

Notice is hereby given that the Rainbow Municipal Water District Board of Directors will hold Closed Session at 12:00 p.m. and Open Session at 1:00 p.m. Tuesday, April 27, 2021, at the District Office located at 3707 Old Highway 395, Fallbrook, CA 92028. At any time during the session, the Board of Directors Meeting may adjourn to Closed Session to consider litigation or to discuss with legal counsel matters within the attorney client privilege.

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL: Gasca___ Hamilton___ Mack___ Moss___ Rindfleisch___**
3. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
4. **INSTRUCTIONS TO ALLOW PUBLIC COMMENT ON AGENDA ITEMS FROM THOSE ATTENDING THIS MEETING VIA TELECONFERENCE OR VIDEO CONFERENCE**

CHAIR TO READ ALOUD - "If at any point, anyone would like to ask a question or make a comment and have joined this meeting with their computer, they can click on the "Raise Hand" button located at the bottom of the screen. We will be alerted that they would like to speak. When called upon, please unmute the microphone and ask the question or make comments in no more than three minutes.

*Those who have joined by dialing a number on their telephone, will need to press *6 to unmute themselves and then *9 to alert us that they would like to speak.*

A slight pause will also be offered at the conclusion of each agenda item discussion to allow public members an opportunity to make comments or ask questions."

5. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING CLOSED SESSION AGENDA ITEMS (Government Code § 54954.2).**

Under Oral Communications, any person wishing to address the Board on matters regarding the Closed Session agenda should email or mailing their comments to the Board Secretary one hour before the Closed Session scheduled start time. All written public comments will be read to the Board prior to their adjournment to Closed Session. Any person wishing to speak to the Board regarding Closed Session agenda items may do so by calling (760) 728-1178, listening for "Thank you for calling Rainbow Municipal Water District", dialing Extension 429, and entering pin 8607 at the Closed Session scheduled start time. Once all public comment is heard, this call will be disconnected, and the Board will adjourn to Closed Session. To participate in the Open Session portion of the meeting, please follow the instructions provided at the top of Page 1 of this agenda. Speaking time shall generally be limited to three minutes unless a longer period is permitted by the Board President.

6. **CLOSED SESSION**
 - A. **Conference with Legal Counsel-Anticipated Litigation (Government Code §54956.9(d)(2))**
 - * One Item
 - B. **Conference with Legal Counsel - Anticipated Initiation of Litigation (Government Code § 54956.9(d)(4))**
 - * One Item

(*) - Asterisk indicates a report is attached.

C. Conference with Labor Negotiators (Government Code §54957.6 and §54957)

Agency Designated Representatives

Tom Kennedy
Karleen Harp
Tracy Largent

Discussions regarding labor negotiations for:

Rainbow Employees Association
Rainbow Association of Supervisors and Confidential Employees
Rainbow Exempt Employees Association

7. **REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**

Time Certain: 1:00 p.m.

8. **REPEAT CALL TO ORDER**

9. **PLEDGE OF ALLEGIANCE**

10. **REPEAT ROLL CALL**

11. **REPEAT REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**

12. **REPEAT ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**

13. **REPEAT INSTRUCTIONS TO ALLOW PUBLIC COMMENT ON AGENDA ITEMS FROM THOSE ATTENDING THIS MEETING VIA TELECONFERENCE OR VIDEO CONFERENCE**

CHAIR TO READ ALOUD - "If at any point, anyone would like to ask a question or make a comment and have joined this meeting with their computer, they can click on the "Raise Hand" button located at the bottom of the screen. We will be alerted that they would like to speak. When called upon, please unmute the microphone and ask the question or make comments in no more than three minutes.

*Those who have joined by dialing a number on their telephone, will need to press *6 to unmute themselves and then *9 to alert us that they would like to speak.*

A slight pause will also be offered at the conclusion of each agenda item discussion to allow public members an opportunity to make comments or ask questions."

14. **ORAL/Written COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).**

Under Oral Communications, any person wishing to address the Board on matters not on this agenda should indicate their desire to speak or may email or mail their comments to the Board Secretary one hour before the Open Session scheduled start time. All written public comments received will be read to the Board during the appropriate portion of the meeting. No action will be taken on any oral communications item since such item does not appear on this Agenda, unless the Board of Directors makes a determination that an emergency exists or that the need to take action on the item arose subsequent to posting of the Agenda (Government Code §54954.2). Speaking time shall generally be limited to three minutes unless a longer period is permitted by the Board President.

(*) - Asterisk indicates a report is attached.

15. EMPLOYEE RECOGNITIONS

- A. Michael Powers (5 Years)
- B. Justin Demary (15 Years)

***16. APPROVAL OF MINUTES**

- A. March 23, 2021 - Regular Board Meeting

***17. BOARD OF DIRECTORS' COMMENTS/REPORTS**

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

- A. President's Report (Director Hamilton)
- B. Representative Report (Appointed Representative)
 - 1. SDCWA
 - A. Summary of Board Meeting - March 25, 2021
 - 2. CSDA
 - 3. LAFCO
 - 4. San Luis Rey Watershed Council
 - 5. Santa Margarita River Watershed Watermaster Steering Committee
 - 6. ACWA
- C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)
 - 1. Board Seminar/Conference/Workshop Training Attendance Reports
- D. Directors Comments
- E. Legal Counsel Comments
 - 1. Attorney Report: Brown Act and Employment Law

18. COMMITTEE REPORTS

- A. Budget and Finance Committee
- B. Communications and Customer Service Committee
- C. Engineering and Operations Committee

PRESENTATIONS

19. PRESENTATION PROVIDING AN UPDATE ON PREPARATION OF THE DISTRICT'S PROGRAMMATIC ENVIRONMENTAL IMPACT REPORT

(Informational presentation by Helix Environmental to provide an update on the development of the District's Programmatic Environmental Impact Report (PEIR). The PEIR is intended to analyze environmental impacts for future District projects and help streamline the CEQA process.)

BOARD ACTION ITEMS

20. DISCUSSION AND POSSIBLE ACTION TO AUTHORIZE THE GENERAL MANAGER TO EXECUTE PURCHASE ORDERS FOR TWO EMERGENCY GENERATORS AND A SOLAR POWERED BATTERY BACKUP SYSTEM IN ORDER TO MEET THE DEADLINE FOR SPENDING THE \$300,000 COMMUNITY POWER RESILIENCY ALLOCATION

(The District has received a grant for \$300,000 from the California Governor's Office of Emergency Services (Cal OES) through the 2020-2021 Community Power Resiliency Allocation to Cities Program. The funds are to

(*) - Asterisk indicates a report is attached.

be spent on the acquisition of generators for two pump stations as well as solar panels and a battery pack to provide emergency power to a communications tower which is owned by the District and shared with the North County Fire Protection District.)

21. CONSIDER A CONSTRUCTION AGREEMENT WITH SANCON TECHNOLOGIES FOR THE NORTH RIVER ROAD SEWER MANHOLE REHABILITATION PROJECT IN THE AMOUNT OF \$373,233.50 AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT

(Request that the Board of Directors authorize the award of the construction contract for the North River Road Sewer Manhole Rehabilitation Project to Sancon Technologies in accordance with the California Public Contracting Code for a not to exceed amount of \$373,233.50. The project includes removal and replacement of 56 concrete manhole rings, cast-iron manhole frames and covers, and concrete collars for sewer manholes and rehabilitating the interiors of 37 manholes along North River Road beginning just west of Highway 76 and ending at the intersection of Stallion Drive.)

***22. CONSIDER APPROVAL OF THE PARTICIPATION AGREEMENT FOR THE DESIGN, CONSTRUCTION AND FUNDING OF PORTIONS OF THE RICE CANYON PIPELINE AND RELATED FACILITIES**

(The Participation Agreement for the Design, Construction, and Funding of Portions of the Rice Canyon Pipeline and Related Facilities defines the responsibilities of both Rainbow Municipal Water District and Tri Pointe Homes in relation to the Rice Canyon Tank Transmission Main Project. The project is a proposed 18-inch diameter transmission main which will deliver water from Rice Canyon Tank to Horse Ranch Creek Road and the surrounding developments.)

23. DISCUSSION AND POSSIBLE ACTION RELATED TO DELAYED BACKFLOW ASSEMBLY TESTING

(This item is to discuss possible options related to delays in backflow assembly testing in calendar years 2018 and 2019.)

***24. DISCUSSION AND POSSIBLE ACTION TO APPROVE A VARIANCE FROM ORDINANCE 19-04 TO ALLOW A LOT, LARGER THAN 0.5 ACRES, TO QUALIFY FOR CAPACITY CLASS "A", APPROVE AN ADDITIONAL SERVICE CONNECTION ON ONE PARCEL, AND APPROVE THE NEW WATER SERVICE REQUEST. (DIVISION 1)**

(The Property owner of APN 127-221-27-00 has requested a variance from Ordinance 19-04 to add an additional 3/4" meter on their 10 acre parcel to mitigate the issue of one of their 2 renters that are not paying their water bill.)

***25. DISCUSSION AND POSSIBLE ACTION TO APPROVE A VARIANCE FROM ORDINANCE 19-04 TO ALLOW A LOT, LARGER THAN 0.5 ACRES, TO QUALIFY FOR CAPACITY CLASS "B" AND APPROVE THE CAPACITY CLASS WATER USE AGREEMENT (DIVISION 2)**

(The property owner of APN 121-032-13-00 has requested a variance from Ordinance 19-04.)

***26. DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 21-01 AMENDING AND UPDATING ADMINISTRATIVE CODE SECTION 2.03.010 – REMUNERATION AND REIMBURSEMENT POLICY**

(As directed by the Board of Directors on March 23, 2021, staff prepared proposed amendments to Administrative Code Section 2.03.010 for Board consideration.)

27. BOARD MEMBER REQUESTS FOR AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS

BOARD INFORMATION ITEMS

28. POTENTIAL REOPENING OF THE DISTRICT AND CONTINUATION OF ZOOM MEETINGS

(*) - Asterisk indicates a report is attached.

***29. RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS**

A. General Manager Comments

1. Meetings, Conferences and Seminar Calendar

B. Operations Comments

1. Operations Report

C. Engineering Comments

1. Engineering Report
2. As-Needed Services Expenditures Summary
3. RMWD Sewer Equivalent Dwelling Units (EDU's) Status

D. Human Resource & Safety Comments

1. Human Resources Report


E. Finance Comments

1. Board Information Report
2. Budget vs. Actuals
3. Fund Balance & Developer Projections
4. Treasury Report
5. Five Year Water Purchases Demand Chart
6. Water Sales Summary
7. Check Register
8. Directors' Expenses Report
9. Credit Card Breakdown
10. RMWD Properties

30. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING

31. ADJOURNMENT - To Tuesday, May 25, 2021 at 1:00 p.m.

ATTEST TO POSTING:



Pam Moss
Secretary of the Board

4-23-21 @ 12:00 p.m.

Date and Time of Posting
Outside Display Cases

(*) - Asterisk indicates a report is attached.

**MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF DIRECTORS OF THE
RAINBOW MUNICIPAL WATER DISTRICT
MARCH 23, 2021**

1. **CALL TO ORDER** - The Regular Meeting of the Board of Directors of the Rainbow Municipal Water District on March 23, 2021 was called to order by President Hamilton at 12:00 p.m. in the Board Room of the District, 3707 Old Highway 395, Fallbrook, CA 92028. (*Due to COVID restrictions the meetings are being held virtually.*) President Hamilton presiding.

2. **ROLL CALL**

Present: Director Gasca (*via video conference*), Director Hamilton (*via video conference*), Director Mack (*via video conference*), Director Rindfleisch (*via teleconference*), Director Moss (*via video conference*).

Also Present Via Teleconference or Video Conference:

General Manager Kennedy, Legal Counsel Smith, Executive Assistant Washburn, Human Resources Manager Harp, Finance Manager Largent, Information and Technology Manager Khattab, Information and Technology Specialist Espino.

No members of the public were present via teleconference or video teleconference before Closed Session.

3. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**

There were no amendments to the agenda.

4. **INSTRUCTIONS TO ALLOW PUBLIC COMMENT ON AGENDA ITEMS FROM THOSE ATTENDING THIS MEETING VIA TELECONFERENCE OR VIDEO CONFERENCE**

President Hamilton did not read instructions allowed due to the fact there were no public members present.

5. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING CLOSED SESSION AGENDA ITEMS (Government Code § 54954.2).**

There were no comments.

The meeting adjourned to Closed Session at 12:01 p.m.

6. **CLOSED SESSION**

A. Conference with Legal Counsel-Anticipated Litigation (Government Code §54956.9(d)(2))

* One Item

(*) - Asterisk indicates a report is attached.

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B. Conference with Labor Negotiators (Government Code §54957.6 and §54957)

Agency Designated Representatives

Tom Kennedy
Karleen Harp

Discussions regarding labor negotiations for:

Rainbow Employees Association
Rainbow Association of Supervisors and Confidential Employees
Rainbow Exempt Employees Association

7. REPORT ON POTENTIAL ACTION FROM CLOSED SESSION

This item was addressed under Item #11.

The meeting reconvened at 1:06 p.m.

Time Certain: 1:00 p.m.

8. REPEAT CALL TO ORDER

The Regular Meeting of the Board of Directors of the Rainbow Municipal Water District on March 23, 2021 was called to order by President Hamilton at 1:13 p.m. in the Board Room of the District, 3707 Old Highway 395, Fallbrook, CA 92028. *(Due to COVID restrictions the meetings are being held virtually.)* President Hamilton presiding.

9. PLEDGE OF ALLEGIANCE

10. REPEAT ROLL CALL

Present: Director Gasca *(via video conference)*, Director Hamilton *(via video conference)*, Director Mack, Director Rindfleisch *(via teleconference)*, Director Moss *(via video conference)*.

Also Present Via Teleconference or Video Conference:

General Manager Kennedy, Legal Counsel Smith, Executive Assistant Washburn, Engineering and Capital Improvement Program Manager Williams, Operations Manager Gutierrez, Human Resources Manager Harp, Finance Manager Largent, Associate Engineer Powers, Customer Service and Communications Supervisor Gray, Construction and Maintenance Supervisor Lagunas, Wastewater Superintendent Zuniga, Project Manager Tamimi, Engineering Technician Rubio, Utility Worker Veenstra, Information and Technology Manager Khattab, Information and Technology Specialist Espino.

Ten members of the public were present for Open Session via teleconference or video conference.

(*) - Asterisk indicates a report is attached.

11. REPEAT REPORT ON POTENTIAL ACTION FROM CLOSED SESSION

Legal Counsel reported the Board met in Closed Session to discuss two items for which there was no reportable action.

12. REPEAT ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)

There were no amendments to the agenda.

13. REPEAT INSTRUCTIONS TO ALLOW PUBLIC COMMENT ON AGENDA ITEMS FROM THOSE ATTENDING THIS MEETING VIA TELECONFERENCE OR VIDEO CONFERENCE

President Hamilton read aloud the instructions for those attending the meeting via teleconference or video conference.

14. ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).

There were no comments.

15. EMPLOYEE RECOGNITIONS

A. Victor Veenstra (20 Years)

Mr. Kennedy stated Victor Veenstra has worked in the wastewater department for many years and how he is a key player who assists in managing almost seventy miles of sewer mains and pump stations. He thanked Mr. Veenstra for his tenure noting service award and check will be presented to him at the earliest convenience.

***16. APPROVAL OF MINUTES**

A. February 23, 2021 - Regular Board Meeting

B. March 8, 2021 – Special Board Meeting

Motion:

To approve the minutes as written.

Action: Approve, Moved by Director Moss, Seconded by Director Gasca.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch, Director Moss.

(*) - Asterisk indicates a report is attached.

***17. BOARD OF DIRECTORS' COMMENTS/REPORTS**

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

A. President's Report (Director Hamilton)

There was no report given.

B. Representative Report (Appointed Representative)

1. SDCWA

A. Summary of Board Meeting February 25, 2021

Mr. Kennedy noted there was an item to reissue debt for a series of debt SDCWA needs to refinance to extend the payments. He mentioned he sought clarification from SDCWA's General Counsel regarding whether if a member agency were to vote in favor in the reissuance of debt would obligate that member agency to some specific payment over time related to the current percentage of SDCWA consumption to which General Counsel replied no. He also noted the Urban Water Management Plan numbers have been revised; however, some of the numbers appeared to be a little high which may still be amended.

President Hamilton inquired about the modified SDCWA meeting agenda regarding an item to consider waiving a late fee incurred by RMWD. Mr. Kennedy explained the last payment wired on the 15th of the month did not go through because out of a technical glitch. He noted although the payment was made reissued the following morning, RMWD still incurred a \$12,000 late fee for one day in late fees for which Mr. Kennedy has already requested be waived.

2. CSDA

Director Mack reported the legislative committee met for several hours during which time committee members were sought for input. He noted of particular interest was seeking support for a bill for California special districts to be reimbursed for COVID-related expenses and how a compromise was reached on setting a limit of \$35,000 to spend on seeking such support for this bill while providing education about special districts. He mentioned CSDA wanted to hear from each agency noting their support of this effort; however, after speaking with Mr. Kennedy who was not in favor in supporting CSDA in this manner, he did not send an email to CSDA. He noted discussions on this matter will continue on March 26, 2021.

3. LAFCO

Mr. Kennedy reported he attended a Special District Advisory Committee meeting during which the main focus was trying to resolve the challenges with the Resource Conservation District as well as the Upper San Luis Rey RCD.

4. San Luis Rey Watershed Council

Mr. Kennedy noted has been in contact with another agency also experiencing issues with reaching the Council to no avail. He suggested unless someone can be tracked down, RMWD may want to consider disengaging from the Council by sending a certified letter as a matter of record.

(*) - Asterisk indicates a report is attached.

5. Santa Margarita River Watershed Watermaster Steering Committee

President Hamilton noted the next meeting will be held in April.

6. ACWA

Mr. Kennedy referenced the coalition letter emailed to the Board in support of SB323-Local Government: Water and Sewer Service: Legal Actions. Legal Counsel pointed out this letter was discussed by both the ACWA and CSDA Legal Affairs Committees respectively noting their support of this bill as a means of stopping the nuisance as well as shortening the lawsuit filing statute of limitations to six months.

Director Gasca mentioned ACWA News published a great article on cyber security including a toolbox for preparedness RMWD may be interested in getting access to. He also noted the 2021 Virtual Spring Conference will be held May 12-13.

C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)

1. Board Seminar/Conference/Workshop Training Attendance Reports

President Hamilton mentioned all the Board Members received an invite to attend required Harassment Training from the District. Ms. Washburn confirmed every Director except Director Moss would be required to complete this training this year. President Hamilton encouraged those who need to complete the training check their calendars and take advantage of this opportunity being provided by the District.

D. Directors Comments

Director Mack thanked staff for their work in getting RMWD the recently \$300,000 grant.

E. Legal Counsel Comments

1. Attorney Report: Clean Water Act Update

Legal Counsel summarized the information contained in the written report.

President Hamilton asked for clarification if RMWD would only have exposure would be through its relationship and interest in the Oceanside discharge. Mr. Kennedy stated although this was one of them, there are a number of different areas that could potentially cause issues; therefore, he would not sell it short.

18. COMMITTEE REPORTS

A. Budget and Finance Committee

Ms. Largent reported the committee added Mr. Williams as an alternate member, received an update on the backflow charge investigation, reviewed the budget calendar plan as well as the finance packet.

(*) - Asterisk indicates a report is attached.

B. Communications and Customer Service Committee

President Hamilton reported the committee received a briefing on the District offices reopening, discussed reviewing the annual water quality report introduction, received an update on the WSUP program, continued review of the committee strategic plan goals and objectives, received an update on the online processor changes, explored avenues for conducting customer input surveys, and discussed the PSAWR marketing communication campaign.

C. Engineering and Operations Committee

Mr. Williams reported the process improvement discussion was postponed. He noted the committee was informed the North River Road Phase III Sewer Rehabilitation Project was out for bid, received COVID updates and reopening the District offices, discussed the Dentro de Lomas paving project for which the committee made a recommendation for Board approval, received an overview of the 2021 Sewer System Management Plan, as well as received updates on the District headquarters development study, backflow charge investigation, and WSUP program.

BOARD ACTION ITEMS

***19. DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 21-08 APPROVING AN INITIAL STUDY / MITIGATED NEGATIVE DECLARATION AND A MITIGATION MONITORING AND REPORTING PROGRAM UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT FOR GOPHER CANYON WATER PIPELINE IMPROVEMENT PROJECT**

Mr. Williams explained this IS/MND was related to the Gopher Canyon Water Pipeline Improvement Project that was initially put out for bid in 2020 as part of the PUP project; however, it was pulled due to CEQA concerns. He said once researched, it was determined the IS/MND needed to be completed and how Helix Environmental was hired to provide the District with assistance. He mentioned RMWD completed the public review period for which two comments were received to which District staff has replied.

Mr. Williams noted Joanne Dramko was present to answer any questions.

Discussion ensued.

Director Moss inquired as to whether the documents expire. Ms. Dramko stated the documents do not expire; however, should something change in the manner in which it is described, revisions may be required.

Motion:

To approve Option 1 – Adopt Resolution 21-08 for the Gopher Canyon Water Pipeline Improvements Project IS/MND and MMRP (included as Appendix G of the IS/MND), approve the Gopher Canyon Water Pipeline Improvements Project, and approve filing the Notice of Determination for the IS/MND

Action: Approve, Moved by Director Gasca, Seconded by Director Hamilton.

(*) - Asterisk indicates a report is attached.

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Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch, Director Moss.

***20. DISCUSSION AND POSSIBLE ACTION TO APPROVE A CONTRACT CHANGE ORDER FOR THE BROWN AND CALDWELL PROFESSIONAL SERVICES AGREEMENT FOR THE PREPARATION OF THE DISTRICT'S 2020 URBAN WATER MANAGEMENT PLAN IN THE AMOUNT OF \$35,981**

Mr. Williams explained this was for a Change Order in the amount of \$35,981 noting RMWD was required by law to prepare the Urban Water Management Plan once every five years which staff was in the process of updating the 2015 plan. He stated RMWD entered into a Professional Services Agreement with Brown and Caldwell to prepare this report on behalf of the District in July 2020; however, in September 2020 the Department of Water Resources issued several new requirements not covered under Brown and Caldwell's original scope. He said District staff has been working with Brown and Caldwell to redefine the scope which resulted in this change order in the amount of \$35,981 which includes nine new tasks as part of these new requirements. He noted the total new contact amount would be \$85,590 should this change order be approved by the Board today. He pointed out the report is due by July 2021 and how staff was currently on schedule to prepare the document by this deadline.

Mr. Williams introduced Lisa Skutecki from Brown and Caldwell who was present to answer any questions.

Director Gasca asked about the information to be provided as part of this report and whether come of it would be useful in RMWD's action with LAFCO. Mr. Kennedy explained this was a fairly standard report and how RMWD is not describing EMWD as its current wholesale provider, therefore, it was not a detachment defined plan. Director Gasca pointed out there were tasks associated with water supplier reliability as well as drought risk assessment which he believed would be a benefit as an independent organization. Mr. Kennedy said RMWD has already provided ample studies about supplier reliability associated with the detachment to LAFCO but this could be added to those; however, since the detachment is contingent on a LAFCO approval which is not complete yet, it does not analyze EMWD source specifically.

