbent prior to retiring. She said assuming the Board approves this resolution, the position has already been posted at the recommended pay rate to know an appropriate response is received. Discussion followed.

Motion:

To adopt Resolution No. 23-26.

Action: Approve, Moved by Director Hamilton, Seconded by Director Johnson.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).

Ayes: Director Gasca, Director Hamilton, Director Johnson, Director Mack, Director Townsend-Smith.

***25. DISCUSSION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 23-06 — AMENDING AND UPDATING ADMINISTRATIVE CODE TITLE 4 – PERSONNEL RULES AND REGULATIONS SECTION 4.01.140 – SERVICE AWARDS**

Ms. Harp stated RMWD currently has service awards in its Administrative Code for up to thirty years and how there is one employee will reach 35 years of service. She explained after conducting a survey involving other agencies within the area to find out what other programs are in place, she found most went up to forty years, which is what was being recommended for RMWD.

Mr. Wiley said the type of value that those individuals bring to the organization and their institutional knowledge is invaluable.

Motion:

To adopt staff recommendation Option 1 - Adopt Ordinance No. 23-06 amending and updating the Administrative Code, Title 4 – Personnel Rules and Regulations, Section 4.01.140 – Service Awards.

Action: Approve, Moved by Director Johnson, Seconded by Director Hamilton.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).

Ayes: Director Gasca, Director Hamilton, Director Johnson, Director Mack, Director Townsend-Smith.

***26. DISCUSSION AND POSSIBLE ACTION FOR A VARIANCE REQUEST FOR CUSTOMER CREDIT FOR THE DIFFERENCE IN ACCOUNT CLASS RATES FROM SEPTEMBER 2020 TO NOVEMBER 2022 (Division 2)**

Mr. Wiley noted this was presented at the Budget and Finance Committee during which time the committee members voted to recommend the Board adopt the staff recommendation. He provided some background related to the dialog and correspondence exchanged between the customer and RMWD and how the customer was requesting a credit that is not allowable within the Administrative Code; therefore, this was brought to the Board for consideration.

President Hamilton noted it was not RMWD's responsibility to educate the ratepayers when the information is readily available to them. Mr. Wiley agreed as well as mentioned information regarding this matter is continually published in the District newsletter.

(*) - Asterisk indicates a report is attached.

Director Johnson pointed out there are requests that continue to come to RMWD and how consistency would be critical.

Motion:

To approve Option 2 - Deny the request.

Action: Approve, Moved by Director Hamilton, Seconded by Director Townsend-Smith.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).

Ayes: Director Gasca, Director Hamilton, Director Johnson, Director Mack, Director Townsend-Smith.

***27. DISCUSSION AND POSSIBLE ACTION TO APPROVE A BILL ADJUSTMENT FOR ACCOUNT 018412-000 FOR AMOUNT OF TIME A CONSTRUCTION METER WAS NOT BEING USED FROM OCTOBER 2022 TO PRESENT AND WAIVE LATE FEES (Division 3)**

Mr. Wiley explained there was a construction meter provided by RMWD upon request of the customer which they were done utilizing in July. He noted although the customer said they had contacted RMWD to remove the construction meter; however, this could not be confirmed with the data available. He stated because it was unclear as to whether the request for removal was made as well as the fact invoices were being sent to an incorrect address, staff was recommending the Board authorize a refund of that the Board authorize refund in the amount of \$4,111.70.

Motion:

To support Option 1 – Approve the variance to issue a billing adjustment credit on the customer’s account of \$4,111.70.

Action: Approve, Moved by Director Johnson, Seconded by Director Hamilton.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).

Ayes: Director Gasca, Director Hamilton, Director Johnson, Director Mack, Director Townsend-Smith.

***28. APPOINTMENT OF OFFICER AND REPRESENTATIVES**

Mr. Wiley stated most often, staff will bring a recommendation for the Board to consider; however, in this case staff will support Board direction. He pointed out Mr. Kennedy currently represents RMWD on the SDCWA Board of Directors as he has for the past several years; however, with Mr. Kennedy’s current retirement, this item was being brought forward for discussion as to what the Board would like to do going forward in terms of representation on the SDCWA Board of Directors. He mentioned SDCWA provides a per diem of \$150 per day and nothing more. He reiterated Mr. Kennedy has been representing RMWD for some time at SDCWA and would be willing to continue doing so should the Board desire in conjunction with other as-needed assistance to the general manager as a package for which a contract is before RMWD in the amount of \$3,000 per month.

