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MEMBERS OF THE PUBLIC WISHING TO SUBMIT WRITTEN COMMENT TO THE BOARD UNDER PUBLIC COMMENT OR ON A SPECIFIC AGENDA ITEM MAY SUBMIT COMMENTS TO OUR BOARD SECRETARY BY EMAIL AT [DWASHBURN@RAINBOWMWD.COM](mailto:DWASHBURN@RAINBOWMWD.COM) OR BY MAIL TO 3707 OLD HIGHWAY 395, FALLBROOK, CA 92028. ALL WRITTEN COMMENTS RECEIVED **AT LEAST ONE HOUR IN ADVANCE OF THE MEETING** WILL BE READ TO THE BOARD DURING THE APPROPRIATE PORTION OF THE MEETING. THESE PUBLIC COMMENT PROCEDURES SUPERSEDE THE DISTRICT’S STANDARD PUBLIC COMMENT POLICIES AND PROCEDURES TO THE CONTRARY.

**RAINBOW MUNICIPAL WATER DISTRICT BOARD MEETING**

**Tuesday, March 28, 2023**                      **Closed Session 12:00 p.m.**                      **Open Session 1:00 p.m.**

**THE PURPOSE OF THE REGULAR BOARD MEETING IS TO DISCUSS THE ATTACHED AGENDA**

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**District Office**                                      **3707 Old Highway 395**                                      **Fallbrook, CA 92028**

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**Board Agenda Policies**

Board of Directors Meeting Schedule Regular Board meetings are normally scheduled for the 4<sup>th</sup> Tuesday of the month with Open Session discussions starting time certain at 1:00 p.m.

Breaks It is the intent of the Board to take a ten-minute break every hour and one-half during the meeting.

Public Input on Specific Agenda Items and those items not on the Agenda, Except Public Hearings Any person of the public desiring to speak shall fill out a “Speaker’s Slip”, encouraging them to state their name, though not mandatory. Such person shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes unless a longer period is permitted by the Board President.

Public Items for the Board of Directors' agenda must be submitted in writing and received by the District office no later than 10 business days prior to a regular Board of Directors' Meeting.

Agenda Posting and Materials Agendas for all regular Board of Directors' meetings are posted at least seventy-two hours prior to the meeting on bulletin boards outside the entrance gate and the main entrance door of the District, 3707 Old Highway 395, Fallbrook, California 92028. The agendas and all background material may also be inspected at the District Office.

You may also visit us at [www.rainbowmwd.com](http://www.rainbowmwd.com).

Time Certain Agenda items identified as “time certain” indicate the item will not be heard prior to the time indicated.

Board meetings will be audio and video recorded with copies available upon request. Requests for audio recordings will be fulfilled once draft minutes for such meeting have been prepared. There are no costs associated with obtaining copies of audio and video recordings; however, these recordings will only be retained according to the policies provided in the District’s Administrative Code. Copies of public records are available as a service to the public; a charge of \$.10 per page up to 99 pages will be collected and \$.14 per page for 100 pages or more.

If you have special needs because of a disability which makes it difficult for you to participate in the meeting or you require assistance or auxiliary aids to participate in the meeting, please contact the District Secretary, (760) 728-1178, by at least noon on the Friday preceding the meeting. The District will attempt to make arrangements to accommodate your disability.

(\*) - Asterisk indicates a report is attached.

Notice is hereby given that the Rainbow Municipal Water District Board of Directors will hold Closed Session at 12:00 p.m. and Open Session at 1:00 p.m. Tuesday, March 28, 2023, at the District Office located at 3707 Old Highway 395, Fallbrook, CA 92028. At any time during the session, the Board of Directors Meeting may adjourn to Closed Session to consider litigation or to discuss with legal counsel matters within the attorney client privilege.

## **AGENDA**

1. **CALL TO ORDER**
2. **ROLL CALL: Gasca\_\_\_ Hamilton\_\_\_ Mack\_\_\_ Moss\_\_\_ Townsend-Smith\_\_\_**
3. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
4. **INSTRUCTIONS TO ALLOW PUBLIC COMMENT ON AGENDA ITEMS FROM THOSE ATTENDING THIS MEETING VIA TELECONFERENCE OR VIDEO CONFERENCE**

***CHAIR TO READ ALOUD*** - "If at any point, anyone would like to ask a question or make a comment and have joined this meeting with their computer, they can click on the "Raise Hand" button located at the bottom of the screen. We will be alerted that they would like to speak. When called upon, please unmute the microphone and ask the question or make comments in no more than three minutes.

*Those who have joined by dialing a number on their telephone, will need to press \*6 to unmute themselves and then \*9 to alert us that they would like to speak.*

*A slight pause will also be offered at the conclusion of each agenda item discussion to allow public members an opportunity to make comments or ask questions."*

5. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING CLOSED SESSION AGENDA ITEMS (Government Code § 54954.2).**

***Under Oral Communications, any person in attendance wishing to address the Board regarding Closed Session agenda items should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. Any person attending the meeting remotely wishing to address the Board regarding Closed Session agenda items may email or mail in their comments to the Board Secretary one hour before the Closed Session scheduled start time to be read to the Board prior to their adjournment to Closed Session or may speak to the Board by calling (760) 728-1178, listening for "Thank you for calling Rainbow Municipal Water District ....", dialing Extension 429, and entering pin 8607 at the Closed Session scheduled start time. Once all public comment is heard, this call will be disconnected, and the Board will adjourn to Closed Session. To participate in the Open Session portion of the meeting, please follow the instructions provided at the top of Page 1 of this agenda. Speaking time shall generally be limited to three minutes unless a longer period is permitted by the Board President.***

6. **CLOSED SESSION**
  - A. **Conference with Legal Counsel-Anticipated Litigation (Government Code §54956.9(d)(2))**

\* One Item
  - B. **Appointment of Public Employee – General Manager Pursuant to Government Code §54957**

(\* ) - Asterisk indicates a report is attached.

**7. REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**

Time Certain: 1:00 p.m.

**8. REPEAT CALL TO ORDER**

**9. PLEDGE OF ALLEGIANCE**

**10. REPEAT ROLL CALL**

**11. REPEAT REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**

**12. REPEAT ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**

**13. REPEAT INSTRUCTIONS TO ALLOW PUBLIC COMMENT ON AGENDA ITEMS FROM THOSE ATTENDING THIS MEETING VIA TELECONFERENCE OR VIDEO CONFERENCE**

**CHAIR TO READ ALOUD** - *"If at any point, anyone would like to ask a question or make a comment and have joined this meeting with their computer, they can click on the "Raise Hand" button located at the bottom of the screen. We will be alerted that they would like to speak. When called upon, please unmute the microphone and ask the question or make comments in no more than three minutes.*

*Those who have joined by dialing a number on their telephone, will need to press \*6 to unmute themselves and then \*9 to alert us that they would like to speak.*

*A slight pause will also be offered at the conclusion of each agenda item discussion to allow public members an opportunity to make comments or ask questions."*

**14. ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).**

***Under Oral Communications, any person in attendance wishing to address the Board regarding matters not on this agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. Any person attending remotely wishing to address the Board regarding matters not on this agenda should indicate their desire to speak or may email or mail their comments to the Board Secretary one hour before the Open Session scheduled start time. All written public comments received will be read to the Board during the appropriate portion of the meeting. No action will be taken on any oral communications item since such item does not appear on this Agenda, unless the Board of Directors makes a determination that an emergency exists or that the need to take action on the item arose subsequent to posting of the Agenda (Government Code §54954.2). Speaking time shall generally be limited to three minutes unless a longer period is permitted by the Board President.***

**15. EMPLOYEE RECOGNITIONS**

- A. Service and Excellence Coin Awards
  - 1. Kenny Diaz – 15 Years
  - 2. Bryan Rose – 20 Years

**\*16. APPROVAL OF MINUTES**

- A. February 28, 2023 - Regular Board Meeting

(\*) - Asterisk indicates a report is attached.

**\*17. BOARD OF DIRECTORS' COMMENTS/REPORTS**

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

- A. President's Report (Director Hamilton)
- B. Representative Report (Appointed Representative)
  - 1. SDCWA
    - A. Summary of Board Meeting February 23, 2023
  - 2. CSDA
  - 3. LAFCO
  - 4. Santa Margarita River Watershed Watermaster Steering Committee
  - 5. ACWA
- C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)
  - 1. Board Seminar/Conference/Workshop Training Attendance Reports
- D. Directors Comments
- E. Legal Counsel Comments
  - 1. Attorney Report: Wastewater Discharge Permitting and SDCWA v. MWD Litigation 501668-0002

**18. COMMITTEE REPORTS**

- A. Budget and Finance Committee
- B. Engineering and Operations Committee
- C. Communications and Customer Service Committee

**PRESENTATIONS**

- 19. WATER AND WASTEWATER COST OF SERVICE PRESENTATION**
- 20. RIGHT-OF-WAY CLEARING UPDATE PRESENTATION**
- 21. CAPITAL IMPROVEMENT PLAN (CIP) UPDATE PRESENTATION**
- 22. DISTRICT WIDE WEED ABATEMENT INFORMATIONAL PRESENTATION**

**BOARD ACTION ITEMS**

**\*23. NOTICE OF COMPLETION AND ACCEPTANCE OF INFRASTRUCTURE FOR MONSERATE WINERY BY GIRD VALLEY INC. (DIVISION 3)**

*(The Monserate Winery development is a proposed conversion of a golf course and country club to winery facilities including a restaurant, wine making facilities, and event venues. The conversion is now complete and the District is requesting the approval of a Notice of Completion to start the one (1) year warranty phase.)*

**\*24. DISCUSSION AND POSSIBLE ACTION TO APPROVE A CHANGE ORDER TO THE ENGINEERING AND DEVELOPMENT PLAN CHECK SERVICES PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$200,000 & EXTEND THE CONTRACT THROUGH DECEMBER 31, 2024 (DIVISION ALL)**

*(Ardurra has been providing the District with engineering and development plan checking services since the departure of the Associate Engineer in September 2022. Due to an influx of development and customer project submittals the original funds of the agreement have been exhausted. A change order to allocate additional funds and extend the agreements expiration is requested while the District monitors the developer market and performs a staffing analysis.)*

(\* ) - Asterisk indicates a report is attached.

- \*25. **DISCUSSION AND POSSIBLE ACTION REGARDING BALLOT AND VOTE CERTIFICATION FORM FROM SAN DIEGO LOCAL AGENCY COMMISSION (LAFCO) FOR A REGULAR AND AN ALTERNATE SPECIAL DISTRICT MEMBERS ON LAFCO COMMISSION**  
*(RMWD received notification that San Diego LAFCO received a total of five nominations following a 60-day filling period: (a) three regular members; and (b) two alternate members and is now issuing ballots to all 57 independent special districts in San Diego County and inviting each district to cast a ballot.)*
- \*26. **CONSIDER COMMITTEE MEMBER REAPPOINTMENT**  
*(On March 2, 2023, the Communications and Customer Service Committee members approved a motion recommending the Board approve the reappointment of Bill Shute to continue to serve as a member of the committee.)*
- \*27. **APPOINTMENT OF BILL STEWART TO BUDGET AND FINANCE COMMITTEE AS PUBLIC MEMBER**  
*(At their March 14, 2023 meeting, the Budget and Finance Committee members took action recommending the Board appoint Mr. Stewart to serve on this committee as a member of the public.)*
- 28. **BOARD MEMBER REQUESTS FOR AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS**

**BOARD INFORMATION ITEMS**

- \*29. **RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS**
  - A. **General Manager Comments**
    - 1. Meetings, Conferences and Seminar Calendar
  - B. **Operations Comments**
    - 1. Operations Report
  - C. **Engineering Comments**
    - 1. Engineering Report
    - 2. As-Needed Services Expenditures Summary
    - 3. RMWD Sewer Equivalent Dwelling Units (EDU's) Status
  - D. **Human Resource & Safety Comments**
    - 1. Human Resources Report
    - 2. Organizational Chart
  - E. **Finance Comments**
    - 1. Board Information Report
      - A. Budget vs. Actuals
      - B. Fund Balance & Developer Projections
      - C. Treasury Report
      - D. Five Year Water Purchases Demand Chart
      - E. Water Sales Summary
      - F. Check Register
      - G. Directors' Expenses Report
      - H. Credit Card Breakdown
      - I. RMWD Properties
      - J. Grant Progress Report
- 30. **LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING**

(\* ) - Asterisk indicates a report is attached.

31. ADJOURNMENT - To Tuesday, April 25, 2023, at 1:00 p.m.

**ATTEST TO POSTING:**

*Pam Moss*  
\_\_\_\_\_  
Pam Moss  
Secretary of the Board

3-20-23 @ 10:00 a.m.  
\_\_\_\_\_  
Date and Time of Posting  
Outside Display Cases

(\*) - Asterisk indicates a report is attached.

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE BOARD OF DIRECTORS OF THE  
RAINBOW MUNICIPAL WATER DISTRICT  
FEBRUARY 28, 2023**

1. **CALL TO ORDER** - The Regular Meeting of the Board of Directors of the Rainbow Municipal Water District on February 28, 2023, was called to order by President Hamilton at 12:32 p.m. in the Board Room of the District, 3707 Old Highway 395, Fallbrook, CA 92028. President Hamilton presiding.

2. **ROLL CALL**

**Present:** Director Gasca (*via video conference*), Director Hamilton, Director Mack, Director Moss, Director Townsend-Smith.

**Also Present:** General Manager Kennedy, Legal Counsel Smith, Executive Assistant Washburn, Information Technology Manager Khattab.

No members of the public were present in person, via teleconference or video conference before Closed Session.

3. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**

President Hamilton reported Item #28 will be deferred.

Mr. Kennedy pointed out one of the employees (Chris Daugherty) listed to be recognized at this meeting is unable to attend; therefore, they will be recognized at the March Board meeting.

4. **INSTRUCTIONS TO ALLOW PUBLIC COMMENT ON AGENDA ITEMS FROM THOSE ATTENDING THIS MEETING VIA TELECONFERENCE OR VIDEO CONFERENCE**

There were no members of the public in attendance; therefore, the instructions were not read aloud.

5. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING CLOSED SESSION AGENDA ITEMS (Government Code § 54954.2).**

There were no comments.

*The meeting adjourned to Closed Session at 12:35 p.m.*

6. **CLOSED SESSION**

A. Conference with Legal Counsel-Anticipated Litigation (Government Code §54956.9(d)(2))

\* One Item

*The meeting reconvened at 1:05 p.m.*

(\*) - Asterisk indicates a report is attached.

**7. REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**

Legal Counsel reported the Board met in Closed Session to discuss one item and there was no reportable action.

Time Certain: 1:00 p.m.

**8. REPEAT CALL TO ORDER** - The Regular Meeting of the Board of Directors of the Rainbow Municipal Water District on February 28, 2023 was called to order by President Hamilton at 1:07 p.m. in the Board Room of the District, 3707 Old Highway 395, Fallbrook, CA 92028. President Hamilton presiding.

**9. PLEDGE OF ALLEGIANCE**

**10. REPEAT ROLL CALL**

**Present:** Director Gasca (*arrived at 1:11 p.m.*), Director Hamilton, Director Mack, Director Moss, Director Townsend-Smith.

**Also Present:** General Manager Kennedy, Legal Counsel Smith, Executive Assistant Washburn, Engineering and CIP Manager Williams, Information Technology Manager Khattab, Human Resources Manager Harp, Finance Manager Largent, Project Manager Tamimi, Information Systems Specialist Espino, Human Resources Assistant Ramirez, Administrative Analyst Barrow, Senior Inspector Stockton, Technical Services Team Lead Bradley.

**Also Present Via Teleconference or Video Conference:**

Wastewater Superintendent Zuniga, Project Manager Parra, Accounting Supervisor Poole, Administrative Analyst Rubio, Grant Specialist Kim.

Three members of the public were present for Open Session in person, via teleconference or video conference.

**11. REPEAT REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**

This was provided under Item #7.

**12. REPEAT ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**

President Hamilton noted Item #28 will be deferred and one of the employee recognitions will be postponed until the next meeting.

**13. REPEAT INSTRUCTIONS TO ALLOW PUBLIC COMMENT ON AGENDA ITEMS FROM THOSE ATTENDING THIS MEETING VIA TELECONFERENCE OR VIDEO CONFERENCE**

President Hamilton read aloud the instructions for those attending the meeting via teleconference or video conference.

(\*) - Asterisk indicates a report is attached.



**14. ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC  
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING  
ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).**

There were no comments.

**15. EMPLOYEE RECOGNITIONS**

**A. Service Awards**

- 1. Ahmed Khattab – 5 Years

Mr. Kennedy stated he and Ahmed Khattab have overlapped in employment at a GIS company a long time ago and when an RMWD had an IT position open, he reached out to Mr. Khattab following which he was hired five years ago. He noted another important milestone for Mr. Khattab was the completion of his master’s in cyber security with honors. He presented Mr. Khattab with a plaque and check in recognition of his tenure.

- 2. Chris Daugherty – 5 Years

This recognition was postponed per Item #3.

**B. Excellence Coin Awards**

- 1. Ed Bradley

Mr. Kennedy explained the Excellence Coin Program where employees nominate each other for the different traits the District likes to see among its staff.

Mr. Kennedy stated Ed Bradley has been working with RMWD for almost 35 years during which time he has held several positions. He thanked Mr. Bradley for everything he does every day and as exhibited by his co-workers as he presented Mr. Bradley with a plaque in recognition of his achievement.

- 2. Malik Tamimi

Mr. Kennedy stated Malik Tamimi joined the District as a project manager who has assisted in completing turning around the engineering department. He noted Mr. Tamimi is instrumental in working with the ratepayers and everyone by communicating in ways that lead to successful outcome. Directors Moss and Hamilton stated they could attest to that as well.

Mr. Kennedy presented Mr. Tamimi with a plaque in recognition of his achievement.

***Director Gasca joined the meeting at 1:11 p.m.***

**\*16. APPROVAL OF MINUTES**

- A. January 24, 2023 - Regular Board Meeting

***Motion:***

***To approve the minutes.***

***Action: Approve, Moved by Director Mack, Seconded by Director Gasca.***

(\* ) - Asterisk indicates a report is attached.

**Vote: Motion carried by unanimous vote (summary: Ayes = 5).**

**Ayes: Director Gasca, Director Hamilton, Director Mack, Director Moss, Director Townsend-Smith.**

**\*17. BOARD OF DIRECTORS' COMMENTS/REPORTS**

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

**A. President's Report (Director Hamilton)**

There was no report.

**B. Representative Report (Appointed Representative)**

**1. SDCWA**

**A. Summary of Board Meeting January 26, 2023**

Mr. Kennedy reported a forecast of the upcoming rate setting process for CY24 was received. He noted eighteen months ago SDCWA was asked to bring their draft proposed budgets and rates much sooner; therefore, in February SDCWA shared their outlook that they will be proposing a 14% rate increase in January 2024 citing many reasons. He pointed out SDCWA was currently forecasting 360,000 acre feet of water sales which was refreshing compared to previous years; however, the problem is that SDCWA has take-or-pay contracts for 330,000 acre feet of water sales which means they have over 90% of their portfolio in take-or-pay contracts to where if water goes down 10% from this forecast, the member agencies will be paying for water they do not take. He mentioned the City of San Diego along with several other member agencies pushed SDCWA to start looking at ways to somehow mitigate the impact two years ago. He noted this matter was of significant concern and perhaps SDCWA will work toward a solution.

**2. CSDA**

Director Mack reported on the February 16<sup>th</sup> CSDA Quarterly Dinner meeting at which there were three guest speakers talking about the increased mental health crisis.

**3. LAFCO**

There was no report.

**4. Santa Margarita River Watershed Watermaster Steering Committee**

President Hamilton reported the committee will not meet again until April.

**5. ACWA**

Director Gasca mentioned ACWA will be holding a one-day Legislative Symposium in Sacramento. He also provided some highlights from ACWA including the launch of a non-profit foundation to advance workforce and leadership development in the water industry as well as RMWD appearing in the year in review for the heli-hydrant being an innovative project,

(\* ) - Asterisk indicates a report is attached.

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- C.** Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)
  - 1.** Board Seminar/Conference/Workshop Training Attendance Reports

There were no reports.

- D.** Directors Comments

There were no comments.

Director Gasca stated he had an opportunity to speak with Chief McReynolds from North County Fire Protection District and one of his deputies regarding the matter of ISO. He stated Chief McReynolds is interested in seeing their board getting together with RMWD's board in supporting RMWD's strategic planning efforts. He pointed out Chief McReynolds' did state his responsibility is primarily urban and there is a great deal of wild lands that would be Cal Fire's responsibility.

- E.** Legal Counsel Comments
  - 1.** Attorney Report: Employment and Sewer System Law Update – 61313486\_1

Legal Counsel summarized the information provided in the written report noting employment updates include a number of requirements for job postings, requirements to provide employees with pay scale information upon request for their positions, updates to record retention requirements. He noted the sewer system update has more intensive requirements than the prior order in that it basically expanding the regulations to protect waters of the state.

President Hamilton asked if RMWD will be financially impacted by the updates to the sewer system law. Mr. Kennedy stated not at this time since RMWD currently manages within those guidelines.

## **18. COMMITTEE REPORTS**

- A.** Budget and Finance Committee

Mr. Nelson reported the committee did not meet in February due to lack of a quorum.

- B.** Engineering and Operations Committee

Mr. Nelson reported the committee met on February 1<sup>st</sup> and took action to recommend the Board approve Items #19 and #20 before the Board today. He noted the committee discussed meter accuracy, water loss calculations, as well as voted to keep the Chairperson and Vice Chairperson the same. He mentioned the committee also received a very good CIP update.

- C.** Communications and Customer Service Committee

President Hamilton reported the committee met on February 2<sup>nd</sup> during which Mr. Kennedy provided an update on the Colorado River status as well as the detachment efforts. He noted the committee reviewed some of the standard items and discussed field trips with the schools. He mentioned the committee was in a transition in terms of the RMWD staff member who participates on this committee due to the recent retirement of Cynthia Gray who has been a part of this committee for a very long time.

(\*) - Asterisk indicates a report is attached.

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President Hamilton continued to note the committee discussed the rates of adoption of bill pay and how to promote this to more customers, communications activities relative to setting up email distribution, how to reach out to RMWD users who are not ratepayers, the possibility of encourage volunteers to help with district communications, as well as the effective use of communication channels. He concluded with noting the committee voted to recommend the Board appoint Ms. Gray as a member of the committee which is anticipated to take place at a future meeting.

**CONSENT CALENDAR ITEMS**

- \*19. NOTICE OF COMPLETION AND ACCEPTANCE OF THE RAINBOW VALLEY BLVD CATHODIC PROTECTION PROJECT (DIVISION 5)**
- \*20. NOTICE OF COMPLETION AND ACCEPTANCE OF INFRASTRUCTURE FOR MALABAR RANCH ESTATES BY MALABAR RANCH, LLC. (DIVISION 3)**
- \*21. CONSIDER APPROVAL OF AN AGREEMENT TO ASSUME JOINT AGREEMENT TO IMPROVE MAJOR SUBDIVISION, JOINT LIEN CONTRACT AND HOLDING AGREEMENT FOR SAN DIEGO TRACT NO. 4736-1 (DIVISION 1)**

***Motion:***

***To approve Consent Calendar Items #19, #20, and #21.***

***Action: Approve, Moved by Director Moss, Seconded by Director Mack.***

***Vote: Motion carried by unanimous vote (summary: Ayes = 5).***

***Ayes: Director Gasca, Director Hamilton, Director Mack, Director Moss, Director Townsend-Smith.***

**PRESENTATIONS**

**22. SEWER RATE ADJUSTMENTS**

Ms. Largent introduced Andrea Boehling with IBM Consulting noting Ms. Boehling would be sharing a presentation RMWD's sewer rate adjustments they have been working on together along with the Budget and Finance Committee. She said this will be an opportunity to show the progress made with the study as well as receive input from the Board. She pointed out there was no action for the Board to take today; however, this matter will come back to the Board for consideration in March.

Ms. Boehling shared a presentation providing background of what transpired between January 2018-present, previous proposed wastewater charges, as well as RMWD's Financial Plan including a plan summary, wastewater financial plan, and current financial position.

President Hamilton expressed concern some of the proposed increases are soft. Ms. Largent acknowledged this concern.

Ms. Boehling pointed out RWMD was currently operating at a deficit of approximately \$765,000 in FY23 and how this does not account for any capital funding, solely operating. She pointed out rates have not been adjusted for five years.

(\* ) - Asterisk indicates a report is attached.

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Director Gasca asked whether RMWD has received any type of projection from the City of Oceanside as to what increases may be implemented in the future. Ms. Largent explained the City of Oceanside do push through the actual costs incurred from the facility; therefore, it will most likely be a similar escalation.

Director Moss inquired as to the major capital improvements shown on the chart displayed. Ms. Largent identified these projects as Old River Road between Lift Stations 1 and 2, some lining and pipe replacement, as well as a dry well. It was noted some of these may be pushed out; however, it depends on whether development takes place.

Ms. Boehling continued reviewing the District's current financial plan including ending reserve balances, and wastewater reserves. Director Gasca asked what the operating capital reserves should be for districts the same size as RMWD as well as the industry. Ms. Boehling explained they should be based off of RMWD's utilities with a 60-day minimum of operating in cash reserve; however, should the Board decides to put it on the property tax roll, a bigger bandwidth may be preferred due to delay in payments. She said her recommendation for the bare minimum would be to fund depreciation at the very least.

Director Moss inquired as to what major capital improvement projects were not done over the last several years. Mr. Kennedy explained there had not been a whole lot since he first came to RMWD; however, the core challenge the District faces is being able to safely convey the wastewater out of the district. Discussion followed.

Director Gasca asked whether state or federal funding has been included in this conservative financial plan. Mr. Kennedy explained some of the funding for which RMWD will be applying.

Ms. Boehling continued with reviewing the District's current financial planning including results from review, as well as options. She talked about the major assumption being deferring CIP for as long as possible over a five-year period. Ms. Largent pointed out this was only if no developer funds come through. Ms. Boehling stated it was being recommended the District do a 40% followed by 7.5% which means making revenue adjustments, not rate adjustments. She noted this by FY25, RMWD will meet its minimum operating reserve which is a good first step. She pointed out by FY28, RMWD will meet its target, not including CIP projects without developer funding.

Ms. Boehling reviewed the regional rate comparison. She noted RMWD's significant growth has helped a little. Discussion ensued regarding Fallbrook's sewer rates.

Director Gasca inquired as to the list of capital programs that would be zeroed out. Ms. Largent pointed out these were provided in the agenda packet on Pages 149 and 182. Mr. Kennedy read aloud some of the project listed noting the larger projects are to be phased in during the next tranche of development. Discussion followed.

Director Gasca asked if one of the projects listed would mitigate the risk of intrusion of water into the system which causes the peak. Mr. Kennedy stated some of the lining projects would help mitigate the issue of intrusion. Director Gasca stated he was uncomfortable with zeroing everything out; therefore, there should be some type of prioritization especially as it contributes to reduction of risk. Mr. Kennedy stated this has been a major topic of discussion among engineering and operations. Ms. Largent pointed out the recommended plan does actually build up reserves so some of the higher prioritized projects can be completed.

(\*) - Asterisk indicates a report is attached.

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President Hamilton stated it appeared as though there two different classes of capital projects where one is where projects can be deferred relative to letting development drive those and the other being projects of necessity to maintain the system.

Ms. Largent stated although it was being recommending to pause on some of the CIP, there was still a recommendation for a plan that will build up the reserves to RMWD can decide to do the high priority projects. Mr. Kennedy pointed out, absent new development or growth in the near term, would be to increase rates more than 35%. He mentioned it was available to notice more of an increase and then come in under the maximum amount provided in the notification. He provided additional clarification as to how this would work. Director Moss recommended moving forward with noticing for the maximum now, but not to start with such.

Ms. Boehling stated although the Board was not taken action today, she needed to know whether they were comfortable with deferring the CIP so that she would provide an option for Board consideration. Ms. Largent said financially she liked the idea of higher rates every year for five years; however, the public relations aspect would be challenging.

Mr. Kennedy mentioned the additional policy consideration would be moving wastewater charges to the ratepayer's property tax bills. Director Moss stated this would be more palatable. President Hamilton inquired as to how it is decided who would receive a sewer bill. Ms. Largent explained this would be done through the Prop 218 notice which will need to be to the County by August 10<sup>th</sup> after which RMWD would receive payment regardless of whether the customer pays their property tax bills.