Motion:

To approve Option 1 – Authorize the General Manager to execute a Change Order to the Professional Services Agreement with Brown and Caldwell to provide complete the District's 2020 UWMP in compliance with new DWR requirements in the amount of \$35,981 and make a determination that the action identified herein does not constitute a "project" as defined by CEQA.

Action: Approve, Moved by Director Moss, Seconded by Director Rindfleisch.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch, Director Moss.

(*) - Asterisk indicates a report is attached.

21. DISCUSSION AND POSSIBLE ACTION TO AUTHORIZE THE AWARD OF THE CONSTRUCTION CONTRACT FOR THE DENTRO DE LOMAS ROAD IMPROVEMENTS PROJECT

Mr. Gutierrez provided background on the work conducted by Operations. He talked about a recent main line break that took place in this area noting the first step was beginning the work to add a pressure regulating station to drop the pressure in the entire impacted neighborhood. He pointed out the station may not prevent main line breaks; however, should one occur in the future, it would not be so catastrophic. He pointed out this project was scheduled to be completed at a later date; however, it was moved forward.

President Hamilton asked if these stations were the same twelve standardized ones the District purchased. Mr. Gutierrez explained they would be mixed; however, it depends on the location. Mr. Kennedy added it would also depend on the noise component in which case they would be in a box to reduce the noise levels.

Mr. Williams stated after the recent main break, District staff met with County of San Diego personnel on site during which time it was agreed upon the restoration limits of paving are 17,500 square feet of new asphalt needed due to the sufficient damage caused by the break. He pointed out the District put this project out to bid to which twelve proposals were submitted. He reported Kirk Paving is the lowest responsible and responsive bidder and how they are aware this item was before the Board for consideration. He said should the Board approve Option 1 this project will be awarded to Kirk Paving and District staff will immediately begin the necessary processes.

Mr. Williams pointed out Dentro de Lomas as well as several other roads within the County of San Diego are a part of the North County Overlay; therefore, District staff is in constant contact with the County keeping them apprised of the timeline associated with this project so the County can complete their overlay project.

Motion:

To approve the sum and award the contract.

Action: Approve, Moved by Director Moss, Seconded by Director Gasca.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch, Director Moss.

***22. DISCUSSION AND POSSIBLE ACTION TO APPROVE A MUTUAL AID AGREEMENT PROVIDING FOR EMERGENCY ASSISTANCE AMONG THE SAN DIEGO COUNTY WATER AUTHORITY AND ITS MEMBER AGENCIES**

Mr. Gutierrez explained a Mutual Aid Agreement essentially is an agreement between agencies to provide resources to include personnel in the event of emergencies. He noted RMWD generally utilizes mutual aid in certain circumstances for which RMWD is invoiced and how this type of scenario occurs on a fairly regular basis. He pointed out the Mutual Aid Agreement before the Board today is to ensure RMWD would be compensated by SDCWA in the event RMWD is called upon to provide emergency assistance.

(*) - Asterisk indicates a report is attached.

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Mr. Kennedy explained there have been some slight modifications made to the agreement provided in the agenda packet; therefore, he would recommend the Board approve this agreement pending Legal Counsel's review.

President Hamilton asked if this item could be deferred for a month. Mr. Gutierrez explained it was a pretty significant undertaking to get the general managers at every agency to sign off on the agreement.

Motion:

To approve the amended agreement upon Legal Counsel approval prior to the General Manager's signing the agreement.

Action: Approve, Moved by Director Hamilton, Seconded by Director Moss.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch, Director Moss.

23. DISCUSSION AND POSSIBLE ACTION AS TO HOW TO APPLY THE FUNDS RECEIVED BY THE DISTRICT RELATED TO PROCEEDS FROM THE LAWSUIT BETWEEN THE SAN DIEGO COUNTY WATER AUTHORITY AND METROPOLITAN WATER DISTRICT

Mr. Kennedy announced RMWD received a check totaling approximately \$1.3 million that has been deposited and added to the District's non-operating reserves for this year where it will remain until it is allocated based Board direction. He noted the purpose of this discussion

Mr. Kennedy mentioned there were three public comments received suggesting RMWD send the money directly back to each ratepayer on a pro-rata basis. He stated although this was theoretically possible, he explained why it may be administratively challenging to determine exactly which existing customers would be eligible since this money is for water delivered in 2011-2012.

Mr. Kennedy stated per discussions regarding this matter with Legal Counsel, the main goal was to make sure it is equitable; therefore, staff recommends placing the monies into RMWD's general or capital improvement reserves where it would benefit all the ratepayers equally as well as administratively feasible to accomplish.

Director Moss stated it would not be worth the time and money to try and return the money to potential or past ratepayers; therefore, it may be wiser to place it in the capital reserve at this time for future use.

President Hamilton agreed with Director Moss noting some of the monies could be placed in the capital improvements reserve and another portion on the general fund for rate stabilization which both would benefit the ratepayers. Director Moss suggested it may be prudent to determine where the money is most needed and divide it up on a percentage basis. Ms. Largent stated this could be taken into consideration as part of both the budget and rate setting processes.

Director Rindfleisch left the meeting at 2:10 p.m.

(*) - Asterisk indicates a report is attached.

Motion:

To leave the money in place and send a valuation to the Budget and Finance Committee to make a determination as how to best utilize the funds.

Action: Approve, Moved by Director Gasca, Seconded by Director Moss.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 4).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Moss.

Absent: Director Rindfleisch.

24. CONSIDERATION OF REQUEST BY THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION FOR ADDITIONAL FUNDS FOR THE PROCESSING OF THE DISTRICT'S APPLICATION FOR DETACHMENT FROM THE SAN DIEGO COUNTY WATER AUTHORITY AND CONCURRENT ANNEXATION INTO EASTERN MUNICIPAL WATER DISTRICT

Mr. Kennedy noted when the application was filed with LAFCO, a fee was paid totaling approximately \$25,000 after which LAFCO requested another \$25,000 which RMWD paid. He reported that as part of the 2019 resolution authorizing the application itself, the Board specifically directed the general manager to pay additional application fees as required by LAFCO to avoid having to come to the Board each time LAFCO requested additional monies. He said now that a year has passed since which time LAFCO has hired a consultant to review rather voluminous reports, they are requesting an additional \$50,000. He explained the main reason this was being presented to the Board was not for approval because they have already given him authority to pay the additional fees, but rather to inform the Board as to what was transpiring and how the process was taking much longer than expected. He pointed out the facts of the law have not changed; however, there are changes to the process primarily through obstruction tactics of SDCWA.

Director Moss stated she recalled approving this as a part of the Budget and Finance Committee.

Director Mack asked if LAFCO explained exactly for what the \$50,000 would be utilized. Mr. Kennedy stated RMWD did not receive an itemized list; however, when LAFCO hired consultants and taking into consideration the volume of material needing review, more time is being spent which costs money.

Mr. Kennedy pointed out while it is known the RMWD Board is committed to seeing this process through and how the \$50,000 is not much, the real costs are associated with the delay in the processes where every month RMWD and FPUD are not detached it costs the combined ratepayers \$800,000 per month as opposed to saving \$10 million per year which would be shared between the two agencies. Director Moss asked if there was a way to make this public. Mr. Kennedy stated RMWD and FPUD were trying to communicate in the most effective manner to get the desired results; however, the message is being sent.

Director Mack asked if there was an update from the committee Supervisor Jacob established. Mr. Kennedy stated there was a virtual public meeting scheduled for April 5th at 1:30 p.m. for anyone interested to attend. President Hamilton noted direct links to these meetings are provided on LAFCO's website.

Motion:

To authorize the General Manager to pay the additional \$50,000.

Action: Approve, Moved by Director Hamilton, Seconded by Director Mack.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 4).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Moss.

Absent: Director Rindfleisch.

***25. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE FIVE (5) YEAR UPDATE TO THE SEWER SYSTEM MANAGEMENT PLAN**

Mr. Gutierrez gave a presentation highlighting some aspects of the Sewer System Management Plan noting this plan describes all the activities RMWD utilizes to manage its wastewater system. He noted this plan came about in 2006 and is required to be entirely updated and approved by the Board every five years.

Director Rindfleisch rejoined the meeting at 2:35 p.m.

Mr. Kennedy pointed out flushable wipes is an ongoing problem. Director Moss suggested RMWD post something prominent on the website and in the newsletter regarding the importance of not flushing wet wipes. President Hamilton stated this was something to be brought to the Communications and Customer Service Committee for communicating this to the public. Ms. Gray offered to put something on the website immediately following the conclusion of this meeting as well as confirmed there was an article ready to be published in the next newsletter edition. Ms. Washburn confirmed an item will be included on the Communications and Customer Service Committee agenda for discussion.

Director Mack asked to which agency this document is to be filed. Mr. Gutierrez stated it is to be filed with the Regional Water Quality Control Board, posted to the website, and made accessible to the public.

Motion:

To approve the Sewer System Management Plan as amended.

Action: Approve, Moved by Director Gasca, Seconded by Director Hamilton.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch, Director Moss.

(*) - Asterisk indicates a report is attached.

26. DISCUSSION AND POSSIBLE ACTION AMENDING AND UPDATING ADMINISTRATIVE CODE SECTION 2.03.010 – REMUNERATION AND REIMBURSEMENT POLICY

Mr. Kennedy recalled at the February meeting, staff sought input from the Board Members regarding meetings to be compensable meetings and meal reimbursement. He mentioned some responses were received; however, not response from everyone. He noted the action letter included feedback from Directors Mack and Rindfleisch as well as a recent request for meal reimbursement for meals purchased by directors for consumption during Closed Sessions.

Director Mack noted he has changed his mind since providing staff with his input in that there is time involved with preparing for meetings Board Members attend. He mentioned how during one of the recent CSDA Legislative Committees, it was stated everyone participating were retired and had time to serve; however, this was not necessarily true especially in his case who has school-aged children. He stated he was not an advocate for Board Members to be compensated for any meeting Board Members attend regardless of the length of the meeting with the decision as to whether be compensated being left to the individual director to decide.

Director Rindfleisch suggested RMWD adopt a policy comparable to what other local agencies, such as FPUD, have in place in that it would allow for more congruency and consistency with what is being practiced such as monthly meetings with the General Manager. He added required trainings, committee membership and such provide opportunity for Directors to put their best foot forward. He suggested there was an item in the Administrative Code to allow for meal reimbursement to be consumed during Closed Sessions starting at 12:00 p.m.; therefore, in lieu of having lunch brought in by the District, meals purchased for this purpose should be reimbursable. He pointed out he had provided staff with more details as to what he believes should be considered compensable or reimbursable. Ms. Washburn noted his comments were included in the action letter provided for this item for Board reference.

Director Moss agreed with Director Rindfleisch noting she works full time and how serving on the Board is a time commitment for which she set aside other obligations so she can focus on district-related business.

Mr. Kennedy pointed out the challenge for amending the Administrative Code was the need for more detail. He proposed staff attempt to draft amendments and updates to the policy for Board consideration at the April Board meeting. He noted FPUD's list of compensable meetings was a little different than RMWD's; however, this may be a point of reference for proposed revisions. Director Rindfleisch pointed out he was not seeking matching the FPUD list exactly; however, he was suggesting committee meetings, required trainings by local, state, and federal governments.

Mr. Kennedy offered to incorporate standing and ad hoc committees as potentially compensable meetings, one monthly meeting with the General Manager, and all required or Board-recommended trainings for Board consideration. President Hamilton agreed should there be opportunities to attend training the Board encourages or supports for RMWD to achieve a certain level of standards should be compensable.

Director Mack agreed with Director Rindfleisch in that any compensation should be retroactive to January 1, 2021.

Ms. Washburn inquired as to whether the Board would also like to take this opportunity to amend the policy to remove the requirement for advance requests for attendance. Mr. Kennedy pointed out this section of the policy was added by a previous Board which has since not been practiced on a regular basis which was to create a level of transparency. He asked the Board for input.

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President Hamilton said for the matter of transparency, if a Board Member is to be compensated for attending a conference, there should be some documentation required in order to justify why the District is paying for attendance as well as compensation. Mr. Kennedy noted how sometimes these advance requests are not provided in alignment with Board meetings which creates more steps to be taken. President Hamilton reiterated if Board Members are attending something not required, the District needs documents as to the benefits to the District and its ratepayers for transparency purposes.

Mr. Kennedy suggested listing the recurring conferences be added to the list of compensable items to eliminate the requirement for pre-authorization. He pointed out, Board Members would still be required to provide a written or oral report after attending these events prior to receiving compensation. Director Mack suggested including required training as well.

Director Mack asked Ms. Washburn what would be easier. Mr. Kennedy pointed out the goal would not only be lessening staff's workload, but also continue to ensure transparency; therefore, he recommended listing the standard events with a requirement that prior to receiving compensation, Board Members who attend any events for which they are to be compensated provide a written or oral report before receiving compensation. President Hamilton pointed out in addition to compensation, there are also costs associated with attending these events such as registration, accommodations, and transportation. Ms. Washburn stated the easiest would be if a Director knows they want to attend an event, a request for attendance should be provided in advance as opposed to after a request is made.

It was noted Ms. Washburn and Mr. Kennedy would prepare proposed revisions based on the input provided to present to the Board in April.

No action taken.

***27. DISCUSSION AND POSSIBLE ACTION REGARDING LAFCO CALL FOR NOMINATIONS FOR ALTERNATE SPECIAL DISTRICT MEMBER ELECTION**

Mr. Kennedy reported a vacancy has become available due to the resignation of Erin Lump. He noted the alternate would vote in the absence of a primary member.

Mr. Kennedy asked Legal Counsel for input as to any restrictions that would apply should one of RMWD's Board Members be seated to serve as an alternate and a matter related to RMWD is under consideration at a LAFCO meeting. Legal Counsel stated if there was an issue being discussed specific to RMWD, the RMWD Director serving as an alternate would need to recuse themselves from such discussions.

President Hamilton expressed an interest in being nominated.

Motion:

To nominate Hayden Hamilton to serve as an alternate special district member.

Action: Approve, Moved by Director Moss, Seconded by Director Mack.

Vote: Motion passed (summary: Ayes = 4, Noes = 0, Abstain = 1).

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Ayes: Director Gasca, Director Mack, Director Rindfleisch, Director Moss.

Abstain: Director Hamilton.

***28. DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 21-09 CONCURRING THE NOMINATION OF JO MACKENZIE TO THE CSDA BOARD OF DIRECTORS**

Mr. Kennedy pointed out Ms. MacKenzie has served on the CSDA Board of Directors for many years and has asked local agencies to concur her nomination.

Motion:

To adopt Resolution No. 21-09.

Action: Approve, Moved by Director Hamilton, Seconded by Director Moss.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch, Director Moss.

29. DISCUSSION AND POSSIBLE APPOINTMENT OF CHAD WILLIAMS TO SERVE AS AN ALTERNATE MEMBER OF THE BUDGET AND FINANCE COMMITTEE

Mr. Kennedy noted a while ago, it was recommended managers serve as alternates on both the Engineering and Operations Committee and Budget and Finance Committee, respectively. He stated since Mr. Williams has been appointed as the full time Engineering and Capital Improvement Program Manager, staff was recommended he be appointed to serve as an alternate member of the Budget and Finance Committee.

Motion:

To approve the appointment of Chad Williams to Serve as an alternate member of the Budget and Finance Committee.

Action: Approve, Moved by Director Gasca, Seconded by Director Moss.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch, Director Moss.

30. BOARD MEMBER REQUESTS FOR AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS

Director Gasca stated he would like to request attendance at the virtual ACWA spring conference.

Ms. Washburn confirmed Director Mack has already been registered and Director Moss' registration will be confirmed.

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Motion:

To approve Director Gasca attendance at the virtual 2021 ACWA Spring Conference.

Action: Approve, Moved by Director Moss, Seconded by Director Mack.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch, Director Moss.

Mr. Kennedy pointed out going forward, a vote for Board approval for Director attendance at these recurring conferences may no longer be necessary pending updates to the Administrative Code.

BOARD INFORMATION ITEMS

31. OAKCREST ESTATES WASTEWATER TREATMENT PLANT PERMIT UPDATE

Mr. Gutierrez updated the Board on the Oakcrest Estates Wastewater Treatment Plant permit noting ever since the 1980's RMWD has assisted Oakcrest Estates with their sewer system. He explained Oakcrest Estates has its own wastewater treatment facility which generates too much waste to go into a septic system and RMWD does not have any wastewater lines extending that far; therefore, the wastewater is treated on site and sprayed on the hillsides as a means of watering which has been legal for many years. He mentioned in the 1980's RMWD was added to the permit to operate the system and how the District's job was to provide oversight to Oakcrest. He pointed out in 2013, the Regional Board changed the regulations to require a higher level of certification to operate the treatment plant, which RMWD did not have in place causing Oakcrest to hire a private treatment company to assist with running their plant utilizing certified treatment operators.

Mr. Gutierrez continued to explain how in 2019 there were heavy rains which resulted in the Oakcrest sewer treatment facility to overrun which caught the attention of the Regional Board resulting in a site visit. He stated Oakcrest was cited for several violations for which they started working directly with the Regional Board to alleviate the situation. He said as of August 2020, the Regional Board rescinded Oakcrest's small wastewater system permit and assigned the facility to the general permit for wastewater systems. He explained all the steps that took place and the fact that these actions were never brought to RMWD's attention.

Mr. Gutierrez said when he investigated this matter further, he was able to confirm unbeknownst to RMWD, the District was officially no longer on the permit. This relieves RMWD of any responsibility for the operations, maintenance, or permitting for this facility.

32. DISTRICT HEADQUARTERS STUDY UPDATE

Mr. Kennedy shared a presentation as he provided an update on the District Headquarters Study. He talked about some of the restrictions as well as two design concepts. He reviewed the selection process and next steps associated with this study.

Director Moss said when looking at the higher density, it may work better and how building condominiums could significantly shorten the District's timeline significantly. Discussion ensued.

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President Hamilton stated a possible land swamp was to be under consideration. Mr. Kennedy stated this would certainly be a part of the discussions. Discussion followed.

Director Gasca asked which firm was developing the road map. Mr. Kennedy answered Mastercraft. Director Gasca inquired about the expected timelines. Mr. Kennedy stated he anticipated presenting this matter to the Board in May for consideration.

Director Rindfleisch expressed concern this plan may generate a great deal of scrutiny from people in the area more houses were being developed without having commercial development. Mr. Kennedy mentioned he has been told there was some movement started in getting a commercial development started. Director Rindfleisch asked where the development area was zoned for commercial development. Mr. Kennedy explained it was the area where the model airplanes are currently flown just north of Highway 76. Director Rindfleisch inquired as to whether any entitlements have been granted. Mr. Kennedy stated authorization has been granted; however, they were waiting for more homes to be developed to meet the rooftop count requirements.

Director Rindfleisch asked Mr. Kennedy if there was any interest in retail development to which Mr. Kennedy replied he did not but would look into it further. Director Rindfleisch inquired as to whether there has been any discussion regarding development the empty lot located across from the District entrance. Mr. Kennedy noted this property was owned by Caltrans and that the County would have first right of refusal to purchase that land.

33. FOLLOW UP TO CUSTOMER INQUIRIES RECEIVED BY DIRECTORS (REQUESTED BY DIRECTOR MOSS)

Director Moss shared her recent experiences when receiving inquiries from her constituents. She stated although she brings the matter to Mr. Kennedy's attention, she would like the outcome to circle back to her so she would be able to follow up with those making the inquiries. Mr. Kennedy offered to report back the Director on customer inquiries as well as provide guidance in terms of the appropriate response.

Director Gasca mentioned he also had an encounter with a constituent who took an interest in the lot RMWD has been leasing out. Mr. Kennedy stated the contact information has been provided to Mr. Williams for follow up.

***34. RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS**

A. General Manager Comments

1. Meetings, Conferences and Seminar Calendar

B. Operations Comments

1. Operations Report

C. Engineering Comments

1. Engineering Report
2. As-Needed Services Expenditures Summary
3. RMWD Sewer Equivalent Dwelling Units (EDU's) Status

D. Human Resource & Safety Comments

1. Human Resources Report

E. Finance Comments

1. Board Information Report
2. Budget to Actual Fund 1, 2, and 3 January
3. Fund Balance & Developer Projections

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4. Treasury Report
5. Five Year Water Purchases Demand Chart
6. Water Sales Summary
7. Check Register
8. Directors' Expenses Report
9. Credit Card Breakdown
10. RMWD Properties

Mr. Kennedy pointed out with many staff and Board Members having been vaccinated and how the District may be able to return to in-person meetings in the near future depending on the CDC requirements which will continue to be monitored by staff over the next few weeks.

President Hamilton requested five-year averages be provided in each of the curves should it not be too confusing.

The information and financial items were received and filed.

President Hamilton asked Ms. Harp to read the RMWD Challenge Coin Program recipients into the record. Ms. Harp stated mentioned Bryan Rose and Scott Simpson were honorably mentioned in Teamwork and that Carols Ramos received the integrity coin making him the first recipient of all five of the challenge coins.

35. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING

It was noted proposed amendments and updates to Administrative Code Section 2.03.010, an update on the radio tower grant, backflow testing resolution, and a preliminary budget review will be on the next agenda.

36. ADJOURNMENT

The meeting was adjourned by Director Hamilton to a regular meeting on April 27, 2021 at 1:00 p.m.

The meeting was adjourned at 3:53 p.m.

Hayden Hamilton, Board President

Dawn M. Washburn, Board Secretary

(*) - Asterisk indicates a report is attached.



SUMMARY OF FORMAL BOARD OF DIRECTORS' MEETING March 25, 2021

1. Retirement of Director.
The Board adopted Resolution No. 2021-09 honoring Tony Heinrichs upon his retirement from the Board of Directors.
2. Adopt the Water Planning and Environmental Committee Work Plan for Calendar Years 2021 and 2022.
The Board adopted the Water Planning and Environmental Committee Work Plan for Calendar Years 2021 and 2022.
3. New Treated Water Service Connection Recommendation for City of Poway.
The Board approved the location of the previously authorized City of Poway's (Poway) new treated water service connection near the terminus of the Ramona Pipeline for further planning and design.
4. Engineering and Operations Committee Work Plan for Calendar Years 2021 and 2022.
The Board adopted the Engineering and Operations Committee Work Plan for Calendar Years 2021 and 2022.
5. Professional services contract with Brown and Caldwell for design and engineering support services for the Crossover Pipeline Interstate 15 Bypass project.
The Board authorized the General Manager to award professional services contract to Brown and Caldwell for a not-to-exceed amount of \$2,487,253 to provide design and engineering support services for the Crossover Pipeline Interstate 15 Bypass project.
6. Notice of Completion for the Northern First Aqueduct Structures and Lining Rehabilitation Project.
The Board authorized the General Manager to accept the Northern First Aqueduct Structures and Lining Rehabilitation project as complete, record the Notice of Completion, and release all funds held in retention to Kiewit Infrastructure West, Inc., following the expiration of Notice of Completion period.
7. Monthly Treasurer's Report on Investments and Cash Flow.
The Board noted and filed the Treasurer's report.
8. Adopt the Administrative and Finance Committee Work Plan for Calendar Years 2021 and 2022.
The Board adopted the Administrative and Finance Committee Work Plan for Calendar Years 2021 and 2022.
9. Approve Rainbow Municipal Water District Waiver Request for Late Fee on January 2021 Water Bill.
The Board authorized the General Manager to waive Rainbow Municipal Water District late fee for the January 2021 water invoice.