(*) - Asterisk indicates a report is attached.

Mr. Wiley acknowledged the Board has the option of appointing whoever they desire to serve as their representative at SDCWA; therefore, this item was to provide the Board with the opportunity to select who they would like to represent RMWD on SDCWA's Board of Directors. He clarified he was not advocating in any way.

Director Townsend-Smith asked Mr. Wiley if this was something he would be willing to do. Mr. Wiley stated he would be willing to serve at the pleasure of the Board.

Director Johnson stated she was not in favor of another consultant contract. She said if there were no other candidates then she would volunteer to serve. President Hamilton stated he agreed with Director Johnson in that he was not in favor of hiring anyone to sit in a chair for RMWD unless there are other activities for which that individual could be compensated. He noted his observation over the past several years in regards to SDCWA, is that those that are most effective are either general managers or board members who have been involved with water for multiple years and that other representatives on that Board do not contribute to the effective management of SDCWA; therefore, if RMWD was going to have a participant serve on SDCWA's Board, he would recommend it be someone very familiar with water and has been involved for a while throughout the politic aspects of what has been transpiring; therefore, he recommended continuing with the general manager.

Vice President Gasca pointed out RMWD is engaged in discussions with SDCWA to work things out, it would be beneficial for Mr. Wiley being present to support those efforts. He said on the other hand, discussions are being cranked up with the Eastern Municipal Water District; therefore, he wanted to hear from Mr. Wiley as to where his time may be better spent and whether someone else should serve as RMWD's representative at SDCWA. Mr. Wiley stated having a staff member would be unnecessarily burdensome and how the idea was to have someone capable of discerning whether it is worth their time or not. Vice President Gasca inquired as to whether an alternate be appointed to attend in the representative's absence. Mr. Wiley explained there is a proxy in place which will be brought to the December meeting for reconsideration.

Director Mack pointed out this appointment could potentially be for a short period of time depending on the election results. This was confirmed to be correct.

Director Johnson stated she volunteered because although she has the least amount of water knowledge, she was not comfortable with a consultant contract especially after hearing about the District finances earlier in this meeting. Mr. Wiley clarified, the \$150 included in the proposal was the meeting per diem and the other charges were for other services provided in what was a package deal.

Motion:

To approve Option 1 - Adopt Resolution No. 23-27 with the appointment of Jake Wiley as the new representative to the SDCWA Board of Directors on behalf of the District.

Action: Approve, Moved by Director Mack, Seconded by Director Gasca.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).

Ayes: Director Gasca, Director Hamilton, Director Johnson, Director Mack, Director Townsend-Smith.

29. BOARD MEMBER REQUESTS FOR AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS

Director Mack and President Hamilton expressed their interest in attending the November SDCSDA Quarterly Dinner Meeting.

Directors Johnson and Townsend-Smith both stated they would like to attend the Special District Leadership Academy in April 2024.

BOARD INFORMATION ITEMS

***30. RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS**

- A. General Manager Comments**
 - 1. Meetings, Conferences and Seminar Calendar
- B. Operations Comments**
 - 1. Operations Report
- C. Engineering Comments**
 - 1. Engineering Report
 - 2. As-Needed Services Expenditures Summary
 - 3. RMWD Sewer Equivalent Dwelling Units (EDU's) Status
- D. Administrative Services Comments**
 - 1. Administrative Services Report
 - 2. Organizational Chart
- E. Finance Comments**
 - 1. Board Information Report
 - A. Budget vs. Actuals
 - B. Fund Balance & Developer Projections
 - C. Treasury Report
 - D. Five Year Water Purchases Demand Chart
 - E. Water Sales Summary
 - F. Check Register
 - G. Directors' Expenses Report
 - H. Credit Card Breakdown
 - I. RMWD Properties
 - J. Grant Progress Report

The information and financial items were received and filed.

31. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING

It was noted establishment of the 2024 Board Meeting schedule, appointment of a proxy at SDCWA, and a CropSwap update should be on the next meeting agenda. Director Johnson recommended there be some form of celebration recognizing the upcoming retirements at the December Board meeting as well.

(*) - Asterisk indicates a report is attached.

32. ADJOURNMENT

The meeting was adjourned by Vice President Gasca to a regular meeting on December 5, 2023, at 1:00 p.m.

The meeting was adjourned at 1:43 p.m.



Dawn M. Washburn, Board Secretary



Miguel Gasca, Board Vice President