Director Gasca asked how much the County charges to collect the monies. Ms. Largent stated there was no charge. Ms. Boehling explained the County basically guarantee the District its money and keep penalties when people do not pay; therefore, RMWD's delinquency rate will go to zero. Mr. Kennedy noted there may be a way to move some fixed water charges to property tax bills in the future; however, this was still in the process of being researched.

Ms. Largent reiterated this matter will come back to the Board for consideration in March as part of the rate hearing process.

Director Gasca stated he would like to receive an understanding of the risk for all the CIP projects. He said he does not see the value in zeroing everything out as well as expressed concern the proposed interest rates being soft.

Ms. Boehling concluded the presentation and thanked the Board for their input.

## **BOARD ACTION ITEMS**

### **\*23. ADOPT RESOLUTION NO. 23-04 FIXING THE TIME AND PLACE OF HEARING AND MEETING ON PROPOSED WATER AVAILABILITY CHARGES FOR IMPROVEMENT DISTRICT NO. 1**

Mr. Kennedy explained this was to set a public hearing with a charge of \$10.54 per parcel; the same amount it has been for many years.

#### ***Motion:***

***The Board of Directors approve Resolution No. 23-04, Fixing the Time and Place of Hearing and Meeting on Proposed Water Availability Charges for Improvement District No. 1.***

(\*) - Asterisk indicates a report is attached.

**Action: Approve, Moved by Director Gasca, Seconded by Director Moss.**

**Vote: Motion carried by unanimous vote (summary: Ayes = 5).**

**Ayes: Director Gasca, Director Hamilton, Director Mack, Director Moss, Director Townsend-Smith.**

**\*24. FISCAL YEAR 2022-23 MID-YEAR OPERATING AND CAPITAL BUDGET REVIEW AND ADJUSTMENTS**

Ms. Largent noted staff had minor adjustments including increasing the wastewater revenue estimate a little as well as adjusting within departments some of the operating expenses. She stated the net operating budget increase totals \$50,000. She said as opposed to going through an entire financial review, she wanted to leave the discussion brief at this time and provide the Board with a more thorough review when the cost of survey study and budget review takes place in the next few months.

Ms. Largent pointed out the capital budget adjustments included some timing changes which totaled a net capital budget increase of \$175,000. She pointed out these adjustments were minimal due to better budgeting and forecasting.

**Motion:**

**To approve Option 1 - Approve Amended Operating Budget FY 2022-23 as provided in Attachment A with a Projected Net Budget Operating Expense Increase of \$51,832 and Water Capital Project Increase of \$175,000.**

**Action: Approve, Moved by Director Gasca, Seconded by Director Mack.**

**Vote: Motion carried by unanimous vote (summary: Ayes = 5).**

**Ayes: Director Gasca, Director Hamilton, Director Mack, Director Moss, Director Townsend-Smith.**

**\*25. CONSIDERATION OF REQUEST BY THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION FOR ADDITIONAL FUNDS FOR THE PROCESSING OF THE DISTRICT'S APPLICATION FOR DETACHMENT FROM THE SAN DIEGO COUNTY WATER AUTHORITY AND CONCURRENT ANNEXATION INTO EASTERN MUNICIPAL WATER DISTRICT**

Ms. Largent explained this item was for LAFCO to hopefully wrap up their work related to the detachment. She pointed out the different amounts LAFCO has requested throughout the process have been listed including a summary as to when those amounts were paid. She noted LAFCO was requesting an additional \$32,648 payment from RMWD which seems to be the last amount they will be requesting. She mentioned she reviewed the detail on this billing and found most of it was due to extensive amounts of requests from SDCWA, phone calls, meetings, etc.

Director Gasca inquired as to what the expenses would total following this additional amount. It was noted it would be approximately \$250,000.

(\*) - Asterisk indicates a report is attached.

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**Motion:**

**To approve Option 1 - Approve the additional payment of \$32,648.91.**

**Action: Approve, Moved by Director Moss, Seconded by Director Gasca.**

**Vote: Motion carried by unanimous vote (summary: Ayes = 5).**

**Ayes: Director Gasca, Director Hamilton, Director Mack, Director Moss, Director Townsend-Smith.**

**\*26. DISCUSSION AND POSSIBLE ACTION TO APPROVE A CHANGE ORDER WITH ORTIZ CONSTRUCTION FOR THE RAINBOW WATER QUALITY IMPROVEMENT PROJECT - WATER MAIN AND SERVICE RELOCATION PROJECT (600077) IN THE AMOUNT OF \$240,000 (DIVISION 5)**

Mr. Williams stated staff does not prefer to bring change orders to the Board for work already completed such as this one; therefore, changes have since been made within engineering on any future construction agreements the contractor shall notify RMWD within seven days of a changed condition. He explained in this case, the contract hit hard rock following which the contractor informed District and asked if they could go to TNM. He said once this request was agreed upon and tracking the TNM rates, the amount totaled slightly over the General Manager's signing authority.

Mr. Williams pointed out this project has five different phases with this being the first. He stated it is already known more hard rock will be encountered as well as groundwater at the next site. He noted staff's first recommendation is for the Board to approve of \$109,288 will cover this change order plus a 15% contingency so this item will not have come to the Board should the next change order exceed the General Manager's signing authority of 10% or \$25,000, whichever is greater. He said the second recommendation is to approve only the \$109,288.00 with any amounts exceeding the General Manager's authority would need to be brought to the Board for consideration.

President Hamilton asked whether this was RMWD's or the County's project. Mr. Kennedy stated this was a project where RMWD needs to move things due to the County's stormwater improvement project. Mr. Williams clarified this was a County of San Diego Capital Improvement Project which now has conflict with existing District infrastructure (pipelines and water laterals); therefore, RMWD has to move out of their way at RMWD's expense. He confirmed the other utilities are required to do the same.

Mr. Williams shared good news that staff now meets with the County on a quarterly basis to determine what projects are on their forecast as well as who has senior rights which has resulted in a much better working relationship.

Mr. Kennedy noted after conducting research on another upcoming County project near the San Luis Rey Racetrack, it was discovered RMWD has prior rights and the County will be responsible for paying for the costs associated with the project as opposed to RMWD.

(\* ) - Asterisk indicates a report is attached.



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**Motion:**

**To approve Option 1 – Authorize the General Manager to approve change orders up to \$240,000, which includes December and January T&M tickets, plus a 15% construction contingency, and establish additional appropriations in the amount of \$240,000 for project 600077.**

**Action: Approve, Moved by Director Moss, Seconded by Director Gasca.**

**Vote: Motion carried by unanimous vote (summary: Ayes = 5).**

**Ayes: Director Gasca, Director Hamilton, Director Mack, Director Moss, Director Townsend-Smith.**

**\*27. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 23-05 — A RESOLUTION ESTABLISHING CLASSIFICATIONS AND MONTHLY PAY RANGES FOR DISTRICT EMPLOYEES AND THE GENERAL MANAGER EFFECTIVE FEBRUARY 28, 2023, THROUGH JUNE 30, 2023**

Ms. Harp noted there was one change to the resolution; however, she wanted to provide an update as to what will happen with the communications function with the recent retirement of the Customer Service and Communications Supervisor, Cynthia Gray.

Ms. Harp stated as is customary when RMWD has a vacancy, she updates the compensation analysis to ensure the job design and pay rates are appropriate with the current labor market. She pointed out RMWD has gone through several iterations of what the job design of Customer Service Supervisor has been over the past few years. She noted when she started at RMWD, this position did not exist; however, after realizing closer oversight was necessary, a position was created with a combined finance function. She said when it was recognized the demands were too split and not working well, staff felt it would be logical for the communications and customer service functions to be together because of a higher awareness as to customer concerns as well as what needed to be communicated and staff knew there was an internal candidate who had the skillset and background who was already handling communications in conjunction with customer service supervisor position. She pointed out this was a vary rare combination of skillsets and as she conducted the compensation analysis, she found several things of significance.

Ms. Harp explained there were no other positions that looked like the one RMWD had with the exception of one agency which had a Communications and Customer Service Supervisor but had three full-time analysts doing the communications piece in addition to three customer service representatives versus having to do all the communications themselves as well as supervise a department. She noted her conclusion was that recruiting for a position for both of these functions would be very challenging to find someone qualified for both functions.

Ms. Harp said after looking at the data for just the Customer Service Supervisor market, RMWD's paygrade was significantly higher than it would need to be if it did not include the communications piece. She stated she believes with the Customer Service Supervisor position being strictly supervisory, it would meet the requirements of an exempt position whereas the previous position was hourly due to the communications piece took up so much of that time which was an hourly function. She explained by splitting these functions, the supervisor would now be a true supervisor and because it would be exempt from overtime with the paygrade being more appropriate for that job, the change to the resolution is to reclassify that supervisor position.

(\*) - Asterisk indicates a report is attached.

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Ms. Harp mentioned although another change being recommended does not require a change to the pay grade structure, she wanted to inform the board as to the plan for handling the public relations and communications functions. She stated for the exact same budget being paid for (including overtime and benefits) for the Customer Service and Communications Supervisor position, RMWD would be able to fund this Customer Service Supervisor that would be exclusively focused on that department plus a part-time Communications and Public Affairs position that would work approximately 16 hours per week. She explained utilizing the EAM data showing how much time Ms. Gray booked for work spent on communications and public relations functions, this part-time position working 16 hours per week would more than double the total hours recently booked by Ms. Gray as well as slightly more than the highest year she had ever booked in terms of time spent on these functions (approximately 650 hours per year). She explained this would result in more time dedicated exclusively to these functions with the focus not being split in two departments. She mentioned she performed a market analysis noting the pay rate would be hourly and higher; however, there would be no benefits due to it being a part-time position.

Ms. Harp stated there would be enough funding for the full-time Customer Service Supervisor position, hiring a qualified person who has a background and possible degree in journalism or communications with experience to perform in this role, and approximately \$20,000 remaining in the budget for outsourcing specific projects that are more complicated communications (i.e., Proposition 218 notices or sensitive communications) that may need a very skillful and experienced touch for which the part-time position would coordinate with an outside public relations firm. She concluded with noting the budget money would remain the same with the job designs would be a little different.

President Hamilton asked whether RMWD would be able to fill a part-time communications position. Ms. Harp stated in anticipation of this question, she already posted the job and how applications from some strong candidates have already been remitted; therefore, she was confident it could be filled.

Mr. Kennedy pointed out one of the challenges Ms. Gray faced was being pulled in multiple directions being an analyst as well as taking customer calls; therefore, the plan was for this part-time position to report to Human Resources and be able to focus strictly on communications. Ms. Harp added some of the functions will align with some of the work the human resources team already oversees such as job postings, employee communications, etc.; thus, it will enable having a backup as opposed to not having one.

President Hamilton stated he found this to be an eloquent solution to a quandary he has had in that RMWD was not sufficiently large enough to justify a full-time position and sharing a part-time where other resources received top priority. Ms. Largent stated it makes sense to have this position to report to Ms. Harp since she has specific experience in this area.

Director Gasca asked whether Ms. Harp has spoken with other agencies to find out whether an incumbent could be shared between two agencies. Ms. Harp stated when conducting her research to determine the appropriate hourly pay rate for someone with professional experience doing this function, she found most agencies have a full-time position. She said staff believes the combination will work for now and, if necessary, it can be re-evaluated in a year as part of next year's staffing analysis. Director Gasca clarified he wanted to know if other agencies have been contacted regarding sharing a resource. Ms. Harp answered they were not. Discussion followed as to why this type of arrangement would be challenging.

Mr. Kennedy agreed the solution the team came up with would be an eloquent solution. Director Moss stated she liked the recommended solution.

(\*) - Asterisk indicates a report is attached.

**Motion:**

**To approve Option 1 – Approve Resolution No. 23-05.**

**Action: Approve, Moved by Director Gasca, Seconded by Director Moss.**

**Vote: Motion carried by unanimous vote (summary: Ayes = 5).**

**Ayes: Director Gasca, Director Hamilton, Director Mack, Director Moss, Director Townsend-Smith.**

**\*28. DISCUSSION AND POSSIBLE APPOINTMENT OF CYNTHIA GRAY TO SERVE AS A MEMBER OF THE COMMUNICATIONS AND CUSTOMER SERVICE COMMITTEE**

This item was deferred per Items #3 and #12.

**\*29. DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 23-02 UPDATING AND AMENDING ADMINISTRATIVE CODE SECTIONS 5.05.010, 5.5.020, and 5.05.030**

Mr. Kennedy pointed out the only amendments were to updates per recent changes to the Government Code.

**Motion:**

**To approve Option 1 - Adopt Ordinance No. 23-02 amending and updating Administrative Code Sections 5.05.010, 5.05.020, and 5.05.030 as presented.**

**Action: Approve, Moved by Director Hamilton, Seconded by Director Moss.**

**Vote: Motion carried by unanimous by roll call vote (summary: Ayes = 5).**

**Ayes: Director Gasca, Director Hamilton, Director Mack, Director Moss, Director Townsend-Smith.**

**\*30. DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 23-01 UPDATING AND AMENDING ADMINISTRATIVE CODE SECTIONS 5.05.050.01 (RECORDS RETENTION-DISTRICT RECORDS) AND 5.05.050.02 (RECORDS RETENTION-LEGAL RECORDS)**

Mr. Kennedy explained these revisions came out of the process of implementing the Infor Document Management system for the electronic filing district records. He noted part of this process involved meeting with all department managers to discuss the need to review all the record retention policies to ensure the retention schedules, document types, and such are accurate prior to uploading documents into the new system; therefore, additional updates to these policies may be presented to the Board for consideration over the next several months. He pointed out the revisions presented today are for district and legal records only.

Director Townsend-Smith inquired as to whether the only retention mode would be the Cloud. Mr. Kennedy stated paper records do exist; however, the Cloud will serve as primary backup should the district offices be destroyed as well as for easy recovery at the staff level. It was noted RMWD as well as the Cloud have multiple backups.

(\*) - Asterisk indicates a report is attached.

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***Motion:***

***To approve Option 1 - Adopt Ordinance No. 23-01 amending and updating Administrative Code Sections 5.05.050.01 and 5.05.050.02 as presented.***

***Action: Approve, Moved by Director Hamilton, Seconded by Director Mack.***

***Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).***

***Ayes: Director Gasca, Director Hamilton, Director Mack, Director Moss, Director Townsend-Smith.***

**\*31. DISCUSSION AND POSSIBLE ACTION REGARDING CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS: SEAT C**

Mr. Kennedy said this item was for an opportunity for the Board Members to consider running for this state position. Discussion ensued.

There was no action taken.

**\*31A. DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 23-06 CONCURRING IN NOMINATION TO THE EXECUTIVE COMMITTEE OF THE ASSOCIATION OF CALIFORNIA AGENCIES JOINT POWERS INSURANCE AUTHORITY (ACWA/JPIA)**

Mr. Kennedy explained RMWD received a request from Valley Center Municipal Water District to concur their support of Oliver Smith for this position. Discussions ensued.

***Motion:***

***To approve Option 1 – Adopt Resolution No. 23-06 concurring the nomination of Oliver Smith to the JPIA Executive Committee.***

***Action: Approve, Moved by Director Moss, Seconded by Director Gasca.***

***Vote: Motion carried by unanimous vote (summary: Ayes = 5).***

***Ayes: Director Gasca, Director Hamilton, Director Mack, Director Moss, Director Townsend-Smith.***

**32. BOARD MEMBER REQUESTS FOR AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS**

Director Gasca expresses an interest in attending the ACWA Legislative Symposium.

***Motion:***

***To approve Director Gasca’s attendance at the ACWA Legal Symposium.***

***Action: Approve, Moved by Director Hamilton, Seconded by Director Moss.***

(\*) - Asterisk indicates a report is attached.

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**Vote: Motion carried by unanimous vote (summary: Ayes = 5).**

**Ayes: Director Gasca, Director Hamilton, Director Mack, Director Moss, Director Townsend-Smith.**

**BOARD INFORMATION ITEMS**

**\*33. RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS**

- A. General Manager Comments**
  - 1. Meetings, Conferences and Seminar Calendar
- B. Operations Comments**
  - 1. Operations Report
- C. Engineering Comments**
  - 1. Engineering Report
  - 2. As-Needed Services Expenditures Summary
  - 3. RMWD Sewer Equivalent Dwelling Units (EDU's) Status
- D. Human Resource & Safety Comments**
  - 1. Human Resources Report
- E. Finance Comments**
  - 1. Board Information Report
    - A.** Budget vs. Actuals
    - B.** Fund Balance & Developer Projections
    - C.** Treasury Report
    - D.** Five Year Water Purchases Demand Chart
    - E.** Water Sales Summary
    - F.** Check Register
    - G.** Directors' Expenses Report
    - H.** Credit Card Breakdown
    - I.** RMWD Properties
    - J.** Grant Progress Report

Mr. Kennedy announced on December 30, 1953, the Secretary of State signed off on the formation of Rainbow Municipal Water District which means the District will be celebrating its 70<sup>th</sup> Anniversary at the end of this year. He said staff would like to plan for some recognition of the anniversary including the possible refreshing of the District's branding and rolling out a logo contest. Discussion ensued regarding possibly changing the District's name as part of this process.

Director Moss expressed concern with the costs associated with changing the District's name. President Hamilton asked for a cost analysis associated with changing the name to be brought to the Board for consideration.

The information and financial items were received and filed.

**34. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING**

It was noted an update on the grant and CIP programs, right-of-way maintenance, strategic plan, wastewater cost of service, water cost of service, District name change cost analysis, and executive search for general manager should be on the next agenda.

(\*) - Asterisk indicates a report is attached.

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**35. ADJOURNMENT**

***The meeting was adjourned by President Hamilton to a regular meeting on March 28, 2023 at 1:00 p.m.***

The meeting was adjourned at 3:04 p.m.

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**Hayden Hamilton, Board President**

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**Dawn M. Washburn, Board Secretary**

(\*) - Asterisk indicates a report is attached.



**TO:** Rainbow Municipal Water District

**FROM:** Alfred Smith

**DATE:** March 28, 2023

**RE:** Attorney Report: Wastewater Discharge Permitting and SDCWA v. MWD  
Litigation  
501668-0002

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**I. INTRODUCTION.**

This attorney report provides an update on a recent appellate court decision holding that the State Water Resources Control Board (“State Water Board”) is not required to investigate whether permitted wastewater discharges amount to waste and unreasonable use. On February 27, 2023, the Court of Appeal for the Second Appellate District affirmed in part and reversed in part the Los Angeles Superior Court’s decision in *Los Angeles Waterkeeper v. State Water Resources Control Board, et al.*, Case No. BS171009.

The case generated significant statewide interest. *Amicus curiae* briefs were filed by the Association of California Water Agencies (“ACWA”), the California Association of Sanitation Agencies (“CASA”), and the WaterReuse Association (“WaterReuse”). The decision favorably aligns with the arguments made by ACWA, CASA and WaterReuse. These water industry associations informed the appellate court of the unintended consequences of the trial court ruling, which held that California Constitution Article X, section 2 imposed a duty on the State Water Board to prevent the waste of permitted wastewater discharges.

This attorney report also provides a summary of the Superior Court’s recent ruling in *San Diego County Water Authority (“SDCWA”) v. Metropolitan Water District (“MWD”)*. The decision is largely a victory for MWD. The first cause of action, and the one upon which the decision was primarily focused, involved SDCWA’s claim for breach of contract against MWD. The basis for the claim was SDCWA’s argument that by not including a reasonable credit for “offsetting benefits,” MWD failed to comply with the Wheeling Statutes and Resolution 8520 (a resolution by MWD setting wheeling rates). SDCWA argued that MWD did not set the price under the Exchange Agreement “pursuant to applicable law and regulation” and thus breached the Exchange Agreement. MWD’s counterargument was that neither the Wheeling Statutes nor Resolution 8520 qualified as applicable law and regulation.

The Superior Court rejected SDCWA's claims finding that the exchange agreement did not qualify as a wheeling agreement. The Superior Court further found that MWD's obligation to provide a credit for offsetting benefits did not arise, so MWD did not breach the agreement.

## **II. WASTWEWAGTER DISCHARGE PERMITTING.**

### **A. Background.**

The lawsuit was initiated after the Los Angeles Regional Water Quality Control Board ("Regional Board") renewed the wastewater discharge permits of four publicly owned treatment works ("POTWs") that discharge treated wastewater into the Los Angeles River and Pacific Ocean. Los Angeles Waterkeeper ("Waterkeeper") petitioned the State Water Board for review of the permits. After the State Water Board declined to review, Waterkeeper filed four petitions for writ of mandate—one for each of the POTWs—against the State Water Board and the Regional Board, claiming each had a nondiscretionary duty under Article X, section 2 of the California Constitution to prevent the waste and unreasonable use of water when issuing wastewater discharge permits.

The State Water Board and the Regional Board demurred to all four writ petitions, arguing Waterkeeper had not pled facts sufficient to state a claim because there is no such duty on the Regional Board when issuing wastewater discharge permits, and because there is no requirement that the State Water Board investigate every allegation of waste or unreasonable use of water. The trial court sustained the Regional Board's demurrer but overruled the State Water Board's demurrer. The trial court granted Waterkeeper's writ against the State Water Board, reasoning that the State Water Board had a duty to consider whether the large amount of wastewater collectively discharged by the four permitted POTWs amounted to waste or unreasonable use of water.

### **B. Court's Analysis.**

The Second District Appeals Court reversed the trial court's judgment regarding the State Water Board, and it affirmed the trial court's decisions on demurrer regarding the Regional Board's lack of duty regarding unreasonable use and the lack of applicability of CEQA to the Regional Board's permit decisions. The Court also reversed the trial court's order granting Waterkeeper attorney fees. The Court's decision hinged on four justifications:

#### **1) The State Water Board's "Duty" to Evaluate Waste and Unreasonable Use is Discretionary and Equivalent to an Enforcement Discretion.**



The Court held that any duty that Article X, section 2 of the California Constitution and the Water Code imposes on the State Water Board to prevent waste and unreasonable use of water is “highly discretionary.” The California Constitution and the Water Code simply state that the general welfare requires that unreasonable use of water “be prevented,” without any guidance regarding how the government should execute that policy. Thus, to the extent those provisions impose a duty, the law does not limit the State Water Board’s discretion as to when and how to satisfy that duty.

Importantly, the Court explained that granting the State Water Board broad discretion represents a practical necessity. The State Water Board does not have unlimited resources, and cannot investigate every allegation of unreasonable use of water or every hose left running in the state. The Court also reminded Waterkeeper that compelling the State Water Board to direct its discretionary enforcement powers at particular discharges of water that Waterkeeper believes are wasteful, such as the discharges from these four POTWS, is beyond the scope of mandamus, which cannot compel an agency to exercise its discretion in a particular way.

## **2) The Regional Board has No Duty to Evaluate Waste and Unreasonable Use.**

The Court clarified that the Regional Board’s role in state water law is to regulate water quality, not water use. The Court found nothing in the Water Code to suggest that the Regional Board’s role in regulating water quality includes the regulation of unreasonable use. While the Water Code broadly delegates to the State Water Board “the adjudicatory and regulatory functions of the state in the field of water resources” (Water Code, § 174), as well as the power to “take all appropriate proceedings or actions...to prevent waste [and] unreasonable use” of water, nothing in the Water Code grants the state’s regional boards with equivalent powers. Finding otherwise would expand the regional boards’ role and change the nature of the permitting process without any underlying authority or guidance as to how regional boards should comply.

## **3) Public Resources Code Section 21002 does not Mandate Environmental Review in NPDES Permitting Contexts.**

Despite Water Code section 13389’s language exempting NPDES permits from CEQA’s Environmental Impact Report (“EIR”) process, Waterkeeper alleged that Public Resources Code section 21002 (located in CEQA Chapter 1), imposes its own environmental review requirements. The Court disagreed, finding this section merely states a policy that the Legislature intended the EIR process to effectuate. Thus, Section 21002 only has force to the extent an entity otherwise is obligated to prepare an EIR. The Court refused to read this section of CEQA to impose requirements on the Regional Board when the Legislature has specified no means to carry out those

requirements apart from an EIR, from which the Regional Board is expressly exempt under Water Code section 13389.

#### **4) Waterkeeper is Not Entitled to Attorneys' Fees.**

Code of Civil Procedure section 1021.5 allows an award of attorney fees “to a successful party....in any action which has resulted in the enforcement of an important right affecting the public interest.” The Court therefore reversed the trial court’s attorney fee award of over \$700,000 since Waterkeeper was no longer a “successful party.”

### **C. Conclusion.**

In summary, this decision brings some clarity to the scope and breadth of the Waste and Unreasonable Use Doctrine, and clarifies that the NPDES permit process is not required to be the focus of such review. The State Water Board remains able to focus its limited resources on its own priorities to conserve and protect California’s water resources from waste or unreasonable use.

*Amici curiae* reiterated the legal arguments of parties opposing Waterkeeper’s appeal on the grounds that the duty the trial court imposed on the State Water Board was not lawful. Notably, however, *amici curiae* also raised arguments rooted in policy that warranted reversal of the trial court’s decision as to the State Water Board, including that the trial court’s rule would not result in an improvement to existing policies and programs aimed at increasing water recycling. *Amici curiae* argued that, if the State Water Board did have a duty to consider the reasonableness of POTW discharges, the trial court’s vague expression of the Board’s duty gave regulated entities no way of knowing when, how, or under what circumstances the State Water Board would or was authorized to investigate wastewater operations to determine whether permitted discharges amount to waste or unreasonable use.

Moreover, *amici curiae* noted that the trial court’s decision was based solely on consideration of the authority, operation, and discharges of four particular POTWs, without recognizing that other wastewater facilities are comparatively limited in their legal and physical capacity to reduce discharges. The *amici curiae* brief argued:

“Water recycling is occurring at an unprecedented scale and pace. Yet, against this backdrop, the trial court – seemingly concerned that something more is required – fashioned a new mandatory constitutional duty for the State Water Board to evaluate whether a large permitted individual wastewater discharge is wasteful and unreasonable. As the Appellant briefs ably demonstrate, this unprecedented holding has no basis in the plain language of the California Constitution or the Water Code. Neither the law nor the facts support the trial court’s conclusion

that the State Water Board has a mandatory duty to enforce the reasonable use doctrine against a wastewater discharge.

Moreover, the Court set forth a vague and unenforceable mandate that misses the intended mark of improving upon the State Water Board's existing policies and programs to increase water recycling. As it stands today, *Amici's* members have no way of knowing when, how, and under what factual circumstances the State Water Board would undertake a new, additive, undefined investigation of wastewater operations to determine whether a permitted discharge is a 'waste.'"

## **II. San Diego County Water Authority v. Metropolitan Water District**

### **A. Tentative Statement of Decision**

On March 14 2023, the Superior Court for the County of San Francisco issued its tentative decision in *In Re San Diego County Water Authority* (Case No. CPF-14-514004 (consolidated with Case Nos. CPF-16-5 15282 and CPF-18-516389)). The decision addresses three consolidated cases (involving ~43 causes of action between the two agencies) between SDCWA and MWD.

The cases revolve around the Exchange Agreement entered into in 2003 between the two agencies, which essentially trades some of SDWCA's Colorado River water to MWD in exchange for MWD delivering water of like quantity and quality to SDCWA. The Exchange Agreement originated due to SDCWA's inability to obtain its Colorado River Water other than by using MWD's aqueduct.

Of particular import is the price term of the Exchange Agreement, which stated that after the initial price of the contract: "Thereafter, the Price shall be equal to the charge or charges set by Metropolitan's Board of Directors pursuant to applicable law and regulation and generally applicable to the conveyance of water by Metropolitan on behalf of its member agencies."

The three lawsuits focused on SDCWA's challenges to MWD's wheeling and transportation rates for each year between 2015-2020. The court resolved a substantial number of the claims prior to issuing its decision.

The first cause of action, and the one upon which the decision was primarily focused, involved SDCWA's claim for breach of contract against MWD. The basis for the claim was SDCWA's argument that by not including a reasonable credit for "offsetting benefits," MWD failed to comply with the Wheeling Statutes and Resolution 8520 (a resolution by MWD setting wheeling rates). SDCWA asserted that MWD did not set the price under the Exchange Agreement "pursuant to applicable law and

regulation” and thus breached the Exchange Agreement. MWD’s counterargument was that neither the Wheeling Statutes nor Resolution 8520 qualified as applicable law and regulation.