10. Adopt positions on various bills.
The Board adopted the following positions: Support on AB 692 (Waldron), Oppose on AB 1434 (Friedman), Support if Amended on AB 1500 (E. Garcia), Support on SB 1 (Atkins), Support if Amended on SB 222 (Dodd), Support on SB 230 (Portantino), Support on SB 351, Support on H.R. 1663 (Vargas), and Support on S. 572 (Feinstein/Padilla).

11. Adopt the Legislation and Public Outreach Committee Work Plan for Calendar Years 2021 and 2022.
The Board adopted the Legislation and Public Outreach Committee Work Plan for Calendar Years 2021 and 2022.

12. Adopt positions on Brown Act legislation.
The Board adopted the following positions: Oppose Unless Amended on AB 339 (Lee), Support on AB 361 (Rivas), and Support on AB 703 (Rubio).

13. Adopt the Imported Water Committee Work Plan for Calendar Years 2021 and 2022.
The Board adopted the Imported Water Committee Work Plan for Calendar Years 2021 and 2022.

14. Approval of Minutes.
The Board approved the minutes of the Formal Board of Directors' meeting of February 25, 2021.



TO: Rainbow Municipal Water District

FROM: Alfred Smith

DATE: April 27, 2021

RE: Attorney Report: Brown Act and Employment Law Update
501668-0002

I. INTRODUCTION.

This attorney report provides an update on two recent developments. The first update involves potential amendments to the Brown Act's virtual meeting requirements. Governor Newsom's Executive Orders temporarily suspended portions of the Brown Act that limit the use of teleconferencing for public meetings. Three pending bills propose varying methods for addressing the Brown Act's virtual meeting requirements post-pandemic.

The second update involves employment law legislation recently signed by Governor Newsom. On March 19, Governor Newsom signed SB 95, requiring all California employers of 25 employees or more to provide COVID-19 Supplemental Paid Sick Leave to employees who are unable to work or telework due to COVID-19.

II. POTENTIAL AMENDMENTS TO THE BROWN ACT

A. Background.

On March 17, 2020, Governor Gavin Newsom issued Executive Order Number N-29-20, which suspended portions of the Brown Act limiting the use of teleconferencing for public meetings. However, the Governor's Executive Order will sunset when the pandemic ends.

The Brown Act requires that all teleconference locations — i.e., the physical location that a board member calls in from — be identified on the agenda and open to the public. Issues with these requirements have been asserted for quite some time, even before the pandemic. For example, if sickness impeded a director's meeting attendance, but that director still wanted to call in to the meeting, the director would need to post his or her location on the agenda and invite the public into his or her house or hospital room. The Brown Act also requires that, even if directors remotely attend the meeting, a majority of the Board members must be physically present within the District's jurisdictional boundaries.

Looking forward to what provisions will govern virtual meetings post-pandemic, several proposals are currently under consideration by the State Legislature.

B. Assembly Bill 703 – Continues Option for Virtual Meetings

Assembly Member Blanca Rubia (D – West Covina) introduced AB 703. This bill would codify the Executive Order’s virtual meeting opportunities. This bill permanently allows virtual meetings. The bill further removes many of the Brown Act’s existing requirements for virtual meetings.

The bill generally allows virtual meetings to operate under the Brown Act’s standard meeting procedures (for public notice, public comment and public ability to observe the meeting). When agencies post the agenda or other notices, the agencies would also post instructions for joining virtually.

The bill would remove the current requirements that each teleconference location be identified and accessible to the public. The bill would also remove the requirement that at least a quorum of the members of the legislative body participate from within the boundaries of the local agency. The bill further requires that agencies develop a virtual meeting procedure to receive and swiftly resolve requests for reasonable accommodation for individuals with disabilities.

C. Assembly Bill 361 – Virtual Meetings for Declared Emergencies Only

Assembly member Rivas (D- Hollister) introduced AB 361. This bill is sponsored by the California Special Districts Association (“CSDA”). AB 361 would allow virtual meetings with newer, streamlined procedures, but only if the purpose of the meeting is to declare a local emergency or if the meeting occurs during a period of a declared local emergency. Under AB 361, most teleconferencing after the pandemic would likely need to occur under existing Brown Act rules.

During a local emergency, AB 361 would eliminate the Brown Act’s existing requirement to identify and provide public access to a director’s virtual meeting location. Further, a majority of directors would not have to join the virtual meeting from within the physical boundaries of the agency’s jurisdiction.

AB 361 requires legislative bodies that hold teleconferenced meetings under these conditions to do all of the following:

- Provide notice of the meeting and post agendas as otherwise required;
- Allow members of the public to access the meeting;
- Provide an opportunity on the agenda for the public to address the legislative body directly; and

- Conduct the teleconference meetings in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative body.

D. Assembly Bill 339 – Mandatory Virtual Meetings with Translation Services

AB 339 has been jointly introduced by Cristina Garcia (D – Los Angeles) and Alex Lee (D – Fremont). AB 361 and AB 703, if passed, will provide the *option* for public boards to hold virtual meetings. AB 339, on the other hand, goes a step further by *requiring* public boards to continue to provide virtual access for the public, even if all of the board members attend in-person.

AB 339 mandates virtual access both by calling in and by Internet. AB 339 further requires that agencies provide closed captioning (on-screen text for those who cannot hear audio) for virtual participants. The instructions for virtual participation would have to be posted with the agenda. Agencies would also have to provide a place for the public to go to provide in-person comments — even in states of emergency.

Finally, AB 339 would not only require virtual access, it would also add new provisions to the Brown Act requiring public agencies to provide live translation services during all meetings -- including real-time translators during all meetings and a translation of all agendas and meeting instructions into all languages spoken by 5 percent or more of the jurisdiction's population.

III. GOVERNOR APPROVES COVID-19 SUPPLEMENTAL PAID SICK LEAVE

On March 19, Governor Newsom signed SB 95, requiring all California employers of 25 employees or more to provide COVID-19 Supplemental Paid Sick Leave to employees who are unable to work or telework due to any of the following reasons:

- The employee is subject to a quarantine or isolation period related to COVID-19, as defined by the State Department of Public Health, the federal Centers for Disease Control and Prevention, or a local health officer who has jurisdiction over the workplace.
- The employee has been advised by a health care provider to self-quarantine due to concerns related to COVID-19.
- The employee is attending an appointment to receive a vaccine against COVID-19.
- The employee is experiencing symptoms related to a COVID-19 vaccine that prevents the employee from being able to work or telework.

- The employee is experiencing symptoms of COVID-19 and seeking a medical diagnosis.
- The employee is caring for a family member who is subject to a quarantine or isolation period or has been advised to self-quarantine by a health care provider due to concerns related to COVID-19.
- The employee is caring for a child whose school or place of care is closed or unavailable for reasons related to COVID-19 on the premises.

Employees who are considered full-time or who have worked or been scheduled to work, on average, 40 hours per week in the preceding two weeks are entitled to 80 hours of COVID-19 Supplemental Paid Sick Leave. All other employees are entitled to the number of hours the employee would normally be scheduled to work over a two week period. If the employee works variable hours, the employee is entitled to the average number of hours worked per day, times 14, in the preceding six months.

The total number of hours of COVID-19 Supplemental Paid Sick Leave to which an employee is entitled shall be in addition to any paid sick leave already available to the employee, and employees may not be required to use other accrued leave before using COVID-19 Supplemental Paid Sick Leave.

Employers' obligation to provide COVID-19 Supplemental Paid Sick Leave is retroactive to January 1, 2021, and remains in effect through September 30, 2021. For any qualifying leave taken between January 1, 2021 and the enactment of SB 95, employers must provide a retroactive payment to the employee, and the number of hours of leave corresponding to that payment will count towards the total number of COVID-19 Supplemental Paid Sick Leave hours available to the employee.

AES



BOARD ACTION

BOARD OF DIRECTORS

April 27, 2021

SUBJECT

DISCUSSION AND POSSIBLE ACTION TO AUTHORIZE THE GENERAL MANAGER TO EXECUTE PURCHASE ORDERS FOR TWO EMERGENCY GENERATORS AND A SOLAR POWERED BATTERY BACKUP SYSTEM IN ORDER TO MEET THE DEADLINE FOR SPENDING THE \$300,000 COMMUNITY POWER RESILIENCY ALLOCATION

BACKGROUND

The District experienced approximately 100-hours in power outage events from July 2019 to October 2020. Of those, 27-hours of power outages were caused by a preventative Public Safety Power Shutoff in response to adverse weather conditions and the potential for wildfires. During widespread and unexpected power loss, pump stations are shut down throughout the District, which has the potential to interrupt potable water service and fire flows. The District owns one portable generator that is repositioned as needed to respond to power outages; however, one generator has proven to be insufficient when outages are widespread and impact multiple District facilities simultaneously. Furthermore, as Public Safety Power Shutoffs are frequently coordinated by SDG&E to manage its own infrastructure during red flag alerts and fire-prone weather conditions, the preservation of power for water service becomes essential for fire response.

Based on this new reality, staff worked with a grant writing contractor to identify possible funding sources for backup power systems. Staff issued a contract to Hoch Consulting for specialty grant writing services that included a fee that was contingent on obtaining the grant. It should be made clear that under this contract, if successful, the grant writing fee is paid from District reserves, not grant proceeds. Staff worked with our General Counsel to ensure that the contract was in compliance with applicable statutes.

The process worked - the District has received a grant for \$300,000 from the California Governor's Office of Emergency Services (Cal OES) through the 2020-2021 Community Power Resiliency Allocation to Cities Program. The purpose of the Community Power Resiliency Allocation is to support California cities and small districts with additional preparedness measures in response to power outage events. The funds are to be spent on the acquisition of generators for two pump stations as well as solar panels and a battery pack to provide emergency power to a communications tower which is owned by the District and shared with the North County Fire Protection District. The two pump stations to be equipped with generators provide water service to the largest portions of the District's service area, achieving the greatest impact to District customers and fire fighting efforts. The emergency solar power and battery backup system will allow the District and North County Fire Protection District to maintain voice and data communications during a power outage to keep operations running which is particularly important during outages due to weather events with high fire risk.

DESCRIPTION

The District will receive an allocation of \$300,000 which must be spent by October 31, 2021. The allocation will fund the procurement of the following proposed equipment:

1. Emergency generator for the Gomez Pump Station
2. Emergency generator for the Magee Pump Station
3. Solar panels and battery backup system for the radio tower at the Sumac Reservoir site

The District has executed a Purchase Order with Engineering Partners, Inc. to provide a purchase specification for the emergency generators for both the Gomez Pump Station and the Magee Pump Station. This purchase specification or performance specification will be used to obtain quotes for generators which meet the needs of these two sites. Once the specifications are complete, the District will need to act quickly to order the generators in order to complete the purchase by October 31, 2021. The generators are expected to have a four to six month lead time.

The District has also begun internal discussions regarding the sizing of solar panels and battery packs required for the Sumac Reservoir Site.

The District will be purchasing the generators and solar powered system before the October 31, 2021 deadline; however, the installation of the generators and solar powered system may be delayed to a future fiscal year due to budget constraints. The CAL OES Grant specifies that the District must purchase the equipment and receive it into inventory, however, the construction phase and actual installation of the Grant funded equipment may be done after the October 31, 2021 deadline.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area Five: Customer Service. The emergency power supply provided by the generators and the solar powered system will allow District operations to continue during widespread power outages. This will result in fewer shutdowns for District customers and provide greater fire protection, particularly during weather with a high fire risk.

ENVIRONMENTAL

In accordance with CEQA guidelines Section 15378, the action before the Board, purchasing the emergency generators and solar powered equipment, does not constitute a "project" as defined by CEQA. Further environmental review will be required before the emergency generators and solar powered system are installed.

BOARD OPTIONS/FISCAL IMPACTS

This Board Action is to authorize the General Manager's to procure the generators and solar panel/battery backup system in the amount covered by the CAL OES Grant of \$300,000. The funds are covered by the CAL OES Grant. Each expenditure will be documented and the General Manager will update the Board as funds are expensed. Costs for installation of the equipment are estimated to be \$130,000. This cost is scheduled to be included in the CIP budget in Fiscal Year 2021-2022 and is not part of this appropriation.

Option 1:


- Make a finding that the purchase of the two generators and the solar powered system equipment does not constitute a "project" as defined by CEQA.
- Authorize the General Manager to execute purchase orders for the two generators and solar powered system equipment for an amount up to \$300,000 in order to meet the CAL OES Grant deadline of October 31, 2021.

Option 2:

- Provide other direction to staff.

STAFF RECOMMENDATION

Staff recommends Option 1.



Chad Williams
Engineering and CIP Program
Manager

04/27/2021

BOARD OF DIRECTORS

April 27, 2021

SUBJECT

CONSIDER A CONSTRUCTION AGREEMENT WITH SANCON TECHNOLOGIES FOR THE NORTH RIVER ROAD SEWER MANHOLE REHABILITATION PROJECT IN THE AMOUNT OF \$373,233.50 AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT.

BACKGROUND

The 15-inch vitrified clay pipe (VCP) land outfall section of gravity sanitary sewer in North River Road beginning just west of Highway 76 and ending at the intersection of Stallion Drive is one of the most critical pieces of infrastructure for Rainbow Municipal Water District. It consists of nearly three miles of pipeline and 58 manholes. This pipeline carries wastewater to the City of Oceanside San Luis Rey Water Reclamation Facility for treatment where Rainbow Municipal Water District owns about 12% of the treatment capacity.

During the 2018-2019 rainstorms, wastewater flows measured at the Stallion and North River Road flow metering station showed increases of flows that were attributed to significant infiltration & intrusion (I&I) of rainwater into the wastewater collection system. In response to I&I, field crews quickly deployed four hundred rain pans and over four hundred plugs. Additionally, there were predictions by staff the I&I on the 15-inch VCP may be a contributing issue to the excess flow(s).

On June 25, 2019 Rainbow Municipal Water District Wastewater Staff began a self-assessment of the 15- inch VCP by cleaning the line first and then conducting a video/photographic inspection of nearly one mile of pipeline and fifteen manholes. The video inspection revealed several issues Staff identified as needing to be repaired. In October of 2019 staff continued with video/photographic inspection stopping at the intersection of Stallion and North River Road.

Staff began working on logistics to begin repair efforts and was in the process of finalizing plans and specifications to address broken sections of VCP, badly cracked sections of VCP, I&I, raising manholes to finish grade, lining existing manholes and cast in place pipe (CIPP) of the worst sections.

In April 2020, the region was hit by another severe rainstorm which caused an overflow condition on the pipeline. As a result of this staff continued with video/photographic inspection. Staff observed two sections that were considered an imminent threat to collapse. The General Manager declared a State of Emergency on Sunday April 19, 2020 and authorized the immediate repair of two (2) of the most damaged sections of VCP. SCW was hired by the District and repairs of the two (2) sections began the following week.

While previous Capital Improvement Plans had this project commencing later, Staff has determined certain elements of this project must move forward sooner based on information obtained over the last year and a half. Phase I, Sewer Point Repairs was awarded to SCW Contracting at the Board of Directors regularly scheduled meeting on July 28, 2020. Phase II was awarded by the Board of Directors to Southwest Pipeline & Trenchless Corporation on August 25, 2020. This action item is to approve a contract for Phase III of the project plan (described below).

DESCRIPTION

The Sewer Manhole Rehabilitation project is the third of three phases for the overall sewer enhancement in North River Road.

Phase I: Excavate and make spot repairs to the VCP and replace with C-900 PVC

Phase II: CIPP the high priority sections of VCP (approximately 9,000 linear feet)

Phase III: Sewer Manhole Rehabilitation

The Phase III Sewer Manhole Rehabilitation project is located within Division Boundary 2 and includes the removal and replacement of 56 concrete manhole rings, cast-iron manhole frames and covers, and concrete collars for sewer manholes, ranging in depth from 7-feet to 24-feet below ground surface on the 15-inch diameter VCP sanitary sewer pipeline along North River Road between Mission Road (upstream) and Stallion Drive (downstream). Included in this work is the rehabilitation of the interiors of 37 existing sewer manholes. The work also includes sewer bypass pumping, pre- and post- CCTV inspection, cleaning of manholes, removal of existing ladder rungs, elimination of active groundwater infiltration via chemical grout injection, surface preparation, concrete repairs, damp-proofing the replacement manhole rings, installation of high solids epoxy lining, testing, traffic control, pavement restoration, related jobsite cleanup, pre-warranty expiration inspections, and coordination with property owners, the District, and the City of Oceanside.

This project was open to public bidding and since this is specialized work it was opened up to specialty contractors not on the District’s prequalified contractors list. It was publicly advertised in the Daily Journal on March 2 and 10th, placed on E-Bid Board, and the District’s website from March 2nd through the 24th. The bid opening was held at 11:30 am on March 24, 2021 through a Zoom teleconference from the District’s Board Room. Instructions on how to attend the bid opening via teleconference were provided in the Notice of Inviting Bids. The District received four bids as presented below.

| | Contractor | Bid Amount |
|----|---------------------|-------------------|
| 1. | Sancon Technologies | \$373,233.50 |
| 2. | Ayala Engineering | \$674,060 |
| 3. | Piperin Corporation | \$727,700 |
| 4. | T.E. Roberts | \$1,229,395 |

The Engineer’s Opinion of Probable Cost was \$520,000. Staff has evaluated the bids and there were no irregularities with the lowest bidder Sancon Technologies. The bid was complete, and the licenses and bonding were correct and in place. Since there was a significant variance in bid totals, Staff clarified with Sancon the particulars of the work in order to determine if there were any errors in their bids. Sancon indicated that they were prepared to complete each and every component of the work within the bid price. Lining and sealing of underground structures is Sancon’s primary business and they are well known and respected in our industry.

Staff recommends award to the lowest bidder, Sancon Technologies. The Engineering and Operations Committee discussed the bid results at the April meeting and also made a recommendation to the Board to award to the lowest bidder, Sancon Technologies.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area Two: Asset Management. Rehabilitation/maintenance of existing manholes.

ENVIRONMENTAL

The project is Categorical Exempt as a Class 1 Categorical Exemption from the California Environmental Quality Act (CEQA) pursuant to Section 15301 of the 2020 CEQA Guidelines, in that the project involves a minor alteration of existing facilities.

BOARD OPTIONS/FISCAL IMPACTS

Funds are available in the CIP Budget-Wastewater Capital Fund and have been included in the FY 2021 Capital Budget under Project # 530017.

Board Options:

Option 1:

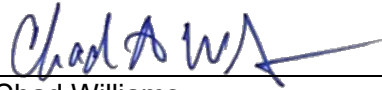
- Award the construction contract for the North River Road Phase III Sewer Manhole Rehabilitation Project to Sancon Technologies in accordance with the California Public Contracting Code for a not to exceed amount of \$373,233.50
- Make a finding that the project is Categorical Exempt from CEQA.
- Authorize the General Manager to execute a contract for the construction of the North River Road Phase III Sewer Manhole Rehabilitation Project to Sancon Technologies.

Option 2:

- Provide other direction to staff.

STAFF RECOMMENDATION

Staff Recommends Option 1.



Chad Williams
Engineering and CIP Program Manager

4/27/2021



BOARD ACTION

BOARD OF DIRECTORS

April 27, 2021

SUBJECT

CONSIDER APPROVAL OF THE PARTICIPATION AGREEMENT FOR THE DESIGN, CONSTRUCTION AND FUNDING OF PORTIONS OF THE RICE CANYON PIPELINE AND RELATED FACILITIES

BACKGROUND

The Citro Development, formerly Meadowood, is owned by Tri Pointe Homes, formally Pardee Homes and is located adjacent to the District Boundary on Horse Ranch Creek Road near Highway 76 and Interstate 15. The Board approved an Out of Agency Service Agreement and an Annexation Agreement in April 2020 which commit the District to provide water and sewer service to the Citro development. The Annexation Agreement also includes provisions for the Rice Canyon Tank Transmission Main to be Constructed by Tri Pointe Homes. The District will reimburse Tri Pointe Homes for the full cost of this water line.

The Rice Canyon Tank Transmission Main is a proposed 18" transmission main which will deliver water from the Rice Canyon Tank Zone and connect to the water main in Horse Ranch Creek Road. The addition of this transmission main will increase the utilization of the water in the Rice Canyon Tank by serving the Horse Creek Ridge and Citro developments in addition to several other existing customers and will thereby benefit the water quality in the Rice Canyon Tank Zone. In addition, the Rice Canyon Tank Zone is supplied from an underutilized Metropolitan Water District connection. The addition of this proposed 18-inch transmission main will allow more customers to be supplied with water through Metropolitan Water District connections in other zones of the District.

DESCRIPTION

The Participation Agreement for the Design, Construction and Funding of Portions of the Rice Canyon Pipeline and Related Facilities (Agreement) further defines the responsibilities of both Tri Pointe Homes and the District in relation to the Rice Canyon Pipeline Project. This Agreement has been reviewed by Staff and the District's General Counsel and contains the requirements typical of a construction agreement between the District and a Developer regarding bonding, insurance, and documentation.

Should the Board approve the Agreement, the District will provide Tri Pointe Homes with a design for the proposed improvements from the Rice Canyon Tank to the Citro project. Tri Pointe Homes is responsible for the design of the improvements through the Citro project, which are referred to as in-tract. Tri Pointe Homes will solicit bids and award one or more contracts for the construction of the improvements in accordance to District rules and regulations. Tri Pointe Homes will pay all applicable costs associated with the construction of the improvements and the District will reimburse Tri Pointe Homes for the actual cost of design and construction of the improvements. District staff will inspect the construction of all facilities as a requirement of acceptance.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area One: Water Resources. The Rice Canyon Tank Transmission Main will allow the Horse Creek Ridge and Citro developments as well as several other existing customers to be supplied water from the Rice Canyon Tank Zone which is, in turn, supplied from an underutilized Metropolitan Water District connection. This will allow more customers to be supplied water through Metropolitan Water District connections in other zones of the District.

ENVIRONMENTAL

On April 28, 2020, the Board adopted Resolution 20-07 which ratified the CEQA findings included in the resolution as well as the 2020 Addendum to the Pardee Final Environmental Impact Report.

The County of San Diego, in its role as lead agency pursuant to CEQA, certified a Final Environmental Impact Report for the Citro Project (Project), formerly Meadowood, on January 11, 2012. The FEIR assumed that LAFCO approval would be required to annex the Project to the service area of either RMWD or VCMWD and analyzed the impacts of the infrastructure needed to connect to RMWD's system, with the exception of a new 18" pipeline connecting the Project with RMWD's Rice Canyon Water Tank. An Addendum to the FEIR was prepared that analyzes the Rice Canyon Water Tank pipeline, dated April 6, 2020 (2020 Addendum). The 2020 Addendum also identifies RMWD as the preferred water and sewer service provider to the Project. The new 18" underground pipeline is proposed to be 4,500 linear feet in length and to be located within a RMWD easement. Public Resources Code section 21080.21, provides:

"[CEQA] does not apply to any project of less than one mile in length within a public street or highway or any other public right-of-way for the installation of a new pipeline or the maintenance, repair, restoration, reconditioning, relocation, replacement, removal, or demolition of an existing pipeline. For purposes of this section, "pipeline" includes subsurface facilities but does not include any surface facility related to the operation of the underground facility."

Because the pipeline will be underground, is located in a public right-of-way, and is less than one mile in length, CEQA does not require an environmental analysis of the pipeline. The 2020 Addendum nevertheless documents that all impacts associated with the provision of water service to the Project by RWMD were adequately evaluated in the FEIR, and would not result in any new or more severe impacts than were disclosed in the FEIR.

BOARD OPTIONS/FISCAL IMPACTS

The Rice Canyon Tank Transmission PL to I-15/SR76 Corridor project was identified and budgeted in the 5-Year Capital Fund and sufficient funds currently exist in the water Capital Fund Budget. The District will reimburse Tri Pointe Homes for the actual cost of the construction of the Improvements up to a maximum cost of \$3.7 Million. This dollar amount is based off of the Engineer's Estimate and is subject to actual bids received. Staff will provide updates to the Board as necessary should the dollar amounts be different than anticipated in this memo.

Option 1:

- Approve the Participation Agreement for the Design, Construction and Funding of Portions of the Rice Canyon Pipeline and Related Facilities and Authorize the General Manager to execute the Agreement on behalf of the District.

Option 2:

- Provide other direction to Staff.

STAFF RECOMMENDATION

Staff Recommends Option 1.



Chad Williams
Engineering and CIP Program
Manager

04/27/2021

**PARTICIPATION AGREEMENT
FOR THE DESIGN, CONSTRUCTION AND FUNDING
OF PORTIONS OF THE RICE CANYON PIPELINE
AND RELATED FACILITIES**

This Participation Agreement for the Design, Construction, and Funding of the Rice Canyon Pipeline and Related Facilities (“Agreement”) from the Rice Canyon Reservoir up to the Citro development project, dated _____, 2021 (“Effective Date”) is made by the Rainbow Municipal Water District (“RMWD”), a California municipal water district and Tri Pointe Homes IE-SD, Inc. (f/k/a Pardee Homes) (“Tri Pointe Homes”), a California corporation. Tri Pointe Homes and RMWD may be individually referred to as “Party” and collectively the “Parties.”

RECITALS

A) Tri Pointe Homes owns approximately 374.7 acres of certain uninhabited real property located in the undeveloped area of the County of San Diego (“County”) within the adopted Fallbrook Community Plan Area and the Valley Center Municipal Water District (“VCMWD”) services area, adjacent to the jurisdictional boundaries of RMWD (“Project Site”), as described in Exhibit A and depicted on Exhibit B, attached hereto.

B) Tri Pointe Homes and RMWD entered into an annexation agreement that provided for Tri Pointe Homes to construct water facilities to provide service, in part, to the Citro residential development project (the “Project”) in exchange for reimbursement.

NOW, THEREFORE, in consideration of the recitals and mutual obligations of the Parties as herein expressed, RMWD and Tri Pointe Homes agree as follows:

AGREEMENT

1. Definitions.

1.1. “Agreement” shall mean this Participation Agreement for the Design, Construction, and Funding of the Rice Canyon Pipeline and Related Facilities.

1.2. “Building Codes” shall mean standard, uniform codes governing construction, as adopted in the State of California and/or the County. Examples of Building Codes include, but are not limited to, the California Building Code, the National Electrical Code, the Uniform Plumbing Code, the Uniform Mechanical Code, the Uniform Housing Code, and the Uniform Code for the Abatement of Dangerous Buildings.

1.3. “CEQA” shall mean the California Environmental Quality Act (Pub. Res. Code §§ 21000 *et seq.*) and the CEQA Guidelines (14 C.C.R. §§ 15000 *et seq.*) (“CEQA Guidelines”).

1.4. “Certificate of Completion” shall have the meaning provided in Government Code Section 56020.5.

1.5. “Community Facilities District” or “CFD” shall mean a district created under the Mello-Roos Community Facilities Act of 1982 (Govt. Code §§ 53311 *et seq.*) to fund the infrastructure for water and sewer services.

1.6. “Effective Date” shall have the meaning in the introductory paragraph above.

1.7. “EIR” shall mean the Project-related Final Program Environmental Impact Report (SCH No. 2004051028) dated December 12, 2011, technical studies in support of the EIR, CEQA Findings of Fact, Statement of Overriding Considerations, and the Mitigation Monitoring and Reporting Program, and Addendum to the EIR for the Meadowood Water Pipeline Infrastructure Project: Rice Canyon Transmission Pipeline dated April 6, 2020, as certified and approved by the County and RMWD.

1.8. “Expiration” shall mean the conclusion of the Term of this Agreement as provided in Section 3.1 of this Agreement.

1.9. “Parties” shall mean, collectively, RMWD and Tri Pointe Homes.

1.10. “Party” shall mean, individually, RMWD or Tri Pointe Homes.

1.11. “Project” shall mean the Citro project proposed by Tri Pointe Homes and approved by the County for construction on the Project Site.

1.12. “RMWD” shall mean the Rainbow Municipal Water District, a California municipal water district organized pursuant to California Water Code sections 71000 *et seq.*

1.13. “Tri Pointe Homes” shall mean Tri Pointe Home IE-SD, Inc. (f/k/a Pardee Homes), a California corporation with its principal place of business located at San Diego, California.

1.14. “Warranty Period” shall mean a period of one (1) year following completion of the construction of the Improvements as defined in Section 2.

2. Description of Improvements:. The improvements to Rice Canyon Pipeline (“Improvements”) are depicted in Exhibit C attached hereto and incorporated by reference.

2.1. RMWD Responsibilities:

2.1.1. Rice Canyon Pipeline.

2.1.1.1. RMWD has established the size and pressure of the Rice Canyon Pipeline as identified in Exhibit C.

2.1.1.2. RMWD shall be responsible for all costs solely associated with RMWD’s construction of the Rice Canyon Pipeline.

2.1.1.3. RMWD shall provide Tri Pointe Homes with a design of the proposed Improvements from the Rice Canyon Reservoir to the Citro Project prior to commencement of construction.

2.1.2. Easement Vacations. RMWD has existing easements over portions of the Project Site, as depicted on Exhibit F. RMWD agrees to vacate any existing easement on the Project Site which is not needed for the Improvements.

2.1.3. Joint Use Agreement. RMWD agrees to execute a Joint Use Agreement prior to the commencement of construction for its portions of the Improvements.

2.2. Tri Pointe Homes Responsibilities:

2.2.1. Tri Pointe Homes shall be responsible for the design and construction of the Improvements through the Citro Project as depicted in Exhibit C.

2.2.2. Construction. A separate written contract to complete the Improvements shall be entered into by Tri Pointe Homes and a contractor selected in accordance with Section 3.3, (a “Construction Contract”). Construction of the Improvements may occur in multiple phases. Through the execution of one or more Construction Contracts, Tri Pointe Homes shall cause the construction, supervision, and completion of its phase(s) of the Improvements per the Construction Contracts. The Improvements shall meet the written approval of RMWD and all applicable standards and codes.

3. Construction of Improvements:

3.1. Term. The term of this Agreement shall be three (3) years and may be extended for an unlimited number of two-year terms upon mutual, written agreement of the Parties as needed to complete construction of the Improvements.

3.2. Time for Completion. The Parties anticipate the completion of the Improvements in accordance with the preliminary schedule identified in Exhibit E. However, this Agreement shall not obligate Tri Pointe Homes to construct all or any portion of the Improvements within the term of this Agreement.

3.3. License Requirements. Tri Pointe Homes shall select and retain duly licensed and qualified professionals to perform the Improvements. Contractor(s) and design consultant(s) must be licensed in the State of California.

3.4. Standard of Performance. The Improvements shall be installed and implemented in a good and workmanlike manner to the satisfaction of RMWD, lien free and in compliance with the approved plans and specifications.

3.5. Notice of Project Requirements. RMWD shall provide full information regarding its requirements for the Improvements. If any Party obtains actual knowledge of any fault or defect in the Improvements or nonconformance with the plans and specifications, that Party (ies) shall give prompt written notice thereof to the other Parties. The service and information required by the above shall be furnished with reasonable promptness.

3.6. Records. Tri Pointe Homes shall keep accurate and legible records on a set of as-builts and document all changes of the Improvements which occur during construction. All information necessary to maintain and/or service any work shall be noted on the as-build

drawings. Records shall be kept up to date with all entries checked by RMWD before any part of the Improvements is appropriately ungrounded. Prior to acceptance, Tri Pointe Homes shall deliver “as-built” information to its design firm, who shall prepare records drawings for submittal and written approval by RMWD.

3.7. Acceptance of the Improvements. When a phase of the Improvements is installed and available for its intended service, Tri Pointe Homes shall notify RMWD in writing that such installment is substantially complete. In this notice, Tri Pointe Homes shall include a list of all outstanding Improvements items. Within ten (10) working days following provision of the aforementioned notice, RMWD shall inspect the Improvements. If RMWD does not reasonably consider the Improvements complete, RMWD will notify Tri Pointe Homes within five (5) business days.

3.7.1. If RMWD determines the Improvements are substantially complete, RMWD shall prepare and issue a “Notice of Substantial Completion” formally accepting the Improvements or a portion thereof as complete, subject to completion or correction of a tentative punchlist of outstanding items, if any such items exist.

3.7.2. Following completion of correction of the above-referenced punchlist items, if any, RMWD shall review and accept the Improvements, if the Improvements are completed and corrected to RMWD’s reasonable satisfaction. Subsequent to RMWD’s written acceptance, the Improvements shall be owned and operated by RMWD.

3.7.3. RMWD’s determination that the Improvements, or any portion thereof, are complete shall not be unreasonably withheld, conditioned or denied.

3.7.4. RMWD’s abandonment of existing water facilities shall only occur upon the operational acceptance of each phase of Improvements replacing the said existing water facility.

4. Bid Opening. Prior to commencing construction, Tri Pointe Homes shall solicit bids and award one or more contracts for the construction of the Improvements in accordance with RMWD rules and regulations and applicable state law. The sealed bids shall be opened by Tri Pointe Homes, not less than ten (10) days after advertising for one day in the official newspaper of the County for sealed proposals for the Improvements.

4.1. A contract for the construction of the Improvements shall be awarded to the lowest responsible and responsive bidder (“Contractor”) paying Prevailing Wage, as mutually agreed to by RMWD and Tri Pointe Homes.

4.2. Tri Pointe Homes shall provide RMWD with a copy of the bids and the Construction Contracts.

5. Advance of Costs. Tri Pointe Homes shall advance or pay all costs for the construction of the Improvements, subject to reimbursement by RMWD in accordance with this Agreement.

6. Reimbursement: Tri Pointe Homes shall advance or pay all applicable costs and RMWD fees associated with the Improvements. RMWD shall reimburse Tri Pointe Homes for the actual cost of the construction of the Improvements in accordance with this Section 6 below. The total cost of the Improvements to RMWD shall not exceed \$3,700,000.00("Maximum Cost"), subject to adjustments based on bid results, and subject to RMWD's prior written approval.

6.1. Reimbursement Amount. RMWD will reimburse Tri Pointe Homes for the Improvements completed in accordance with Exhibit C. Tri Pointe Homes shall receive payment for reimbursement of all Improvement costs as outlined within the summary of the Engineer's Cost Estimate and Preliminary Schedule attached hereto as Exhibit D and Exhibit E.

6.1.1. RMWD's actual cost of the Improvements will be based on the lowest responsive and responsible bid submitted, the actual design, bidding and construction management costs, any change orders, the cost for preparation of the fair cost analysis and this Agreement, and a markup of five percent (5%) for Tri Pointe Homes project management and overhead. The Parties understand and agree that the cost estimate attached as Exhibit D reflects an engineer's cost estimate for performance of the Improvements contemplated in this Agreement and that the actual cost of the Improvements may be greater or less than set forth on Exhibit D. Any adjustments to the Party's shares shall be made as described in Section 6.

6.2. Reimbursement Requests. Tri Pointe Homes may submit monthly reimbursement requests with respect to all Improvements performed for which Tri Pointe Homes were not previously paid, not to exceed the Maximum Cost as defined in Section 6. Tri Pointe Homes shall supply paid invoices, paid receipts or canceled checks, and an updated spreadsheet and other similar support documentation and conditional mechanic's lien releases (if applicable) in connection upon request. RMWD may cause its inspector to verify whether or not the Improvements for which payment is being requested has been installed and performed as represented in the request.

6.3. Reimbursement Payments. Within twenty (20) days after Tri Pointe Homes submits a reimbursement request in accordance with Section 6.2, RMWD shall reimburse Tri Pointe Homes the amount requested, subject to RMWD's approval of the reimbursement request and the work performed, and subject to the retention provided for in Section 7 of this Agreement.

6.4. RMWD Engineering and Field Inspection. The costs for RMWD staff time including engineering review and field inspections by the resident engineer shall be included in the total cost of the Improvements.

7. Retention. Payments by RMWD applicable to construction will be subject to a ten percent (10%) retention, which may be reduced to five percent (5%) in RMWD's discretion, after successful completion of half the construction portion of the Improvements. The retention shall be released to Tri Pointe Homes within sixty (60) days after the completion of the Improvements, in accordance with Public Contract Code section 7107. Retention shall

not be released for outstanding liens recorded against the Improvements. Retention will not be withheld from payments for design activities.

8. Prevailing Wages. RMWD has determined prevailing wages shall apply to the Improvements contemplated in this Agreement. Pursuant to Labor Code sections 1720 *et seq.* and 1770 *et seq.*, Tri Pointe Homes shall provide in its Construction Contract that the contractor and all subcontractors shall pay not less than the “Prevailing Wage Rate” to all persons employed in the implementation and construction of the Improvements.

8.1. Contractor and subcontractors must comply with Labor Code section 1776 by keeping accurate payroll records that show the name, address, social security number, work classification, straight time, and overtime hours worked each day and week by each worker, and the actual per diem wages paid to each worker employed by contractor or subcontractor in connection with the Improvements. Each payroll record shall contain or be verified by a written declaration signed by the contractor or subcontractors under penalty of perjury that states that: 1) the information contained in the payroll record is true and correct; and 2) contractor or subcontractors have complied with the requirements of Labor Code sections 1771, 1811, and 1815 for any work performed by his or her employees on the Improvements. The payroll records must be certified. Contractor and subcontractor(s), if required, shall submit weekly certified payrolls. Tri Pointe Homes shall be responsible for the compliance with these provisions by its contractor or subcontractors. RMWD will withhold any contract payments when payroll records are delinquent or deemed inadequate by RMWD or another government entity, or when it is established after investigation by RMWD or another government entity that underpayment has occurred.

9. Changed Conditions. Tri Pointe Homes may rely on maps, engineering reports, diagrams, drawings and similar reference data (“Reports”) provided by RMWD or its representatives. However, non-technical data, interpretations, and opinions contained in such Reports are not to be relied on by Tri Pointe Homes, and shall not be the basis of changed conditions. If Tri Pointe Homes discovers any unknown subsurface or latent physical conditions materially different from what is represented in the Reports that adversely impact the progress of the Improvements, then Tri Pointe Homes shall notify RMWD in writing upon their discovery and before they are disturbed. If conditions warrant an adjustment in compensation or time, a change order shall be processed in accordance with Section 10 of this agreement.

10. Additional Work. If a change order or change to the scope of work for design services (“Additional Work”) is desired by either Party, Tri Pointe Homes shall submit to the RMWD representative a proposal setting forth the desired change, any necessary extension of time for the Improvements and any adjustment to the cost of the Improvements. Tri Pointe Homes may proceed with any change requested in the Improvements scope upon receipt of written approval by the RMWD representative, provided that the total estimated cost for the Improvements does not exceed the Maximum Cost. If any change in the Improvements, as described in any proposal, will result in exceeding the Maximum Cost, then such request for Additional Work will require approval of RMWD prior to performing the Additional Work, which will not be unreasonably withheld, conditioned or denied.

11. Force Majeure. In the event the Improvements are delayed due to causes which are outside the control of the Parties and their agents, and could not be avoided by the exercise of due care, which may include, but is not limited to, war, terrorist attack, act of God, government regulations, labor disputes, strikes, floods, fires, adverse weather or elements necessitating cessation of the Improvements, inability to obtain materials, labor or equipment, required extra Improvements, local, regional, national or global epidemic, or other specific events as may be further described in the specifications, the Parties will be entitled to an extension in time equivalent to the length of delay.

12. Bonds. Tri Pointe Homes shall provide, or cause the contractor to provide, a performance bond and a payment bond in accordance with Government Code sections 66499.1 and 66499.2, respectively, for each phase of Improvements prior to commencement of such phase. Each bond shall be in the amount of 100% of the cost of construction of that phase of the Improvements, to guarantee faithful performance and payment of all Improvements, in a manner satisfactory to RMWD and that all materials and workmanship will be free from original or developed defects. The bonds may be combined into a single document, if desired. If provided by the contractor, a dual rider type bond shall be provided that names RMWD as an additional obligee. The performance and payment bonds shall be released in accordance with Government Code sections 66499.7.

13. Guarantees. All materials and equipment shall be new and of industrial quality. Tri Pointe Homes shall guarantee, or cause contractor to guarantee, all Improvements for a period of one (1) year after the date of substantial completion and shall repair and replace any and all Improvements, together with any Improvements which may be displaced in so doing, that may prove defective in workmanship and/or materials within the one (1) year period, without expense whatsoever to RMWD, ordinary wear and tear and usual abuse or neglect excepted. In the event of failure to comply or making reasonable progress towards complying with the abovementioned conditions within thirty (30) days after being notified in writing, RMWD may repair any defects or take other corrective action at the expense of Tri Pointe Homes or contractor who hereby agrees to pay the costs and charge therefore immediately upon demand. Tri Pointe Homes or contractor shall transfer to RMWD any and all manufacture warranties and provide operating manuals prior to RMWD's acceptance of the Improvements.

14. Notice. Any notice to be given or other document to be delivered by any Party to the other hereunder, may be delivered in person, or may be deposited in the United States mail in the State of California, duly certified or registered, return receipt requested, with postage prepaid, or by Federal Express or other similar overnight delivery service or by e-mail and addressed to the party for whom intended, as follows:

If to RMWD, to:

Rainbow Municipal Water District
Attn: Tom Kennedy
3707 Old Highway 395
Fallbrook, CA 92028

If to Tri Pointe Homes, to:

-7-

Tri Pointe Homes
Attn: Jimmy Ayala
13400 Sabre Springs Parkway
San Diego, CA 92128

15. Examination of Records. Tri Pointe Homes shall preserve and maintain the following records, and allow RMWD to inspect and copy such records upon reasonable notice.

15.1. Plans and Specifications. Tri Pointe Homes shall keep accurate and legible records on a set of Project blue-line prints of all changes to the Improvements which may have occurred during Project construction. All information necessary to maintain and/or service any concealed Improvements shall be noted on the record drawings. Prior to final payment, Tri Pointe Homes shall submit the “as-built” information to RMWD for each phase of the Improvements.

15.2. Costs. Tri Pointe Homes shall keep an accurate record of the actual cost of the Improvements in accordance with generally accepted accounting procedures, including without limitation, all negotiated offers, proposals and invoices. Cost records and backup documentation shall be kept by Improvements for two (2) years after the completion of the entirety of the Improvements.

16. Hold Harmless and Indemnify. Except as otherwise provided in this Agreement, Tri Pointe Homes agrees to defend, indemnify, protect and hold RMWD and its agents, officers and employees harmless from and against any and all claims asserted or liability for personal injury or property damage arising from or connected with or are caused or claimed to be caused by the acts or omissions of Tri Pointe Homes, its agents, officers, or employees in performing the Improvements herein, and all expenses of investigating and defending against same, including reasonable attorneys’ fees and costs, unless caused by the negligence or willful misconduct of RMWD, its agents, officers or employees. Tri Pointe Homes, in its sole discretion, will select defense counsel to defend RMWD and its agents, officers, and employees. RMWD may select its own defense counsel, but it must do so at its own expense. This term shall survive for a period of three (3) years following expiration of this Agreement or RMWD’s final acceptance of all Improvements, including the Warranty Period related to the construction of the Improvements

16.1. Indemnity for Design Professional Services. With respect to any design professional services provided under this Agreement, except as otherwise provided by Civil Code section 2872.8, Tri Pointe Homes shall defend, indemnify, protect and hold harmless the RMWD, its officers and employees, from all claims, demands, or liability that arise out of, pertain to or relate to the negligence, recklessness, or willful misconduct of the design professional, its officers or employees, including reasonable attorneys’ fees and costs. This term shall survive for a period of three (3) years following expiration of this Agreement or RMWD’s final acceptance of all Improvements, including the Warranty Period related to the construction of the Improvements.

17. Attorneys’ Fees and Costs. In the instance a Party brings forward a claim to enforce the terms of this Agreement, the prevailing party shall be awarded its reasonable attorneys’ fees and costs.

18. Liability Insurance. At all times during the term of this Agreement, Tri Pointe Homes shall maintain insurance coverage as required by Exhibit G hereby incorporated by reference, at Tri Pointe Home's sole cost and expense. Tri Pointe Homes shall require the contractors to maintain the same insurance coverage. Before performing any work, Tri Pointe Homes shall provide RMWD with copies of all Certificates of Insurance accompanied by all endorsements. Tri Pointe Homes shall be responsible for the payment of all deductibles and self-insured retentions. Tri Pointe Homes shall notify RMWD thirty (30) days prior to any material change to the policies of insurance.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Effective Date.

TRI POINTE HOMES IE-SD, INC.
a California Corporation

By: _____

Name: Jimmy Ayala

Title: Division President

RAINBOW MUNICIPAL WATER DISTRICT

a California municipal water district

By: _____

Name: _____

Title: _____

BOARD OF DIRECTORS

April 27, 2021

SUBJECT

DISCUSSION AND POSSIBLE ACTION RELATED TO DELAYED BACKFLOW ASSEMBLY TESTING

BACKGROUND

For many years, the District has provided backflow assembly testing services to its customers. This program tests in excess of 4,000 backflow assemblies each year and provides a cost-effective way for customers to remain in compliance with State mandated backflow assembly testing.

DESCRIPTION

Due to a contractual matter with the then backflow assembly testing contractor, and complicated by a personnel issue among the District staff, during calendar years 2018 and 2019 some backflow assemblies did not get an annual test. All devices were eventually tested and the issues that caused the delays during that time period have been corrected. However, during that period of time customers did pay a backflow testing fee each month for an annual test that was delayed.

This matter has been discussed at several Engineering and Operations Committee meetings over the last few months and there are some options for the Board to consider:

- The Board could determine that even though testing of assemblies was delayed, all were eventually tested and the program is back on track, and decide not to provide refunds. This could leave open a possible claim by an affected ratepayer that the fee was not lawful because the service was not provided.
- The Board could choose to have staff identify the accounts where the testing of backflow assemblies was delayed beyond a calendar year and provide refunds to affected customers. Staff has identified all accounts where this delay has occurred and estimates that, should the Board choose to provide full refunds, the amount of the refunds would be approximately \$220,000 in total.
- It should be noted that even though the actual testing of certain assemblies was not conducted, that is not the only cost area for the District in the administration of this program. During the time periods in question the District incurred costs for staff administration time and legal costs related to the contractual matter.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area Five: Customer Service – backflow assembly testing is one of the many services the District provides to our customers.