The court first held that the Exchange Agreement did not qualify as a wheeling agreement. That was because a wheeling agreement is one in which a party lets another use excess space in its facilities to move water, and the Exchange Agreement was clear in its language that it was a transfer agreement. A transfer agreement is distinct from a wheeling agreement in that it:

- (1) dealt with delivery of a specified quantity of water rather than the ability to use excess capacity in another’s system; and
- (2) evaporation losses are borne by the conveyance owner (whereas in a wheeling agreement, they are borne by the wheeler).

Additionally, the court looked at the facts that MWD wheeled its own water; and SDCWA’s record of formal communications at the signing of the Exchange Agreement did not discuss any form of credit or offsetting benefit.

The court further found that:

- (1) Resolution 8520 did not apply because this was not a Wheeling Agreement and MWD produced evidence on the rarity of its involvement in wheeling agreements;
- (2) The 1998 Agreement (which was a precursor to the Exchange Agreement) was not relevant because the terms had materially changed; and
- (3) The parties’ course of dealing since the signing of the Exchange Agreement all supported the conclusion that the Exchange Agreement was not a Wheeling agreement.

As a result, MWD’s obligation to provide a credit for offsetting benefits did not arise, so MWD did not breach the agreement.

The court also found that some of MWD’s claims about reforming the Exchange Agreement were mooted by its holding that it was not a wheeling agreement (i.e., the court’s holding made those claims irrelevant.) Last, the court held that some of SDCWA’s other claims were mooted by the same holding.

**B. Amended Order Granting in Part and Denying in Part San Diego County Water Authority's Motion for Partial Judgment**

The same day, the court also issued an order responding to SDCWA's motion for partial judgment (which is essentially a motion saying that, before SDCWA introduced its evidence, some of MWD's claims must be rejected based on the evidence it put forth).

The first issue was an affirmative defense by MWD that SDCWA failed to comply with the Exchange Agreement's dispute resolution process, which could defeat SDCWA's claims. The court granted SDCWA's motion to dismiss that defense based on the evidence SDCWA put forth, an admission by a Met witness that SDCWA complied with the process, and the futility of the process for the wheeling issue.

The second issue was affirmative defenses by MWD based on waiver/consent. MWD did not oppose the motion, so the court granted SDCWA's motion to dismiss those defenses.

The third issue involved cross-claims by MWD about reformation and mistake. Since SDCWA's arguments/evidence did not actually support its motion, the court denied the motion as to those cross-claims.

The last issue involved cross-claims from MWD seeking declaratory relief related to "cost causation," a requirement of MWD's rates. The court held that since the core dispute was how the term was applied in this context, the issue was inappropriate for declaratory relief, so it granted SDCWA's motion to dismiss those cross-claims.

**C. Conclusion.**

The Superior Court fundamentally ruled that the contract between SDCWA and MWD was an Exchange Agreement and not a Wheeling Agreement; therefore, there were no offsetting benefits that could be considered under the Wheeling Statutes. If the court had ruled there were offsetting benefits, SDCWA claimed over \$300 million was owed to them for the past years. SDCWA may potentially file an appeal.

AES



### BOARD OF DIRECTORS

March 28, 2023

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### SUBJECT

NOTICE OF COMPLETION AND ACCEPTANCE OF INFRASTRUCTURE FOR MONSERATE WINERY BY GIRL VALLEY INC. (DIVISION 3)

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### BACKGROUND

The Monserate Winery located on Gird Road in Division 3, was a proposed conversion of a golf course and country club to a restaurant, a barrel room, three (3) event venues, wine making facility, catering and office space. Rainbow Municipal Water District (District) approved a Major Use Permit Modification at the February 21, 2020 Board meeting and in March 2021, the District entered into an agreement with Gird Valley Inc. to construct the proposed water and sewer facilities. Prior to the start of construction, an analysis of the existing sewer permit and proposed sewer system to determine if additional EDUs were required. The project is now one hundred percent complete and ready to be accepted by the District. Following the analysis, the District and Gird Valley, Inc. entered into Sewer Service Agreement for 29.4 EDUs to serve the proposed new facilities. The Board approved the Sewer Service Agreement at the March 22, 2022 meeting. Construction is now complete and ready to be accepted. The Notice of Completion was presented to the Engineering and Operations Committee on March 1, 2023. The Committee unanimously recommended Option 1.

### DESCRIPTION

The facilities for the Monserate Winery have been constructed per the approved plans and specifications, inspected, tested according to the District's specifications and are ready for acceptance. Upon acceptance by the Board, the improvements become part of the District's water and wastewater systems and staff takes over operation and maintenance. Installation costs of \$173,813 will be added to the District's Total Valuation along with all other costs associated with the project and a one (1) year warranty phase will commence.

### POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area Two: Asset Management. In addition to maintaining the physical condition of the District's existing Infrastructure, it is important to ensure that all new infrastructure is properly accepted administratively and incorporated into the District's records.

### ENVIRONMENTAL

In accordance with the California Environmental Quality Act (CEQA) guidelines Section 15378, the action before the Board of filing a Notice of Completion and accepting facilities, does not constitute a "project" as defined by CEQA and further environmental review is not required at this time.

### BOARD OPTIONS/FISCAL IMPACTS

The construction costs of the improvements, totaling \$173,813 will be added to the District's asset valuation under project number 700046. The final amount of other costs associated with the project will be added to the District's asset valuation once year end financials have been completed.

Option 1:

- Accept the Monserate Winery improvements as complete and as shown on the approved plans
- Approve Filing the Notice of Completion
- Add installation costs of \$173,813 to the District's valuation
- Make a finding that the action herein does not constitute a "project" as defined by CEQA

Option 2:

- Provide other direction to staff

**STAFF RECOMMENDATION**

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Staff recommends Option 1.



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Chad Williams  
Engineering and CIP Program  
Manager

3/28/2023



## BOARD OF DIRECTORS

March 28, 2023

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### SUBJECT

DISCUSSION AND POSSIBLE ACTION TO APPROVE A CHANGE ORDER TO THE ENGINEERING AND DEVELOPMENT PLAN CHECK SERVICES PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF \$200,000 & EXTEND THE CONTRACT THROUGH DECEMBER 31, 2024. (DIVISION ALL)

### BACKGROUND

The activities and operations of Rainbow Municipal Water District (District) regularly require engineering and development plan checking services. These services were performed by the District's Associate Engineer, a position that was vacated in September 2022. Staff determined that a staffing analysis was required to determine the appropriate mix of in-house vs. contract plan checking for the District going forward. While the staffing analysis is being conducted, the District approved an agreement with Ardurra on September 29, 2022, in the amount of \$50,000 to provide as-needed engineering and plan check services. Under this arrangement, all plan checking costs are paid for by developers or the parties responsible for the projects that require the plan checking service(s).

The District continues to receive development and single customer plans as well as easement acquisition/verification documents. On January 24, 2023, the District issued a change order (CO#1) in the amount of \$25,000 to continue Ardurra's services and avoid processing delays for plan check services to developers and customers. Between the original agreement budget and CO#1 there are \$36,500 in remaining funds.

The agreement states that Ardurra charges \$600 per sheet for the first plan check, \$300 for the second review, and \$100 for each review thereafter. Again, 100% of Ardurra's time is Capitalized to the Developer's or Customer's account and does not affect the Engineering department's operating budget.

### DESCRIPTION

The original term of the Ardurra agreement was a one-year term and is set to expire in October 2023. Staff has evaluated the current workload for plan checking services and with the uncertainty of the economy, housing market and whether development will slow down, Staff does not anticipate a need to fill the Associate Engineer position until mid-2024.

Change Order No. 2 (CO#2) in the amount of \$200,000 and an extension to the agreement through December 31, 2024, is an up-to-dollar amount and does not guarantee the full amount will be paid. This dollar amount was calculated by averaging the workload Ardurra has performed thus far and assumed that the same workload would continue through 2024. Should development slow, and fewer plans are received, Ardurra would review less and therefore their billing would also decrease. This may result in not all of the \$200,000 being utilized.

Approval of CO#2 will allow the District to continue addressing developer and customer plan checks and easement documentation in a timely manner during the on-going staffing analysis and eventually followed by the Associate Engineer recruitment process. This provides operational flexibility to the District and ensures that plans that are received continue to be reviewed in a cost effective and timely manner.

## **POLICY/STRATEGIC PLAN KEY FOCUS AREA**

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Strategic Focus Area Four: Fiscal Responsibility. The engineering and development plan checking services under this professional services agreement are being funded by the developer/customer deposits.

## **ENVIRONMENTAL**

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In accordance with California Environmental Quality Act (CEQA) guidelines Section 15378, the action before the Board does not constitute a “project” as defined by CEQA and further environmental review is not required at this time.

## **BOARD OPTIONS/FISCAL IMPACTS**

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The existing contract amount for the engineering and development plan checking professional services agreement for Ardurra is \$75,000. The proposed change order adds \$200,000, increasing the total professional services agreement to an amount of up to \$275,000. Funds to cover the agreement are funded by developer and customer plan check and administration deposits.

Option 1:

- Authorize the General Manager to execute Change Order #2 to the Professional Services Agreement with Ardurra to provide Engineering and Development Plan Check Services in the amount of \$200,000.
- Extend the contract term from October 31, 2023 to December 31, 2024.
- Make a determination that the action identified herein does not constitute a “project” as defined by CEQA.

Option 2:

- Provide other direction to District staff.

## **STAFF RECOMMENDATION**

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Staff recommends Option 1.



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Chad Williams  
Engineering and CIP Program Manager

3/28/23

## BOARD OF DIRECTORS

March 28, 2023

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### SUBJECT

DISCUSSION AND POSSIBLE ACTION REGARDING BALLOT AND VOTE CERTIFICATION FORM FROM SAN DIEGO LOCAL AGENCY COMMISSION (LAFCO) FOR A REGULAR AND AN ALTERNATE SPECIAL DISTRICT MEMBERS ON LAFCO COMMISSION

### BACKGROUND

In December 2022 RMWD received notice serving as a call for nominations to fill a vacant and unexpired term as an alternate special district member on the San Diego Local Agency Commission (LAFCO). In response to this notice, at their January 24, 2023, the RMWD Board of Directors voted to not make any nominations.

A candidate forum was held at the February 16, 2023, San Diego CSDA Quarterly Dinner meeting.

### DESCRIPTION

In March 2023, RMWD received notification that San Diego LAFCO received a total of five nominations following a 60-day filling period: (a) three regular members; and (b) two alternate members and is now issuing ballots to all 57 independent special districts in San Diego County and inviting each district to cast a ballot. Write-in candidates are permitted, and spaces have been provided for that purpose.

**Each district is to cast only one vote for each nominee** on the ballot and vote certification form to avoid being disregarded.

**State Law specifies a district's vote is to be cast by its presiding officer, or an alternate member designated by the board and a valid signature is required on the ballot.** A ballot received without signature will be voided. A minimum of **29** ballots must be received to certify that a legal election was conducted. A candidate for a special districts advisory committee member must receive at least a majority of the votes cast to be elected. The ballots will be kept on file in the LAFCO offices and will be made available upon request.

Ballots may be submitted by mail, courier, hand delivered, FAX, or via email. The deadline for receipts of the ballots by LAFCO is **Friday, April 14, 2023**.

**Attachments:**  
LAFCO Election Packet

### POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area Four: Fiscal Responsibility – LAFCO's actions can have significant fiscal impacts on the District, so the makeup of the Commission is important

**ENVIRONMENTAL**

In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a “project” as defined by CEQA and further environmental review is not required at this time.

**BOARD OPTIONS/FISCAL IMPACTS**

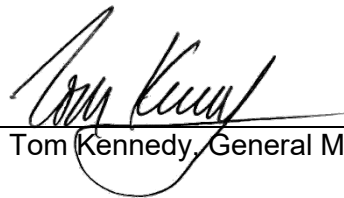
There are no known fiscal impacts of the election, though as noted above LAFCO’s actions can have significant impacts.

The Board has several options:

1. Vote for one of the listed nominees or a write-in of RMWD’s choice for Regular LAFCO Special District Member as well as one of the listed nominees or a write-in of RMWD’s choice for an Alternate LAFCO Special District Member.
2. Vote for one of the listed nominees or a write-in of RMWD’s choice for Regular LAFCO Special District Member and not vote for an Alternate LAFCO Special District Member.
3. Vote for one of the listed nominees or a write-in of RMWD’s choice for an Alternate LAFCO Special District Member and not vote for a Regular LAFCO Special District Member.
4. Do not participate in the LAFCO election.

**STAFF RECOMMENDATION**

Staff supports direction.



Tom Kennedy, General Manager

March 28, 2023



**CORRECTED**  
**BALLOT AND VOTE CERTIFICATION FORM**

March 8, 2023

TO: Independent Special Districts in San Diego County

FROM: Tamaron Lockett, Commission Clerk

SUBJECT: **Ballot and Vote Certification Form | Election to Regular and Alternate Special District on LAFCO Commission**

On December 19, 2022, the San Diego Local Agency Formation Commission (LAFCO) solicited nominations for (a) one regular and (b) one alternate special district member to serve on the LAFCO Commission. A total of five nominations were received following a 60-day filing period: (a) three regular members; and (b) two alternate members. The term is four years and commences on May 1, 2023. Note there was a correction to the alternate nominee Jeff Griffith he is with Palomar Healthcare District.

San Diego LAFCO is now issuing ballots to all 57 independent special districts in San Diego County and inviting each district to cast a ballot. Write-in candidates are permitted, and spaces have been provided for that purpose. **Only cast one vote for each nominee on the ballot and vote certification form; a ballot that is cast for more than indicated number of positions the vote will be disregarded.** The ballot and vote certification form along with nominee resumes provided by the candidates are attached.

State Law specifies a district’s vote is to be cast by its presiding officer, or an alternate member designated by the board and a valid signature is required on the ballot. **A ballot received without a signature will be voided.** A minimum of 29 ballots must be received to certify that a legal election was conducted. A candidate for a special district LAFCO Commission member must receive at least a majority of the votes cast to be elected. The ballots will be kept on file in this office and will be made available upon request.

Ballots may be submitted by mail, courier, hand delivered, FAX or via email to [tamaron.lockett@sdcountry.ca.gov](mailto:tamaron.lockett@sdcountry.ca.gov), include **“Special District LAFCO Ballot”** and your **“District Name”** in the subject title, if necessary to meet the submission deadline, but the original for must be submitted. The deadline for receipts of the ballots by LAFCO is **Friday, April 14, 2023**, any ballots received after the deadline will be voided. All election materials will be available on the website: [www.sdlafco.org](http://www.sdlafco.org). Should you have any questions, please contact me at 619-321-3380.

Tamaron Lockett, Commission Clerk

<b>Administration:</b> Keene Simonds, Executive Officer 2550 Fifth Avenue, Suite 725 San Diego, California 92103 T 619.321.3380 E <a href="mailto:lafco@sdcountry.ca.gov">lafco@sdcountry.ca.gov</a> <a href="http://www.sdlafco.org">www.sdlafco.org</a>	<b>Chair Jim Desmond</b> County of San Diego	<b>Kristi Becker</b> City of Solana Beach	<b>Vice Chair Stephen Whitburn</b> City of San Diego	<b>Jo MacKenzie</b> Vista Irrigation	<b>Andy Vanderlaan</b> General Public
	<b>Joel Anderson</b> County of San Diego	<b>Dane White</b> City of Escondido	<b>Marni von Wilpert, Alt.</b> City of San Diego	<b>Barry Willis</b> Alpine Fire Protection	<b>Harry Mathis, Alt.</b> General Public
	<b>Nora Vargas, Alt.</b> County of San Diego	<b>John McCann, Alt.</b> City of Chula Vista		<b>David A. Drake, Alt.</b> Rincon del Diablo	



**CORRECTED**  
**2023 SPECIAL DISTRICTS ELECTION**  
**BALLOT and VOTE CERTIFICATION**  
**FOR REGULAR LAFCO SPECIAL DISTRICT MEMBER**

**VOTE FOR ONLY ONE**

**James Pennock** [ ]  
(Vallecitos Water District)

**Ross Pike** [ ]  
(North County Fire Protection District)

**Barry Willis<sup>1</sup>** [ ]  
(Alpine Fire Protection District)

**Write-Ins**

\_\_\_\_\_ [ ]

\_\_\_\_\_ [ ]

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that I cast the votes of the \_\_\_\_\_  
(Name of Independent Special District)  
at the 2023 Special Districts Selection Committee Election.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Print Title)

*Please note: The order in which the candidates' names are listed was determined by random selection.*

**The Ballot and Vote Certification form can be submitted electronically to: [tamaron.luckett@sdcounty.ca.gov](mailto:tamaron.luckett@sdcounty.ca.gov).**

\_\_\_\_\_  
<sup>1</sup> Incumbent member





**CORRECTED**  
**2023 SPECIAL DISTRICTS ELECTION**  
**BALLOT and VOTE CERTIFICATION**  
**FOR ALTERNATE LAFCO SPECIAL DISTRICT MEMBER**

**VOTE FOR ONLY ONE**

**David Drake<sup>1</sup>** [ ]  
(Rincon del Diablo Municipal Water District)

**Jeff Griffith** [ ]  
(Palomar Healthcare District)

**Write-Ins**

\_\_\_\_\_ [ ]

\_\_\_\_\_ [ ]

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that I cast the votes of the \_\_\_\_\_  
(Name of Independent Special District)  
at the 2023 Special Districts Selection Committee Election.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Print Title)

*Please note: The order in which the candidates' names are listed was determined by random selection.*

**The Ballot and Vote Certification form can be submitted electronically to: [tamaron.luckett@sdcounty.ca.gov](mailto:tamaron.luckett@sdcounty.ca.gov).**

\_\_\_\_\_  
<sup>1</sup> Incumbent member



**ATTACHMENT A**

**NOMINATION OF THE SPECIAL DISTRICT REPRESENTATIVE  
FOR THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION  
REGULAR MEMBER**

The Vallecitos Water Distrctict is pleased to nominate James Pennock as a  
(Name of Independent Special District) (Name of Candidate)

Candidate for the San Diego Local Agency Formation Commission as a regular special district member with a term expiring 2027.

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that:

- The nominee is a member of a legislative body of an independent special district whom resides in San Diego County.

  
(Presiding Officer Signature)

Glenn Pruim  
(Print name)

General Manager  
(Print Title)

2/7/23  
(Date)

**PLEASE ATTACH RESUME FOR NOMINEE**

- Limit two-pages
- Must be submitted with Nomination Form

**RECEIVED  
FEB 07 2023  
SAN DIEGO LAFCO**

**Jim Pennock**  
jpennock@sbcglobal.net  
760-815-4402

I look to utilize the interpersonal relationship skills and knowledge obtained through running my own business for the past 30 years to help propel public agencies to be more effective and efficient. I hope to increase moral and attitude within human resources and increase financial responsivity through effective planning and budgeting. Found to be Hardworking, honest and innovative in my approaches to helping others succeed.

## **EXPERIENCE**

### **Pennock Insurance Agency**

**01-Aug-2020 - Present**

Sales and service of Insurance contracts

### **Select Quote Home/Auto and Commercial**

**01-Jan-2019 – 01-June 2020**

Received incoming calls for Sales of Policies

### **Wawanesa Insurance**

**01-Mar-2017 – 01-Jan 2019**

Focused on Retention of Policies within Company

### **Farmers Insurance Group**

**01-Aug-1991 - 11-Aug-2016 – Insurance Agency Owner**

I enjoyed a long career as an Insurance agent with Farmers Insurance.

Operated my own agency for 25 years - growing from 0 to 2900 policies and generating millions of dollars in annual premium.

Director of Sales – Recruited, trained and mentored producers: helped them meet their income goals

Focused on all lines of business - Home / Auto / Life / Health and Commercial.

Managed day to day sales, service, claims, underwriting of personal and commercial lines policies.

Managed accounting, finance, human resource.

Oversaw all Financial Management of agency, including auditing and reporting

## **EDUCATION**

**Brigham Young University / United States International University -**

**Graduated in 1991 with BS in International Business Administration**

### **Other Skills and Experience**

\* **Fluent in English and Spanish**

\* **Teacher in San Marcos Unified School District**

\* **Provided consulting for Public Administration policies**

\* **Served on Student and Neighborhood relations committee for City of San Marcos**

\* **Served on the Budget Review committee for City of San Marcos 2009-2011**

\* **Served on the Planning Commission for City of San Marcos 2013-2015**

\* **Served as Chairman of Kit Carson District for Boy Scouts of America**

\* **Coached multiple youth sports teams for last 30 years**

\* **Served on multiple boards with non-profits over last 30 years**

**\* Board Member for Hope Legacy 2017 to Present: assist youth to become self-reliant in area of education and finances.**

**\*Petco Park Customer service agent for San Diego Padres games**

**\*Board Member for Vallecitos Water District in San Marcos 2020 – Present**

**\*Board Member for Encina Waste Water 2023**



**ATTACHMENT A**

**NOMINATION OF THE SPECIAL DISTRICT REPRESENTATIVE  
FOR THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION  
REGULAR MEMBER**

The North County Fire Protection District is pleased to nominate Ross Pike as a  
(Name of Independent Special District) (Name of Candidate)

Candidate for the San Diego Local Agency Formation Commission as a regular special district member with a term expiring 2027.

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that:

- The nominee is a member of a legislative body of an independent special district whom resides in San Diego County.

Cindy Acosta

(Presiding Officer Signature)

Cindy Acosta

(Print name)

Board President NCFPD

(Print Title)

01/30/2023

(Date)

**PLEASE ATTACH RESUME FOR NOMINEE**

- Limit two-pages
- Must be submitted with Nomination Form

**RECEIVED**

**FEB 21 2023**

**SAN DIEGO LAFCO**

# ROSS PIKE

NORTH COUNTY FIRE PROTECTION DISTRICT

February 21, 2023

Dear San Diego County Special Districts,

I've had the pleasure of traveling around San Diego County over the past few weeks to meet many of you and it has been enlightening to hear about the experiences your districts are facing and how you interact with SDLAFCO. Thank you for your time and for sharing your stories!

SDLAFCO encourages orderly growth, promotes the logical formation and determination of local agency boundaries, discourages urban sprawl, and preserves open space and prime agricultural lands. From there, our Special Districts provide essential services to constituents, ratepayers, and community residents to achieve the goals of their unique agencies. Our SDLAFCO Commissioners present as one of the few outlets for representation and it's important that our Commissioners work to provide better collaboration between SDLAFCO and our Special Districts. As Directors, Trustees, and Board members, we understand that our agencies must adapt to the changing world we live in and our Special Districts must have a voice in the process that impacts them.

I am uniquely qualified and have been fortunate to be nominated by North County Fire Protection District and received support from Mission Resource Conservation District where I serve as a new Board Member. Also, serving on a Community Planning Group has provided me an education in land use experience where I serve on subcommittees advising on roads, traffic, and public facilities. All these roles require close attention to detail, commitment to the community, and dedication. That experience provides critical perspectives when voting on matters before SDLAFCO.

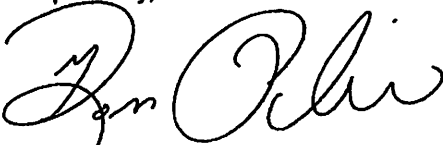
As a leader in the recent redistricting efforts, I attended every redistricting commission meeting which often would go on until nearly midnight and was able to activate our Community Planning Group in the process. Fallbrook was the first Planning Group to send a letter to the Redistricting Commission and the two letters I authored were well-received which resulted in bipartisan support and unanimous votes by my colleagues. I also led the community to submit comments with 397 comments mentioning Fallbrook compared to 470 comments for Oceanside, a city more than triple our size. Our efforts were successful and the input we submitted helped shape the final map of Supervisor District 5.

**Local control matters.** We represent the communities we live in and serve. We know what is best for our neighbors because we live in the same community as them. Serving as an alternate and attending the meetings for the North County Dispatch Joint Powers Authority has allowed for me to see how both Special Districts and cities were able to band together to provide essential services at healthy savings to our taxpayers by each district and city bringing their own independent perspectives and skills/services to the table, all while still maintaining all of our own local autonomy.

Please reach out to me if you have any questions or want to talk about anything. I always tell my constituents that they elect me to do a job, which means to get things done effectively and thoughtfully. I not only welcome your input, but I ask for it. As your Special District Representative to SDLAFCO, I would represent you and ensure that the voice of the Special Districts in San Diego County is heard.

**Thank you for your time and consideration. I respectfully ask for your Board's vote to represent you and all our special districts as the Special Districts Representative on the San Diego Local Agency Formation Commission.**

Respectfully,



Ross Pike  
Director  
North County Fire Protection District  
rpike@ncfire.org



# ROSS PIKE

NORTH COUNTY FIRE PROTECTION DISTRICT

## ELECTED & APPOINTED LEADERSHIP

### ELECTED DIRECTOR, BOARD OF DIRECTORS

NORTH COUNTY FIRE PROTECTION DISTRICT | Jul 2022 - present

- North County Fire serves a 90 square-mile area including Fallbrook, Bonsall, De Luz, and Rainbow
- Through labor negotiations, secured the highest bilingual incentive pay in San Diego County to ensure the district, serving our 50% Latino community ensuring culturally-competent care
- Use pre-established relationships in order to build coalitions connecting NCFPD leadership with potential grants, funding, and lobbying opportunities
- Partner with community organizations and nonprofits to ensure we are providing the highest level of care and services are reaching as many community members as possible

### ALTERNATE, BOARD OF DIRECTORS

NORTH COUNTY DISPATCH JOINT POWERS AUTHORITY (JPA) | Jul 2022 - present

North County Dispatch Joint Powers Authority, or North Comm, provides fire and medical emergency dispatch services to most city fire departments and fire district agencies in North San Diego County and private security dispatch to the Rancho Santa Fe Patrol.

### ELECTED BOARD MEMBER

FALLBROOK COMMUNITY PLANNING GROUP | Jan 2021 - present

- Advise San Diego County, County Supervisors, and SANDAG on Fallbrook land use matters
- Led community redistricting efforts by drafting public statements and organizing strategic initiatives, including two letters sent by the Fallbrook Planning Group that inspired other planning groups to send letters
- Serve on the Circulation (roads, traffic circulation, and sidewalks) and Public Facilities Committees (utility-related projects)
- Member of the Ad-Hoc Social Media Committee to establish social media guidelines for the Fallbrook Planning Group and its members
- As Board Secretary, drafted board and committee agendas, issued information to the local newspaper, and disseminated information through social media reaching an average of 1,800-2,800 people per post
- Write speeches and prepares talking points for weekly public engagements

### APPOINTED DIRECTOR, BOARD OF DIRECTORS

MISSION RESOURCE CONSERVATION DISTRICT | Jan 2023 - present

MRCDC works to promote the conservation of soil, water, and other natural resources in the San Luis Rey and Santa Margarita watersheds through effective planning that ensures a healthy ecosystem and provides economic benefits and quality of life for landowners/land occupants and the general public. Through partnerships with water agencies, MRCDC works with ratepayers to assist with conservation and savings on water bills.

## RELEVANT WORK EXPERIENCE

### CHIEF OF STAFF/CAMPAIGN MANAGER

COUNTY SUPERVISOR CAMPAIGN | Feb 2022 - Dec 2022

- Managed daily campaign operations
- Supervised staff in various roles including communications, field operations, and volunteer recruitment
- Drafted and disseminated campaign messaging through media, surrogates, and digital outlets
- Coordinated calendar for speaking engagements, fundraisers, and community appearances
- Interfaced with community groups, elected officials, partnering campaigns, and political organizations
- Coordinated with 23 overlapping campaigns (school board, city council, special districts) in the 2,200 square-mile district

## LOCAL COMMUNITY SERVICE & LEADERSHIP

Member, Fallbrook Chamber of Commerce

Advisor, Board of Directors, Fallbrook Village Association

which promotes and supports the economic, physical and cultural revitalization of the Fallbrook area.