ENVIRONMENTAL

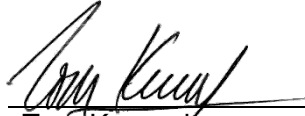
In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a “project” as defined by CEQA and further environmental review is not required at this time.

BOARD OPTIONS/FISCAL IMPACTS

As noted above, and as will be presented to the Board during the Board meeting, there are several options related to this matter. The fiscal impact will vary depending on the direction the Board provides on the matter but should not exceed approximately \$220,000.

STAFF RECOMMENDATION

Staff supports Board direction.



Tom Kennedy
General Manager

April 27, 2021

BOARD OF DIRECTORS

April 27, 2021

SUBJECT

DISCUSSION AND POSSIBLE ACTION TO APPROVE A VARIANCE FROM ORDINANCE 19-04 TO ALLOW A LOT, LARGER THAN 0.5 ACRES, TO QUALIFY FOR CAPACITY CLASS "A", APPROVE AN ADDITIONAL SERVICE CONNECTION ON ONE PARCEL, AND APPROVE THE NEW WATER SERVICE REQUEST. (DIVISION 1)

BACKGROUND

On March 26th 2019 the Board of Directors adopted Ordinance 19-04 which states "*Lot size less than 21,780 sqft (0.5 acres) may qualify for a 3/4 inch meter.*" The property owner of APN 127-221-27-00, Sleeping Indian Property LLC and one of its members, Gerald Church, has requested a variance from Ordinance 19-04 to allow the installation of a second meter smaller than a 1" on a 10 acre parcel (see Attachment 1). According to the attached variance application, the customer owns the 10 acre parcel with a house on .5 acres that is rented to one tenant and 9.5 acres of the parcel is rented to a tenant using it as a nursery. The tenant with the nursery has not been paying their water bill and is currently past due \$31,369, \$21,232 of which is being collected through the prior year tax roll process by attachment to the property owner's property tax bill. The same thing will happen this June with the past due balance for FY20/21.

The owner is requesting a 5/8" second meter be installed to serve the house so that the house tenant is not cut off of water once the state lifts the moratorium on water service shutoffs. Installing a second meter on a parcel is allowed under the administrative code section 8.06.010. Allowing more than one meter on one parcel is generally done only in extraordinary circumstances when one meter would not be able to serve the entire lot due to environmental barriers.

Section 8.06.010 Service Connections

The District reserves the right to approve the size, number and location of all service connections. No more than one service connection may be extended to any single parcel without the consent of the District.

The additional meter would generate \$13,026 in capacity fees for the additional 5/8" meter as well as an additional \$67.09 (assuming Single-Family rate) in monthly service charges to the District, but also comes with substantial added risk for the district.

Multiple meters serving a single parcel is not best practice. The purpose of granting the second meter for the property owner would be for the resolution of the customer's personal contract dispute and is not generally a compelling reason for the district to deviate from best practice. Multiple meters to one parcel can create numerous future issues including the possibility of the renters from the nursery tapping into or using the meter to the house once the meter to the nursery is shut off. Staff is not recommending approval of this variance.

DESCRIPTION

The capacity charges were developed by Wildan and Raftelis through a comprehensive study and analysis of the value of District assets and the maximum day use patterns of existing customers with particular meter sizes. The reference meter size for capacity class A is 5/8-inch. According to the Raftelis analysis, the maximum allowable usage for capacity class A is 30 units (one unit equals one hundred cubic feet ["CCF"]) per month, or 1.38 AF/yr. The lot size requirement was included in the ordinance to protect the District from customers over using their intended capacity.

When a variance for a meter smaller than the size required for a lot is granted, staff drafts an agreement, with Board authorization, whereby District will suspend the requirement to pay Fixed Charges beyond those applicable to capacity class A under District Ordinance No. 19-04 provided that the Parcel does not exceed a maximum of 30 units of water use per month on average, for any 12-month period, based on the 12-month rolling average (month determined by scheduled meter reading cycle). The agreement further stipulates the following to ensure the customer will be held accountable to comply with the purpose of Ordinance No. 19-04.

In the event the Parcel exceeds a maximum of 30 units of water use per month on average, for any 12-month period, based on the 12-month rolling average, District will notify the Owner of the exceedance. Within 3 months from the date of the notice, the Owner shall bring the Parcel's average monthly water use, based on the 12-month rolling average, below 30 units per month.

In the event Owner does not bring the Parcel's average monthly water use, based on the 12-month rolling average, below 30 units per month within the 3 months immediately following the date of the notice, the Owner shall become obligated to pay District the additional water Capacity Fees, then in affect, corresponding with the capacity class that matches the Parcel's use over the 12-month period.

ATTACHMENTS

Attachment 1 Customer Variance Application

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area Five: Customer Service. This type of agreement allows the Board to fit the requests of an individual customer based on their specific use patterns which fall outside the expectations covered by the existing policy.

BOARD OPTIONS/FISCAL IMPACTS

If the Board approves the variance, the customer will have to pay the \$13,026 capacity fees for a new 5/8" meter. As well as an additional \$67.09 (assuming Single-Family rate) in monthly service charges to Rainbow MWD unless they exceed the intended capacity of 30 units/month.

- 1) Approve the variance to Ordinance 19-04 to allow a property larger than 0.5 acres to qualify for capacity class A as an additional meter on one parcel and approve the New Water Service Agreement.
- 2) Deny the variance request and additional meter on parcel (staff recommendation).
- 3) Provide other direction to staff.

ENVIRONMENTAL

In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a "project" as defined by CEQA and further environmental review is not required at this time.

STAFF RECOMMENDATION

Staff recommends Option 2.



Tracy Largent, CPA
Finance Manager

April 27, 2021



ADMINISTRATIVE CODE VARIANCE APPLICATION

| PROPERTY OWNER OR PRIMARY ACCOUNT HOLDER INFORMATION | | |
|--|---------------------------------------|---------------------|
| Owner Name: GERALD E CHURCH | Telephone No.: 760 270 2466 | |
| Address: 3351 VENADO ST CARLSBAD, CA | | |
| Email Address: Gechurch42@gmail.com | Account No.: | |
| LOCATION OF PROPOSED ADMINISTRATIVE CODE VARIANCE | | |
| Address: 31957 AQUADUCT RD BONNELL, CA | APN: 127-221-27 | Acres: 10 |
| SUPPORTING INFORMATION | | |
| Specific section(s) of the Admin. Code for which this variance is being requested (<i>attach additional pages if needed</i>): SECTION 8.06.010 SERVICE CONNECTIONS | | |
| Reason why the variance should be approved including how the intent of the Admin. Code will be met (<i>attach additional</i> | | |

I own a 10-acre parcel with a house rented to Jose Perez and a nursery that uses 9.5 acers rented to Michael Klarich.

There is one 2-inch meter supplying water to the Nursery and the house. Since the nursery has not been paying the water bill. I am concerned that Rainbow Municipal water will eventually shout the water off and the tenant in the house who has small children will suffer for the Nursery's failure to pay for water.

The house has a 1/2 inch pipe feeding water to the house. So, I am requesting a variance for a second meter for the house and a variance for a 5/8 meter.

Thank you for considering this request

Rainbow Municipal Water District (District) Provisions:

The purpose of a variance is to provide flexibility in application of regulations necessary to achieve the purposes of the Administrative Code. A variance is intended to resolve practical difficulties or unnecessary physical hardships that may result from strict adherence to the policies contained in the Administrative Code. The cost to the applicant of strict adherence with any provision of the Administrative Code shall not be the sole reason for granting a variance. This application is subject to the approval of the District Board of Directors.

I hereby certify that all information provided in this application is true.

Gerald E Church
Owner Signature

12-16-2020
Date



ADMINISTRATIVE CODE VARIANCE APPLICATION

| PROPERTY OWNER OR PRIMARY ACCOUNT HOLDER INFORMATION | | |
|--|---------------------------------------|---------------------|
| Owner Name: GERALD E CHURCH | Telephone No.: 760 270 2466 | |
| Address: 3351 YENADO ST CARLSBAD, CA | | |
| Email Address: Gechurch42@gmail.com | Account No.: | |
| LOCATION OF PROPOSED ADMINISTRATIVE CODE VARIANCE | | |
| Address: 31957 AQUADUCT RD BONNELL, CA | APN: 127-221-27 | Acres: 10 |
| SUPPORTING INFORMATION | | |
| Specific section(s) of the Admin. Code for which this variance is being requested (<i>attach additional pages if needed</i>): SECTION 8.06.010 SERVICE CONNECTIONS | | |
| Reason why the variance should be approved including how the intent of the Admin. Code will be met (<i>attach additional</i> | | |

I own a 10-acre parcel with a house rented to Jose Perez and a nursery that uses 9.5 acers rented to Michael Klarich.

There is one 2-inch meter supplying water to the Nursery and the house. Since the nursery has not been paying the water bill. I am concerned that Rainbow Municipal water will eventually shout the water off and the tenant in the house who has small children will suffer for the Nursery's failure to pay for water.

The house has a 1/2 inch pipe feeding water to the house. So, I am requesting a variance for a second meter for the house and a variance for a 5/8 meter.

Thank you for considering this request

Rainbow Municipal Water District (District) Provisions:

The purpose of a variance is to provide flexibility in application of regulations necessary to achieve the purposes of the Administrative Code. A variance is intended to resolve practical difficulties or unnecessary physical hardships that may result from strict adherence to the policies contained in the Administrative Code. The cost to the applicant of strict adherence with any provision of the Administrative Code shall not be the sole reason for granting a variance. This application is subject to the approval of the District Board of Directors.

I hereby certify that all information provided in this application is true.

Gerald E Church
Owner Signature

12-16-2020
Date

BOARD OF DIRECTORS

April 27, 2021

SUBJECT

DISCUSSION AND POSSIBLE ACTION TO APPROVE A VARIANCE FROM ORDINANCE 19-04 TO ALLOW A LOT, LARGER THAN 0.5 ACRES, TO QUALIFY FOR CAPACITY CLASS "B" AND APPROVE THE CAPACITY CLASS WATER USE AGREEMENT (DIVISION 2)

BACKGROUND

The District identifies specific rate classes under District Ordinance No. 19-04 that are assigned to parcels according to meter size. Meter sizes are recommended based on lot size and water usage. The district board has determined criteria that allows customers to apply for variances from the assigned rate class provided that the parcel does not exceed the maximum units for the lower meter size being requested. District staff has determined that a reasonable amount of time to assess usage is 12 months. For a parcel to move to a 3/4" rate class they should not exceed 50 units (one unit equals one hundred cubic feet ["CCF"]) of water use per month on average, for any 12- month period, based on the 12-month rolling average (month determined by scheduled meter reading cycle). *According to Ordinance 19-04 which states "Lot size less than 21,7880 sqft (0.5 acres) may qualify for a 3/4 inch meter." The ordinance contains a typographic error, the square footage should be 21,780. The property owner of APN 121-032-13-00, Jerry Leavitt, has requested a variance from Ordinance 19-04 to downsize an existing 1" meter on a 2.5 acre parcel to a 3/4- inch meter and reduce his monthly fixed fees. According to the attached variance application (See Attachment 1), the customer is retired with a limited income and isn't using as much water . **The rolling 12 - month average for the property is 16.6 units per month, well below the required 50.***

DESCRIPTION

The capacity charges were developed by Wildan and Raftelis through a comprehensive study and analysis of the value of District assets and the maximum day use patterns of existing customers with particular meter sizes. The reference meter size for capacity class B is 3/4-inch. According to the Raftelis analysis, the maximum allowable usage for capacity class B is 50 units (one unit equals one hundred cubic feet ["CCF"]) per month, or 1.38 AF/yr. The lot size requirement was included in the ordinance to protect the District from customers over using their intended capacity.

The staff will draft an agreement, with Board authorization, whereby District will suspend the requirement to pay Fixed Charges beyond those applicable to capacity class B under District Ordinance No. 19-04 provided that the Parcel does not exceed a maximum of 50 units of water use per month on average, for any 12-month period, based on the 12-month rolling average (month determined by scheduled meter reading cycle). The agreement further stipulates the following to ensure the customer will be held accountable to comply with the purpose of Ordinance No. 19-04.

In the event the Parcel exceeds a maximum of 50 units of water use per month on average, for any 12-month period, based on the 12-month rolling average, District will notify the Owner of the exceedance.

Within 3 months from the date of the notice, the Owner shall bring the Parcel's average monthly water use, based on the 12-month rolling average, below 50 units per month.

In the event Owner does not bring the Parcel's average monthly water use, based on the 12-month rolling average, below 50 units per month within the 3 months immediately following the date of the notice, the Owner shall become obligated to pay District the additional water Capacity Fees, then in affect, corresponding with the capacity class that matches the Parcel's use over the 12-month period.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area Five: Customer Service. This type of agreement allows the Board to fit the requests of an individual customer based on their specific use patterns which fall outside the expectations covered by the existing policy.

BOARD OPTIONS/FISCAL IMPACTS

If the Board approves the variance, the customer will save \$60.13 per month (assuming Agricultural rate) in monthly service charges to Rainbow MWD unless they exceed the intended capacity of 50 units/month.

- 1) Approve the variance to Ordinance 19-04 to allow a property larger than 0.5 acres to qualify for capacity class B and approve the New Water Service Agreement.
- 2) Provide other direction to staff.

ENVIRONMENTAL

In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a "project" as defined by CEQA and further environmental review is not required at this time.

STAFF RECOMMENDATION

Staff recommends Option 1.



For Tracy Largent
Finance Manager

April 27, 2021



ADMINISTRATIVE CODE VARIANCE APPLICATION

| PROPERTY OWNER OR PRIMARY ACCOUNT HOLDER INFORMATION | | |
|---|---------------------------------------|-----------------------|
| Owner Name: <i>JERRY W. LEAVITT</i> | Telephone No.: <i>760-723-5730</i> | |
| Address: <i>4123 SLEEPING INDIAN ROAD</i> | | |
| Email Address: <i>N/A</i> | Account No.: <i>005949-000</i> | |
| LOCATION OF PROPOSED ADMINISTRATIVE CODE VARIANCE | | |
| Address: <i>SAME AS ABOVE</i> | APN: <i>121-092-13-00</i> | Acres: <i>2.50</i> |
| SUPPORTING INFORMATION | | |
| Specific section(s) of the Admin. Code for which this variance is being requested (<i>attach additional pages if needed</i>): <i>NOT USING AS MUCH WATER</i> | | |
| Reason why the variance should be approved including how the intent of the Admin. Code will be met (<i>attach additional pages if necessary</i>): <i>I AM RETIRED WITH LIMITED INCOME.</i> | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Rainbow Municipal Water District (District) Provisions:

The purpose of a variance is to provide flexibility in application of regulations necessary to achieve the purposes of the Administrative Code. A variance is intended to resolve practical difficulties or unnecessary physical hardships that may result from strict adherence to the policies contained in the Administrative Code. The cost to the applicant of strict adherence with any provision of the Administrative Code shall not be the sole reason for granting a variance. This application is subject to the approval of the District Board of Directors.

I hereby certify that all information provided in this application is true.

Jerry W. Leavitt

 Owner Signature

1-26-21

 Date



District use only: APP# _____

METER DOWNSIZE REQUEST

Date: 1-26-21 Account No. 005949-000
 Name: JERRY W. LEAVITT Phone No.: 760-723-5730
 (Please Print)
 Service Address: 4123 SLEEPING INDIAN RD FALLBROOK, CALIF.
 Billing Address: SAME AS ABOVE

Complete Downsize Meter Information (one request per meter):

| | |
|-----------------|---------------------------|
| From: | To: |
| Capacity Class: | Capacity Class: |
| Ref. Size: | Ref. Size: |
| | Accessor's Parcel Number: |
| <u>C</u> | <u>B</u> |
| <u>1"</u> | <u>3/4"</u> |
| | <u>121-032-13-00</u> |
| | |
| | |

Capacity Classes=Ref. Sizes: A = 5/8", B=3/4", C=1", D=1.5", E=2", F=3"

Indicate the reason for downsizing the existing water meter(s) Please circle one:

- a. Not using as much water
- b. Agricultural Operations suspended
- c. Other (Describe)

The District will review the water usage history to determine if a smaller meter is capable of meeting the water usage demands and meet Capacity Class requirements. Please note - If you downsize to smaller than a 1-inch meter, you **may** not meet fire flow requirements. In addition, services within high- or low-pressure areas will be required to sign and record a Notice of High or Low Water Pressure Condition.

If needed, the customer agrees to install a pressure regulator on their side of the meter and agrees to install at his/her cost a booster system to be owned, operated and maintained by the Owner/Agent, his/her successors and assigns.

When approval is granted by the District Engineer for the meter capacity class downsize, the owner will be required to sign/notarize a Meter Downsize Agreement.

BY SIGNING BELOW, THE APPLICANT DECLARES UNDER PENALTY OF PERJURY AS FOLLOWS:

1. I have the following legal authority to request meter downsizing as set forth above:
 - I am the legal owner of the parcel(s) subject to this request and have attached proof of ownership.
 - I am an authorized agent of the owner of the parcel(s) subject to this request and have attached proof of such authorization hereto.
2. I will immediately notify the Finance Manager of the District if any of the following occur at any point prior to completion of the meter downsizing: (a) I cease to have authority to request meter downsizing; (b) there is a change in ownership of the parcel(s) subject to this request; or (c) there is a change in control of water service under Chapter 8.04 of the Administrative Code.

3. I acknowledge that this request is subject to and approval is conditioned on compliance with District ordinances, rules and regulations, and the District's Administrative Code, including those provisions governing the size, number and location of service connections, governing who may request a connection and governing the terms of transfer.
4. I acknowledge that, if in the future a larger water meter is required due to higher water usage, I will be required to pay all-past District Operations and Maintenance fees starting from the effective date of the Meter Downsize Agreement through the effective date of the signing of the Meter Upsize Memorandum of Understanding.
5. I acknowledge that in the event the District determines that downsizing is not appropriate, I am responsible for bringing the account current by paying all unpaid fees assigned to the account and hereby agree to make any such payments.
6. I acknowledge that to the extent downsizing results in unused capacity, the District's obligation to recognize such unused capacity, if any, is subject to change and that I may not have a right to such unused capacity in the future. Chapter 8.11 of the Administrative Code.
7. In the event the District incurs any costs or suffers any damage as a result of any misrepresentation, any failure to notify the District of a change in authority to request meter downsizing, a change in ownership of the parcel(s) subject to this request, or a change in control of water service under Chapter 8.04 of the Administrative Code, or in the event this request is determined to be improper for any reason, I understand and agree that I will be solely responsible for, and will defend and indemnify the District from any such costs and damages, including but not limited to the District's reasonable attorney's fees.
8. I acknowledge that the District has the right to refuse or to discontinue water service at any time to protect the District from any fraud or for noncompliance with or violation of any ordinance or rule or regulation of the District arising from this request.

OWNER / AUTHORIZED AGENT:

Name: JERRY W. LEAVITT
Please Print

Date: 1-26-21

Signature: 

FINANCE DEPARTMENT ONLY:

Approved: Yes No

Comments: _____

_____ Date

_____ Finance Manager

BOARD OF DIRECTORS

April 27, 2021

SUBJECT

DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 21-01 AMENDING AND UPDATING ADMINISTRATIVE CODE SECTION 2.03.010 – REMUNERATION AND REIMBURSEMENT POLICY

BACKGROUND

In 2008, the Board voted to not permit Board Members appointed to serve on any of RMWD's respective standing committees to receive compensation for attendance at those meetings. This action has not been presented to the Board for reconsideration since that time.

At the January 26, 2021 Regular Board meeting, the Board was provided with information regarding an inquiry made as to whether Board Members would be eligible to claim compensation in the amount of \$150.00 for attending District ad hoc and standing committees as well as reimbursement for meals purchased by Board Members for the purpose of participating in the Closed Session portions of their Regular Board meetings should the Closed Sessions start on or before 12:00 p.m. During this meeting, the Board shared input regarding this matter to which staff agreed to provide a list of potential compensable meetings for Board consideration.

On February 23, 2021, staff provided a list of potential compensable meetings for consideration and solicited the Board for input.

Prior to the March 23, 2021 Regular Board meeting, staff presented the Board with input received regarding this matter and direction was provided to staff to prepare proposed amendments and updates to Administrative Code Section 2.03.010 based on Board input for consideration at the April 27, 2021 Regular Board meeting.

DESCRIPTION

As directed on March 23, 2021, staff prepared proposed amendments to Administrative Code Section 2.03.010 to include the following:

- An updated list of compensable meetings to include District standing and ad-hoc committees as Board appointed members as well as one monthly meeting with the General Manager.
- Compensation eligibility for completing required local, state, and federal regulatory training.
- A current list of local agencies and organizations for which a Board Member is appointed to serve as the District's representative.
- Provisions for duplicate compensable meetings occurring in the same month.
- Updated processes for remitting advance requests for attending non-regulatory required training, seminars, and conferences for which Board Members would be eligible to receive compensation and travel/registration expenses.

- Provisions for attending both online and in-person local, state, and federal regulatory training.
- A list of reimbursable legitimate expenses and provisions for keeping District expenses to a minimum in alignment with those required of District employees.
- Reimbursement for meals purchased for the purpose of attending District Board of Directors meetings in the event the District is prohibited from providing such.
- Inclusion of time limits and requirements for submitting compensation and reimbursement requests with retroactivity for requesting reimbursement of legitimate expenses to January 1, 2021.
- Incorporation of language stating all requests for eligible compensation or reimbursement for legitimate expenses is at a Board Member's sole discretion.

This item is to provide the Board with an opportunity to consider the proposed amendments and updates to Administrative Code Section 2.03.010 as provided by staff. Both a redline and non-redline version of the proposed has been attached for reference.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Since the Board impacts all of our Key Focus Areas, this action item is related to all areas.

Strategic Focus Area One: Water Resources
 Strategic Focus Area Two: Asset Management
 Strategic Focus Area Three: Workforce Development
 Strategic Focus Area Four: Fiscal Responsibility
 Strategic Focus Area Five: Customer Service
 Strategic Focus Area Six: Communication

ENVIRONMENTAL

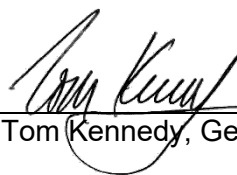
In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a "project" as defined by CEQA and further environmental review is not required at this time.

BOARD OPTIONS/FISCAL IMPACTS

- 1) Adopt Ordinance No. 21-01 amending and updated Administrative Code Section 2.03.010 as presented.
- 2) Adopt Ordinance No. 21-01 amending and updating Administrative Code Section 2.03.010 with revisions.
- 3) Deny adoption of Ordinance No. 21-01 and provide staff with direction.

STAFF RECOMMENDATION

Staff supports direction.



Tom Kennedy, General Manager

April 27, 2021

Ordinance No. 21-01

**Ordinance of the Board of Directors of the Rainbow Municipal Water District
Amending and Updating Administrative Code
Section 2.03.010 – Remuneration and Reimbursement Policy**

WHEREAS, the Rainbow Municipal Water District has, from time to time, adopted various rules and regulations for the operation of the District; and

WHEREAS, certain of those rules and regulations require updating to reflect best practices, as well as changes in applicable laws; and

WHEREAS, the Board of Directors has determined that changes in the rules or regulations of the District shall occur solely by amendment to the Administrative Code;

NOW, THEREFORE,

BE IT ORDAINED by the Board of Directors of Rainbow Municipal Water District as follows:

1. The following rules and regulations of the District, collected are hereby adopted and shall be incorporated into the Administrative Code, consisting of:

Section 2.03.010: Remuneration and Reimbursement Policy

2. The General Manager is hereby directed to update the Administrative Code to reflect the approval of these rules and regulations, and to assign or reassign the numbering of the Administrative Code as necessary to codify these rules and regulations as amended.

3. This ordinance shall take effect immediately upon its adoption on this 27th day of April 2021.

AYES:
NOES:
ABSTAIN:
ABSENT:

Hayden Hamilton, Board President

ATTEST:

Dawn Washburn, Board Secretary

Section 2.03.010

Remuneration and Reimbursement Policy

Members of the Board of Directors are encouraged to attend in participate in professional meetings, educational conferences, or seminars when the purpose of such activities is to improve District operation. Board Members are also required to complete all local, state, and federal regulatory training.

2.03.010.01 Compensable Meetings

State Law limits Board member compensation to ten (10) compensable meetings per month (Water Code Section 20202). The RMWD Board shall not be eligible for compensation for more than six (6) compensable days per month.

2.03.010.02 Compensation

Members of the Board of Directors are eligible to shall receive compensation of \$150 for each day's attendance at the following: up to two Board meetings per month. In addition, Board Members shall receive compensation of \$150 for each day in attendance

- Rainbow Municipal Water District Meetings
 - Up to Two Board Meetings Per Month
 - Standing Committee Meetings as Board Appointed Member
 - Ad-Hoc Committee Meetings as Board Appointed Member
 - One Monthly Meeting with General Manager
- Regularly Scheduled Local Organization Meetings
 - Council of Water Utilities Monthly Meeting
 - San Diego Chapter of CSDA Quarterly Meeting
- Training and Conferences
 - Required Local, State and Federal Regulatory Training
 - ACWA Annual Spring and Fall Conferences
 - CSDA Annual Conference

at the following regularly scheduled local meetings:

- Council of Water Utilities Monthly Meeting
- San Diego Chapter of CSDA Quarterly Meeting
-

Members of the Board of Directors~~Certain Board Members~~ will be appointed as the District's representative for local agencies and organizations. Board Members appointed to the following

M:\Administration\Confidential\Administrative Code Current Policies\Amendments and Updates Not Approved\Remuneration and Reimbursement Policy 2.03.010.docx~~M:\Administration\Confidential\Administrative Code Current Policies\Title 2\Remuneration and Reimbursement Policy 2.03.010.docx~~ \Approved 8-3-05 by Ordinance No. 05-07\Amended and Updated 7-21-06 by Ordinance No. 06-02\Amended and Updated 06-26-07 by Ordinance No. 07-08\Amended and Updated 2-24-09 by Ordinance No. 09-05\Amended and Updated 8-28-12 by Ordinance No. 12-03\Amended and Updated 10-24-17 by Ordinance No. 17-13\Amended and Updated 8-25-20 by Ordinance No. 20-08\Amended and Updated 12-08-20 by Ordinance No. 20-~~Page 64~~ of 121

organizations are eligible to will receive compensation of \$150 per day of attendance at meetings of the following organizations:

- San Luis Rey Watershed Council
- Santa Margarita River Watershed Watermaster Steering Committee Council
- Association of California Water Agencies (ACWA)
- California Special Districts Association (CSDA)

Should two compensable meetings occur in a single day, the Board Mmember(s) in attendance shall be eligible for compensation of only \$150 for the entire day. In the event duplicate compensable meetings occur in the same month, the Board Member(s) in attendance shall be eligible, for more than one meeting in the same month without exceeding the number of meeting limitations provided herein under 2.03.010.01.

2.03.010.03 Training, Seminars and Conferences

In the event a Member of the Board of Directors wishes to attend any non-regulatory required training, seminars, and conferences~~If a Board member wishes to attend any training, seminar, or conference~~ and receive compensation for the event and travel/registration expenses, the Board member must present a written their request for attendance ~~in writing~~ in advance of the event start date during a regularly scheduled open session Board meeting for Board consideration during the. ~~A~~ standing agenda item for this practice ~~will be~~ included in each Board meeting agenda. The Board member requesting compensation and travel/registration expensesests shall indicate the nature of the eventconference and the benefits ~~that~~ their attendance will bring to the District and its ratepayers. The full Board shall consider this information and take action to approve or disapprove the compensation and travel/registration expenses by a majority vote. Upon approval, the Board Mmember will be eligible for compensation of \$150 for each full day at a non-required training, conference, or seminar after a written or verbal report is provided at the Board meeting immediately following the conclusion of the event.

Advance written requests and/or Board approval is not required for participation in online local, state, or federal regulatory training. In the event regulatory training is completed as part of a seminar or conference attended by a Board Member, the provisions provided herein under 2.03.010.03 will apply and the Board Member will be required to provide the District with a Certificate of Completion within fifteen (days) of completion.

2.03.010.04 Legitimate Expenses

Members of the Board of Directors shall be eligible for reimbursementd for all legitimate expenses incurred in attending any meetings, seminars, conferences, or training as well as ~~or~~ in making any trips on official business of the Board, when so authorized in accordance with the provisions provided in 2.03.010.03 and with the following:

- Receipts for all expenses (hotel, food, beverages, parking fees, etc.) are remitted.
 - The following categories are excluded from reimbursement:

M:\Administration\Confidential\Administrative Code Current Policies\Amendments and Updates Not Approved\Remuneration and Reimbursement Policy 2.03.010.docx~~M:\Administration\Confidential\Administrative Code Current Policies>Title 2\Remuneration and Reimbursement Policy 2.03.010.docx~~ \Approved 8-3-05 by Ordinance No. 05-07\Amended and Updated 7-21-06 by Ordinance No. 06-02\Amended and Updated 06-26-07 by Ordinance No. 07-08\Amended and Updated 2-24-09 by Ordinance No. 09-05\Amended and Updated 8-28-12 by Ordinance No. 12-03\Amended and Updated 10-24-17 by Ordinance No. 17-13\Amended and Updated 8-25-20 by Ordinance No. 20-08\Amended and Updated 12-08-20 by Ordinance No. 20-~~Page 65~~ of 121

1. Expenses incurred for other persons except those who have a direct bearing on conducting District business
2. Personal Entertainment expenses
3. Clothing and personal hygiene items
4. Alcoholic beverages
5. Items remaining the personal property of the individual
6. Any expenses not related to District business

- Expenses to the District for training, education and conferences should be kept to a minimum by:

1. Utilizing hotel(s) recommended by the event sponsor in order to obtain discount rates.
2. Hotel accommodations will be made for the night before the event and expire on the day the event ends.
3. Requesting reservations sufficiently in advance, when possible, to obtain discounted airfares and hotel rates.

- Expenses for meals, including non-alcoholic beverages and tips ordinarily associated with normal eating customs, shall be reimbursable. The reimbursable amount shall be limited to the typical cost of meals in the region during the course of travel and while attending the authorized activity. The IRS publishes locally calculated meal and incidental expense guidelines that shall provide a basis for analyzing the reasonableness of meal expense reimbursement requests located on the GSA website <http://www.gsa.gov/portal/category/100120>.

- Expenses for meals purchased for the purpose of attending a District Board of Directors meeting and unforeseen circumstances prohibit the District from providing such shall be reimbursable. [Reimbursements requested under this section shall comply with meal expense reimbursement requirements outlined above.](#)

~~Administrative Code.~~

- Reimbursement for the cost of the use of a Director's vehicle shall be on the basis of total miles driven and at the current rate specified ~~by~~ⁱⁿ the Internal Revenue Service Rates ~~as established in Publication 463 or any successor publication.~~

2.03.010.05 Limitations for Submitting Compensation and Reimbursement Requests

To receive compensation or reimbursement for legitimate expenses Board Members are required to remit requests for compensation or reimbursement no later than sixty (60) days from the conclusion of the event or purchase is made.

Requests for compensation for completion of required regulatory training must be accompanied with the appropriate Certificate of Completion only if such certificate has not been provided to the District in advance of the request for compensation.

Any legitimate expense incurred prior to April 27, 2021 for which Board Members have not already received reimbursement will be retroactive to January 1, 2021 upon submittal of a request for reimbursement with the appropriate receipts attached.

2.03.010.06 Eligibility

Members of the Board of Directors are eligible for compensation and reimbursement for legitimate expenses as provided herein at their sole discretion.

Section 2.03.010

Remuneration and Reimbursement Policy

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- Expenses for meals purchased for the purpose of attending a District Board of Directors meeting and unforeseen circumstances prohibit the District from providing such shall be reimbursable. Reimbursements requested under this section shall comply with meal expense reimbursement requirements outlined above.
- Reimbursement for the cost of the use of a Director's vehicle shall be on the basis of total miles driven and at the current rate specified by the Internal Revenue Service.

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To receive compensation or reimbursement for legitimate expenses Board Members are required to remit requests for compensation or reimbursement no later than sixty (60) days from the conclusion of the event or purchase is made.

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Any legitimate expense incurred prior to April 27, 2021 for which Board Members have not already received reimbursement will be retroactive to January 1, 2021 upon submittal of a request for reimbursement with the appropriate receipts attached.

2.03.010.06 Eligibility

Members of the Board of Directors are eligible for compensation and reimbursement for legitimate expenses as provided herein at their sole discretion.

MEETINGS/SEMINARS/CONFERENCES/WORKSHOPS

| VARIABLE | | | | | |
|-----------------|-------------|---|---|--------------------|-------------|
| DATE | 2021 | MEETING | LOCATION | ATTENDEES | POST |
| May | 13 | SDCWA Special Board Meeting | SDCWA | GM | N/A |
| May | * | CSDA – San Diego Chapter | The Butcher Shop – 6:00 p.m. 5255 Kearny Villa Road San Diego, CA 92123 | Mack | N/A |
| May | * | LAFCO Special Meeting | County Admin Center, Room 302 – 9:30am | (As Advised by GM) | N/A |
| May | * | Santa Margarita River Watershed Watermaster Steering Committee | Rancho California Water District | Hamilton | N/A |

* To Be Announced

MEETINGS/SEMINARS/CONFERENCES/WORKSHOPS

| RECURRING | | | | | |
|------------------|-------------|--|---|-------------------------------------|-------------|
| DATE | 2021 | MEETING | LOCATION | ATTENDEES | POST |
| May | * | San Luis Rey Watershed Council | Pala Administration Building 1:00 p.m. | Appointed Director | N/A |
| May | * | Council of Water Utilities | The Butcher Shop – 8:00 a.m. 5255 Kearny Villa Road San Diego, CA 92123 | All Directors, General Manager | N/A |
| May | 3 | LAFCO | County Admin. Center Room 302 9:00 am | As Advised by GM | N/A |
| May | 5 | Engineering & Operations Committee Meeting | RMWD Board Room 3:00 p.m. | Appointed Director, General Manager | 4/29 |
| May | 6 | Communications & Customer Service Committee Mtg. | RMWD Board Room 3:30 p.m. | Appointed Director, General Manager | 4/29 |
| May | 11 | Budget & Finance Committee Mtg. | RMWD Board Room 1:00 p.m. | Appointed Director, General Manager | 4/29 |
| May | 18 | SDCWA GM's Meeting | SDCWA, San Diego 9:00 a.m. | General Manager | N/A |
| May | 21 | NC Managers | Golden Egg 7:45 a.m. | General Manager | N/A |
| May | 25 | RMWD General Board | RMWD Board Room (Start Time to Be Determined) | All Directors | 4/18 |
| May | 26 | North County Work Group (NCWG) | Rincon Del Diablo, Escondido 7:30 a.m. | General Manager | N/A |
| May | 27 | SDCWA Full Board Meeting | SDCWA Board Room, 3-5 p.m. | General Manager | N/A |

MEETINGS/SEMINARS/CONFERENCES/WORKSHOPS

- **CHANGES – ADDITIONS - DELETIONS:**

~NOTE~ Some or all the meetings listed may be held via teleconference, video conference, or cancelled due to the current COVID-19 situation. Please contact the District with any inquiries.



BOARD INFORMATION

BOARD OF DIRECTORS

April 27, 2021

SUBJECT

Operations Report for March 2021

DESCRIPTION

Activities for Operations & Maintenance Division

CONSTRUCTION & MAINTENANCE DEPARTMENT:

| | Repairs | Installations | Leaks |
|----------------------|---------|---------------|-------|
| Mainline | 1 | | 1 |
| Service | 1 | 1 | 1 |
| Hydrants | | | |
| Valves | | 12 | 1 |
| Meters | | | |
| Blow-Offs | 2 | 1 | |
| Air Vacs | | | |
| Annual Totals | 13 | 38 | 5 |

- Helped Water Service Upgrade Project (WSUP).
- Almendra PRS is 100% complete.
- Stewart Canyon upsize PRS is 100% complete.
- Started Dentro de Lomas PRS and is now 50% complete.
- Worked on the road between Gomez and Pala Temecula (75% complete).

WATER OPERATIONS AND VALVE MAINTENANCE DEPARTMENT:

Water Operations:

- Morro Reservoir's emergency cover repair was completed.
- New Hach CL-10 mounted, and plumbing installed at Gomez tank.
- Performed (1) fire flow tests. **Total for year (1)**

- Collected THMs/HAA5 1st Qtr. Samples 2021
- Collected all tank/reservoirs nitrification samples.
- Performed routine maintenance/rebuilding on (1) pressure station CLA VAL's.
- Morro Mixers being installed

Valve Maintenance:

| Monthly Totals | Valves (Distribution) | Appurtenance Valves | Annual Totals |
|-------------------|-----------------------|---------------------|---------------|
| Exercised | 90 | 83 | 291 |
| Inoperable | 2 | 7 | 21 |
| Repaired | 0 | 0 | 0 |
| Replaced | 0 | 3 | 3 |
| Installed | 0 | 0 | 0 |

Valve Maintenance completed and/or oversaw the following:

- 168 utility locates completed- **Annual Total (446).**
- Assisted with (10) shutdowns- **Annual Total (20).**
- Raised (1) fire hydrants (installed breakaway spools).
- Replaced (2) air/vacs (1) wharf heads (1) Fire hydrants (0) gate valve.
- Painted 85 appurtenances- **Annual Total (190).**
- Worked with Construction crew on a EFI shelter and other needed jobs throughout the month.

METERS DEPARTMENT:

Current Projects:

- Water Service Upgrade Project
- Concord is in route **7, 25 and 48** and will continue in **5, 21 and 30.**
- **4,154** (48%) meters have been replaced by Concord.

Backflows:

- **654** tested last month and **1622** backflow inspections completed this year.

Customer Service Requests:

- **887** total resolved requests/check bills for the month of February. **3,113** Year to date total Service requests/ check bills.

WASTEWATER:

Monthly, Semi Annual and Annual Reports: California Integrated Water Quality System (CIWQS): Confirmation # 2595858 Reported "No Spill Report" for Month: March 2021.

Lift Stations:

March 23,2021 - Rancho Viejo lift station removed and installed new pump wear plate and service air valves and ck pump fluid levels on pump # 2.

March 24,2021 – Old River Road lift station pm service on pump # 1 & pump # 2 change oil and added coolant fluids.

Collection System:

March 25,2021 North River Road Traffic accident
EAM Work order # 189204

Map Page: P1_16 traffic hazard manhole flipped over and caused damage to two private vehicles traveling west bound on North River Road. Two City of Oceanside PD responded Incident # 21004170 & 21004167.

PROJECTS:

March 2021 – 2021 SSMP completed, and Board approved.

North River Road Phase II punch list:

March 30,2021 – Rainbow mwd hold flows upstream and work alongside Southwest pipeline punch list repairs.

Maintenance:

Mach 01,2021 – Manhole vandalism on Horsecreek sewer easement. Removed 24" manhole lid and cover and installed with permanent 24" lockdown sewer frame and cover.

March 09,2021 – Buried sewer manhole at San Luis Rey Track and Training center. Raised manhole 3' to grade all wastewater appurtenances have been located and repaired.

March 10,2021 – K-6 # 2 Removed existing 38" frame and cover and replaced with new 38" composite manhole control, sewer odors on Hwy 76.

March 10,2021 – K-5 # 13 Removed existing 38" frame and cover and replaced with new 38" composite manhole control, sewer odors on Hwy 76.

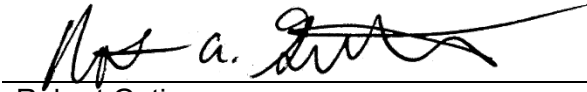
CCTV inspections:

N/A

Mutual Aid: Month of March 2021

March 2021 – Traffic Safety Solutions traffic control – Manhole incident

March 2021 – Liquid Environmental Solutions transporting raw sewage downstream.



Robert Gutierrez
Operations Manager

4/27/2021

BOARD OF DIRECTORS

April 27, 2021

SUBJECT

Engineering Report for March 2021

DESCRIPTION

CAPITAL PROJECTS:

Quiet Title: District staff is working with Legal Counsel on this project. The attorneys have served all known decedents of the original property owners. The District issued an order for service by publication and there were, no responses. The District provided a default judgment to the court. KDM Meridian is performed the Record of Survey. The record of survey was submitted to the county but placed on hold because of COVID-19 related delays in Court processing. After District Counsel completes the Quiet Title action and resolves the boundary issues, the record of survey will be finalized. Due to the COVID-19 restrictions, the Quiet Title action continues to be delayed. A legal description document to be included in the record of survey was prepared and sent to counsel. The next step is requesting a Court Judgement.

North River Road Sewer Pipe Lining (Southwest Corporation): The contractor has begun working on punch list items. All punch list items are scheduled to be completed during the month of April and the Notice of Completion going to the Board at the May meeting.

North River Road Sewer Manhole Rehabilitation Project: This project includes the removal and replacement of concrete manhole rings, cast-iron manhole frames and covers, and concrete collars for sewer manholes, ranging in depth from 7-feet to 24-feet below ground surface (bgs) on the 15-inch diameter VCP sanitary sewer pipeline along North River Road between Mission Road (upstream) and Stallion Drive (downstream). Award of the construction contract is scheduled to be presented to the Board at the April Meeting.

Pipeline Upgrade Project (PUP) No. 1 (Omnis Consulting): The project has been divided into multiple bid packages. The CEQA document Initial Study/Mitigated Negative Declaration (IS/MND) for the Gopher Canyon Water Pipeline Improvements was released for 30-Day Public Review on January 15, 2021 and closed on February 13, 2021. Public comments were received and response to comments were prepared. The Final IS/MND was adopted by the Board on March 23, 2021. The Bid documents for the Gird Road Water Pipeline Improvements, Eagles Perch Water Pipeline Improvements, and Via Vera Water Pipeline Improvements have been completed and are ready for bid. These projects have been placed on the CIP schedule to be bid out accordingly.

Pipeline Upgrade Project (PUP) No. 2 (Harris & Assoc.): Consultant is working on the 90% design and CEQA documentation for the remaining pipe segments.

Rainbow Heights Pump Station Replacement (Orion Construction Corp): The contractor is in the submittal phase of this project. Construction is scheduled to begin in April 2021.

Rainbow Heights Road Pipe Installation Project (Cal-Campfire): District staff is working on an in-house installation of an 8-inch PVC water line towards the end of Rainbow Heights Road to extend the District's existing transmission main close to Cal-Campfire. Installation of the pipe is scheduled for early April.

Rainbow Valley Blvd. Cathodic Protection Project (Corrpro, Co., Inc): The project is for design services for cathodic protection of the transmission main starting at Rainbow Heights Pump Station to Rainbow Hills Pump Station along 8th Street, Rainbow Valley Road, and Frontage Road. Staff received and reviewed the 60% design in March 2021. The 90% design is anticipated to be completed in April 2021 by the Consultant.

Rice Canyon Tank Transmission Line (Dexter Wilson Eng.): The Consultant is completing the final design. Final design is expected in April 2021.

Thoroughbred and Schoolhouse Lift Stations (Kennedy Jenks Assoc.): Consultant is moving forward with design of the following: 1. Thoroughbred Lift Station, 2. Force Main from Thoroughbred Lift Station to Old River Road, 3. Olive Hill Road Gravity Main Improvements (appurtenant to Lift Station), and 4. Upsize of existing Sewer Line along Highway 76. The Consultant continues to work on the project design plans and Caltrans Encroachment permit application was submitted in early March 2021. The project design is scheduled to be completed by the end of this fiscal year.

MAJOR DEVELOPER PROJECTS:

Bonsall Oaks (formally Polo Club): 165 SFR / 59.9 EDUs – A second amendment to and assignment and assumption of joint agreement to improve major subdivision Tract No. 4736-1 was made and entered on December 3, 2019 between the Developer, County of San Diego and RMWD. District Staff is completing several plan reviews for the Developer. The Developer has begun grading at the site.

Fairview-Lilac Del Cielo (Bonsall LLC): 73 Units / 77.8 Sewer EDUs – The developer paid 50% of the sewer connection fees and the agreement is effective for five years from the date of execution (12/31/24). The construction contract was executed on October 30, 2020 and a Notice to Proceed was issued on December 30, 2020. The contractor is on site constructing water and sewer infrastructure.

Golf Green Estates (Development Solutions): 94 SFR / 120.3 Sewer EDUs – Across from Bonsall Elementary School on Old River Road. Staff is working with the developer on easement issues. Onsite punch list was prepared by staff. Contractor to complete items on the punch list. All water meters have been purchased - 97.

Horse Creek Ridge (D.R. Horton): 627 SFR/MF, 430 Water Meters (Reduced by 124 Water Meters) / 723.9 Sewer EDUs – On Highway 76 and Horse Ranch Creek Road. Currently inspecting meter installs, meter releases and sewer connections. All water meters have been purchased - 430.

Horse Creek Ridge Unit 6R5 Promontory (Richmond American Homes): 116 Units, 124 Water Meters (includes irrigation plus 3 SF meters purchased by DRH) / 169.5 Sewer EDUs - On Highway 76 and Horse Ranch Creek Road. D.R. Horton, master developer of HCR sold Unit 6-R5, 124 lots, Promontory Subdivision to Richmond American Homes. Currently the sewer EDUs are covered under an agreement with D.R. Horton. Staff inspecting meter installs, meter releases and sewer connections. All water meters have been purchased - 116.

Malabar Ranch (Davidson Communities): 31 SFR / 29 EDUs - On Via Monserate / La Canada. There are 17 out of 31 homes built. Developer needs to complete the waterline relocation and punch list items.

Citro (Tri Pointe) (formally Meadowood by Pardee Homes): Approximately 850 Units / 501 SFR - On Pala Road/Horse Ranch Creek Road. The developer is grading the project now. The Board has entered an Out of Agency Service Agreement with the Developer. A formal Annexation by LAFCO is expected to be heard by the Commission at the June 2021 LAFCO meeting. District Staff has completed plan reviews for improvements in Horse Ranch Creek Road, Planning Area 1, Planning Area 3, Planning Area 4, Planning Area 5A, Planning Area 5B, and the Final Map. Plan Reviews continue for Planning Area 5C. The contractor is onsite working on water and sewer infrastructure. The Developer purchased two (2) water meters; one 3-inch and one 4-inch. These two (2) meters will serve the Multi-family area of the Citro development.