Strategic Steering Committee Chair, Fallbrook Village Association

led the committee to establish the organization's first strategic plan

Member, Friends of the Fallbrook Library

Member & Fundraiser, Fallbrook Land Conservancy

Fundraiser, Fallbrook Animal Sanctuary



## PERSONAL

760-723-2012 (office)

ross@ncfire.org

ncfire.org/board-director-ross-pike

## EDUCATION

Grand Rapids Community College  
Communications

Bellevue University  
Business Management

## CERTIFICATIONS

Leading Diverse Teams  
University of California-Irvine

People & Business Leadership  
Bellevue University

Successful Negotiation  
University of Michigan

## MEMBERSHIPS & AFFILIATIONS

- Fallbrook Chamber of Commerce
- California Special Districts Association (CSDA)
- Society for Human Resource Management (SHRM)
- American Management Association
- American Association of Political Consultants (AAPC)
- Young Elected Officials Network

## AWARDS & RECOGNITION

"Awesome Award" on behalf of Rady Children's Hospital for Children's Miracle Network fundraising (2021)

"Benham Service & Civic Engagement Award" for civic engagement and community outreach (2012)



ATTACHMENT A

NOMINATION OF THE SPECIAL DISTRICT REPRESENTATIVE  
FOR THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION  
REGULAR MEMBER

The ALPINE FIRE PROTECTION DISTRICT is pleased to nominate BARRY WILLIS as a  
(Name of Independent Special District) (Name of Candidate)

Candidate for the San Diego Local Agency Formation Commission as a regular special district member with a term expiring 2027.

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that:

- The nominee is a member of a legislative body of an independent special district whom resides in San Diego County.

Stephen R. Taylor  
(Presiding Officer Signature)

Stephen R. Taylor  
(Print name)

PRESIDENT  
(Print Title)

1/17/23  
(Date)

RECEIVED  
JAN 25 2023  
SAN DIEGO LAFCO

- PLEASE ATTACH RESUME FOR NOMINEE
- Limit two-pages
  - Must be submitted with Nomination Form

**Baron T. Willis**  
[btwillis9@gmail.com](mailto:btwillis9@gmail.com)

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**EDUCATION**

**U.C. Berkeley/ University of California, San Diego**  
Major: Pre-Law Program/Bachelor of Arts in Political Science  
Minor: Psychology

**College for Financial Planning**  
Chartered Retirement Planning Counselor Designation  
2017-2023

**Kaplan Financial Education**  
Series 7 Stock Broker License

**Chelsea Financial Services Broker Training Programs**  
Life Insurance and Financial Planning, (Multi-State)

**COMMUNITY INVOLVEMENT:**

**Commissioner- San Diego LAFCO 2019- Present**  
2550 Fifth Avenue Suite 725  
San Diego, CA 92103  
619.321.3380

**Alpine Fire Protection District Board**  
Vice President 2023 - 2027  
Board Member - 2018 - 2022

**Alpine Kiwanis**  
Member - 2018 - Present  
Board Member 2019- Present

**East County Federal Credit Union**  
President 2019-2023 Supervisory Board Committee

**Santee Chamber of Commerce**  
Executive Board Member - 1996-1998  
Elected to handle budgetary and Administrative issues at the local Santee Chamber

**Relevant Skills and Strengths:**

- Owner/Operator of successful insurance company
- Office Administrator of success Counseling Business in East County
- Over 10 years in Senior Management position
- Excellent Mediation and Negotiation Skills
- Active in Alpine and surrounding communities helping seniors, homeless and special needs groups
- Strong supporter of our military, public safety and homeless populations
  
- Excellent Customer Service Skills
- Committed to the safety and future of our community and surrounding communities
- Actively involved in community organizations
- Working knowledge of vocational rehabilitation and clinical procedures in counseling office that specializes in Worker's Compensation and Expert Testimony.
- HIPAA trained and compliant; ensuring confidentiality of sensitive medical, mental health and personal information; reviewed confidential and sensitive med/legal files.
- Experience with Workers-Compensation and assisting injured workers with re-employment/return to work benefits; identifying suitable employment opportunities after reviewing physical disabilities and permanent restrictions. Assisted government employees in return-to-work with suitable and gainful employment.
- Heavy interaction with injured workers, physicians, attorneys, insurance carriers and claims adjusters, psychologists, government entities, schools and employers.
- Performed client intake
- Conducted Labor Market research, and Labor Market reports
- Reviewed and analyzed Sub Rosa tapes
- Excellent Microsoft Office, PC and Mac experience; managed electronic client data files
- Exceptional interpersonal and organizational skills, reliable and personable

## **PROFESSIONAL EXPERIENCE**

### **Hartley Cylke Pacific Insurance Agency, San Diego, CA**

#### **Insurance Broker - 2003 - Present - (FT)**

Responsible for Group Medical, Life and Health Insurance and various Fix Annuities, Retirement Planning and assisting clients with their insurance needs.

### **Chelsea Advisory Services , San Diego, CA**

#### **Insurance Broker - 1997 - Present - (PT)**

Investment Advisor Representative that specializes in Retirement Planning, Series 7 Stock Broker license. Life Insurance and Financial Planning with clients.

### **Jeannette S. Clark & Associates Inc.**

#### **Office Administrator 10/1/2009 - Present - (PT), El Cajon, CA**

Office Administrator and Logistics Manager for Certified Department of Labor Counseling/Vocational Rehabilitation and Personal Counseling Office: Responsible for Drafting and editing legal documents and correspondence, assisted Worker's Compensation clientele (injured Department of Labor, veterans and other government workers) with re-employment/ return to work benefits. Working knowledge of clinical procedures in vocational rehabilitation in a Counseling office. Heavy interaction with physicians, attorneys, psychologists, government entities, insurance carriers and claims adjusters, schools and employers. Performed client intake. Review confidential and sensitive medical files and brief attorneys; conduct labor market research surveys; reviewed, analyzed Sub Rosa tapes; generate legal and general correspondence including drafting expert witness statements; cash handling experience. Troubleshooting of PC/Mac and

software. Electronic data management and filing. Excellent client relations. Greet clients, provide assistance in person and via phone. Answer telephones, respond to e-mails, schedule client appointments, and coordinate travel arrangements.

**Denny's Restaurants**

**Restaurant Manager - 1981 - 1983, Pacific Beach, CA**

Responsible for managing, marketing, scheduling, interviewing, hiring and termination of employees, teaching employees how to maintain a safe work place, food orders, front and back staff, cost of sales, budgets, cash handling, working with vendors and customer service.

**COMMUNITY INVOLVEMENT:**

**Alpine Fire Protection District Board  
Board Member - 2018**

**Alpine Kiwanis  
Member - 2018**

**Santee Chamber of Commerce  
Executive Board Member - 1996-1998  
Elected to handle budgetary and Administrative issues at the local Santee Chamber**

ATTACHMENT B

NOMINATION OF THE SPECIAL DISTRICT REPRESENTATIVE  
FOR THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION  
ALTERNATE MEMBER

The Unica del Diablo MUD is pleased to nominate Daniel Drake as a  
(Name of Independent Special District) (Name of Candidate)

Candidate for the San Diego Local Agency Formation Commission as an alternate special district member with a term expiring 2027.

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that:

- The nominee is a member of a legislative body of an independent special district whom resides in San Diego County.

Jim Murtland  
(Presiding Officer Signature)

Jim Murtland  
(Print name)

President  
(Print Title)

1/26/2023  
(Date)

PLEASE ATTACH RESUME FOR NOMINEE

- Limit two-pages
- Must be submitted with Nomination Form

RECEIVED  
FEB 14 2023  
SAN DIEGO LAFCO

## **David A. Drake**

**Escondido, CA**

[daviddrake@cox.net](mailto:daviddrake@cox.net)

**David Drake is one of the original inventors and co-founder of SmartCover Systems. He served as the initial head of engineering and wrote the formative software. He currently is a member of the Board of Directors of SmartCover. In 2020, he was named as the Industry Icon by Water and Wastes Digest.**

**David Drake was elected as Vice President of the Association of California Water Agencies Joint Powers Insurance Authority in September of 2022. He was subsequently appointed to the ACWA Board of Directors.**

**Mr. Drake was elected as an Alternate Commissioner for Special Districts to the San Diego County Local Area Formation Commission (LAFCO) in July, 2022.**

**Mr. Drake was appointed to the Board of Directors in January of 2006 as the Division II representative of Rincon del Diablo Municipal Water District's Parent District and Improvement District "E."**

**Mr. Drake has served in engineering and management roles since 1974. He was a Member of the Technical Staff at the Jet Propulsion Laboratory, Manager of Engineering at Oak Industries, Software Unit Manager at Digital Equipment Corporation, CIO and VP at Mitchell International, Internet Service Architect at SAIC, and Co-founder and Enterprise Architect of SmartCover Systems in Escondido, CA. He holds 15 US and five foreign patents and has three pending patents. He graduated from Caltech in Engineering and is a Life Member of the Caltech Alumni Association. In 2017 he was named a Life Member of Institute of Electrical and Electronics Engineers (IEEE) and was awarded his Masters Degree in Electrical Engineering from USC.**

**Mr. Drake has lived in Escondido since 1979.**



**ATTACHMENT B**

**NOMINATION OF THE SPECIAL DISTRICT REPRESENTATIVE  
FOR THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION  
ALTERNATE MEMBER**

The Palomar Health is pleased to nominate Jeff Griffith as a  
(Name of Independent Special District) (Name of Candidate)

Candidate for the San Diego Local Agency Formation Commission as an alternate special district member with a term expiring 2027.

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that:

- The nominee is a member of a legislative body of an independent special district whom resides in San Diego County.

Linda Greer Chair  
(Presiding Officer Signature)

Linda Greer RN Chair  
(Print Name)

2/19/23  
Date:

**PLEASE ATTACH RESUME FOR NOMINEE**

Limit to 3 pages

Must be submitted with Nomination Form

**RECEIVED**

**FEB 20 2023**

**SAN DIEGO LAFCO**

# Jeff Damon Griffith

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**EDUCATION:**                    **Butte College, Oroville, California**  
   Associates Degree-1994  
   Certificate of Achievement-Paramedic  
   **Enterprise High, Redding, California**

**LICENSES:**                    State of California:  
   Paramedic  
   Commercial Driver License "A"

**WORK EXPERIENCE:**

10/01/2021 – Present            Palomar College  
   Part-Time Faculty  
   Emergency Medical Education  
   1140 W Mission Rd.  
   San Marcos, CA 92069  
   (760) 744-1150

02/29/2006 – 12/21/2021      Cal Fire/Riverside Unit  
   Glen Oaks Station #96  
   Temecula Division/Battalion 15  
   (951) 302-7502  
   Fire Captain – Schedule "A"

11/06/2012 – Present            Palomar Health District  
   2185 Citracado Parkway  
   Escondido, CA 92029  
   Phone: (442) 281-5000  
   Board of Directors, Vice Chair

10/23/1988 -09/11/2006        CDF/Ramona Fire Department  
   Battalion 8  
   829 San Vicente Road  
   Ramona, CA 92065  
   (760) 788-2222  
   Position: Fire Apparatus Engineer/Paramedic  
   Schedule "A" Proctor/Field Training Officer

**Additional Information:**

As of November 6, 2012, I have been elected to the Board of Directors for Palomar Health. It is a seven-member board with a term of four years. The responsibility of the Board Member is to develop and ensure that the organization's mission and vision statements are carried out in an effective and ethical manner. To that end, the member is accountable for oversight and implementation of policies and monitoring of the organizations performance in establishment of strategic direction, financial stewardship, quality outcomes and leadership of the Healthcare District.

Palomar Health is the largest public health district in the State of California serving communities in an 850-square mile area and a trauma center that covers more than 2,200 square miles of South Riverside and North San Diego Counties.

Currently, I am Vice Chair and Chair the Governance Committee and I have been re-elected to another four-year term as of November 8, 2016.

I have also been certified in Essentials of Healthcare Governance.

As of September 24, 2013, I have been appointed to the San Diego County Health Services Advisory Board (HSAB) to represent District 3. I continued until 2016.

As of April 21, 2017, I have been appointed to San Diego County Medical Reserve Corps as a "Disaster Service Worker" The San Diego Medical Reserve Corps (MRC) is a community-based group of local medical and health workers who can serve as volunteers during a local health emergency. The mission of the San Diego County Medical Reserve Corps (MRC) is to enhance San Diego County's ability to respond to public health emergencies or disasters with a team of trained health professionals. The MRC accomplishes this by:

- Involving volunteers in response drills and exercises
- Linking MRC members with local public health initiatives and education campaigns for ongoing community engagement

In 2021, I was appointed to the Association of California Healthcare Districts (ACHD) to serve as a member of the Board of Directors. ACHD works with numerous state and local entities to promote the role of Healthcare Districts play in the responding to the specialized health needs of tens of millions of California while also have direct accountability to the communities that Districts serve. I have been assigned to the Advocacy and Governance committees.

If you have any questions, please give me a call.



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## BOARD OF DIRECTORS

March 28, 2023

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## SUBJECT

CONSIDER COMMITTEE MEMBER REAPPOINTMENT

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## BACKGROUND

Per Administrative Code Section 2.06.010, committee members are to be reappointed by the Board every four years.

At their March 2, 2023 Communications and Customer Service Committee meeting, Bill Shute notified the committee of his desire to be considered for reappointment by the Board of Directors.

## DESCRIPTION

On March 2, 2023, the Communications and Customer Service Committee members approved a motion recommending the Board approve the reappointment of Bill Shute to continue to serve as a member of the committee.

## POLICY/STRATEGIC PLAN KEY FOCUS AREA

Administrative Code Section 2.06.010

Strategic Focus Area One: Water Resources  
Strategic Focus Area Two: Asset Management  
Strategic Focus Area Four: Fiscal Responsibility  
Strategic Focus Area Five: Customer Service  
Strategic Focus Area Six: Communication

## ENVIRONMENTAL

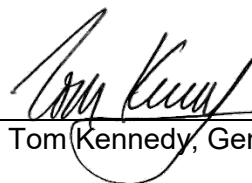
In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a "project" as defined by CEQA and further environmental review is not required at this time.

## BOARD OPTIONS/FISCAL IMPACTS

1. Reappoint Bill Shute as a member of the Communications and Customer Service Committee.
2. Do not reappoint Bill Shute as a member of the Communications and Customer Service Committee.

## STAFF RECOMMENDATION

Staff supports direction.



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Tom Kennedy, General Manager

March 28, 2023



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## BOARD OF DIRECTORS

March 28, 2023

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### SUBJECT

DISCUSSION AND POSSIBLE ACTION TO APPOINT BILL STEWART TO SERVE AS A MEMBER OF THE BUDGET AND FINANCE COMMITTEE

### BACKGROUND

Bill Stewart has served on the Budget and Finance Committee as a Board-appointed member since December 7, 2021.

On January 24, 2023, the Board appointed Director Townsend-Smith to replace Bill Stewart as their representative on the Budget and Finance Committee.

### DESCRIPTION

Currently, Administrative Code Section 2.06.010 states:

*“Each committee shall have at least four and no more than seven regular members appointed by a simple majority vote of the Board. Each committee may also have up to two alternate committee members appointed by a simple majority of the Board. Committees may be comprised of Directors, staff, and legal ratepayers of the District. Committee members must reside within District boundaries. Committee members must be registered voters within District boundaries and must maintain a primary domicile within District boundaries for the duration of their tenure.”*

The Budget and Finance Committee’s membership is currently made up on one Board Member (Director Townsend-Smith), three members, and one alternate.

At their March 14, 2023 meeting, the Budget and Finance Committee members took action recommending the Board appoint Mr. Stewart to serve on this committee as a member of the public. This recommendation was approved unanimously by the members in attendance (Ayes-3; No-0; Absent-1).

### POLICY/STRATEGIC PLAN KEY FOCUS AREA

Administrative Code Section 2.06.010

Strategic Focus Area One: Water Resources  
Strategic Focus Area Two: Asset Management  
Strategic Focus Area Four: Fiscal Responsibility

**ENVIRONMENTAL**

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In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a “project” as defined by CEQA and further environmental review is not required at this time.

**BOARD OPTIONS/FISCAL IMPACTS**

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1. Appoint Bill Stewart to serve as a member of the public on the Budget and Finance Committee.
2. Deny appointment of Bill Stewart to serve as a member of the public on the Budget and Finance Committee.

There are no known fiscal impacts.

**STAFF RECOMMENDATION**

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Staff supports direction.



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Tom Kennedy, General Manager      March 28, 2023



## MEETINGS/SEMINARS/CONFERENCES/WORKSHOPS

<b>VARIABLE</b>					
<b>DATE</b>	<b>2023</b>	<b>MEETING</b>	<b>LOCATION</b>	<b>ATTENDEES</b>	<b>POST</b>
April	13	SDCWA Special Board Meeting	SDCWA	GM	N/A
March	*	CSDA – San Diego Chapter	The Butcher Shop – 6:00 p.m. 5255 Kearny Villa Road San Diego, CA 92123	Mack	N/A
March	*	LAFCO Special Meeting	County Admin Center, Room 302 – 9:30am	(As Advised by GM)	N/A
March	*	Santa Margarita River Watershed Watermaster Steering Committee	Rancho California Water District	Hamilton	N/A

\* To Be Announced

## MEETINGS/SEMINARS/CONFERENCES/WORKSHOPS

<b>RECURRING</b>					
<b>DATE</b>	<b>2023</b>	<b>MEETING</b>	<b>LOCATION</b>	<b>ATTENDEES</b>	<b>POST</b>
April	*	Council of Water Utilities	Courtyard by Marriott Central San Diego 8651 Spectrum Center Blvd San Diego, CA 92123 (** Meeting Date TBA)	All Directors, General Manager	N/A
April	3	LAFCO	County Admin. Center Room 302 9:00 am	As Advised by GM	N/A
April	5	Engineering & Operations Committee Meeting	RMWD Board Room 3:00 p.m.	Appointed Director, General Manager	3/29
April	6	Communications & Customer Service Committee Mtg.	RMWD Board Room 3:30 p.m.	Appointed Director, General Manager	3/29
April	11	Budget & Finance Committee Mtg.	RMWD Board Room 1:00 p.m.	Appointed Director, General Manager	4/5
April	18	SDCWA GM's Meeting	SDCWA, San Diego 9:30 a.m.	General Manager	N/A
April	21	NC Managers	Golden Egg 7:45 a.m.	General Manager	N/A
April	25	RMWD General Board	RMWD Board Room (Start Time to Be Determined)	All Directors	4/18
April	26	North County Work Group (NCWG)	Rincon Del Diablo, Escondido 7:30 a.m.	General Manager	N/A
April	27	SDCWA Full Board Meeting	SDCWA Board Room, 3-5 p.m.	General Manager	N/A

**BOARD OF DIRECTORS**

March 28, 2023

**SUBJECT**

Operations Report for February 2023

**DESCRIPTION**

Activities for Operations & Maintenance Division

**CONSTRUCTION & MAINTENANCE DEPARTMENT:**

<b>February</b>	Repairs	Installations	Leaks
Mainline	1		1
Service	1		1
Hydrants	1	1	
Valves	8		
Meters			
Blow-Offs			
Air Vacs			
<b>Annual Totals</b>	<b>17</b>	<b>1</b>	<b>9</b>

- 236 utility locates were completed in January - an Annual Total of 513
- Repaired a service leak at 3028 Skycrest.
- Repaired a Mainline leak at 32775 Mountain View Rd.
- Replaced 3 Valves and added one at the intersection of Rainbow Valley Blvd and 5<sup>th</sup> St.
- Installed a new hydrant at Old River Rd. 200' west of Montrachet St.
- Added one hydrant valve at Old River Rd.
- Replaced hydrant valve at 32024 Del Cielo Oeste.
- Replaced 2 valves at Via Mariposa E.
- Via Mariposa E. pressure station 40% complete.

**WATER OPERATIONS AND VALVE MAINTENANCE DEPARTMENT:**

**Water Operations:**

- Assessed 8 Water Quality Complaints. **Annual Total 15.**
- Performed 0 fire flow tests. **Annual total 0.**

- Performed routine maintenance and rebuilt 9 pressure stations (CLA VALs) — **annual total 15.**
- Collected all tank/reservoir nitrification samples.
- Prepared for 2<sup>nd</sup> SDCWA shutdown connections #1 & #10.
- Reservoir Generator load test and Maintenance.

**Valve Maintenance:**

Monthly Totals	Valves (Distribution)	Appurtenance Valves	Annual Totals
<b>Exercised</b>	107	88	<b>267</b>
<b>Inoperable</b>	8	1	<b>11</b>
<b>Repaired</b>			
<b>Replaced</b>	0	7	<b>17</b>
<b>Installed</b>	4	1	<b>5</b>

Valve Maintenance completed and oversaw the following:

- Performed 13 shutdowns- **Annual total 18.**
- Replaced 3 air vents. **Annual total 17.**
- Painted 88 appurtenances- **Annual total 145.**
- Replaced 1 Fire Hydrant. **Annual total 1.**

**METERS DEPARTMENT:**

- **153** Service Requests were resolved in February 2023 **YTD 332 total** . (Previous Year Month Comparison: February 2022: 168 Service Requests: **Down 9%**).
- **260** Check Bills were completed in February 2023. **YTD total 532.** (Previous Year Month Comparison: February 2022: 273 Check Bills: **Down 5%**).
- **YTD Service Requests and Check Bills combined: 864.** (Previous **YTD 2022** Comparison: 1,086 Combined Service Requests & Check Bills: **Down 20%**).

**Backflows:**

- **709** backflows were tested in February, **1250 YTD.**

**WASTEWATER:**

- California Integrated Water Quality System (CIWQS): Date: 2-25-2023 SSO Event ID# 886401. Category 1 - Address: 5708 North River Road Oceanside; volume released and overflowed reported is 5,100 gallons.

**Lift Stations:**

- February 2, 2023, Annual pump maintenance: replace oil, pump heat fluid, megg, and align pump impellers.
- February 21, 2023, Stallion bi-annual flow meter calibrations. Verify flow accuracy, dopler level, and flow rate frequency signal.
- February 25, 2023, a Winter storm resulted in high flows at the Old River Road lift station. The following transporters provided transport services:
  - Liquid Environmental services transferred 24,000 gallons downstream.
  - Ayala Engineering transferred 20,000 gallons downstream.
  - And Sludgebusters transferred 60,500 gallons downstream.

**Collection System: Ayala Engineering inc.**

- February 6, 2023, Wet well cleaning Old River Road and Siphon line.
- February 7, 2023, Pala Indian Reservation clean dirty sluggish lines.
- February 8, 2023, Pala Indian Reservation clean dirty sluggish lines.
- February 6, 2023, CCTV Ayala - locate infiltration areas.
- February 7, 2023, CCTV Ayala - locate infiltration areas.
- February 8, 2023, CCTV Ayala - locate infiltration areas.

**Customer Service:**

- 3415 Caballo Lane - Private property back up. Rainbow assisted an elderly couple by restoring wastewater services.
- The County of San Diego water well program inquired about the closest sewer main and laterals. Staff sent over a GIS snapshot.

**Projects:**

- CIP - Thoroughbred sewer lift station.
- Campus Park West (CPW)

**Mutual Aid:**

- Utility Science - flow meter calibration.
- Ayala Engineering – Emergency Vector transportation sewage
- Liquid Environmental Services – Semi-transport truck
- Sludgebusters Transport sewage
- Coast Equipment Rentals - Water truck



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Robert Gutierrez  
Operations Manager

3/28/2023



### BOARD OF DIRECTORS

March 28, 2023

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#### SUBJECT

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Engineering Report for February 2023

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#### DESCRIPTION

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##### **CAPITAL IMPROVEMENT PROJECTS:**

**Emergency Generators at Huntley-Gomez & Magee Pump Stations (Syska Hennessy Group):** The project consists of the installation of emergency generators at the Huntley-Gomez and Magee Pump Stations. The Contractor, JW Fowler, poured pads for all equipment and installed the required conduit. The Air Pollution Control District (APCD) issued the District Authority to Construct permits for the Magee Pump Station on January 19, 2023 and Huntley-Gomez Pump Station on January 30, 2023. JW Fowler transported both generators from the lower yard to their respective destinations on February 9, 2023. Peter's Paving prepped the subgrade at both sites the week of February 27<sup>th</sup> and paving will be complete by early March.

**Dentro, Hutton, and Turner Pump Stations (Hoch Consulting):** The proposed project is for the installation of permanent pump stations to replace the annual rental of temporary pumps during the San Diego County Water Authority's aqueduct maintenance and any emergency, unscheduled shutdowns. Staff has been working with Hoch Consulting on the development of design plans, 90% design plans are slated to be available for review in early March. The District received three (3) proposals for the manufacturing of each pump station from EFI. Staff reviewed the proposals and placed the order for the Hutton and Turner pump stations. The Dentro pump station will be ordered in March 2023. Also, the Dentro pump station easement and SDGE easement were acquired and recorded in February 2023. District staff is working with the property owner's representative to acquire the SDGE easement for the Turner Pump Station.

**Live Oak Park Road Bridge Replacement – Water Improvements (Hazard Construction):** District staff continue to coordinate with the County of San Diego (County) and Hazard Construction on the Live Oak Park Road Bridge Replacement Project and Water Main Relocation Project. To date, five (5) construction progress meetings have been held to discuss the construction status, submittals, inspection requirements, progress payments and environmental requirements. Hazard Construction demolished a segment of existing 16-inch water main and installed new sections of pipe in January 2023. Waterline supports for attaching the 16-inch waterline to the County's new bridge were fabricated and delivered on February 23, 2023. Phase II of the County's bridge project will begin in March 2023, which will involve removing and re-installing the District's 8-inch water main.

Change Order #03 for a no cost time extension was issued on February 14, 2023 to revise the time of completion to September 8, 2023 based on the County's bridge project schedule.

CONSTRUCTION CONTRACT SUMMARY			
Original Contract Amount	Previous Change Orders	This Change Order	Total Contract Amount
\$507,700	CO #1: \$32,331.25		\$540,031.25
	CO #2: \$36,653.55		\$576,684.80
		CO #3: \$0	\$576,684.80

**LS-1 Replacement Project -Thoroughbred and Schoolhouse Lift Stations (JW Fowler Co.):** The project is to replace Lift Station 1 and surrounding pipelines. The contractor has completed the coating of the interior of the emergency storage basin. The installation of the 18-inch pipeline across Mission Avenue and into the River Village Shopping Center easement is slated to be complete in March 2023. Tunneling at Ostrich Creek is complete and will move to the Arco tunnel in early March. The contractor began installation of the 18-inch sewer main on Mission Road in front of LS1 and is continuing to install pipe heading east towards the Ostrich Creek tunnel as well as back towards the diversion structure at the Lift Station Site. The contractor brought in a second pipeline crew and will begin installation of the 12-inch sewer force main on the south side of the Camino Del Rey bridge in early March 2023. District staff coordinated upcoming road closure on Camino Del Rey and Old River Road with Bonsall Unified School District. Outreach notices were sent out to residents within a one (1) mile radius from the project site. Road closure information was also posted on the District website. Change Order #06 in the amount of \$225,362.10 was approved in February 2023 for various work items. The work items included remedy for unsuitable subgrade soil, force main realignment redesign work on Old River Road, procurement of alternative pipe material for Moosa and San Luis Rey Bridges, and a credit for incorrect pipe installation.

CONSTRUCTION CONTRACT SUMMARY			
Original Contract Amount	Previous Change Orders	This Change Order	Total Contract Amount
\$15,181,157.00	CO #1 <\$260,945.00>		\$14,920,212.00
	CO #2 <\$305,099.38>		\$14,876,057.62
	CO #3 \$461,474.48		\$15,642,631.48
	CO #4 \$645,117.95		\$15,826,274.95
	CO #5 \$775,355.88		\$15,956,812.88
		CO #6: \$225,362.10	\$16,182,174.98

**Manual Transfer Switches (Harris & Associates):** Final project plans are complete and specifications will be finalized before advertisement in July 2023.

**Programmatic Environmental Impact Report (Helix Env.):** The Board certified the final Programmatic Environmental Impact Report (PEIR) on August 30, 2022. The 30-day waiting period to challenge the PEIR has been completed soon after certification. Training on the PEIR for staff was conducted in January 2023 and staff is working on coordinating the addition of an environmental layer in GIS.

**Rainbow Water Quality Improvement Project – Water Main & Service Laterals (Ortiz Construction):** The County of San Diego is proposing a water quality improvement project in the community of Rainbow, which impacts approximately 21 service laterals, 350 feet of 8-inch water main, 650 feet of 12-inch main and three (3) sections of 8-inch water main. To date, Ortiz has potholed all service laterals and water mains, lowered two (2) sections of 8-inch main, relocated five (5) service laterals at Rainbow Valley Blvd and installed 650 feet of new PVC water main. Two (2) scheduled shutdowns occurred to connect services laterals and a water main and two (2) emergency shutdowns occurred along Huffstatler St. due to failing lateral corp stops on a water



main. Ortiz completed work at Site 3, passed bacteriological testing at Site 4, and is now working at Sites 2 and 5 to relocate services.