Ocean Breeze Ranch: The District completed the review of the revised water and sewer system analysis reports, conditions of approval, and improvement plans in December 2020. District Staff also reviewed an exhibit showing a Utility Conflict and provided comments in January 2021.

Pala Mesa Highlands (Beazer Homes): 124 SFR / 160.2 Sewer EDUs – On Old Highway 395. The PRS needs to be installed. Currently inspecting meter installs, meter releases and sewer connections. All water meters have been purchased - 129.

MINOR DEVELOPER PROJECTS:

Cal-A-Vie (Spa Havens) Water Main Extension on Spa Havens Way: District staff has completed three plan checks.

Carefield Senior Living: District staff has completed one plan check. Waiting on Developer response.

VNUIT Sewer Main Extension on Highway 76: District staff has completed five plan checks. District staff is working with Developer to resolve utility crossing conflicts.

Monserate Winery: District staff has completed plan reviews and approved final plans. Developer is working to complete the pre-construction documentation.

Walker Farm Road: District staff is reviewing the second plan check.

Wiestling 198' Water Main Extension on West Lilac Road: Staff received closeout documents from the Developer on March 24, 2021 for processing.

OTHER:

| ITEMS | NO# | ITEMS | NO# |
|----------------------------|-----|---|-----|
| Water Availability Letters | 0 | Water Meters Purchased | 2 |
| Sewer Availability Letters | 0 | Sewer EDUs Purchased | 0 |
| Water Commitment Letters | 0 | Jobs Closed: | |
| Sewer Commitment Letters | 0 | Sagewood Road Water Pipeline Improvement | |
| | | Nella Lane Water Main Replacement | |
| | | Vista Valley Villas Pressure Reducing Station | |



Chad Williams 4/27/21
Engineering & CIP Program Manager

**AS-NEEDED CONTRACT EXPENDITURES REPORT
APRIL 2021**

| CONTRACT INFO | FUND SOURCE | ASSIGN. NO. | STATUS | ASSIGN. DATES | DESCRIPTION | AUTHORIZED AMOUNT | NOT TO EXCEED AMOUNT | INVOICED TO DATE | CURRENT BALANCE |
|---|-------------|-------------|-----------|---------------|---|-------------------|----------------------|------------------|-----------------|
| Title: As-Needed Land Surveying Services | NON-CIP | 2019-01 | Closed | 5/14/2019 | Topography - Dentre De Lomas Road repair. | | \$ 5,115.40 | \$ 5,115.40 | |
| Firm: Johnson-Frank & Assoc. | NON-CIP | 2019-02 | Closed | 8/6/2019 | Easement review - McDowell / Mead. | | \$ 4,100.00 | \$ 1,404.25 | |
| Expires: 8/29/2021 (C#18-16) | | 2020-03 | Closed | 9/19/2020 | Survey & Reset Monument Los Alisos Lane. | | \$ 6,079.00 | \$ 4,297.76 | |
| | | | | | | \$ 50,000.00 | \$ 15,294.40 | \$ 10,817.41 | \$ 39,182.59 |
| Title: As-Needed Land Surveying Services | NON-CIP | 2018-01 | Closed | 9/11/2018 | Stake easement on Morro Hills due to 20" watermain failure. | | \$ 7,280.00 | \$ 7,278.75 | |
| Firm: KDM Meridian, Inc. | CIP | 2019-02 | Closed | 1/9/2019 | RMWD "Base Map" to perform in-house design of proposed water facilities on Via Ararat. | | \$ 5,800.00 | \$ 5,800.00 | |
| Expires: 8/29/2021 (C#18-14) | CIP | 2019-03 | Cancelled | --- | Assignment Cancelled - 4 PTR Plottable Easements. | | \$ - | \$ - | |
| | CIP | 2019-04 | Closed | 4/24/2019 | Stake easement on Gird Road for construction project. | | \$ 5,400.00 | \$ 5,400.00 | |
| | CIP | 2019-05 | Closed | 6/18/2019 | Legal and Plat for Campbell - Via Ararat. | | \$ 1,195.00 | \$ 1,195.00 | |
| | NON-CIP | 2019-06 | Closed | 10/24/2019 | Stake easement on Via Oeste Drive and Laketree Drive. | | \$ 10,900.00 | \$ 7,725.00 | |
| | CIP | 2019-07 | Closed | 11/8/2019 | Easements for new PS on W. Lilac/Via Ararat. | | \$ 4,100.00 | \$ 1,100.00 | |
| | NON-CIP | 2020-08 | Closed | 4/6/2020 | Linda Vista Drive - Mainline Break. | | \$ 5,563.00 | \$ 5,562.50 | |
| | CIP | 2020-09 | Closed | 4/6/2020 | Gird Road - Winery easement anlysis and exhibit. | | \$ 7,680.00 | \$ 6,900.00 | |
| | CIP | 2020-10 | Closed | 9/1/2020 | Additional Gird Road - Winery easement analysis and new exhibit. | | \$ 5,320.00 | \$ 5,320.00 | |
| | CIP | 2020-11 | Closed | 11/6/2020 | Easement for Hialeah PRS - Via De La Reina. | | \$ 3,990.00 | \$ 2,545.00 | |
| | NON-CIP | 2020-12 | Closed | 12/3/2020 | Stake easement - Winterhaven Court | | \$ 4,490.00 | \$ 3,527.50 | |
| | NON-CIP | 2020-13 | Closed | 12/16/2020 | Legal and Plat for Gird Road - Winery | | \$ 5,460.00 | \$ 5,460.00 | |
| | CIP | 2021-14 | Closed | 1/29/2021 | Survey & staking of easements - Rancho Amigos | | \$ 8,345.00 | \$ 8,345.00 | |
| | | | | | Change Order 01 for \$50K | \$ 100,000.00 | \$ 75,523.00 | \$ 66,158.75 | \$ 33,841.25 |
| Title: As-Needed Land Surveying Services | NON-CIP | 2019-00A | Closed | 5/15/2019 | Title Reports, Legals & Plats - Los Sicomoros. | | \$ 7,705.00 | \$ 7,705.00 | |
| Firm: Right-of-Way Eng. | NON-CIP | 2019-00B | Closed | 6/18/2019 | Adams Property Easement - Ranger Road. | | \$ 1,885.00 | \$ 1,885.00 | |
| Expires: 8/29/2021 (C#18-15) | CIP | 2019-00C | Closed | 6/30/2019 | Pardee Easement - North River. | | \$ 2,875.00 | \$ 2,875.00 | |
| | NON-CIP | 2019-01 | Closed | 6/19/2019 | Easement Survey - Grove View Road. | | \$ 4,220.00 | \$ 3,285.00 | |
| | CIP | 2019-02 | Closed | 10/3/2019 | Easement Survey - Pala Mesa/Tecalote/Fire Rd/Pala Lake. | | \$ 15,640.00 | \$ 15,451.30 | |
| | CIP | 2019-03 | Closed | 11/6/2019 | Easement Survey - Moosa Creek Pump Station. Restake and reconfigure easement authorized additional \$525. | | \$ 5,675.20 | \$ 5,675.20 | |
| | CIP | 2020-04 | Closed | 2/19/2020 | Lemonwood Easement Location. | | \$ 5,370.00 | \$ 4,390.00 | |
| | CIP | 2020-05 | Closed | 6/9/2020 | Easement Survey - Hutton Pump Station. | | \$ 5,687.50 | \$ 4,577.50 | |
| | CIP | 2020-06 | Closed | 7/30/2020 | Easement Survey - Rainbow Heights Rd - Calfire Camp Site . | | \$ 5,756.00 | \$ 4,177.60 | |
| | CIP | 2020-07 | Closed | 8/26/2020 | Easement Survey - RHR - Calfire Camp Site Additional Services. | | \$ 2,276.00 | \$ - | |
| | CIP | 2020-08 | Closed | 10/19/2020 | Easement Survey - OHE Rancho Del Caballo. | | \$ 1,620.00 | \$ 1,445.00 | |
| | CIP | 2020-09 | Closed | 11/3/2020 | Easement Survey - Rainbow Heights Rd. Westside - Calfire Camp Site. | | \$ 11,521.00 | \$ 9,169.20 | |
| | CIP | 2021-10 | Open | 1/11/2021 | Topographic Survey - Rainbow Heights Road | | \$ 8,820.00 | \$ 6,405.00 | |
| | CIP | 2021-11 | Open | 1/19/2021 | Easement Survey - Skycrest Drive | | \$ 7,710.00 | \$ 4,162.60 | |
| | CIP | 2021-12 | Open | 2/4/2021 | Easement Survey, Legal Desc./Plat Map - Camino Del Cielo | | \$ 5,490.00 | \$ 1,585.00 | |
| | CIP | 2021-13 | Closed | 2/23/2021 | Easement Survey/County ROW Marking, Topo Map - Camino Del Cielo | | \$ 2,320.00 | \$ 2,320.00 | |
| | CIP | 2021-14 | Open | 2/23/2021 | Easement Survey - Skycrest Drive | | \$ 4,720.00 | | |
| | | | | | Change Order 01 for \$50K | \$ 100,000.00 | \$ 99,290.70 | \$ 75,108.40 | \$ 24,891.60 |

**AS-NEEDED CONTRACT EXPENDITURES REPORT
APRIL 2021**

| CONTRACT INFO | FUND SOURCE | ASSIGN. NO. | STATUS | ASSIGN. DATES | DESCRIPTION | AUTHORIZED AMOUNT | NOT TO EXCEED AMOUNT | INVOICED TO DATE | CURRENT BALANCE |
|--|-------------|-------------|--------|---------------|---|-------------------|----------------------|------------------|-----------------|
| Title: As-Needed Civil Engineering Services | Both | 2019-01 | Closed | 12/18/2019 | PRS and other Schematic Design/Drafting Services. | | \$ 10,000.00 | \$ 7,527.50 | |
| Firm: Dudek | CIP | 2020-02 | Closed | 8/5/2020 | Design of Hutton Pump Station Site - Assignment Cancelled. | | \$ 1,787.50 | \$ 1,787.50 | |
| Expires: 6/25/2022 (C# 19-16) | | | | | | | | | |
| | | | | | | \$ 150,000.00 | \$ 11,787.50 | \$ 9,315.00 | \$ 140,685.00 |
| Title: As-Needed Civil Engineering Services | NON-CIP | 2019-01 | Closed | 7/16/2019 | PS&E Pavement Repair - Dentre De Lomas. | | \$ 8,890.00 | \$ 8,890.00 | |
| Firm: Omnis Consulting, Inc. | CIP | 2019-02 | Closed | 8/1/2019 | Olive Hill Estates Transmission Water Main. | | \$ 73,700.00 | \$ 73,700.00 | |
| Expires: 7/01/2022 (C#19-17) | CIP | 2019-03 | Closed | 10/14/2019 | Vista Valley Retaining Wall Design. | | \$ 23,495.00 | \$ 23,040.67 | |
| | CIP | 2019-04 | Closed | 12/3/2019 | Sarah Ann to Gird Road Force Main Replacement. | | \$ 22,790.00 | \$ 22,790.00 | |
| | CIP | 2020-05 | Closed | 3/24/2020 | Gird Road Water Main Upsize. | | \$ 21,120.00 | \$ 21,120.00 | |
| | CIP | 2020-06 | Open | 8/5/2020 | Caltrans Encroachment Permit Renewal. | | \$ 6,410.00 | \$ - | |
| | NON-CIP | 2020-07 | Open | 10/14/2020 | Standard Drawing - CAD Updates. | | \$ 4,400.00 | \$ - | |
| | NON-CIP | 2020-08 | Closed | 10/29/2020 | PEIR Pipe Alignment Analysis. | | \$ 19,920.00 | \$ 19,920.00 | |
| | | | | | Change Order 01 for \$150K | \$ 300,000.00 | \$ 180,725.00 | \$ 169,460.67 | \$ 130,539.33 |
| Title: As-Needed Civil Engineering Services | CIP | 2019-01 | Open | 12/18/2019 | Live Oak Park Road Bridge Crossing. | | \$ 42,020.00 | \$ 27,145.00 | |
| Firm: HydroScience Eng., Inc. | | | | | | | | | |
| Expires: 6/25/2022 (C#19-18) | | | | | | | | | |
| | | | | | | \$ 150,000.00 | \$ 42,020.00 | \$ 27,145.00 | \$ 122,855.00 |
| Title: As-Needed Real Estate Appraisal Services | CIP | 2019-01 | Closed | 9/19/2019 | North River Rd Easement Appraisal. | | \$ 3,500.00 | \$ 3,500.00 | |
| Firm: Anderson & Brabant, Inc. | CIP | 2020-02 | Closed | 2/19/2020 | PRS Fire Road Appraisal. | | \$ 7,500.00 | \$ 7,500.00 | |
| Expires: 6/25/2022 (C# 19-19) | | | | | | | | | |
| | | | | | | \$ 20,000.00 | \$ 11,000.00 | \$ 11,000.00 | \$ 9,000.00 |
| Title: As-Needed Real Estate Appraisal Services | NON-CIP | 2019-01 | Closed | 7/15/2019 | Bonsall Reservoir Appraisal (to include rent value). | | \$ 3,050.00 | \$ 3,050.00 | |
| Firm: ARENS Group, Inc. | CIP | 2020-02 | Closed | 1/7/2020 | Moosa Creek Pump Station Easement Appraisal. | | \$ 5,350.00 | \$ 6,542.50 | |
| Expires: 6/11/22 (C# 19-20) | CIP | 2020-03 | Closed | 1/7/2020 | Hutton Pump Station Easement Appraisal. | | \$ 3,400.00 | \$ 3,400.00 | |
| | | | | | | \$ 20,000.00 | \$ 11,800.00 | \$ 12,992.50 | \$ 7,007.50 |
| Title: As-Needed Geotechnical Services | CIP | 2020-01 | Closed | 6/25/2020 | Rainbow Heights Pump Station geotechnical exploration. | | \$ 8,630.00 | \$ 8,484.20 | |
| Firm: Leighton Consulting, Inc. | | | | | | | \$ - | \$ - | |
| Expires: 11/13/2022 (C# 19-39) | | | | | | | | | |
| | | | | | | \$ 100,000.00 | \$ 8,630.00 | \$ 8,484.20 | \$ 91,515.80 |
| Title: As-Needed Geotechnical Services | NON-CIP | 2020-01 | Closed | 3/26/2020 | Dentre De Lomas geotech observation and material testing. | | \$ 6,518.00 | \$ 1,369.00 | |
| Firm: Ninyo & Moore G.E.S. | | 2020-02 | Closed | 8/6/2020 | Vista Valley Villas PRS geotech observation and material testing. | | \$ 10,235.00 | \$ 7,136.00 | |
| Expires: 11/1/2022 (C# 19-40) | | | | | | | | | |
| | | | | | | \$ 100,000.00 | \$ 16,753.00 | \$ 8,505.00 | \$ 91,495.00 |



**SEWER EQUIVALENT DWELLING UNITS (EDUs) STATUS REPORT
MARCH 2021**

| STATUS SUMMARY | EDUs |
|---|-----------------|
| Total Treatment Capacity Purchased from Oceanside | 8,333.33 |
| Less 5% Contractual Allowance | 416.67 |
| EDUs Set Aside by Board for Emergencies | 60.00 |
| EDUs Connected | 5,140.62 * |
| EDUs Unconnected/Committed | 209.02 |
| Total EDUs Available for Purchase: | 2,507.03 |

| DEVELOPMENTS WITH UNCONNECTED/COMMITTED EDUs | EDUs | CAPACITY FEES PAID |
|---|---------------|---------------------------|
| Bonsall Oaks (Polo Club) - 165 Lots | 59.85 | \$ 1,038,336 |
| Fairview (Lilac Del Cielo) - 77.8** | 38.90 | \$ 549,499 |
| Passarelle (HRC Commercial) - 96.57 | 96.57 | \$ - |
| Others (5 or less) | 13.70 | \$ 225,449 |
| TOTAL UNCONNECTED: | 209.02 | \$ 1,813,284 |

*There is a delay between connections and new account activations.

**Paid initial 50% of Sewer Capacity Fee.

BOARD OF DIRECTORS

APRIL 27, 2021

SUBJECT

HUMAN RESOURCES REPORT FOR MARCH/APRIL 2021

DESCRIPTION

Personnel changes, human resources activities, and safety report for MARCH/APRIL 2021

STAFF UPDATES:

- Armando Lopez from Construction has retired effective March 23, 2021.
- Our current temporary Utility Worker in Construction, Michael Gonzalez, was offered a regular full-time position to fill the vacancy created by Armando's retirement.
- Luis Martinez has accepted a job offer closer to home and presented his 30-day resignation.

RECRUITMENT:

- **Project Manager:** We have initiated recruitment to fill this vacancy that was created by an internal promotion to the Engineering & CIP Manager position. The job posting for this position was posted the week of April 12.
- **Utility Workers- Construction:** We have initiated recruitment for two Utility Workers in Construction to fill the positions that have become vacant. 58 applications were received within the first week.

ACTION TEAM:

- The Action Team began meeting to address the feedback provided by our staff members in the recent Culture Survey. They are currently preparing great initiatives and ideas to present to the Management team.

EMPLOYEE COVID-19 VACCINATIONS

- Since the Food and Agriculture Service Sector became available for vaccinations, 25 employees have requested eligibility letters to receive their vaccination. Additional employees have also received vaccinations through other means without requesting a letter.

COIN AWARDS:

| Coin Recognition | Employee | Department | Coin Nomination |
|------------------|----------------|-------------|---|
| Professionalism | Freddy Espino | IT | Freddy addresses all assistance requests respectfully, conscientiously, and timely. He is reliable, responsive, and treats each situation with the utmost professionalism. |
| Teamwork | Michael Powers | Engineering | Recently, we worked closely together to develop a CIP Strategic Plan. Michael took the initiative to learn MS Project quickly and mastered it. He created custom Gantt Charts for the Team. The presentations were well received, and he was able to introduce new/innovative ways of presenting data using Gantt Charts. |

| | | | |
|----------|------------------|-------------|--|
| Teamwork | Malik Tamimi | Engineering | Malik took ownership of getting the CIP Project Ranking spreadsheet completed. He gathered the required data with persistence and spent several hours past the normal workday making sure all the data was entered into the spreadsheet correctly and accounted for in the Errata sheet. |
| Teamwork | Chris Daugherty | Finance | Due to a leaky roof in the server room, Chris Daugherty did some research and found a company that specialized in making covers to protect server racks from leaky roofs. He then worked with the company and got us a design and did so quickly. He's always ready to pitch in with a smile! |
| Teamwork | Leslie Mondragon | Finance | When unexpected software challenges and billing delays interfered with Leslie's scheduled time off, she ended up working several days during her originally scheduled time off, including the weekend, to complete billing timely. Leslie's dedication to completing her work efficiently even when she was not required to, is just one example of her commitment to the District, our rate payers and our Core Values in action. |

SAFETY:

Incidents

There were no lost time or modified duty due to a work-related incident.

Safety Training

Vector Solutions online training: 69 completions for the March training period 2021

Future planning to increase safety awareness throughout the district to include:

- OSHA 10 Training completed 30th
- IIPP update and Review
- Return to Work Policy draft

Claims in Progress/Completed

- Manzano- Auto damage due to manhole cover.
- Mathis- Auto damage.
- Borneo- Auto damage due to manhole cover

Tailgate/ Office Safety Trainings

Ergonomics



Karleen Harp, COSM Human
Resources Manager

4/27/2021

BOARD OF DIRECTORS

April 27, 2021

SUBJECT

FINANCE REPORT FOR APRIL 2021

DESCRIPTION

Summary:

FY 2020/2021 Water Sales:

Budgeted 13,500 AF

Actual FEB FYTD 20/21 11,544 AF

Actual FEB FYTD 19/20 10,069 AF

Actual FEB FYTD 18/19 10,960 AF

February FYTD 2020/2021 Budget vs Actual:

For FY 2020/21 (FY21), the board followed the recommendation of staff and committee to budget future sales lower and more in line with the most recent years' trends at 13,500 AF for FY21, with operating expenses being budgeted within this lower operating revenue level as well. We are anticipating coming in over the budgeted amount if current sales trend in the same pattern as the second half of FY20.

Treasury Report:

Interest Revenue for February 2021 was \$5,010 compared to \$41,661 for the prior month. Gains from assets sales were \$14,239 for February 2021. Investment valuation was down \$70,644 from the prior month and down \$133,374 over the prior year.

Water Purchases & Water Sales:

The Five-Year Water Purchases Demand Chart (Attachment D) reports purchases; this data is available in real time. The Water Sales Summary Report (Attachment E) represents water that was billed to customers, so the data is time delayed in comparison to the Five-Year Water Purchases Demand Chart. Water Loss from meter inaccuracy and breaks is also not included in the Five-Year Demand Chart since this data is from purchases. These two reports will not correlate unless they are both presented for the same date; we provide the purchases report in real time to provide the board with the most current demand information available.