Change Order #01 for a no cost time extension was executed on February 1, 2023 to revise the time of completion to May 4, 2023 due to delays with County permit issuance and 14 rain days. Change Order #02 for hard rock excavation in the amount of \$109,288.12 was approved by the Board on February 28, 2023.

CONSTRUCTION CONTRACT SUMMARY			
Original Contract Amount	Previous Change Orders	This Change Order	Total Contract Amount
\$839,850	CO# 01: \$0		\$839,850
		CO# 02: \$109,288.12	\$949,138.12

**Rice Canyon Tank 18-Inch Transmission Line (Dexter Wilson Eng.):** The project is proposed 18-inch transmission main to deliver water from Rice Canyon Tank zone to Horse Creek Ridge and Citro developments. Cass Arrieta is approximately 90% complete with construction. All new 18-inch pipe and pressure reducing stations (PRS's) are installed and paving is complete. Construction of the new utility building is complete, and construction of the new solar system is in progress. Cass Arrieta will make the final connection to the new PRS's in March and EFI will set final pressures once all parts are installed. No cultural resources, biological resources or stormwater compliance concerns have been reported for the month of February 2023. Project commissioning is now scheduled for April 2023 due to shipment delays of the flow meter.

**San Luis Rey Return Flow Recovery Project (DLM Engineering & Hoch Consulting):** Hoch Consulting continues to investigate return flow estimates, develop a site suitability assessment tool (SSAT) and evaluate water quality data. Hoch Consulting hosted a project workshop on February 21, 2023 to review all assumptions, methodologies and findings to date. Feasibility Study chapters 1- Introductory Information and 2- Statement of Problems and Needs were provided on February 10, 2023 for review. A complete draft to the Feasibility Study will be available in early May 2023. Additionally, the District is coordinating with the Bureau of Reclamation to investigate Water Reuse Program grant funding for the development of our Feasibility Study.

**Sumac Communications Tower PV & Back-Up Battery System (Anderson Burton):** This grant funded project includes the installation of a photovoltaic and back-up battery system to operate the Sumac Communications Tower in the event of emergencies. Final design is complete and Anderson Burton has started providing submittals for District review. Construction is still on track to be completed by Summer 2023.

**Camino Del Rey Drainage and Roadway Improvements (Nasland Engineering):** The County of San Diego (County) is proposing the Camino Del Rey Drainage and Roadway Improvements Project, which will improve a portion of Camino Del Rey by raising the roadbed by 10 feet, incorporating culvert crossings under the road, improving intersections, and installing Green Street Best Management Practices (BMPs) for water quality treatment. As a result of the County's project, District infrastructure will be impacted. There is currently a 14-inch water main that runs down Camino Del Rey, a 20-inch water main at Camino Del Cielo, a 6-inch main for the San Luis Rey Downs Racetrack and multiple gravity main crossings that will be impacted by the County's project. On January 17, 2023 the County confirmed the District has prior rights over the roadway, the County is solely responsible for designing and relocating all District facilities that are in conflict with the County's project. Ongoing coordination with the County continues to occur.

**Weese WTP Permanent Emergency Interconnect and Pump Station (Ardurra):** The construction of permanent facilities that will tie into the City of Oceanside's Weese Filtration Plant to provide the District

with water during SDCWA's shutdowns. District staff met in January with the Consultant (Ardurra) to go over the proposed pump station design. Comments were provided to Ardurra and the final design and performance specification package was received in February for District staff review. Additional comments were generated and the final design and performance specifications will be completed in early March.

### **MAJOR DEVELOPER PROJECTS:**

**Bonsall Oaks (formally Polo Club):** 164 SFR / 205.8 EDUs – Construction for Phase 1A is complete and construction is underway for Phase 1A-1. The District is currently reviewing the waterline and pressure reducing valve station easements. The District has completed construction reviews for the EFI Pressure Reducing Valve Station for Phase 1A-1. The Developer paid 50% of the sewer connection fees as required per the executed Sewer Agreement, which is effective for five years from the date of execution (9/16/26). The contractor pulled off-site and is waiting for materials. District staff continues to coordinate with the Developer on plan reviews for future phases (Phases 1B, 2A and 2B) of the project and the establishment of easements corresponding to the proposed improvements. A quitclaim related to the Development was approved by the Board at the January meeting. The contractor submitted a video on the 12-inch high pressure water main at the end of December 2022, the video was rejected do lining defects of the pipe and the workmanship of the welded joints. Following additional work on the lining defects and welded joints of the pipe by the contractor, the pipes were accepted by the District in February 2023. Developer has requested a shutdown of the District's waterline in November 2023 for approximately 12 weeks, staff is currently reviewing requirements and timelines with the Developer for the proposed shutdown.

**Campus Park West (JPSD, LLC):** Residential and Commercial development. Developer submitted the Pressure Reducing Station plans for review on January 19, 2023. The third plan review was completed by staff in November 2022 for the proposed water and sewer improvements. A quit claim has been approved for a District easement, that contains no existing sewer facilities, signed quitclaims were provided by the Developer on January 26, 2023. Staff is also working on a Sewer Service Agreement for the project.

**Citro (Tri Pointe Homes) (formally Meadowood by Pardee Homes):** Approximately 844 Units, 926.6 Sewer EDUs - On Pala Road/Horse Ranch Creek Road. The contractor has constructed several of the improvements and is on site excavating and installing both water and sewer main. A second crew is on site testing the water and sewer. The Developer has purchased 148 meters to date. Inspection services have been suspended until the Contractor addresses a conflict of a portion of the 18-inch waterline and a storm drain. The Developer several times in the month of January to address the conflict, construction change orders, and credits. The District received fee credit request #7 in the amount of \$573,804 for the 18-inch Rice Canyon waterline and the 12-inch Horse Creek Road waterline construction. Staff approved fee credit request #7 and reviewed construction change orders approved to date in February 2023.

**Fairview-Lilac Del Cielo (Bonsall LLC):** 73 Units / 77.8 Sewer EDUs – The Developer paid 50% of the sewer connection fees and the agreement is effective for five (5) years from the date of execution (12/31/24). The SCIP was executed on May 12, 2021, which allows the Developer to be reimbursed from bond proceeds for water and sewer capacity fees. All 75 required water meters have been purchased for this development. The water main has been tested and accepted. The Developer is working on meter installs and sewer connections. A final tie-in at the project's entrance due to valve procurement delays. Once the valves arrive and are inspected, a shutdown will be scheduled to complete this final tie-in. Once this remaining work is completed, District staff will work with the Developer to produce the project close out documentation. The developer is working on raising the manholes and valve cans after the final pavement.

**Horse Creek Ridge (D.R. Horton):** 627 SFR/MF, 430 Water Meters / 723.9 Sewer EDUs – On Highway 76 and Horse Ranch Creek Road. Currently inspecting meter installs, meter releases and sewer connections. All 430 required water meters have been purchased. Staff is working with the Developer on final inspections and project closeout.

**Horse Creek Ridge Unit 6R5 Promontory (Richmond American Homes):** 116 Units, 113 Water Meters (plus irrigation meters and 3 SF meters previously purchased by DRH) / 169.5 Sewer EDUs – On Highway 76 and Horse Ranch Creek Road. D.R. Horton, master Developer of HCR sold Unit 6-R5, 124 lots, Promontory Subdivision to Richmond American Homes. Currently the sewer EDUs are covered under an agreement with D.R. Horton. All 116 required water meters have been purchased for this Development. The District's Senior Inspector is inspecting meter installs, meter releases and sewer connections. This development is tied with Horse Creek Ridge D.R. Horton's CFD. D.R. Horton (DRH) sold this subdivision to Richmond American Homes. In 2022, staff requested additional deposit from RAH at which time, were informed that they were working with DRH to raise some water valves and once this work was done the master developer (DRH) was to work with the County and the District to obtain project acceptance.

**Ocean Breeze Ranch:** The District completed review of the revised water and sewer system analysis reports, conditions of approval, and improvement plans in December 2020. District staff also reviewed an exhibit showing a Utility Conflict and provided comments in January 2021. Staff responded to requests regarding expected costs for the Developer to move forward. Staff and Legal sent comments to Ocean Breeze staff regarding the draft CFD Acquisition Agreement and met in February 2023 for discussion and clarification of changes.

**Pala Mesa Highlands (Beazer Homes):** 124 SFR / 160.2 Sewer EDUs – On Old Highway 395. One of the required Pressure Reducing Stations (PRS) has not yet been installed. Currently inspecting meter installs, meter releases and sewer connections. All 129 required water meters have been purchased for this Development. The contractor is waiting on the delivery of plug valves to complete construction of the Pressure Reducing Station.

**Rancho Alegre (Garrett Grp/Redhawk Communities):** Developer paid deposit for Sewer Analysis. District staff continues to work with Dexter Wilson Engineering, Inc. to produce a comprehensive analysis of the District's sewer infrastructure which was completed January 31, 2023. Preliminary findings concerning the impact of the Rancho Alegre development on District sewer infrastructure were provided to the developer in September 2022. The last correspondence received by the developer was in October 2022.

**San Luis Rey Racetrack Improvement Plan:** Developer paid deposit for Sewer and Water Analysis. Dexter Wilson Engineering, Inc. produced a memorandum discussing the expected impacts to sewer infrastructure related to one of two expansion scenarios proposed by the developer. District staff is expecting data from the Developer related to the second expansion scenario to complete a second memorandum.

**The Preserve at Riverbend (Cameron Development Grp.):** The proposed development plan includes 1,309 mixed density residential units, mixed use commercial, a fire station, parks, agricultural spaces, and open space, development is going through preliminary planning with the District, County, LAFCO and the Pala Tribe. Preliminary findings concerning the impact of The Preserve at Riverbend development on District sewer infrastructure are in process.

**West Lilac Farms:** 28 Lots – Via Ararat/Aqueduct Road. District staff are working with the developer regarding preliminary planning efforts.

#### **MINOR DEVELOPER PROJECTS:**

**Cal-A-Vie (Spa Havens) Water/Sewer Main Extension on Spa Havens Way:** They are in the process of submitting plans for District review.

**Carefield Senior Living:** Inactive

**Doud Waterline Extension:** Inactive

**Melanie Lane Waterline Extension (Monserate Place, LLC): Inactive**

**Monserate Winery:** The project is now complete and will go to the March 2023 meeting for a Notice of Completion.

**Pala Mesa Market Development Plan: Inactive**

**View Point Road Waterline Extension: Inactive**

**Vista Valley Country Club Water Service: Inactive**

**Walker Farm Road Waterline Extension: Inactive**

**Whitman Waterline Extension: Inactive**

**OTHER:**

ITEMS	NO#
Water Meters Purchased	11
Sewer EDUs Purchased	0



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Chad Williams  
Engineering and CIP Program Manager

3/28/2023

**AS-NEEDED CONTRACT EXPENDITURES REPORT  
FEBRUARY 2023**

CONTRACT INFO	FUND SOURCE	ASSIGN. NO.	STATUS	DATED	DESCRIPTION	CONTRACT AMOUNT	AUTHORIZED ASSIGNMENT	INVOICED TO DATE	
<b>Title: On-Call Civil Engineering Services, PSA #22-25   Firm: Ardurra   Expires: 11/2/25   CCO:</b>									
<b>CONTRACT AMOUNT:</b>						\$ 150,000			
		2023-__							
					Unspecified		\$ 150,000.00	\$ -	
						<b>TOTALS:</b>	\$ 150,000	\$ 150,000.00	\$ -
<b>Title: On-Call Civil Engineering Services, PSA #22-26   Firm: Dexter Wilson Eng.   Expires: 11/2/22   CCO:</b>									
<b>CONTRACT AMOUNT:</b>						\$ 150,000.00			
		2023-__							
					Unspecified		\$ 150,000.00		
						<b>TOTALS:</b>	\$ 150,000	\$ 150,000.00	\$ -
<b>Title: On-Call Civil Engineering Services, PSA #22-27   Firm: Harris &amp; Assoc.   Expires: 11/2/25   CCO:</b>									
<b>CONTRACT AMOUNT:</b>						\$ 150,000			
		2023-__							
					Unspecified		\$ 150,000.00		
						<b>TOTALS:</b>	\$ 150,000	\$ 150,000.00	\$ -
<b>Title: On-Call Civil Engineering Services, PSA #22-28   Firm: Water Works Engineers   Expires: 11/2/25   CCO:</b>									
<b>CONTRACT AMOUNT:</b>						\$ 150,000			
		2023-__							
					Unspecified		\$ 150,000.00	\$ -	
						<b>TOTALS:</b>	\$ 150,000	\$ 150,000.00	\$ -
<b>Title: On-Call Real Estate Services, PSA #22-29   Firm: Anderson &amp; Brabant   Expires: 11/3/25   CCO:</b>									
<b>CONTRACT AMOUNT:</b>						\$ 50,000			
		2023-__							
					Unspecified		\$ 50,000.00	\$ -	
						<b>TOTALS:</b>	\$ 50,000	\$ 50,000.00	\$ -

**AS-NEEDED CONTRACT EXPENDITURES REPORT  
FEBRUARY 2023**

CONTRACT INFO	FUND SOURCE	ASSIGN. NO.	STATUS	DATED	DESCRIPTION	CONTRACT AMOUNT	AUTHORIZED ASSIGNMENT	INVOICED TO DATE
<b>Title: On-Call Real Estate Services, PSA #22-30   Firm: Epic Land Solutions   Expires: 11/3/25   CCO:</b>								
<b>CONTRACT AMOUNT:</b>						\$ 50,000		
	Non-CIP	2023-01	Open	2/13/2023	Bonsall and Beck Reservoirs - Appraisal Reports for Rental and Sale of Properties.	\$ 7,000.00		
					Unspecified	\$ 43,000.00	\$ -	
<b>TOTALS:</b>						\$ 50,000	\$ 50,000.00	\$ -
<b>Title: On-Call Land Surveying Services, PSA #22-33   Firm: GIS Surveyors, Inc. (GSI)   Expires: 1/3/2026   CCO:</b>								
<b>CONTRACT AMOUNT:</b>						\$ 100,000		
		2023-__						
					Unspecified	\$ 100,000.00	\$ -	
<b>TOTALS:</b>						\$ 100,000	\$ 100,000.00	\$ -
<b>Title: On-Call Land Surveying Services, PSA #22-34   Firm: KDM Meridian   Expires: 1/3/2026   CCO:</b>								
<b>CONTRACT AMOUNT:</b>						\$ 100,000		
	CIP	2023-01	Open	2/9/2023	Live Oak Park Bridge - Staking of 8" and 16" Water main.	\$ 7,480.00		
					Unspecified	\$ 92,520.00	\$ -	
<b>TOTALS:</b>						\$ 100,000	\$ 100,000.00	\$ -
<b>Title: On-Call Land Surveying Services, PSA #22-35   Firm: Right-of-Way Eng.   Expires: 1/3/2026   CCO:</b>								
<b>CONTRACT AMOUNT:</b>						\$ 100,000		
	Non-CIP	2023-01	Open	2/1/2023	Genista Place - Staking of existing utility easements.	\$ 2,860.00		
	Non-CIP	2023-02	Open	2/6/2023	Via Monserate - Staking of existing utility easements.	\$ 7,500.00		
					Unspecified	\$ 89,640.00	\$ -	
<b>TOTALS:</b>						\$ 100,000	\$ 100,000.00	\$ -
<b>Title: On-Call Geotechnical Services, PSA #22-36   Firm: Atlas Tech Consultants   Expires: 1/6/2026   CCO:</b>								
<b>CONTRACT AMOUNT:</b>						\$ 100,000		
		2023-__						
					Unspecified	\$ 100,000.00	\$ -	
<b>TOTALS:</b>						\$ 100,000	\$ 100,000.00	\$ -
<b>Title: On-Call Geotechnical Services, PSA #22-37   Firm: Leighton Consultants   Expires: 1/6/2026   CCO:</b>								
<b>CONTRACT AMOUNT:</b>						\$ 100,000		

**AS-NEEDED CONTRACT EXPENDITURES REPORT  
FEBRUARY 2023**

CONTRACT INFO	FUND SOURCE	ASSIGN. NO.	STATUS	DATED	DESCRIPTION	CONTRACT AMOUNT	AUTHORIZED ASSIGNMENT	INVOICED TO DATE
		2023-__						
					Unspecified		\$ 100,000.00	\$ -
<b>TOTALS:</b>						\$ 100,000	\$ 100,000.00	\$ -
<b>Title: On-Call Geotechnical Services, PSA #22-38   Firm: Ninyo &amp; Moore   Expires: 1/6/2026   CCO:</b>								
<b>CONTRACT AMOUNT:</b>						\$ 100,000		
		2023-__						
					Unspecified		\$ 100,000.00	\$ -
<b>TOTALS:</b>						\$ 100,000	\$ 100,000.00	\$ -
<b>Title: As-Needed Environmental Services, PSA #20-03   Firm: Helix Environmental   Expires: 2/25/23   CO-01 \$110 BoD 6/22/21, CO-02 \$115K BoD 12/7/21.</b>								
<b>CONTRACT AMOUNT:</b>						\$ 325,000		
	CIP	2021-07	Closed	3/25/2021	Rainbow Heights Pipe Installation - Bird Survey.		\$ 5,000.00	\$ 808.80
	CIP	2021-08	Open	5/21/2021	RMWD HQ - Biological Survey & Buffer Mapping.		\$ 11,684.00	\$ 7,771.25
	CIP	2021-09	Open	11/16/2021	CIP General Environmental Support Services		\$ 25,000.00	\$ 4,487.50
	CIP	2021-10	Open	11/30/2021	Hutton & Turner Pump Stations - Cultural, Biological, Noise Reports. CEQA - IS/MND.		\$ 46,603.00	\$ 28,504.82
	CIP	2021-11	Open	12/8/2021	Rice Canyon Pipeline - Cultural & Tribe Monitoring		\$ 111,400.00	\$ 48,148.09
	CIP	2022-12	Open	1/10/2022	LS-1 Environmental Compliance		\$ 48,798.00	\$ 26,389.14
					Unspecified		\$ (6,801.00)	\$ -
<b>TOTALS:</b>						\$ 325,000	\$ 325,000.00	\$ 175,336.84
<b>Title: As-Needed Environmental Services, PSA #20-04   Firm: Rincon Consultants   Expires: 2/25/23   CO-01 \$(15K) BoD 6/22/21.</b>								
<b>CONTRACT AMOUNT:</b>						\$ 85,000		
	CIP	2020-01	Closed	11/6/2020	Rainbow Heights Road Transmission Main Biological Survey.		\$ 3,240.00	\$ 3,234.75
	NON-CIP	2022-02	Closed	3/3/2022	Nesting Bird Survey at Gopher, Morro and Canonta tanks, prior to tree/vegetation clearing.		\$ 4,185.25	\$ 3,394.85
	NON-CIP	2022-03	Closed	8/16/2022	Morro Pump Station Tree Clearing - Nesting Bird Survey		\$ 2,785.50	\$ 1,013.63
	CIP	2023-04	Open	2/15/2023	Rainbow Water Quality Improv. - Nesting Bird Survey		\$ 6,619.36	\$ -
					Unspecified		\$ 68,169.89	\$ -
<b>TOTALS:</b>						\$ 85,000	\$ 85,000.00	\$ 7,643.23

**AS-NEEDED CONTRACT EXPENDITURES REPORT  
FEBRUARY 2023**

CONTRACT INFO	FUND SOURCE	ASSIGN. NO.	STATUS	DATED	DESCRIPTION	CONTRACT AMOUNT	AUTHORIZED ASSIGNMENT	INVOICED TO DATE
<b>Title: As-Needed Environmental Services, PSA #20-05   Firm: Michael Baker International   Expires: 3/24/23   CO-01 (15K) BoD 6/22/21.</b>								
<b>CONTRACT AMOUNT:</b>						\$ 85,000		
					Unspecified		\$ 85,000.00	\$ -
					<b>TOTALS:</b>	\$ 85,000	\$ 85,000.00	\$ -





**SEWER EQUIVALENT DWELLING UNITS (EDUs) STATUS REPORT  
February 2023**

<b>STATUS SUMMARY</b>	<b>EDUs</b>
Total Treatment Capacity Purchased from Oceanside	8,333
Less 5% Contractual Allowance	417
EDUs Set Aside by Board for Emergencies	60
EDUs Connected	5,932 *
EDUs Unconnected/Committed	650
<b>Total EDUs Available for Purchase:</b>	<b>1,276</b>

<b>DEVELOPMENTS WITH UNCONNECTED/COMMITTED EDUs</b>	<b>EDUs</b>	<b>CAPACITY FEES PAID/CREDIT</b>
Bonsall Oaks (Polo Club) - 164 (SF/Other)	206	\$ 2,907,119
Citro (fka Meadowood) - 947 (SF/MF/Other)	334	\$ 10,500,000
Passarelle (HRC Commercial)	97	\$ -
Other Development w/5 or less EDUs - (SF & Other)	13	\$ 178,959
<b>TOTAL UNCONNECTED:</b>	<b>650</b>	<b>\$ 13,586,078</b>

**Notes:**

\*There is a delay between connections and new account activations.

1. Bonsall Oaks paid initial 50% of Sewer Capacity Fees. Remaining 50% due prior to issuance of building permits.

2. CITRO Annexation Agreement 4/30/20 - Sewer Capacity \$10.5M to be paid by the CFD in mid-2022. Received \$8M payment from CFD on 8/18/22. Total EDUs committed 947. Total EDUs processed to date 650.8 and 612.8 connected.

3. Passarelle last remaining EDUs.



**BOARD OF DIRECTORS**

March 28, 2023

**SUBJECT**

HUMAN RESOURCES, SAFETY, AND COMMUNICATIONS REPORT FOR MARCH 2023

**DESCRIPTION**

Human resources activities, safety report, and District communications for March 2023.

**RECRUITMENT:**

Interviews for the following open positions to took place as follows:

- Utility Worker 1: Construction: Wednesday, March 15, 2023: 9 Candidates were scheduled to interview.
- Admin Analyst (Communications & Public Relations, Part-Time) Thursday, March 23, 2023: 8 Candidates were invited to interview.

**STAFF UPDATES:**

The District was pleased to offer a job promotion to Josh Cruz as Customer Service Supervisor. During Cynthia's absence, Josh had been acting out of class in this role. After interviewing Josh and another internal candidate, we are confident Josh will do his best to oversee this department's path to excellence!

**WORKFORCE ANALYTICS:**

Current headcount:	56	FYTD new hires:	8
FYTD separations:	8	Average tenure:	9 years, 8 months
FYTD turnover:	14%	Projected annual turnover:	19%
Retention rate:	86%	Projected retirements:	2

**UPCOMING EVENTS:**

Annual Employee Banquet: Saturday, April 15, 2023, at 6:00 pm at Temecula Creek Inn Golf Course. The last day to RSVP is Friday, March 31<sup>st</sup>.

**MARCH ANNIVERSARIES:**

03/12/2001	VICTOR VEENSTRA	22 years
03/17/2008	KENNY DIAZ	15 years
03/24/2003	BRYAN ROSE	20 years
03/28/2022	AMELIA KIM	1 year

**COIN AWARDS:**

CONGRATULATIONS, Kenny Diaz and Bryan Rose, on receiving all five coins!

Coin Award	Coin Recipient(s)	Description
INTEGRITY	Bryan Rose, Kenny Diaz, David Patton, Esaud Lagunas, Justin Demary (Honorable Mention)	On December 24, 2022 (Christmas Eve), two main breaks occurred in the morning; one was on Calle Canonero, and the other was in Stewart Canyon. Though many responded to both jobs, Rose, Demary, Patton, Lagunas and Diaz stayed and worked well into the night to complete the job. The sacrifices made by these individuals affect not only them but their families. These individuals could have ignored the calls, but they didn't. Their labors exhibited integrity because they put the District and their profession above themselves.
TEAMWORK	Claudia Ramirez	Without being asked, Claudia took the initiative to create first drafts of the articles approved by the committee and submit them for review the next morning. She was not directed to do this but saw the need and took the initiative to help. Once the final drafts were approved, she created the newsletter in Canva to be published.

**RISK MANAGEMENT:**

**Incidents**

There were no lost time or modified duty due to a work-related incident.

**Safety Program Management**

Annual review and update of Safety policies and procedures:

HMP- FEMA Corrections

Respirator Program

Silica Program- March

Hearing Program- March

**Environmental Programs**

Completed and filed the District emission certificate. Per District Rule 19.3. Any person owning or operating any source of emissions of air pollutants and/or any person selling or supplying any material the use of which emits air pollutants in the amounts described and/or is subject to the regulations described in Subsections (c)(1)(i) through (c)(1)(vi) below, shall meet the requirements for submission of an Electronic Emissions Inventory Report, and, if applicable, an Emissions Statement Form, in accordance with the provisions in Subsections (c)(2) through (c)(6).

**Emergency Response Programs**

Beck Dam Emergency Action Plan update is in progress

**Safety Training**

Vector Solutions online training: 35 completions for the December training period in 2022. Future planning to increase safety awareness throughout the district includes:

- Hearing Test- scheduled- March
- Spill Prevention and Control- March
- Heat Illness Prevention-April
- Fire Safety- Field Staff May

**Claims in Progress/Completed**

None

**Tailgate/Office Safety Training**

Workplace Violence (Field and Office Staff)

**COMMUNICATIONS:**

**Bonsall High School Field Trip**

Students from Bonsall High School are scheduled for a field trip to the District on March 22, 2023, to learn about science, technology, engineering, and math (STEM) careers in the water industry. Students will learn to identify water and wastewater pipelines on engineering plans, see how we locate and mark out underground utilities, how we monitor water quality to ensure it is safe, see how we program our IT systems to control the flow of water remotely, how we determine our rates, and what kind of education and preparation each of these careers requires.

**Avocado Festival Planning**

The Avocado Festival is scheduled for April 23, 2023. The staff has ordered promotional items for the festival, including an all-in-one avocado tool and avocado-shaped bead hot/cold packs. The District has a double-sized booth reserved this year. The staff is working on the schedule to have the booth staffed with employees who can explain the miniature model demonstrating how the District’s distribution system and meters work.

**District’s 70<sup>th</sup> Anniversary Celebration**

The District’s creation was official on December 31, 1953, so this year is our 70<sup>th</sup> anniversary. Staff will be working on planning special events to acknowledge and celebrate this milestone. Some ideas presented to the Communications and Customer Service Committee included:

- Special 70<sup>th</sup> anniversary logo
- Branding refresh with a permanent logo change in addition to the 70th-anniversary logo
- Social media campaigns, press releases and media outreach
- Special anniversary edition Coin
- Hosting a community event, volunteer service project, and educational workshops
- Changing the District’s name, as suggested by the Board at the February Board meeting.

The estimated budget impacts for the celebration ideas are:

Anniversary celebration events, with special 70th-anniversary logo:	\$15,000
Additional costs for branding refresh with a permanent logo change:	\$10,000
Replacement of brand assets:	
NEW LOGO ONLY: Deferrable costs until the usual replacement interval	\$38,000
NEW NAME: Non-deferrable costs to replace brand assets immediately	\$38-60,000
Legal fees to assist with a name change:	PENDING
Optional recommended consulting for a name change implementation:	\$25-60,000



Karleen Harp, COSM  
Human Resources Manager

03/28/2023





RESIDENTS AND CUSTOMERS  
OF RAINBOW MUNICIPAL WATER DISTRICT

ELECTED BOARD OF DIRECTORS



GENERAL MANAGER  
TOM KENNEDY



EXECUTIVE ASSISTANT  
DAWN WASHBURN

DEPARTMENT MANAGERS



HUMAN RESOURCES  
MANAGER  
KARLEEN HARP



INFORMATION  
TECHNOLOGY MANAGER  
AHMED KHATTAB



OPERATIONS MANAGER  
ROBERT GUTIERREZ



FINANCE MANAGER  
TRACY LARGENT, CPA



ENGINEERING & CIP  
MANAGER  
CHAD WILLIAMS

RISK MANAGEMENT  
OFFICER

HUMAN RESOURCES  
SPECIALIST

ADMINISTRATIVE  
ANALYST -  
COMMUNICATIONS

INFORMATION SYSTEMS  
SPECIALIST

TECHNICAL SERVICES  
TEAM LEAD

ELECTRONIC /  
ELECTRICAL TECHNICIAN

WASTER OPERATIONS  
DIVISION

CONSTRUCTION &  
MAINTENANCE DIVISION

METER SERVICES  
DIVISION

WASTEWATER DIVISION

FLEET SERVICES

GRANT SPECIALIST

PURCHASING & INVENTORY  
CONTROL SPECIALIST

ACCOUNTING SUPERVISOR  
BILLING SPECIALIST  
ACCOUNTING SPECIALIST  
DISTRICT SERVICES  
REPRESENTATIVE

CUSTOMER SERVICE  
SUPERVISOR  
CUSTOMER SERVICE  
REPRESENTATIVES (3)

ASSOCIATE ENGINEER

PROJECT MANAGERS (2)

SENIOR ENGINEERING  
INSPECTOR

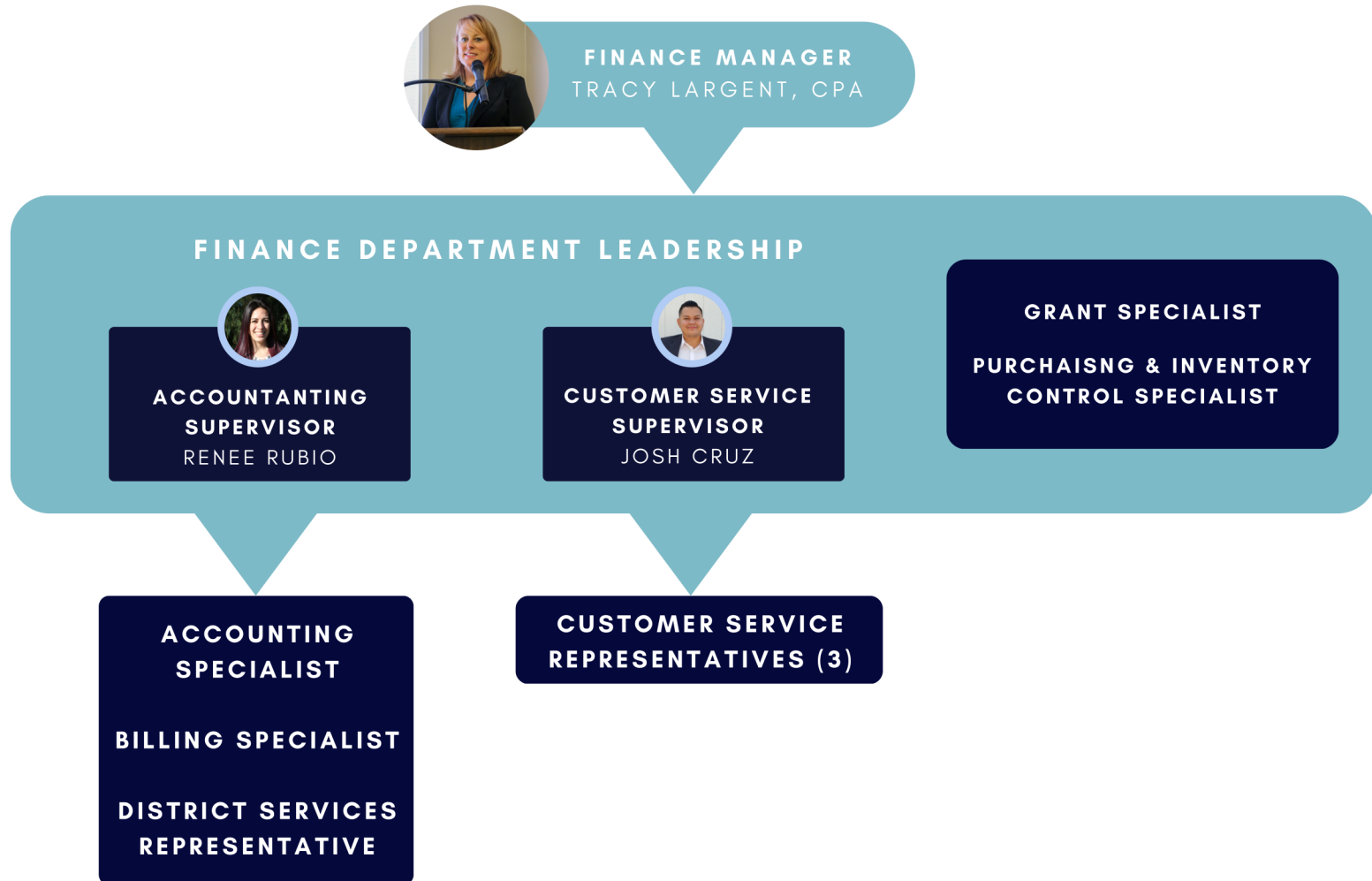
ADMINISTRATIVE  
ANALYSTS (2)

### Mission

To provide our customers with reliable, high-quality water and water reclamation service in a fiscally sustainable manner.

### Core Values

*Responsibility | Teamwork | Innovation | Integrity | Professionalism*





### Mission

To provide our customers with reliable, high-quality water and water reclamation service in a fiscally sustainable manner.

### Core Values

Responsibility | Teamwork | Innovation | Integrity | Professionalism





## BOARD OF DIRECTORS

March 28, 2023

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### SUBJECT

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FINANCE REPORT FOR MARCH 2023

### DESCRIPTION

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Summary:

#### **Water Sales:**

Budgeted 13,500 AF

Actual February FYTD 22/23 9,537 AF

Actual February FYTD 21/22 10,103 AF

Actual February FYTD 20/21 11,544 AF

Actual February FYTD 19/20 10,069 AF

#### **Feb FYTD 2022/2023 Budget vs Actual:**

For FY 2022/23 (FY23), the board followed the recommendation of staff and committee to budget future sales lower and more in line with the most recent years' trends at 13,500 AF, with operating expenses being budgeted within this lower operating revenue level as well. FY 22 sales were 14,890 AF, adjusted for sales made per day within the FY.

#### **Fund Balance Projections:**

*Operating Fund Balances* have been adjusted to comply with the Board Cash Reserve Policy 5.03.220.

The *New Water Sources Reserve Fund*, established by the RMWD Board, sets aside funds to study and acquire alternate water sources for the purpose of reducing the District's reliance on imported water. The reserve is funded by the Water Service portion of the Standby Charge collected by the San Diego County Tax Collector from all parcels within the district. It reflects 38.1% of the revenue received from property tax revenues.

*Capital Fund Balances* have been updated to reflect the changes to developer projects for Water and Wastewater.

#### **Treasury Report:**

Interest Revenue for February 2023 was \$19,430 compared to \$2,721 for the prior month. Loss from assets sales was \$0 compared to loss of \$0 for the prior month. Investment valuation was down by \$177,083 from the prior month.

#### **Water Purchases & Water Sales:**

The Five-Year Water Purchases Demand Chart (Attachment D) reports purchases; this data is available in real time. Purchases for the fiscal year ending June 30, 2023 are in line with the 5-year average (blue line). FY23 purchases for the first 7 months are below FY22 and below the budgeted purchases that would support 13,500 AF in sales. We are forecasting sales of 12,700 AF for FY23 as of March 15, 2023.

The Water Sales Summary Report (Attachment E) represents water that was billed to customers, so the data is time delayed in comparison to the Five-Year Water Purchases Demand Chart. Water Loss from meter inaccuracy and breaks is also not included in the Five-Year Demand Chart since this data is from purchases. These two reports will not correlate unless they are both presented for the same date; we provide the purchases report in real time to provide the board with the most current demand information available.

**Attachments:**

- A. Budget vs Actuals (February FY23)
- B. Fund Balance & Developer Projections (FY23)
- C. Treasury Report (February FY23)
- D. Five-Year Water Purchases Demand Chart (through 03/01/2023)
- E. Water Sales Summary (February FY23)
- F. Check Register (January FY23)
- G. Directors' Expense Report (January FY23)
- H. Credit Card Breakdown (January FY23)
- I. RMWD Properties
- J. Grant Progress Report

  
Tracy Largent, CPA  
Finance Manager

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March 28, 2023

Rainbow Municipal Water District  
 Operating Budget Summary by Fund  
**NET OPERATING INCOME**

Description	FY 2023 Actuals YTD 2/28/23	Over (Under)	FY 2023 Adjusted Budget
<b><u>Water Operating Fund</u></b>			
Water Revenues	\$ 31,037,720	\$ 1,998,215	\$ 44,836,269
Water Expenses	27,621,117	1,122,612	41,194,472
<b>Water Fund Net Income</b>	<b>\$ 3,416,603</b>	<b>\$ 875,603</b>	<b>\$ 3,641,797</b>
<b><u>Wastewater Operating Fund</u></b>			
Wastewater Revenues	2,293,393	(88,826)	3,555,551
Wastewater Expenses	1,685,973	(1,276,223)	4,421,189
<b>Wastewater Fund Net Income</b>	<b>\$ 607,420</b>	<b>\$ 1,187,397</b>	<b>\$ (865,638)</b>
<b><u>General Operating Fund</u></b>			
General Revenues	5,750,741	(437,172)	9,235,692
General Expenses	5,546,249	(641,665)	9,235,692
<b>General Fund Net Income</b>	<b>\$ 204,492</b>	<b>\$ 204,492</b>	<b>\$ -</b>
<b>CHANGE IN NET POSITION</b>	<b>\$ 4,228,515</b>	<b>\$ 2,267,493</b>	<b>\$ 2,776,160</b>

*% of Annual Budget*

68% Water Purchases/Sales based on historical average

67% Fixed Fee Revenue & Expenses are based on time

**Rainbow Municipal Water District  
Water Fund Operating Budget Summary**

**Water Operating**

<b>Description</b>	<b>FY 2023 Actuals YTD 2/28/23</b>	<b>Over (Under)</b>	<b>FY 2023 Adjusted Budget</b>
<b>Operating Revenues</b>			
Water Sales	\$ 30,131,480	\$ 1,882,246	\$ 43,655,604
Other Water Services	200,455	\$ (16,296)	324,664
<b>Total Operating Revenues</b>	<b>\$ 30,331,935</b>	<b>\$ 1,865,950</b>	<b>\$ 43,980,268</b>
<b>Operating Expenses</b>			
Purchased Water	16,188,880	1,410,946	23,701,080
Pumping	633,138	19,978	915,164
Operations	1,637,563	(216,795)	2,767,699
Valve Maintenance	256,741	10,129	368,077
Construction	1,556,786	(55,023)	2,405,684
Meters	738,218	48,625	1,029,243
General Fund Transfer	4,547,924	(95,250)	6,930,110
<b>Total Operating Expenses</b>	<b>\$ 25,559,250</b>	<b>\$ 1,122,612</b>	<b>\$ 38,117,057</b>
<b>Non-Operating Revenues</b>			
Investment Income	189,306	122,306	100,000
Property Tax Revenue	459,165	23,665	650,000
Other Non-Operating Revenue	57,314	(13,706)	106,000
<b>Total Non-Operating Revenues</b>	<b>\$ 705,785</b>	<b>\$ 132,265</b>	<b>\$ 856,000</b>
<b>Non-Operating Expenses</b>			
Debt Service	2,061,868	0	3,077,414
<b>Total Non-Operating Expenses</b>	<b>\$ 2,061,868</b>	<b>\$ -</b>	<b>\$ 3,077,414</b>
<b>CHANGE IN NET POSITION</b>	<b>\$ 3,416,603</b>	<b>\$ 875,603</b>	<b>\$ 3,641,797</b>

13,500AF

*% of Annual Budget*

68% Water Purchases/Sales based on historical average

67% Fixed Fee Revenue & Expenses are based on time

**Rainbow Municipal Water District  
Wastewater Fund Operating Budget Summary**

**Wastewater Operating**

<b>Description</b>	<b>FY 2023 Actuals YTD 2/28/23</b>	<b>Over (Under)</b>	<b>FY 2023 Adjusted Budget</b>
<b>Operating Revenues</b>			
Wastewater Revenues	\$ 2,292,493	\$ (45,506)	\$ 3,489,551
Other Revenues	900	\$ (43,320)	66,000
<b>Total Wastewater Revenues</b>	<b>\$ 2,293,393</b>	<b>\$ (88,826)</b>	<b>\$ 3,555,551</b>
<b>Operating Expenses</b>			
Total Payroll Expenses	469,527	14,708	678,835
Total Maintenance & Supply	277,878	(1,140,359)	2,116,772
General Fund Transfer	938,568	(150,572)	1,625,581
<b>Total Wastewater Expenses</b>	<b>\$ 1,685,973</b>	<b>\$ (1,276,223)</b>	<b>\$ 4,421,189</b>
<b>CHANGE IN NET POSITION</b>	<b>\$ 607,420</b>	<b>\$ 1,187,397</b>	<b>\$ (865,638)</b>

*% of Annual Budget*

68% Water Purchases/Sales based on historical average

67% Fixed Fee Revenue & Expenses are based on time

**Rainbow Municipal Water District  
General Fund Operating Budget Summary**

**General Operating**

Description	FY 2023 Actuals YTD 2/28/23	Over* (Under)	FY 2023 Adjusted Budget
<b>Operating Revenues</b>			
Water Overhead Transfer	\$ 4,547,924	\$ (95,250)	\$ 6,930,110
Wastewater Overhead Transfer	938,568	\$ (150,572)	1,625,581
Other General Fund Revenue	264,249	\$ (191,351)	680,000
<b>Total Operating Revenues</b>	<b>\$ 5,750,741</b>	<b>\$ (437,172)</b>	<b>\$ 9,235,692</b>
<b>Operating Expenses</b>			
Board of Directors	\$ 26,091	\$ (7,477)	\$ 50,101
Garage	437,609	\$ 13,953	632,322
Administration	1,086,930	\$ (257,319)	2,006,342
Human Resources	257,304	\$ (41,967)	446,674
Risk Management	528,011	\$ (101,917)	940,192
IT Services	854,336	\$ (220,910)	1,604,844
Finance	693,257	\$ (90,188)	1,169,321
Customer Service	422,560	\$ 24,030	594,822
Engineering	597,738	\$ (171,866)	1,148,663
GASB 68 Pension**	642,412	\$ -	642,412
<b>Total Operating Expenses</b>	<b>\$ 5,546,249</b>	<b>\$ (853,661)</b>	<b>\$ 9,235,692</b>
<b>CHANGE IN NET POSITION</b>	<b>\$ 204,492</b>	<b>\$ 416,488</b>	<b>\$ -</b>

Budget Adjustment \$212,412

% of Annual Budget

- 68% Water Purchases/Sales based on historical average
- 67% Fixed Fee Revenue & Expenses are based on time



## Operating &amp; Debt Service Fund Balances

	Water Operating	Wastewater Operating	General Operating	Rate Stabilization	New Water Sources	Debt Service	TOTAL FY 22/23
<b>Fund Balances:</b>	FY 22/23	FY 22/23	FY 22/23	FY 22/23	FY 22/23	FY 22/23	
Beginning Available Balance	\$2,314,196	\$719,913	\$1,524,713	\$3,308,176	\$1,722,262	\$847,692	\$10,436,952
Budgeted Operating Surplus (Loss)	3,641,797	(865,638)			200,000		2,976,159
Budgeted Transfer to Water Capital*	(3,500,000)			(3,308,176)	(600,000)		(7,408,176)
Transfer to/from Rate Stabilization							
Transfers In/(Out)							0
<b>Projected Ending Available Balance</b>	<b>\$2,455,993</b>	<b>(\$145,725)</b>	<b>\$1,524,713</b>	<b>(\$0)</b>	<b>\$1,322,262</b>	<b>\$847,692</b>	<b>\$6,004,935</b>

\*Transfer from Operating to Capital is based on Cost of Service Study. The transfer amount in any FY on this sheet is from PY proceeds and is determined after year end close, audit, and completion of Reserve Policy Calculations.

## Water Capital Fund 60 Projected Balance

	<b>Year 1</b> <i>Approved Budget</i>	<b>Year 1</b> <i>Planned Adjusted Budget</i>	<b>Year 2 Planned</b> <i>Budget</i>	<b>Year 3 Planned</b> <i>Budget</i>	<b>Year 4 Planned</b> <i>Budget</i>	<b>Year 5</b> <i>Planned Budget</i>
<b>Fund Balances:</b>	FY 22/23	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 25/27
Beginning Available Balance	<b>\$3,354,855</b>	<b>\$3,354,855</b>	<b>\$679,429</b>	<b>\$1,899,429</b>	<b>\$3,124,429</b>	<b>\$3,299,429</b>
Budgeted Transfer from Operating Reserves	3,500,000	3,500,000	3,000,000	3,000,000	3,000,000	3,000,000
New Water Sources Funds	600,000	600,000	600,000	0	0	0
Capacity Fees	430,994	430,994	0	0	0	0
<b>Total Available Funding</b>	<b>7,885,849</b>	<b>7,885,849</b>	<b>4,279,429</b>	<b>4,899,429</b>	<b>6,124,429</b>	<b>6,299,429</b>
-Less Capital Projects-Water	<b>(7,372,640)</b>	<b>(7,206,420)</b>	<b>(2,380,000)</b>	<b>(1,775,000)</b>	<b>(2,825,000)</b>	<b>(8,885,000)</b>
<b>Projected Ending Available Balance</b>	<b>\$513,209</b>	<b>\$679,429</b>	<b>\$1,899,429</b>	<b>\$3,124,429</b>	<b>\$3,299,429</b>	<b>(\$2,585,571)</b>

Water Capital Project Budgets:

Project #	Project Name	Year-to-Date	Year 1	Year 1	Year 2	Year 3	Year 4	Year 5
		Expended 2/28/2023	Approved Budget	Adjusted Budget	Planned Budget	Planned Budget	Planned Budget	Planned Budget
		FY 22/23	FY 22/23	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
300007	Programatic EIR for Existing Easements	\$ 62,619	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -
300008	New District Headquarters	680	50,000	50,000	500,000	500,000	500,000	500,000
600003	San Luis Rey Imported Return Flow Recovery	57,465	600,000	600,000	600,000			
600007	Pressure Reducing Stations	127,570	150,000	150,000		150,000		
600009	Isolation Valve Installation Program	254,078	500,000	500,000				
600019	Water System Monitoring Program	127,162	185,000	185,000	25,000			
600026	Camino Del Rey Waterline Reloaction	9,872	25,000	25,000	25,000	25,000		
600030	Corrosion Prevention Program Development and Implementation	6,954	600,000	100,000	600,000	600,000	600,000	
600034	Rice Canyon Tank Transmission PL to I-15/SR76 Corridor	1,710,945	2,900,000	2,900,000				
600035	Morro Mixing	18,396						
600037	Live Oak Park Road Bridge Replacement	276,561	600,000	600,000				
600040	Vallecitos PS Relocation	-					500,000	1,400,000
600043	Eagles Perch Water Pipeline Improvements (PUP)	-					300,000	1,300,000
600047	Communitty Power Resiliency Generator Grant (Generator at Sumac)	87,374		675,000				
600048	Northside Zone Supply Redundancy	-						150,000
600050	Lookout Mountain Electrical Upgrade	-						1,000,000
600051	North Feeder and Rainbow Hills Water Line Replacements	-					150,000	1,850,000
600058	Electrical Panel Switches	43,983			130,000			
600067	Pala Mesa Fairways 383 A and C	-						250,000
600068	Sarah Ann Drive Line 400 A	-	-	-				35,000
600069	Wilt Road (1331)	-					150,000	350,000
600070	Katie Lendre Drive Line (PUP)	-						250,000
600071	Del Rio Estates Line Ext 503	-						250,000
600072	East Heights Line 147L	-						150,000
600073	East Heights Line 147A	-						250,000
600074	Via Zara - PUP	-					125,000	250,000
600075	Roy Line Ext	-						250,000
600077	Rainbow Water Quality Improvement	119,786	920,000	1,160,000				
600080	Los Alisos South 243	-						150,000
600081	Heli-Hydrant on Tank	300						
N/A	Department Level Capital Expenses	214,160	767,640	186,420	500,000	500,000	500,000	500,000
<b>Total</b>		<b>\$ 3,117,905</b>	<b>\$ 7,372,640</b>	<b>\$ 7,206,420</b>	<b>\$ 2,380,000</b>	<b>\$ 1,775,000</b>	<b>\$ 2,825,000</b>	<b>\$ 8,885,000</b>

**Wholesale Water Efficiency  
Capital Fund 62 Projected Balance**

Funded by Western Alliance Loan @4.02% interest

	<b>Year 1</b> Approved Budget	<b>Year 1</b> Planned Adjusted Budget	<b>Year 2 Planned</b> Budget	<b>Year 3 Planned</b> Budget	<b>Year 4</b> Planned Budget	<b>Year 5</b> Planned Budget
<b>Fund Balances:</b>	FY 22/23	<b>FY 22/23</b>	FY 23/24	FY 24/25	FY 25/26	FY 25/26
Beginning Available Balance	\$9,712,500	\$9,712,500	\$3,212,500	\$737,500	(\$262,500)	(\$2,563,141)
Wholesale Water Efficiency Project Funding						
Operating Fund Transfer						
<b>Total Available Funding</b>	<b>9,712,500</b>	<b>9,712,500</b>	<b>3,212,500</b>	<b>737,500</b>	<b>(262,500)</b>	<b>(2,563,141)</b>
Less Capital Projects-Wholesale Water Efficiency	(3,797,000)	(6,500,000)	(2,475,000)	(1,000,000)	(2,300,641)	0
<b>Projected Ending Available Balance</b>	<b>\$5,915,500</b>	<b>\$3,212,500</b>	<b>\$737,500</b>	<b>(\$262,500)</b>	<b>(\$2,563,141)</b>	<b>(\$2,563,141)</b>

## Wholesale Water Efficiency Capital Project Budgets:

Project #	Project Name	Year-to-Date	Year 1	Year 1	Year 2	Year 3	Year 4	Year 5
		Expended 2/28/2023	Approved Budget	Adjusted Budget	Planned Budget	Planned Budget	Planned Budget	Planned Budget
		FY 22/23	FY 22/23	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 25/26
600008	Weese WTP Permanent Emergency Interconnect Pump Station	\$ 67,964	\$ 825,000	\$ 1,825,000	\$ -	\$ -	\$ -	
600013	Hutton/Turner/Dentro Pump Stations (SDCWA Shutdowns)	214,089	2,375,000	4,375,000	2,475,000			
600084	Morro Pump Station	122				250,000	1,225,000	
600078	Wilt Road Feeder (18 inch Water Line)	107,435				750,000	1,075,641	
600079	Gird Road 1,600' upsize from 12" to 18" or larger	348,853	597,000	300,000				
<b>Total Spending</b>		<b>\$738,463</b>	<b>\$3,797,000</b>	<b>\$6,500,000</b>	<b>\$2,475,000</b>	<b>\$1,000,000</b>	<b>\$2,300,641</b>	<b>\$0</b>

## Wastewater Capital Fund 52 &amp; 53 Projected Fund Balance

	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>
	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
<b>Fund Balances:</b>	<i>Budget</i>	<i>Budget</i>	<i>Budget</i>	<i>Budget</i>	<i>Budget</i>
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 25/26
Beginning Available Balance	<b>\$634,288</b>	<b>(\$2,260,213)</b>	<b>\$739,787</b>	<b>\$1,239,787</b>	<b>\$1,739,787</b>
Restricted CFD Funds (Citro)	8,000,000	2,500,000			
Transfer from (to) Operating Reserves		500,000	500,000	500,000	500,000
Forecasted Sewer Connections	16,951				
<b>Total Available Funding</b>	<b>8,651,239</b>	<b>739,787</b>	<b>1,239,787</b>	<b>1,739,787</b>	<b>2,239,787</b>
Less: Capital Projects-Wastewater	<b>(10,911,452)</b>	0	0	0	0
<b>Projected Ending Available Balance</b>	<b>(\$2,260,213)</b>	<b>\$739,787</b>	<b>\$1,239,787</b>	<b>\$1,739,787</b>	<b>\$2,239,787</b>

Wastewater Capital Fund Project Budgets:

Project #	Project Name	Year-to-Date Expended 2/28/2023 FY 22/23	Year 1 Approved Budget FY 22/23	Year 2 Unfunded Budget FY 23/24	Year 3 Unfunded Budget FY 24/25	Year 4 Unfunded Budget FY 25/26	Year 5 Unfunded Budget FY 26/27
530001	Thoroughbred Lane Lift Station and Pipeline Repair (LS1 Replacement)	\$ 4,995,522	\$ 10,791,452	\$ -	\$ -	\$ -	\$ -
530018	Fallbrook Oaks Forcemain and Manhole Replacement					\$150,000	1,650,000
530019	CIPP 500' of line 8" VCP line near Pala Mesa/Palomar						100,000
530020	Rancho Viejo LS Wet Well Expansion					500,000	1,000,000
530023	Replace Rancho Monserate LS Emergency Generator						125,000
XXXXX	HQ B-Plant Dry Well					250,000	1,000,000
XXXXX	HQ B-Plant Generator Replacement				50,000	250,000	500,000
XXXXX	Pala Mesa Sewer CIPP Lining				50,000	650,000	
XXXXX	Oakcliff Sewer CIPP Lining				50,000	650,000	
XXXXX	Old River Road between LS#1 & LS#2					1,000,000	
N/A	Department Level Capital Expenses		120,000				
<b>Total</b>		<b>\$ 4,995,522</b>	<b>\$ 10,911,452</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ 3,450,000</b>	<b>\$ 4,375,000</b>

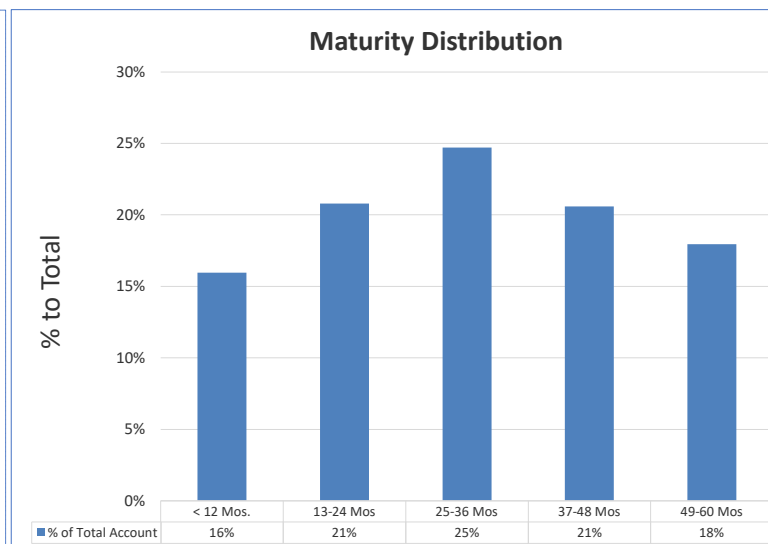
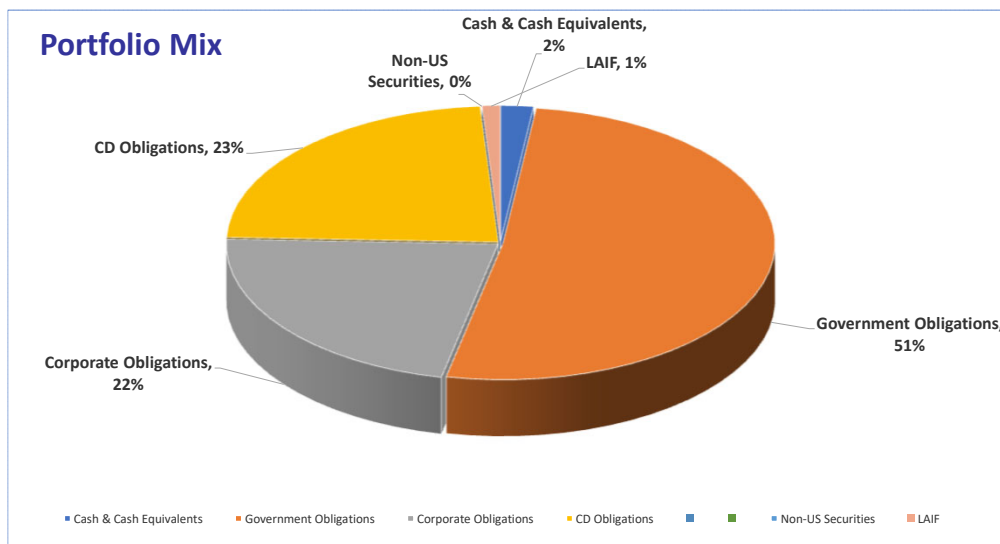




RAINBOW MUNICIPAL WATER DISTRICT  
 TREASURER'S MONTHLY REPORT OF INVESTMENTS  
 PORTFOLIO SUMMARY  
 2/28/2023



TYPE	ISSUER	CUSIP	Bond Rating	Date of Maturity	Par Value	Cost Basis	Market Value*	Interest Rate	Yield to Maturity	Semi-Annual Interest	Days to Maturity	Object
Money Market Funds Trust	First American Government Willington Trust	31846V567 CSCDA 2017-01			\$ 222,480	\$ 50,000	\$ 222,480				0	11508
	Total Cash & Cash Equivalents				\$ -	\$ 272,480	\$ 272,480				0	10301
Callable 4/28/23 1X	FEDERAL FARM CR BKS	3130ARMQ1	Aaa	10/28/24	\$ 540,000	\$ 542,565	\$ 518,611	2.700%	2.500%	\$ 7,325	608	11508
	FEDERAL FARM CR BKS	3133EJFC8	Aaa	11/07/24	\$ 489,000	\$ 487,342	\$ 472,501	2.940%	2.940%	\$ 7,164	618	
Non-Callable	FEDERAL FARM CR BKS	3133EDJY9	Aaa	12/21/23	\$ 450,000	\$ 456,678	\$ 441,153	2.950%	2.050%	\$ 6,736	296	11508
Callable 9/30/22 1X	FEDERAL HOME LOAN BKS STEP UP	3130AP7B5	Aaa	09/30/26	\$ 800,000	\$ 800,000	\$ 705,544	0.500%	0.977%	\$ 2,000	1310	11508
Callable 10/14/22 1X	FEDERAL HOME LOAN BKS	3130APAM7	Aaa	10/14/26	\$ 1,000,000	\$ 995,000	\$ 874,410	0.900%	1.000%	\$ 4,478	1324	11508
Non-Callable	FEDERAL HOME LOAN BKS	3130AQF40	Aaa	12/20/24	\$ 500,000	\$ 499,710	\$ 466,170	1.000%	1.020%	\$ 2,499	661	11508
Callable 4/21/23 1X	FEDERAL HOME LOAN BKS STEP UP	3130ARQ61	Aaa	10/21/24	\$ 500,000	\$ 502,195	\$ 487,060	2.200%	2.900%	\$ 5,524	601	11508
Callable 8/17/22 QTR	FEDERAL HOME LOAN BKS STEP UP	3130ARTC5	Aaa	05/17/27	\$ 490,000	\$ 489,020	\$ 468,940	3.020%	4.020%	\$ 7,384	1539	11508
Callable 7/22/22 QTR	FEDERAL HOME LOAN BKS	3130ARJH5	Aaa	04/22/27	\$ 500,000	\$ 500,000	\$ 468,545	3.150%	3.150%	\$ 7,875	1514	11508
Callable 9/29/22 QTR	FEDERAL HOME LOAN BKS	3130ASKB4	Aaa	12/29/23	\$ 245,000	\$ 245,813	\$ 241,151	3.350%	3.120%	\$ 4,117	304	
	FEDERAL HOME LOAN BKS	3130ASZZ5	Aaa	08/28/25	\$ 500,000	\$ 501,820	\$ 486,875	3.375%	3.375%	\$ 8,468	912	
	FEDERAL HOME LOAN BKS	3130ARY62	Aaa	05/23/25	\$ 600,000	\$ 594,210	\$ 585,264	4.000%	4.000%	\$ 11,884	815	
	FEDERAL HOME LOAN BKS	3130AT2T3	Aaa	08/25/27	\$ 500,000	\$ 503,370	\$ 478,910	3.350%	3.120%	\$ 8,431	1639	
	TENNESSEE VALLEY AUTHORITY	880591ER9	Aaa	09/15/24	\$ 500,000	\$ 497,780	\$ 483,220	3.350%	3.120%	\$ 8,338	565	11508
	Total Government Obligations				\$ 7,614,000	\$ 7,615,504	\$ 7,178,354					
Callable 9/10/25	AMERICAN HOND FIN CORP MTN	02665WDN8	A3	09/10/25	\$ 500,000	\$ 506,050	\$ 451,310	1.000%	0.750%	\$ 2,500	925	11508
Callable 1/26/22 STEP	BANK OF AMERICA	06048WK82	A2	01/26/26	\$ 500,000	\$ 498,500	\$ 423,870	0.610%	0.800%	\$ 1,525	1063	11508
	BRANCH BANKING TRUST	07330MAB3		09/16/25	\$ 500,000	\$ 498,920	\$ 480,205	3.625%	3.625%	\$ 9,063	931	
Callable 9/30/23	CITIGROUP INC	17298CKE7	A3	09/30/23	\$ 1,000,000	\$ 1,000,000	\$ 885,310	1.000%	1.000%	\$ 5,000	214	11508
Callable 05/28/23	JPMORGAN CHASE & CO	48128G3N8	A2	05/28/26	\$ 1,000,000	\$ 1,000,000	\$ 860,540	1.200%	1.200%	\$ 6,000	1185	11508
	Total Corporate Issues				\$ 3,500,000	\$ 3,503,470	\$ 3,101,235					
FDIC Ins. CD	BMW BANK NORTH AMER	05580AMB7		03/29/23	\$ 240,000	\$ 240,000	\$ 239,722	2.860%	2.900%	\$ 3,432	29	11508
FDIC Ins. CD	JPMORGAN CHASE BK NA COLUMBU	48128UHS1		07/31/25	\$ 249,000	\$ 249,000	\$ 224,197	0.550%	0.550%	\$ 685	884	11508
FDIC Ins. CD	MERRICK BK SOUTH JORDAN UTAH	59013KBV7		07/31/24	\$ 249,000	\$ 249,000	\$ 239,217	2.200%	2.200%	\$ 2,739	519	11508
CD	MORGAN STANLEY PVT BK PURCHA	61760AL49		06/24/24	\$ 245,000	\$ 245,000	\$ 236,178	2.290%	2.250%	\$ 2,805	482	11508
	NORTHERN TR CORP SR N	665859AW4		05/10/27	\$ 500,000	\$ 508,415	\$ 484,320	4.000%	4.000%	\$ 10,168	1532	
	PNC BANK NA	69353REQ7		06/01/25	\$ 600,000	\$ 596,040	\$ 575,514	3.250%	3.250%	\$ 9,686	824	
FDIC Ins. CD	STATE BK INDIA CHICAGO ILL	856283N69		06/26/25	\$ 248,000	\$ 252,166	\$ 224,971	0.950%	60.000%	\$ 1,198	849	11508
CD	SYNCHRONY BANK	87165HE89		10/08/26	\$ 248,000	\$ 248,000	\$ 217,424	0.950%	0.950%	\$ 1,178	1318	11508
CD	UBS Bank USA SALT LAKE CITY UT - CD	90348JT59		09/22/26	\$ 249,000	\$ 249,000	\$ 217,940	0.950%	0.950%	\$ 1,183	1302	
	US BANCORP	91159HHR4		04/27/27	\$ 650,000	\$ 638,911	\$ 606,125	3.150%	3.150%	\$ 10,238	1519	11508
	Total CD Obligations				\$ 3,478,000	\$ 3,475,532	\$ 3,265,607					
	Total Non-US Securities				\$ -	\$ -	\$ -					
	Subtotal Long Term				\$ 14,592,000	\$ 14,866,986	\$ 13,817,676					
	Pooled Investment				\$ 149,534	\$ 149,534						
<b>Portfolio Totals</b>	Local Agency Investment Fund (LAIF)**	0.987526988			\$ 15,016,521	\$ 15,016,521	\$ 13,967,210				0	10103



This monthly report accurately reflects all District pooled investments. It is in conformity with the Investment Administrative code section 5.03.080. The District has sufficient cash flow to meet six months of obligations. This is in effect is in compliance with the current Investment Policy.

*Tracy Sargent*

3/6/2023

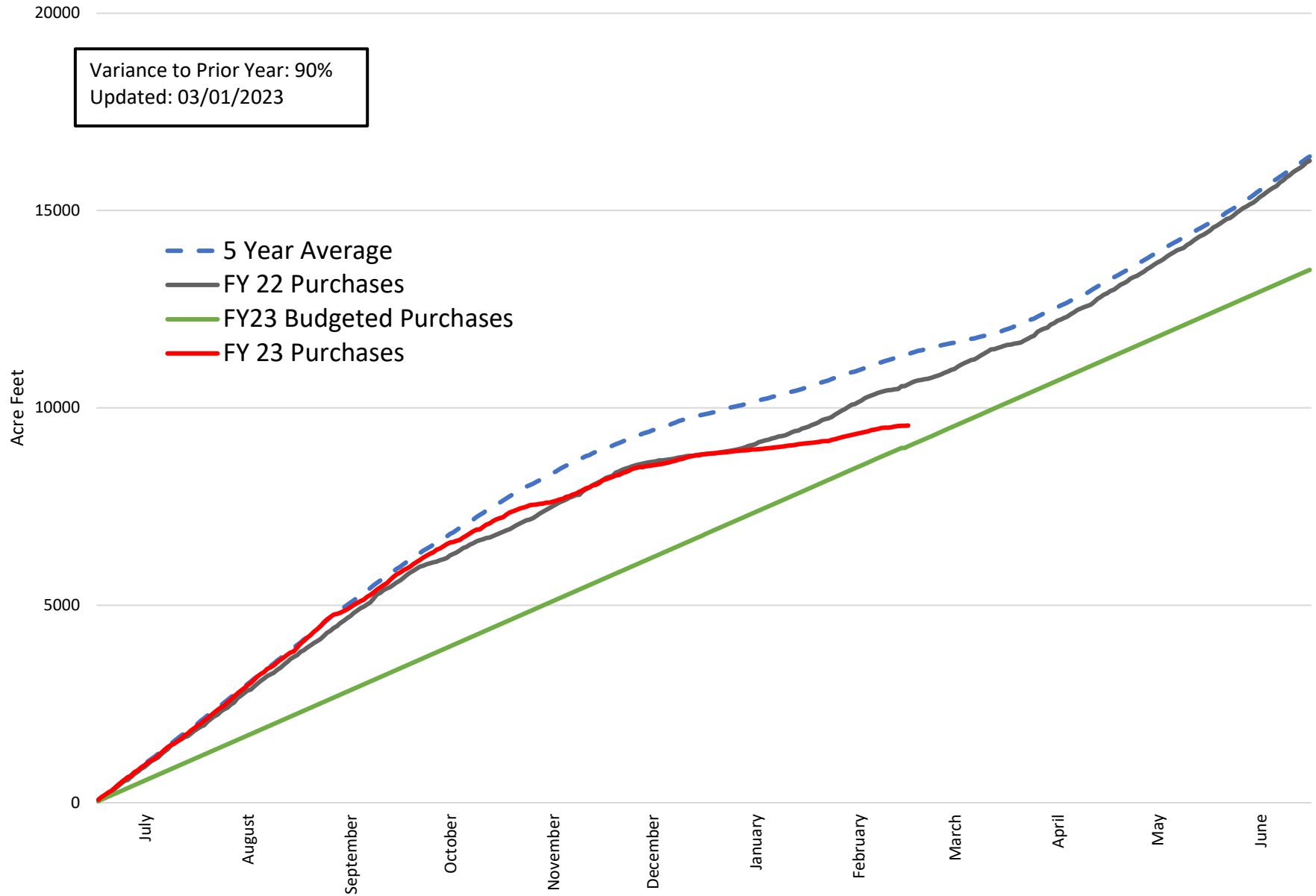
Tracy Largent, Treasurer

\*Source of Market Value - US Bank monthly statements

\*\*Source of LAIF FMV - CA State Treasurer Pooled Money Investment Account @ <https://www.treasurer.ca.gov/pmia-laif/reports/valuation.asp>

### System Demands Comparison Chart

Variance to Prior Year: 90%  
Updated: 03/01/2023





## Comparative Water Sales YTD from Prior Years

### FISCAL YEAR 2022-2023

Quantity of Meters	User Code	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Acre Feet
1,227	AD	126,735	108,343	138,717	105,317	80,300	58,695	33,237	17,697					1,536
531	AG	190,990	174,397	235,403	155,228	102,380	68,805	35,535	19,204					2,254
276	CM	52,026	47,725	62,693	42,811	30,621	18,036	7,791	5,752					614
26	CN	13,891	8,870	16,009	8,213	5,318	3,084	2,164	673					134
21	IS	4,157	3,544	4,402	2,791	2,272	1,558	1,449	632					48
121	MF	14,020	12,841	16,595	13,322	11,561	11,252	21,606	8,451					252
148	PC	86,650	77,010	99,962	77,857	55,755	35,872	13,560	4,530					1,036
313	PD	102,297	94,478	121,441	87,843	64,766	43,940	18,597	8,878					1,245
6,012	SF	181,808	160,423	198,867	157,915	123,786	102,284	77,578	50,898					2,419
8,675	Total	772,574	687,631	894,089	651,297	476,759	343,526	211,517	116,715	-	-	-	-	9,537

### FISCAL YEAR 2021-2022

Quantity of Meters	User Code	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Acre Feet
1,227	AD	49,878	120,877	132,208	105,801	71,840	86,788	38,982	51,802					1,511
531	AG	126,020	156,517	188,678	141,035	94,403	113,507	37,037	60,738					2,107
276	CM	43,597	45,074	58,754	34,843	22,862	24,113	9,971	15,923					586
26	CN	9,809	7,353	8,900	4,999	8,247	7,795	9,526	6,874					146
21	IS	4,094	3,585	3,722	2,400	1,528	1,795	1,247	1,605					46
121	MF	14,171	12,501	14,634	11,363	10,797	11,216	10,215	8,410					214
148	PC	105,195	87,728	98,194	76,152	51,934	66,232	14,314	38,479					1,236
313	PD	104,423	101,695	108,445	85,321	56,327	69,973	16,562	44,821					1,349
-	SC	54,638	-	-	-	-	-	-	-					125
-	SD	86,465	-	-	-	-	-	-	-					198
6,012	SF	186,785	176,948	193,467	155,723	117,189	137,144	77,534	81,001					2,584
8,675	Total	785,075	712,278	807,002	617,637	435,127	518,563	215,388	309,653	-	-	-	-	10,103

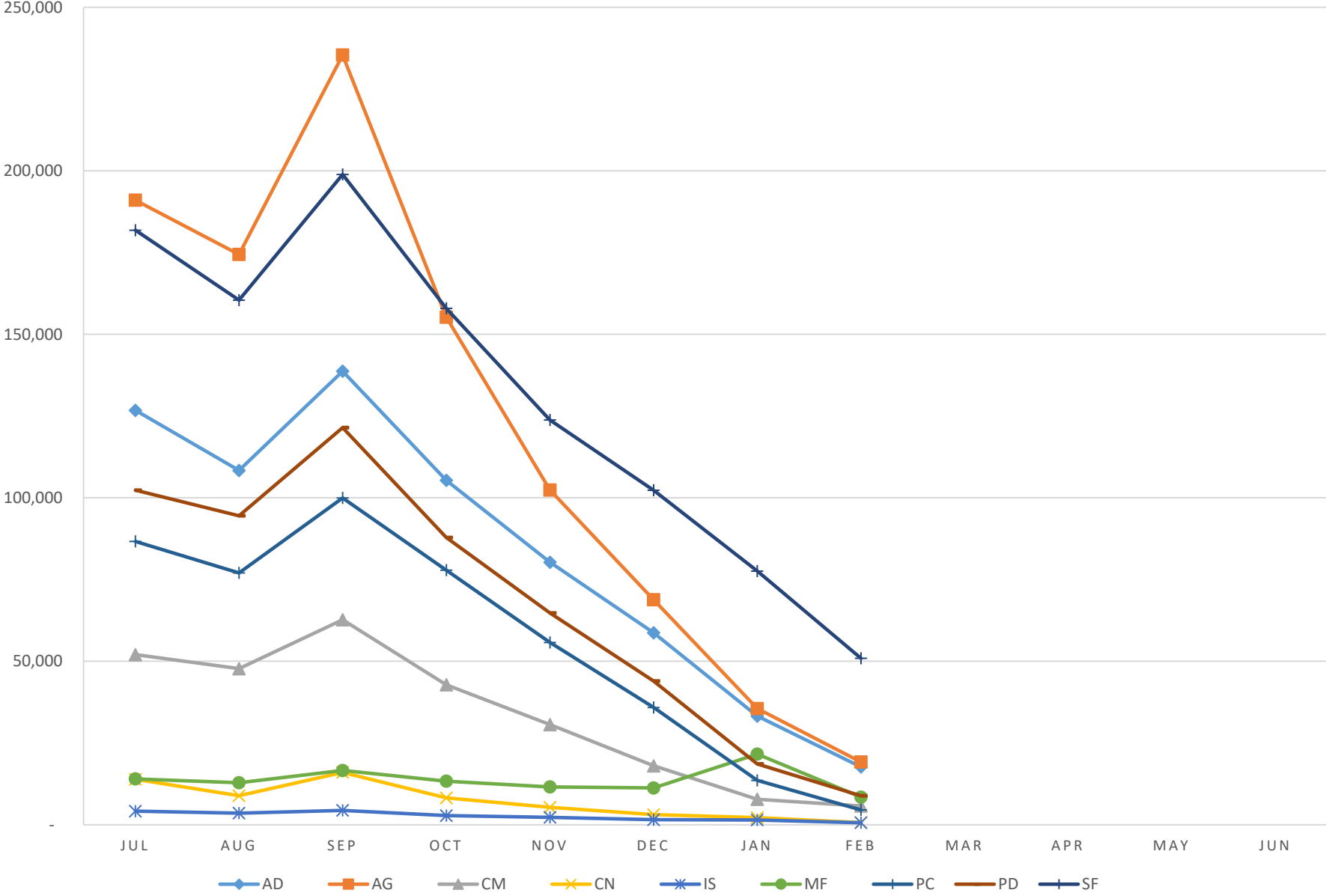
### FISCAL YEAR 2020-2021

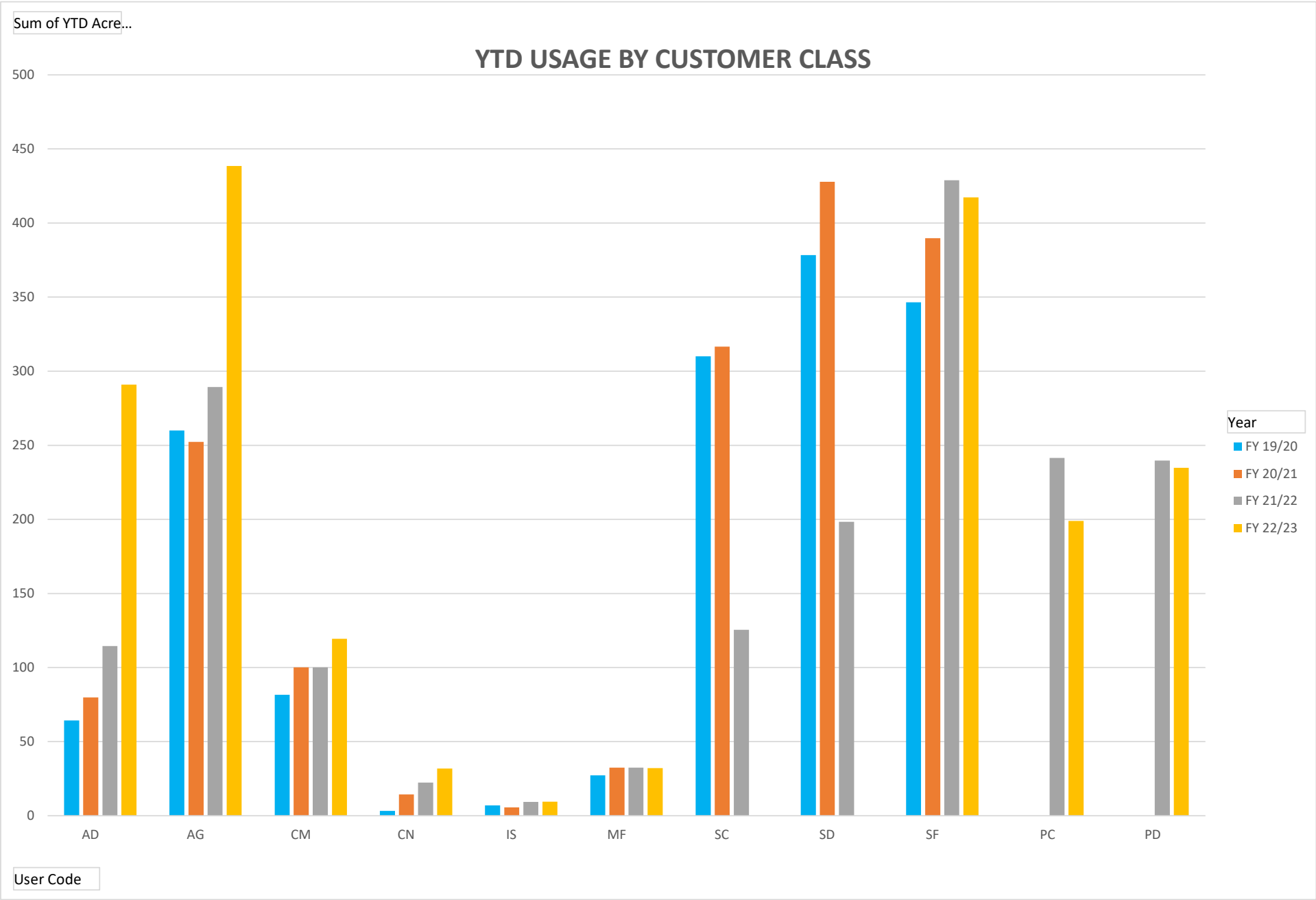
Quantity of Meters	User Code	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Acre Feet
549	AD	34,763	39,406	46,230	42,502	34,921	21,626	24,948	14,076					593
402	AG	109,886	131,840	137,233	129,675	105,410	64,136	68,514	39,558					1,805
271	CM	43,615	49,777	48,946	49,458	35,129	19,261	20,216	10,734					636
24	CN	6,330	12,547	10,164	14,057	8,403	5,244	9,069	7,677					169
21	IS	2,513	2,972	3,359	3,231	1,698	1,013	1,365	568					38
114	MF	14,151	14,484	14,090	14,996	12,993	9,384	12,462	8,972					233
	PC	-	-	-	-	-	-	-	1,234					3
	PD	-	-	-	-	-	-	83	3,574					8
319	SC	137,945	133,502	160,919	156,961	123,278	85,624	74,455	110,420					2,257
1,012	SD	186,337	204,966	223,721	229,964	179,016	112,667	115,867	55,255					3,002
5,851	SF	169,793	186,711	189,918	189,511	157,332	112,083	128,779	84,894					2,798
8563	Total	705,333	776,205	834,580	830,355	658,180	431,038	455,758	336,962	-	-	-	-	11,544

### FISCAL YEAR 2019-2020

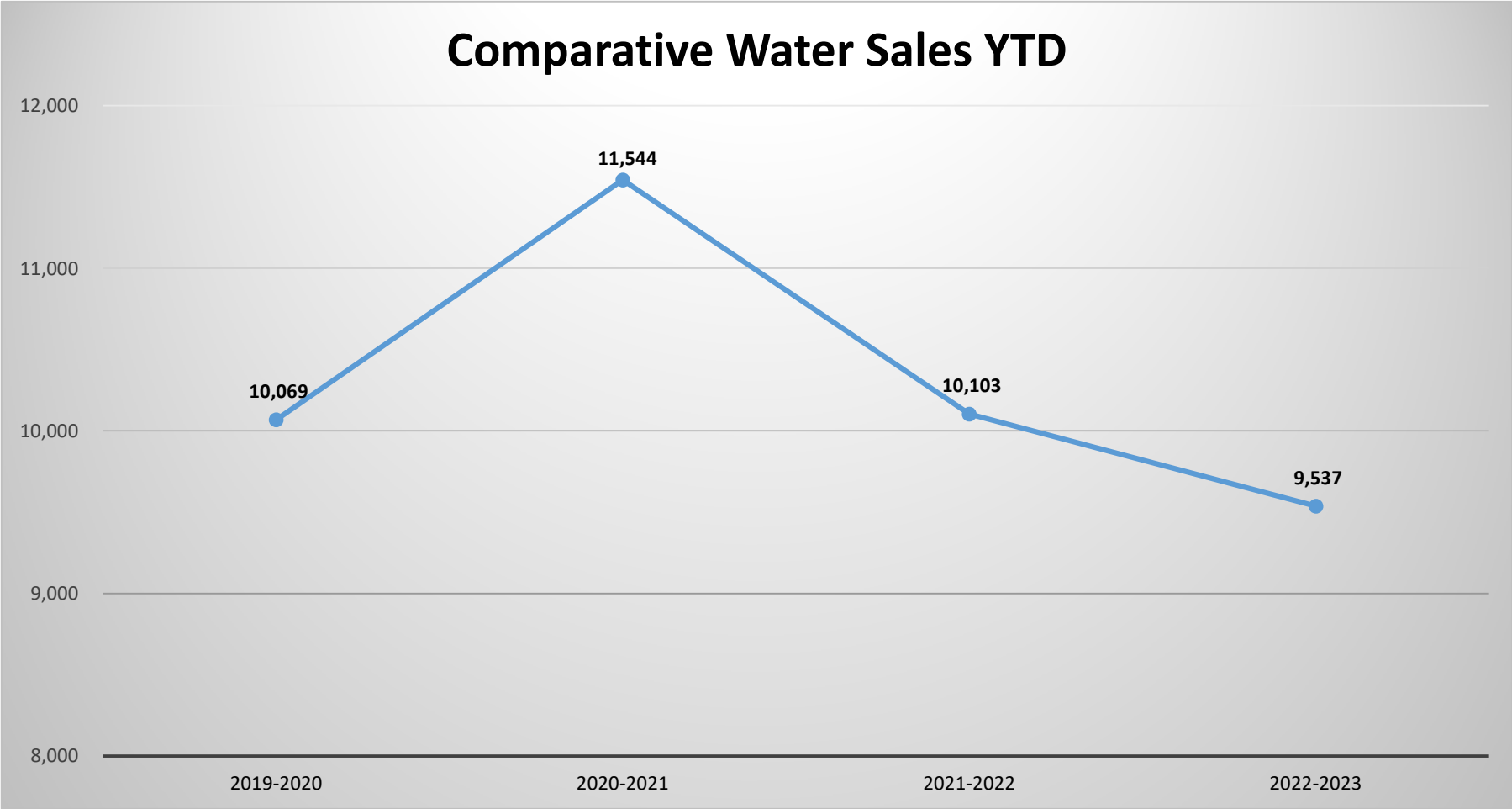
Quantity of Meters	User Code	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Acre Feet
553	AD	28,018	36,530	36,506	32,640	37,164	15,379	6,577	13,028					473
400	AG	113,285	139,802	139,715	135,633	132,703	48,601	25,028	47,900					1,797
267	CM	35,561	46,750	44,883	40,374	29,303	16,496	13,155	9,711					542
19	CN	1,484	1,549	1,183	1,041	1,286	314	490	1,126					19
21	IS	3,060	1,799	1,946	2,046	2,048	927	643	1,018					31
114	MF	11,910	11,187	11,539	11,065	12,605	8,386	7,568	9,074					191
323	SC	135,069	157,307	156,337	136,485	152,308	47,287	10,146	50,668					1,941
1,021	SD	164,817	213,262	218,596	179,714	207,689	77,699	21,552	65,024					2,636
5,536	SF	150,907	188,769	182,811	153,331	174,251	89,028	52,276	70,585					2,438
8,254	Total	644,111	796,955	793,516	692,329	749,357	304,117	137,435	268,134	-	-	-	-	10,069

### USAGE BY CUSTOMER CLASS FY 22-23





**Comparative Water Sales YTD from Prior Years**







## Check Register January 2022

Description	Bank Transaction Code	Issue Date	Amount
HOME DEPOT CC - ALL (DECEMBER 2022 STATEMENT)	EFT	1/3/2023	1,438.69
AIRGAS USA, LLC	ACH	1/6/2023	150.42
ARAMARK UNIFORM SERVICES	CHECK	1/6/2023	935.73
B&K VALVES & EQUIPMENT, INC.	CHECK	1/6/2023	1,239.75
BAVCO	CHECK	1/6/2023	4,120.07
BONSALL PEST CONTROL	CHECK	1/6/2023	210.00
BP BATTERY INC.	ACH	1/6/2023	471.21
CDW GOVERNMENT, INC.	CHECK	1/6/2023	7,113.29
COLONIAL LIFE & ACCIDENT INS.	CHECK	1/6/2023	60.71
CORE & MAIN LP	CHECK	1/6/2023	844.75
COUNTY OF S.D. DEPT OF ENVIRONMENTAL HEALTH	CHECK	1/6/2023	548.00
CRAIG SHOBE	CHECK	1/6/2023	1,260.00
DIAMOND ENVIRONMENTAL SERVICES	CHECK	1/6/2023	349.27
DRAGON PRINTING EXPRESS	CHECK	1/6/2023	1,921.40
EUROSOURCE JANITORIAL SERVICE INC.	CHECK	1/6/2023	7,330.00
FALLBROOK AUTO PARTS	CHECK	1/6/2023	33.14
FALLBROOK EQUIPMENT RENTAL	ACH	1/6/2023	900.15
FALLBROOK PUBLIC UTILITY DIST	CHECK	1/6/2023	1,600.00
FALLBROOK WASTE AND RECYCLING	CHECK	1/6/2023	1,659.31
FARWEST CORROSION CONTROL COMPANY	CHECK	1/6/2023	1,490.72
FEDEX	CHECK	1/6/2023	62.00
FLYERS ENERGY LLC	ACH	1/6/2023	2,973.17
GLOBAL POWER GROUP INC.	CHECK	1/6/2023	3,207.60
HALDI CONSTRUCTION	CHECK	1/6/2023	1,271.49
HAWTHORNE MACHINERY COMPANY	CHECK	1/6/2023	3,486.54
ICONIX WATERWORKS (US) INC	ACH	1/6/2023	357.51

Description	Bank Transaction Code	Issue Date	Amount
INFOSEND, INC.	CHECK	1/6/2023	6,986.15
JOSEPH STEHLY	CHECK	1/6/2023	1,357.61
LIQUID ENVIRONMENTAL SOLUTIONS OF CA, LLC	ACH	1/6/2023	210.00
MIGUEL GASCA	CHECK	1/6/2023	249.64
MOBILE MODULAR	CHECK	1/6/2023	3,987.28
MODULAR BUILDING CONCEPTS, INC	CHECK	1/6/2023	1,687.37
NOBEL SYSTEMS	ACH	1/6/2023	6,800.00
ONESOURCE DISTRIBUTORS, LLC	CHECK	1/6/2023	696.54
PERRAULT CORPORATION	CHECK	1/6/2023	4,017.52
PRECISION MOBILE DETAILING	ACH	1/6/2023	604.40
RAMON ZUNIGA	CHECK	1/6/2023	110.00
ROLLIN C BUSH	CHECK	1/6/2023	5,306.28
SAFETY-KLEEN	ACH	1/6/2023	1,200.67
SALIZCO INC	CHECK	1/6/2023	1,987.36
SAN DIEGO GAS & ELECTRIC	CHECK	1/6/2023	43,458.79
SHRED-IT USA LLC	CHECK	1/6/2023	187.12
SOUTHERN CONTRACTING COMPANY	CHECK	1/6/2023	5,760.00
SOUTHWEST ANSWERING SERVICE, INC.	CHECK	1/6/2023	1,001.00
SPECIALTY MOWING SERVICES, INC.	ACH	1/6/2023	3,015.00
STATE WATER RESOURCES CONTROL BOARD	CHECK	1/6/2023	42,921.57
STREAMLINE	CHECK	1/6/2023	300.00
SUNBELT RENTALS, INC	CHECK	1/6/2023	305.23
SUPERIOR READY MIX	CHECK	1/6/2023	1,673.29
T S INDUSTRIAL SUPPLY	CHECK	1/6/2023	4,959.33
TCN, INC	CHECK	1/6/2023	19.73
UNDERGROUND SERVICE ALERT	ACH	1/6/2023	250.52
UTILITY SERVICE CO.	ACH	1/6/2023	225,815.48
WATERLINE TECHNOLOGIES INC.	CHECK	1/6/2023	4,557.83
WESTERN LANDSCAPE MAINTENANCE PLUS, INC.	ACH	1/6/2023	400.00
WHITE CAP CONSTRUCTION SUPPLY	CHECK	1/6/2023	309.25
AMERICAN EXPRESS - REWARDS (DECEMBER STATEMENT)	WIRE	1/11/2023	129.00
AMERICAN EXPRESS - TK (DECEMBER STATEMENT)	WIRE	1/11/2023	123,864.14
SDCWA WATER PURCHASE- NOVEMBER 2022	WIRE	1/11/2023	1,891,449.48
ADP - ADVICE OF DEBIT #623047554	EFT	1/13/2023	1,880.22

Description	Bank Transaction Code	Issue Date	Amount
NBS BENEFITS - ADMINISTRATION FEE	EFT	1/16/2023	500.00
UNION BANK CC - DAUGHERTY (DECEMBER STATEMENT)	EFT	1/18/2023	385.82
UNION BANK CC - DELRIO (DECEMBER STATEMENT)	EFT	1/18/2023	344.66
UNION BANK CC - DEMARY (DECEMBER STATEMENT)	EFT	1/18/2023	356.36
UNION BANK CC - HARP (DECEMBER STATEMENT)	EFT	1/18/2023	450.73
UNION BANK CC - KENNEDY (DECEMBER STATEMENT)	EFT	1/18/2023	836.26
UNION BANK CC - LAGUNAS (DECEMBER STATEMENT)	EFT	1/18/2023	321.72
UNION BANK CC - ORTIZ (DECEMBER STATEMENT)	EFT	1/18/2023	77.59
UNION BANK CC - RAMIREZ (DECEMBER STATEMENT)	EFT	1/18/2023	100.00
SDCWA CAP FEES-2ND QUARTER FY23	WIRE	1/19/2023	8,763.00
ACWA/JPIA	ACH	1/20/2023	31,514.77
AHREND STUDIOS	CHECK	1/20/2023	125.00
AIRGAS USA, LLC	ACH	1/20/2023	305.07
ALLIANCE RESOURCE CONSULTING LLC	CHECK	1/20/2023	15,000.00
ALTA LANGUAGE SERVICES, INC.	CHECK	1/20/2023	55.00
ARAMARK UNIFORM SERVICES	CHECK	1/20/2023	1,015.15
ARDURRA GROUP, INC.	CHECK	1/20/2023	10,300.00
ASPIRE FINANCIAL SERVICES, LLC	CHECK	1/20/2023	300.00
ASTRA INDUSTRIAL SERV.INC	ACH	1/20/2023	1,789.96
AT&T	CHECK	1/20/2023	342.31
AT&T	CHECK	1/20/2023	2,557.16
ATLAS ENGINEERING WEST, INC.	CHECK	1/20/2023	1,585.00
AYALA ENGINEERING, INC.	CHECK	1/20/2023	14,730.00
AZUGA, INC.	CHECK	1/20/2023	238.95
BONSALL CHAMBER OF COMMERCE	CHECK	1/20/2023	165.00
BRAX COMPANY, INC	CHECK	1/20/2023	3,065.83
CECILIA`S SAFETY SERVICE	CHECK	1/20/2023	20,597.25
COLONIAL LIFE & ACCIDENT INS.	CHECK	1/20/2023	60.71
CORE & MAIN LP	CHECK	1/20/2023	10,018.60
COSTCO WHOLESALE MEMBERSHIP	CHECK	1/20/2023	120.00
COUNTY OF SAN DIEGO DEPT OF PUBLIC WORKS	CHECK	1/20/2023	914.05
COUNTY OF SAN DIEGO, RCS	CHECK	1/20/2023	1,233.12
CUSTOM TRUCK BODY & EQUIPMENT, INC.	ACH	1/20/2023	4,150.75
DIAMOND ENVIRONMENTAL SERVICES	CHECK	1/20/2023	492.53

Description	Bank Transaction Code	Issue Date	Amount
EUROSOURCE JANITORIAL SERVICE INC.	ACH	1/20/2023	3,665.00
FALLBROOK AUTO PARTS	CHECK	1/20/2023	190.66
FALLBROOK EQUIPMENT RENTAL	ACH	1/20/2023	2,700.00
FEDEX	CHECK	1/20/2023	48.30
FLYERS ENERGY LLC	ACH	1/20/2023	7,088.44
HACH	CHECK	1/20/2023	470.82
HARRIS & ASSOCIATES, INC.	ACH	1/20/2023	1,435.56
HERCULES INDUSTRIES, INC	CHECK	1/20/2023	1,176.92
HILL BROTHERS CHEMICAL CO.	CHECK	1/20/2023	3,796.03
HOCH CONSULTING, APC	CHECK	1/20/2023	56,451.75
ICONIX WATERWORKS (US) INC	ACH	1/20/2023	2,613.17
IMPACT DESIGN	CHECK	1/20/2023	45.42
INFOSEND, INC.	CHECK	1/20/2023	5,059.80
LINCOLN NATIONAL LIFE INSURANCE COMPANY	CHECK	1/20/2023	4,601.46
MISSION RESOURCE CONSERVATION DISTRICT	ACH	1/20/2023	140.50
MOBILE MINI, INC	CHECK	1/20/2023	1,292.20
NATIONAL SAFETY COMPLIANCE,INC	CHECK	1/20/2023	97.30
NINYO & MOORE GEOTECHNICAL & ENVIRONMENTAL SCIENCES CONSULTA	CHECK	1/20/2023	1,000.00
OCCUPATIONAL HEALTH CENTERS OF CA, A MEDICAL CORP	CHECK	1/20/2023	249.55
PARKHOUSE TIRE, INC.	ACH	1/20/2023	223.04
PERRAULT CORPORATION	CHECK	1/20/2023	2,974.89
PRINCIPAL LIFE INSURANCE COMPANY	ACH	1/20/2023	7,310.14
QUALITY GATE COMPANY	ACH	1/20/2023	402.00
REM MECHANICAL, INC	ACH	1/20/2023	748.00
ROLLIN C BUSH	CHECK	1/20/2023	5,000.00
RWB PLUMBING SERVICES	CHECK	1/20/2023	495.00
SAN DIEGO GAS & ELECTRIC	CHECK	1/20/2023	31,373.38
SHRED-IT USA LLC	CHECK	1/20/2023	93.56
SOUTHERN CONTRACTING COMPANY	CHECK	1/20/2023	4,300.00
SOUTHWEST VALVE & EQUIPMENT	CHECK	1/20/2023	4,296.45
SUPERIOR READY MIX	CHECK	1/20/2023	1,567.32
THE ALCHEMY GROUP INC	CHECK	1/20/2023	15,000.00
TIAA COMMERCIAL FINANCE, INC.	CHECK	1/20/2023	6,239.76
TRAFFIC SUPPLY, INC.	CHECK	1/20/2023	1,395.90

Description	Bank Transaction Code	Issue Date	Amount
US BANK	ACH	1/20/2023	291.67
VALLEY CONSTRUCTION MANAGEMENT	CHECK	1/20/2023	66,211.68
VISTA FENCE INCORPORATED	ACH	1/20/2023	4,972.00
WATERLINE TECHNOLOGIES INC.	CHECK	1/20/2023	8,576.90
WINZER CORP	CHECK	1/20/2023	941.79
WEX - ADMIN FEES (DEC 2022)	EFT	1/25/2023	89.90
HOME DEPOT CC - ALL (JANUARY 2023 STATEMENT)	EFT	1/30/2023	3,817.91
		<b>TOTAL:</b>	<b>2,823,749.24</b>



## Director's Expenses FY 2022-2023

Disbursement Date	Description	Miguel Gasca	Claude Hamilton	Michael Mack	Pam Moss	William Stewart
07/31/22	WATER AGENCIES ASSOC OF S.D. CSDA, SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS TRAVEL EXPENSES MILEAGE EXPENSE <b>REIMBURSEMENT FROM DIRECTORS</b>	\$ 150.00	\$ 150.00		\$ 150.00	\$ 150.00
	Monthly Totals	<u>\$ 150.00</u>	<u>\$ 150.00</u>	<u>\$ -</u>	<u>\$ 150.00</u>	<u>\$ 150.00</u>
08/31/22	WATER AGENCIES ASSOC OF S.D. CSDA, SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS TRAVEL EXPENSES MILEAGE EXPENSE <b>REIMBURSEMENT FROM DIRECTORS</b>	\$ 650.00	\$ 65.00 \$ 690.00	\$ 65.00 \$ 690.00	\$ 65.00 \$ 40.00	\$ 40.00
	Monthly Totals	<u>\$ 1,153.42</u>	<u>\$ 2,109.77</u>	<u>\$ 2,635.05</u>	<u>\$ 589.12</u>	<u>\$ 340.00</u>

**Director's Expenses  
FY 2022-2023**

Disbursement Date	Description	Miguel Gasca	Claude Hamilton	Michael Mack	Pam Moss	William Stewart
09/30/22	WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS TRAVEL EXPENSES MILEAGE AND EXPENSES <b>REIMBURSEMENT FROM DIRECTORS</b>				\$ 600.00	
	Monthly Totals	\$ 150.00	\$ 150.00	\$ 150.00	\$ 1,759.76	\$ 150.00
10/31/22	WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS TRAVEL EXPENSES MILEAGE AND EXPENSES <b>REIMBURSEMENT FROM DIRECTORS</b>					
	Monthly Totals	\$ 150.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 600.00



**Director's Expenses  
FY 2022-2023**

Disbursement Date	Description	Miguel Gasca	Claude Hamilton	Michael Mack	Pam Moss	William Stewart
11/30/22	WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS TRAVEL EXPENSES MILEAGE EXPENSE <b>REIMBURSEMENT FROM DIRECTORS</b>	\$ 775.00	\$ 60.00	\$ 60.00 \$ 775.00	\$ 60.00	\$ 60.00
	Monthly Totals	<u>\$ 2,306.43</u>	<u>\$ 60.00</u>	<u>\$ 3,020.63</u>	<u>\$ 60.00</u>	<u>\$ 660.00</u>
12/31/22	WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS TRAVEL EXPENSES MILEAGE EXPENSE <b>REIMBURSEMENT FROM DIRECTORS</b>	\$ 150.00 \$ 47.50	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
	Monthly Totals	<u>\$ 197.50</u>	<u>\$ 150.00</u>	<u>\$ 150.00</u>	<u>\$ 150.00</u>	<u>\$ 150.00</u>
	<b>REPORT TOTAL FOR 2022:</b>	<b>\$ 4,107.35</b>	<b>\$ 2,919.77</b>	<b>\$ 6,255.68</b>	<b>\$ 4,358.88</b>	<b>\$ 2,050.00</b>

**Director's Expenses  
FY 2022-2023**

Disbursement Date	Description	Miguel Gasca	Claude Hamilton	Michael Mack	Pam Moss	Pam Townsend-Smith
01/31/23	WATER AGENCIES ASSOC OF S.D. CSDA, SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS TRAVEL EXPENSES MILEAGE EXPENSE <b>REIMBURSEMENT FROM DIRECTORS</b>					
	Monthly Totals	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
	<b>REPORT TOTAL FOR 2023:</b>	<b>\$ 150.00</b>	<b>\$ 150.00</b>	<b>\$ 150.00</b>	<b>\$ 150.00</b>	<b>\$ 150.00</b>



**America Express**  
**January 2023**

GL Finance Code	GL Transaction Amount	Description
GL 03 42 56513	32.61	1-800-FLOWERS
GL 03 41 63401	98.01	CULLIGAN
GL 03 99 12121	10.50	TLARGENT CC USE
GL 03 44 72400	0.45	AMAZON WEB SERVICES
GL 03 41 63400	23.74	AMAZON #111-8537979-6236207
GL 03 41 63400	49.98	AMAZON #111-0127494-0304233
GL 03 41 63400	16.11	AMAZON #113-3545523-7350638
GL 03 41 63400	8.06	AMAZON #111-1040379-3769834
GL 03 41 63400	23.74	AMAZON #114-9723543-1937832
GL 03 41 63400	28.41	AMAZON #114-5051514-7367419
GL 03 41 63400	158.76	AMAZON #114-4538238-7821010
GL 03 43 72500	292.25	AMAZON #114-2520200-2645020/PO# 12739
GL 03 41 63400	145.37	AMAZON #114-0133964-6820213
GL 01 34 72000	32.84	AMAZON #114-9609260-7428229
GL 03 44 60100	358.26	AMAZON #113-9043864-5953827
GL 03 44 60100	406.39	AMAZON #113-3767076-7825863
GL 03 44 60100	43.09	AMAZON #113-6674342-3164266
GL 03 44 60100	33.35	AMAZON #113-4125690-2182605
GL 03 41 72900	(31.24)	AMAZON #111-4664319-2061835
GL 03 44 60100	294.04	AMAZON #113-0514419-5185814
GL 03 44 60100	111.35	AMAZON #113-8089586-5993808
GL 03 41 63401	98.62	AMAZON #114-6404363-4845824
GL 03 44 60100	30.16	AMAZON #113-8327750-3660220
GL 03 41 72900	31.24	AMAZON #111-4664319-2061835
GL 03 44 60100	37.70	AMAZON #113-9991164-7784219
GL 03 44 60100	24.77	AMAZON #113-2955996-8027448
GL 03 44 60100	50.63	AMAZON #113-0824116-9068239

GL Finance Code	GL Transaction Amount	Description
GL 03 44 60100	705.55	AMAZON #113-4518142-7733060
GL 03 44 60100	17.19	AMAZON #113-0042100-5905857
GL 03 43 72000	2.99	APPLE.COM
GL 03 20 75300	815.00	ACWA
GL 03 20 75300	815.00	ACWA
GL 03 20 75300	815.00	ACWA
GL 03 20 75300	815.00	ACWA
GL 03 41 75300	815.00	ACWA
GL 03 44 72400	115.00	ATLASSIAN
GL 03 44 60100	55.00	AUTHORIZE.NET
GL 03 41 72400	460.00	GFOA - CERTIFICATE OF ACHIEVEMENT AWARD REVIEW FY22
GL 01 35 56512	100.00	AWWA CROSS CONNECTION RENEWAL-AGALLOWAY
GL 03 44 72400	192.50	CORELOGIC
GL 03 44 72400	86.99	DIRECT TV
GL 03 41 74100	1,244.22	GOTOCONNECT
GL 03 51 56512	85.00	GFOA
GL 02 61 72000	87.28	GRAINGER #9542497277/PO #12693
GL 03 43 72500	207.09	GRAINGER #9577712335/PO# 12741
GL 03 43 72500	342.98	GRAINGER #9549834175/PO# 12707
GL 01 34 72000	702.01	GRAINGER #9546834491/PO# 12705
GL 01 32 72000	29.58	GRAINGER #9546834491/PO# 12705
GL 03 43 72500	1,078.98	GRAINGER #9546709933/PO# 12707
GL 01 33 72000	573.45	GRAINGER #9567440293/PO# 12740
GL 03 36 63421	736.92	GRAINGER #9567440293/PO# 12740
GL 03 43 72500	1,877.29	GRAINGER #9576275961/PO# 12741
GL 03 44 72400	191.02	MICROSOFT
GL 03 41 72400	440.08	NNA-DWASHBURN
GL 03 41 72400	98.00	NNS-DWASHBURN
GL 03 41 72900	66.05	OFFICE DEPOT #287208678001
GL 03 41 72900	20.65	OFFICE DEPOT #286414337001
GL 02 61 72000	9.22	OFFICE DEPOT #284813999001
GL 03 41 72900	56.83	OFFICE DEPOT #284639599001
GL 03 41 72900	330.48	OFFICE DEPOT #280991241001
GL 01 32 72000	43.88	CDTFA USE TAX #102-525137 / 2022, HERCULES #117082

GL Finance Code	GL Transaction Amount	Description
GL 03 43 72000	105.12	CDTFA USE TAX #102-525137 / 2022, TOOLWELL #28182
GL 01 32 72000	1.01	CDTFA USE TAX #102-525137 / 2022, CC FEE
GL 03 43 72000	2.42	CDTFA USE TAX #102-525137 / 2022, CC FEE
GL 03 41 72000	100.39	MANAGERS LUNCH
GL 03 41 75300	17.65	PREPASS
GL 03 44 72400	10.00	RING
GL 03 43 72500	578.99	SAFETY DEPOT #14202/PO# 12759
GL 03 42 56513	32.81	SNAPFISH: RETIREMENT PHOTO BOOK CGRAY
GL 03 41 63400	48.25	FRUIT GUYS #5608948
GL 03 41 63400	96.50	FRUIT GUYS #5608681
GL 03 41 63400	46.25	FRUIT GUYS #5608288
GL 03 41 63400	94.50	FRUIT GUYS #5608170
GL 03 41 63400	46.25	FRUIT GUYS #5607828
GL 01 34 72000	534.66	UNITED RADIO #321308160
GL 03 36 72000	343.28	WASABI
GL 03 41 63401	424.20	WAXIE
GL 03 36 72000	484.00	WHIP AROUND
GL 01 35 72000	40.25	ZOHO
GL 03 44 72400	299.87	ZOOM
	<b>19,746.82</b>	<b>American Express (January Statement)</b>



Rainbow Municipal Water District  
Property spreadsheet

APN	Description of Use	Acreage
1023000800	North Reservoir	4.8
1023001100	U-1 Pump Station	0.14
1023005000	Rainbow Creek Crossing near North Reservoir	0.89
1023005300	Connection 9	0.01
1024300900	Pump Station across PS1 (not in use)	0.12
1025702000	U-1 Tanks	1.08
1026305400	Pump Station #1	0.33
1026602000	Booster Pump Station #4	0.03
1027001600	Pump Station #3	0.67
1071702800	Connection 7	1.60
1071702900	Pala Mesa Tank	10.35
1080206900	Northside Reservoir	9.23
1082210600	Beck Reservoir	27.25
1082210900	Near Beck Reservoir	4.82
1082211000	Near Beck Reservoir	6.23
1082211800	Near Beck Reservoir - Excess Property (not in use)	4.68
1084210600	Rice Canyon Tank	1.00
1084410300	Canonita Tank	2.41
1091410700	Gomez Creek Tank	1.00
1092310900	Rainbow Heights Tank	0.35
1092330300	Rainbow Heights Tank	0.99
1092341000	Rainbow Heights Concrete Tank - used for SCADA	1.74
1093101800	Vallecitos Tank	0.55
1093822800	Magee Tank	1.03
1093912400	Magee Pump Station	0.3
1100721000	Huntley Road Pump Station	0.52
1102203700	Huntley Chlorination Station (not in use)	0.2
1212011000	Morro Tank	0.31
1212011100	Morro Tank	4.85
1212011200	Morro Reservoir	13.01
1213300900	Morro Reservoir	6.79
1250703200	Sumac Reservoir (Not in Use)	1.72
<b>1250902600</b>	<b>Headquarters</b>	<b>7.38</b>
<b>1250903400</b>	<b>Headquarters</b>	<b>4.43</b>
<b>1250903500</b>	<b>Headquarters</b>	<b>3.40</b>
<b>1250903800</b>	<b>Headquarters</b>	<b>17.03</b>
1251002100	Rancho Viejo Lift Station #5	0.05
1252311800	Hutton Tank	1.39
1252312600	Hutton Tank	0.89
1260803100	Via de los Cepillos Easement	0.47
1261708700	Lift Station #2	0.08
1261708900	Lift Station #2	0.12
1263004200	Lift Station #1	0.01
1270710500	Bonsall Reservoir (Not in Use)	6.19
1270710600	Connection 6	0.28
1271512300	Turner Tank	15.12
1721404300	Gopher Canyon Tank	1.84
	<i>Total</i>	<b>167.68</b>





# Active Funding Requests

Grant or Loan applications that are in the process or being submitted, or awaiting selection announcement

Program Name & Agency	Status	Funding Requested	Important Dates	Purpose
<b>Community Grants Program</b> EPA	Awaiting funding announcement for FY24. In contact with Darrell Issa's office re: proposed projects	\$3,500,000	App opens Around April 2023	For funding specifically named water and waste water infrastructure projects, referred to by the Senate as Congressionally Directed Spending (CDS) items and in the House of Representatives as Community Project Funding (CPF) items. Proposing CIP Project Account #530001.
<b>State and Local Cybersecurity Grant Program (SLCGP)</b> CalOES	12/16/22 CalOES and Committee formed with sub-applicants held first meeting to discuss plans for grant	TBD	TBD	To address issues identified in State's Cybersecurity Plan. Funds will be passed down from the state (grantee) to eligible agencies (sub-grantees). Per first committee meeting on 12/16/22, the amount of federal funds allocated for California is not substantial. The type of projects they are looking to fund will be one-off projects that help establish more of an organized approach and framework for addressing cybersecurity projects, as opposed to individual projects.
<b>Beverage Container Recycling Program</b> CalRecycle	10/19/22 Submitted	\$116,903	Grant Awarded: April or June 2023	Twelve water bottle refill stations for six Bonsall USD campuses
<b>WaterSMART Energy &amp; Water Efficiency</b> Bureau of Reclamation	07/18/22 Submitted	\$81,875	Award Announcement: March 2023; Award Date: 05/31/2023	50% Cost-share for the Moosa Creek Pipeline Rehabilitation, Project #N/A
<b>Sewer Overflow and Stormwater Reuse Municipal Grant</b> EPA/State Water Board	10/26/2022 5-year CIP plan as part of the CWNS; Awaiting announcement of approved projects	TBD	TBD	EPA's Clean Watersheds Needs Survey (CWNS) is an assessment of capital investment needed nationwide for publicly-owned wastewater collection and treatment facilities to meet the water quality goals of the Clean Water Act. The survey responses will be used to set the projects/allocation formula for the Sewer Overflow and Stormwater Reuse Municipal Grants Program.

## Active Funding Requests cont.

*Grant or Loan applications that are in the process or being submitted, or awaiting selection announcement*

<p><b>Wildfire Prevention Grant</b></p> <p>CalFire</p>	<p>Preparing Application</p>	<p>\$300,000</p>	<p>App Due: 03/15/2023</p>	<p>CAL FIRE's WP Grants Program provides funding for wildfire prevention projects and activities in and near fire threatened communities that focus on increasing the protection of people, structures, and communities. Funded activities include Hazardous Fuels Reduction, Wildfire Prevention Planning, and Wildfire Prevention Education with an emphasis on improving public health and safety while reducing greenhouse gas emissions.</p>
<p><b>California Disaster Assistance Act - Winter Storm 2023</b></p> <p>FEMA/CalOES</p>	<p>02/09/23 Submitted invoices and costs to date</p>	<p>TBD</p>	<p>TBD</p>	<p>FEMA and Cal OES completed their Preliminary Damage Assessments and discovered over \$20 million in municipal damages caused by the recent winter storms throughout the San Diego County Operational Area. If added to the Presidential Major Disaster Declaration, 75% of eligible costs could receive reimbursement. In addition (if approved), the California Disaster Assistance Act would provide an additional 18.75% reimbursement for eligible costs leaving the jurisdiction with a 6.25% cost share.</p>
<p><b>Regional Conservation Partnership Program</b></p> <p>USDA Natural Resources Conservation Service</p>	<p>02/21/23 Partners to hold meeting within week</p>	<p>\$368,832</p>	<p>Project Start: 03/01/2023</p>	<p>Evaluation of irrigation system uniformity and efficiency through on-farm irrigation audits. Soil quality limitation improvements on 400 acres will be measured as soil organic matter and soil respiration rates and sequestered carbon.</p>

## Awarded Funding Requests

*Approved Grant or Loan applications that are awaiting award or post-award reporting*

Program Name	Status	Funding Awarded	Important Dates	Purpose
<b>MWD Conservation Funding</b>  San Diego Integrated Regional Water Management	Funds awarded and pending individual project approvals.	\$15,000	Expend funds by March 2024	Projects that will result in measurable water savings such as turf replacement, irrigation improvements, and water conservation gardens.

## Unawarded Funding Requests

*Funding requests that were not selected for funding*

Program Name	Status	Funding Requested	Purpose
<b>HMGP Vegetation Mitigation</b>  CalOES	<i>Waitlisted</i> - Could receive funding if funds become available	\$300,000	Reduce or prevent damage to water infrastructure/surrounding homes resulting from wild fire by creating a barrier around structures and preventing wild fire along easements.