Attachments:

- A. Budget vs Actuals (FEB FYTD21)
- B. Fund Balance & Developer Projections (FY21)
- C. Treasury Report (FEB FY21)
- D. Five-Year Water Purchases Demand Chart (through 04/05/2021)
- E. Water Sales Summary (FEB FY21)
- F. Check Register (FEB FY21)
- G. Directors' Expense Report (FEB FY21)
- H. Credit Card Breakdown (FEB FY21)
- I. RMWD Properties


Tracy Largent, CPA
Finance Manager

April 27, 2021

Statement of Revenues & Expenses Budget vs. Actual

Operating Funds (Water, Wastewater, & General Funds)

February 28, 2021



Positive = Over Budget

Negative = Under Budget

| | FY 20/21 YTD Revenues/Expenditures | FY 20/21 YTD Operating Budget | YTD Variance \$ | YTD Variance % | FY 20/21 Annual Operating Budget | Notes |
|---|---------------------------------------|----------------------------------|------------------|----------------|-------------------------------------|-------|
| Operating : | | | | | | |
| 41110-Water Sales-SF, MF, CM, IS | 6,590,573 | 5,025,576 | 1,564,998 | 31% | 7,538,364 | |
| 41112-Sewer Charges-Established Acct | 1,980,266 | 2,129,770 | -149,504 | -7% | 3,194,655 | |
| 42120-Monthly O & M Charges | 5,457,097 | 5,592,224 | -135,127 | -2% | 8,388,335 | |
| 42121-Monthly O&M Charges - CWA | 3,260,493 | 3,438,466 | -177,972 | -5% | 5,157,699 | |
| 43101-Operating Inc Turn On/Off Fees | 0 | 3,333 | -3,333 | -100% | 5,000 | |
| 43106-Operating Inc-Sewer Letter Fee | 1,250 | 667 | 583 | 88% | 1,000 | |
| 41120-Water Sales-Ag-Dom Non Cert | 977,523 | 713,702 | 263,821 | 37% | 1,070,554 | |
| 41160-Water Sales-Ag. Non Discount | 2,861,986 | 2,687,647 | 174,339 | 6% | 4,031,470 | |
| 41170-Water Sales-Construction | 383,377 | 64,961 | 318,415 | 490% | 97,442 | |
| 41180-Water Sales - Tsawr Com | 4,321,585 | 2,552,235 | 1,769,350 | 69% | 3,828,353 | |
| 41190-Water Sales-Sawr Ag/Dom | 3,112,489 | 3,459,815 | -347,326 | -10% | 5,189,723 | |
| 42130-Readiness-To-Serve Rev Id#1 | 180,520 | 166,667 | 13,853 | 8% | 250,000 | |
| 42140-Pumping Charges | 522,521 | 405,541 | 116,980 | 29% | 608,312 | |
| -Water Sales | 29,649,681 | 26,240,603 | 3,409,078 | 13% | 39,360,905 | |
| 43100-Operating Inc Oak Crest Service Charges | 15,640 | 15,600 | 40 | 0% | 23,400 | |
| 43102-Operating Inc Penalty/Int Chgs | 454,931 | 33,333 | 421,598 | 1265% | 50,000 | |
| 43104-Operating Inc. R.P. Charges | 162,372 | 163,777 | -1,404 | -1% | 245,665 | |
| 43108-Operating Inc Plan Check Rev. | 159,078 | 36,667 | 122,411 | 334% | 55,000 | |
| 43110-Operating Inc Inspections | 8,732 | 13,333 | -4,601 | -35% | 20,000 | |
| 43111-Operating Inc Install Fees Hyd | 3,105 | 1,333 | 1,772 | 133% | 2,000 | |
| 43114-Operating Inc-Miscellaneous | 0 | 4,667 | -4,667 | -100% | 7,000 | |
| 43116-New Meter Sales/Install Parts | 20,610 | 26,667 | -6,057 | -23% | 40,000 | |
| 43117-Notice Delivery Revenue | -81 | 3,333 | -3,414 | -102% | 5,000 | |
| -Other Operating Revenue | 824,388 | 298,710 | 525,678 | 176% | 448,065 | |
| 42200-Overhead Trs From Water Sewer | 5,349,615 | 5,349,615 | 0 | 0% | 8,024,423 | |
| -Transfers from Water & Waste Water | 5,349,615 | 5,349,615 | 0 | 0% | 8,024,423 | |
| REVENUE-Operating Revenue | 35,823,685 | 31,888,929 | 3,934,756 | 12% | 47,833,393 | |

Positive = Over Budget

Negative = Under Budget

| | FY 20/21 YTD Revenues/Expenditures | FY 20/21 YTD Operating Budget | YTD Variance \$ | YTD Variance % | FY 20/21 Annual Operating Budget | Notes |
|--------------------------------------|---------------------------------------|----------------------------------|------------------|----------------|-------------------------------------|--------------------------|
| 50001-Water Purchases | 14,537,459 | 11,353,975 | 3,183,483 | 28% | 17,030,963 | Seasonal |
| 50003-Water In Storage | 176,744 | 0 | 176,744 | | 0 | |
| 50005-Ready To Serve Charge | 329,204 | 332,520 | -3,316 | -1% | 498,780 | FC estimate for budget |
| 50006-Infrastructure Access Charge | 446,344 | 463,296 | -16,952 | -4% | 694,944 | FC estimate for budget |
| 50008-Ag Credit-Sawr | -719,554 | -673,147 | -46,407 | 7% | -1,009,721 | |
| 50010-Customer Service Charge | 733,641 | 739,416 | -5,775 | -1% | 1,109,124 | |
| 50011-Capacity Reservation Charge | 271,940 | 279,956 | -8,016 | -3% | 419,934 | FC estimate for budget |
| 50012-Emergency Storage Charge | 1,093,161 | 1,068,920 | 24,241 | 2% | 1,603,380 | FC estimate for budget |
| 50013-Supply Reliability Charge | 625,523 | 651,280 | -25,757 | -4% | 976,920 | FC estimate for budget |
| -Cost of Purchased Water Sold | 17,494,461 | 14,216,216 | 3,278,245 | 23% | 21,324,324 | ← |
| 56101-Regular Salaries | 3,094,321 | 3,508,664 | -414,342 | -12% | 5,262,995 | |
| 56103-Overtime Paid Comptime Earn. | 304,304 | 256,667 | 47,637 | 19% | 385,000 | |
| 56202-Director's Compensation | 5,400 | 9,333 | -3,933 | -42% | 14,000 | |
| 56518-Duty Pay | 24,250 | 29,733 | -5,483 | -18% | 44,600 | |
| 56520-Deferred Comp-Employer Contrib | 86,472 | 93,656 | -7,184 | -8% | 140,485 | |
| -Salary & Labor Expenses | 3,514,747 | 3,898,053 | -383,306 | -10% | 5,847,080 | ← |
| 56501-Employer's Share FICA SSI | 131,692 | 201,175 | -69,484 | -35% | 301,763 | |
| 56502-Employer's Share Medicare | 48,814 | 51,011 | -2,197 | -4% | 76,516 | |
| 56515-Worker's Compensation Ins | 158,510 | 96,426 | 62,084 | 64% | 144,640 | Entire Year Paid in July |
| 56516-State Unemployment Ins E.T.T. | 14,798 | 8,812 | 5,986 | 68% | 13,217 | |
| -Taxes | 353,814 | 357,424 | -3,610 | -1% | 536,136 | |
| 56503-Medical Insurance | 591,493 | 616,697 | -25,205 | -4% | 925,046 | |
| 56504-Dental Insurance | 56,410 | 58,168 | -1,758 | -3% | 87,252 | |
| 56505-Vision Insurance | 7,832 | 7,754 | 78 | 1% | 11,631 | |
| 56506-Life S/T L/T Disability Ins | 39,223 | 36,555 | 2,668 | 7% | 54,832 | |
| 56507-Retirement-CalPERS | 327,654 | 372,791 | -45,137 | -12% | 559,186 | |
| 56511-Employee Uniform Allowance | 11,844 | 16,667 | -4,823 | -29% | 25,000 | |
| 56512-Employee Training/Tuition Reim | 14,168 | 13,400 | 768 | 6% | 20,100 | |
| 56513-Employee Relations | 3,972 | 9,733 | -5,761 | -59% | 14,600 | |
| 56524-Other Post Employment Benefits | 11,732 | 0 | | | 0 | |
| 56530-Gasb 68 Pension | 552,548 | 286,667 | 265,881 | 93% | 430,000 | Entire Year Paid in July |
| -Fringe Benefits | 1,616,875 | 1,418,432 | 198,444 | 14% | 2,127,647 | |
| 52176-Overhead Transfer To Gen Fund | 5,349,615 | 5,349,615 | 0 | 0% | 8,024,423 | |

Positive = Over Budget

Negative = Under Budget

| | FY 20/21 YTD Revenues/Expenditures | FY 20/21 YTD Operating Budget | YTD Variance \$ | YTD Variance % | FY 20/21 Annual Operating Budget | Notes |
|--------------------------------------|---------------------------------------|----------------------------------|-----------------|----------------|-------------------------------------|--------------------------|
| -Transfers | 5,349,615 | 5,349,615 | 0 | 0% | 8,024,423 | |
| 60000-Equipment | 17,774 | 61,333 | -43,559 | -71% | 92,000 | |
| 60100-Computers | 41,715 | 68,027 | -26,311 | -39% | 102,040 | |
| 63100-Equipment Maintenance | 88,468 | 116,400 | -27,932 | -24% | 174,600 | |
| 63102-Equipment Maintenance Contract | 14,633 | 38,817 | -24,184 | -62% | 58,225 | |
| 63200-Equipment Rental | 54,741 | 78,000 | -23,259 | -30% | 117,000 | |
| 63400-Kitchen Supplies | 8,234 | 9,333 | -1,099 | -12% | 14,000 | |
| 63401-Building Maintenance | 106,138 | 90,800 | 15,338 | 17% | 136,200 | |
| 63404-Backflow Expenses | 91,470 | 100,333 | -8,863 | -9% | 150,500 | |
| 63421-Fuel And Oil | 88,035 | 93,333 | -5,299 | -6% | 140,000 | |
| 63422-Repair Supplies Auto | 44,264 | 46,667 | -2,403 | -5% | 70,000 | |
| 65000-Property/Liability Insurance | 401,755 | 266,667 | 135,088 | 51% | 400,000 | Entire Year Paid in July |
| 65100-District Paid Insurance Claims | 144,640 | 193,333 | -48,693 | -25% | 290,000 | |
| 65200-Miscellaneous Expense | 7,553 | 0 | 7,553 | | 0 | |
| 66000-Bad Debt Exp/Billing Adjust'S | 0 | 3,333 | -3,333 | -100% | 5,000 | |
| 69000-Postage | 23,238 | 31,000 | -7,762 | -25% | 46,500 | |
| 70000-Professional Services | 646,987 | 647,467 | -480 | 0% | 971,200 | |
| 70100-Annual Audit Services | 30,200 | 23,333 | 6,867 | 29% | 35,000 | |
| 70300-Legal Services | 175,467 | 273,333 | -97,866 | -36% | 410,000 | |
| 70400-Bank Service Charges | 45,136 | 33,333 | 11,803 | 35% | 50,000 | |
| 72000-Supplies & Services | 1,025,795 | 838,100 | 187,695 | 22% | 1,257,150 | |
| 72001-Right Of Way Expenses | 147,603 | 106,667 | 40,937 | 38% | 160,000 | |
| 72010-Tank Maintenance | 407,094 | 576,333 | -169,239 | -29% | 864,500 | |
| 72150-Regulatory Permits | 36,792 | 51,733 | -14,942 | -29% | 77,600 | |
| 72200-Books & Resources | 1,410 | 1,533 | -123 | -8% | 2,300 | |
| 72400-Dues & Subscriptions | 313,478 | 409,849 | -96,371 | -24% | 614,773 | |
| 72500-Safety Supplies | 43,656 | 51,000 | -7,344 | -14% | 76,500 | |
| 72600-Sewer Line Cleaning | 19,075 | 38,667 | -19,592 | -51% | 58,000 | |
| 72700-Printing & Reproductions | 1,536 | 8,333 | -6,798 | -82% | 12,500 | |
| 72702-Public Notices & Advertising | 553 | 1,467 | -914 | -62% | 2,200 | |
| 72900-Stationary & Office Supplies | 2,841 | 3,333 | -493 | -15% | 5,000 | |
| 73000-Small Tools & Equipment | 33,890 | 32,533 | 1,357 | 4% | 48,800 | |
| 74000-Communicatons & Phone Bills | 837 | 5,667 | -4,829 | -85% | 8,500 | |

Positive = Over Budget

Negative = Under Budget

| | FY 20/21 YTD Revenues/Expenditures | FY 20/21 YTD Operating Budget | YTD Variance \$ | YTD Variance % | FY 20/21 Annual Operating Budget | Notes |
|---|---------------------------------------|----------------------------------|------------------|----------------|-------------------------------------|-------|
| 74100-Phone Bill | 81,692 | 62,000 | 19,692 | 32% | 93,000 | |
| 75300-Travel, Conferences & Training | 2,007 | 26,087 | -24,080 | -92% | 39,130 | |
| 75400-Workforce Development | 9,654 | 8,867 | 787 | 9% | 13,300 | |
| 75500-Recruitment | 8,553 | 12,533 | -3,980 | -32% | 18,800 | |
| 77000-Sewage Treat.-Oceanside Plant | 187,962 | 700,000 | -512,038 | -73% | 1,050,000 | |
| 78000-Utilities - Electricity | 337,895 | 388,333 | -50,439 | -13% | 582,500 | |
| 78300-Hazardous Waster Material Disposal | 4,380 | 8,000 | -3,620 | -45% | 12,000 | |
| 78700-Utilities - Propane | 6,548 | 10,333 | -3,785 | -37% | 15,500 | |
| 78900-Trash Pick-Up | 5,931 | 7,167 | -1,236 | -17% | 10,750 | |
| -Other Operating Expenses | 4,709,628 | 5,523,379 | -813,751 | -15% | 8,285,068 | ← |
| EXPENSE-Operating Expense | 33,039,141 | 30,763,119 | 2,276,022 | 7% | 46,144,678 | |
| Operating Revenue (Expenses) | 2,784,544 | 1,125,810 | 1,658,734 | 147% | 1,688,715 | |
| Non Operating : | | | | | | |
| 49301-Property Tax Rev. - Ad Valorem | 408,121 | 303,333 | 104,788 | 35% | 455,000 | |
| -Property Tax Revenue | 408,121 | 303,333 | 104,788 | 35% | 455,000 | |
| 49200-Interest Revenues | -5 | 0 | -5 | | | |
| -Investment Income | -5 | 0 | -5 | | | |
| 49050-Revenue Billing Adjustments | 21,188 | 0 | 21,188 | | 0 | |
| 49106-Other Intergovernmental - State | 0 | 2,000 | -2,000 | -100% | 3,000 | |
| 49107-Recycling Revenue | 12,901 | 5,333 | 7,568 | 142% | 8,000 | |
| 49109-Miscellaneous Revenue | 77,847 | 24,000 | 53,847 | 224% | 36,000 | |
| 49114-Misc Revenue - Eng. Services | 5,100 | 3,333 | 1,767 | 53% | 5,000 | |
| 57050-Expense Billing Adjustments | 20,958 | 0 | 20,958 | | 0 | |
| 57525-Loan Costs | 0 | 0 | 0 | | | |
| -Other Nonoperating Revenue/Expense | 96,078 | 34,667 | 61,412 | 177% | 52,000 | |
| -Non Operating Revenue (Expenses) | 504,194 | 338,000 | 166,194 | 49% | 507,000 | |
| Debt Service | | 1,583,218 | -1,583,218 | -100% | 2,374,827 | |
| Current Year Net Revenue Less Expense* | \$ 3,288,738 | | | | \$ (179,112) | |

*Does not Include: Depreciation Expense

Operating & Debt Service Fund Balance

Current Year FY21 Beginning Cash

| |
|-------------|
| \$5,917,191 |
|-------------|

| | Water Operating | Wastewater Operating | General Operating | Rate Stabilization | New Water Sources | Debt Service | TOTAL |
|---|--------------------|----------------------|--------------------|--------------------|-------------------|------------------|--------------------|
| | FY 20/21 | FY 20/21 | FY 20/21 | FY 20/21 | FY 20/21 | FY 20/21 | FY 20/21 |
| Fund Balances: | | | | | | | |
| Beginning Available Balance | \$286,838 | \$1,489,894 | \$1,122,838 | \$3,603,760 | \$392,761 | \$664,639 | \$7,560,730 |
| Transfer to Water Capital | (1,000,000) | | | (3,603,760) | | | (4,603,760) |
| Transfer to/from Rate Stabilization | | | | | | | 0 |
| Budgeted Operating Surplus (Loss) | 100,547 | (234,170) | 8,159,423 | | | (2,447,793) | 5,578,007 |
| MWD Damages | 1,343,382 | | | | | | 1,343,382 |
| Mid Year Budget Adjustment | (85,490) | | | | | | (85,490) |
| Transfers In/(Out) | | | (8,159,423) | | | 2,447,793 | (5,711,630) |
| Projected Net Increase from YTD Sales | 853,667 | | | | | | 853,667 |
| Projected Ending Available Balance | \$1,498,944 | \$1,255,724 | \$1,122,838 | \$0 | \$392,761 | \$664,639 | \$4,934,906 |

Water Capital - Fund 60 Projected Balance

FY21 Beginning Cash

\$1,948,157

Excluding Capacity Fees:

| | Proposed Adjusted Budget FY 20/21 | Year 1 <i>Proposed</i> <i>Budget</i> FY 21/22 | Year 2 <i>Proposed</i> <i>Budget</i> FY 22/23 | Year 3 <i>Proposed</i> <i>Budget</i> FY 23/24 | Year 4 <i>Proposed</i> <i>Budget</i> FY 24/25 | Year 5 <i>Proposed</i> <i>Budget</i> FY 25/26 |
|---|---|--|--|--|--|--|
| Fund Balances: | | | | | | |
| Beginning Available Balance | \$1,138,582 | (\$1,480,243) | \$5,750,382 | (\$258,993) | (\$4,173,993) | (\$8,748,993) |
| Transfer From Rate Stabilization | 3,603,760 | | | | | |
| Financing | | 3,500,000 | | | | |
| Interfund Loan from Sewer | | 5,000,000 | | | | |
| Transfer from Operating Reserves | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 |
| Transfer from WSUP | | 2,000,000 | | | | |
| Capacity Fees | | | | | | |
| Less: Capital Project Budgets-Wholesale Water Efficiency | (1,734,594) | 0 | | | | |
| Less: Capital Project Budgets-Water | (5,487,991) | (4,269,375) | (7,009,375) | (4,915,000) | (5,575,000) | (6,800,000) |
| Projected Ending Available Balance w/o Capacity Fees | (\$1,480,243) | \$5,750,382 | (\$258,993) | (\$4,173,993) | (\$8,748,993) | (\$14,548,993) |

Including Capacity Fees:

| | Proposed Adjusted Budget FY 20/21 | Year 1 <i>Proposed</i> <i>Budget</i> FY 21/22 | Year 2 <i>Proposed</i> <i>Budget</i> FY 22/23 | Year 3 <i>Proposed</i> <i>Budget</i> FY 23/24 | Year 4 <i>Proposed</i> <i>Budget</i> FY 24/25 | Year 5 <i>Proposed</i> <i>Budget</i> FY 25/26 |
|--|---|--|--|--|--|--|
| Fund Balances: | | | | | | |
| Beginning Available Balance | \$1,138,582 | \$292,095 | \$1,970,754 | (\$2,553,355) | (\$5,290,959) | (\$6,074,790) |
| Transfer From Rate Stabilization | 3,603,760 | | | | | |
| Financing | - | | | | | |
| Interfund Loan from Sewer | | 5,000,000 | | | | |
| Transfer from Operating Reserves | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 |
| Transfer from WSUP | | 2,000,000 | | | | |
| Forecasted Capacity Fees | 1,772,338 | 1,323,034 | 1,485,266 | 1,177,396 | 3,791,169 | 3,791,169 |
| Less: Capital Project Budgets-Wholesale Water Efficiency | (1,734,594) | (3,375,000) | 0 | 0 | 0 | 0 |
| Less: Capital Project Budgets | (5,487,991) | (4,269,375) | (7,009,375) | (4,915,000) | (5,575,000) | (6,800,000) |
| Projected Ending Available Balance with Capacity Fees | \$292,095 | \$1,970,754 | (\$2,553,355) | (\$5,290,959) | (\$6,074,790) | (\$8,083,622) |

Water Capital Project Budgets:

| Project # | Project Name | Requested Budget | Approved @ 60% of Budget | YTD Actuals as of 12/31/2020 | Proposed Budget Adjustments | Proposed Adjusted Budget | Year 1 Proposed Budget | Year 2 Proposed Budget | Year 3 Proposed Budget | Year 4 Proposed Budget | Year 5 Proposed Budget |
|--------------|---|------------------|--------------------------|------------------------------|-----------------------------|--------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| | | FY 20/21 | FY 20/21 | FY 20/21 | FY 20/21 | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 | FY 25/26 |
| 300007 | Programatic EIR for Existing Easements | \$ 450,000 | \$ 270,000 | \$ 31,721 | \$ (60,037) | \$ 209,963 | \$ 75,000 | | | | |
| 300008 | New District Headquarters | 200,000 | 120,000 | 74,889 | | 120,000 | 150,000 | 450,000 | 2,000,000 | | |
| 600001 | Rainbow Heights PS (#1) Upgrades/Recon. | 1,303,698 | 782,219 | 500,661 | 1,987,048 | 2,769,267 | | | | | |
| 600002 | Gird to Monserate Hill Water Line | | - | | | - | | | 140,000 | 1,400,000 | |
| 600003 | San Luis Rey Imported Return Flow Recovery | | - | 261 | | - | | | | | 600,000 |
| 600007 | Pressure Reducing Stations | 750,000 | 450,000 | 343,140 | (87,818) | 362,182 | - | 750,000 | 250,000 | 750,000 | 250,000 |
| 600009 | Isolation Valve Installation Program | 150,000 | 90,000 | 10,488 | (78,842) | 11,158 | 50,000 | 600,000 | 500,000 | 500,000 | 500,000 |
| 600015 | Water Condition Assessment | | - | 43,391 | 35,887 | 35,887 | | | | | 50,000 |
| 600017 | Pressure Reducing Station Replacement Program (Combined with 60007) | 300,000 | 180,000 | 82,882 | (180,000) | - | 2,050,000 | | | | |
| 600019 | Water System Monitoring Program | | - | 10,096 | 26,250 | 26,250 | 184,375 | 184,375 | 25,000 | | |
| 600021 | Pipeline Upgrade Project | 3,250,000 | 1,950,000 | 654,896 | (383,491) | 1,566,509 | | | | | |
| 600026 | Camino Del Rey Waterline Relocation | | - | 15 | | - | 100,000 | 2,000,000 | | | |
| 600030 | Corrosion Prevention Program Development and Implementation | 250,000 | 150,000 | 9,077 | (133,625) | 16,375 | 250,000 | 600,000 | 600,000 | 600,000 | 600,000 |
| 600037 | Live Oak Park Road Bridge Replacement | | - | 782 | | - | 600,000 | - | | | |
| 600040 | Vallecitos PS Relocation | 530,000 | 318,000 | 780 | (318,000) | - | | 1,100,000 | 1,000,000 | | |
| 600045 | Gopher Canyon Water Pipeline Improvements | | - | | | - | | | | | |
| 600046 | Sampling Ports for testing Project Completed | 25,000 | 15,000 | | (15,000) | - | | | | | |
| 600047 | Community Power Resiliency Generator Grant (Generator at Sumac) | | - | | | - | 50,000 | | | | |
| 600048 | Northside Zone Supply Redundancy | | - | | | - | | | | | 500,000 |
| 600049 | Gomez/Magee Pump Station Upgrades and Sumac Radio Tower | 250,000 | 150,000 | | (150,000) | - | 500,000 | 450,000 | 400,000 | | |
| 600050 | Lookout Mountain Electrical Upgrade | | - | | | - | | | | 1,000,000 | 1,000,000 |
| 600051 | North Feeder and Rainbow Hills Water Line Replacements | | - | | | - | | | | 150,000 | 1,850,000 |
| 600055 | Pipe Lining Pilot Project | | - | 714 | | - | | 350,000 | | | |
| 600058 | Electrical Panel Switches | | - | | 35,000 | 35,000 | 160,000 | | | | |
| 600067 | Pala Mesa Fairways 383 A and C | 250,000 | 150,000 | | (150,000) | - | | | | 250,000 | |
| 600068 | Sarah Ann Drive Line 400 A | 375,000 | 225,000 | | (225,000) | - | 100,000 | 275,000 | | | |
| 600069 | Wilt Road (1331) | | - | | | - | | | | | 500,000 |
| 600071 | Del Rio Estates Line Ext 503 | | - | | | - | | | | 250,000 | |
| 600072 | Katie Lendre Drive Line | | - | | | - | | 250,000 | | | |
| 600072 | East Heights Line 147L | | - | | | - | | | | | 500,000 |
| 600073 | East Heights Line 147A | | - | | | - | | | | | 250,000 |
| 600074 | Via Zara - PUP | | - | | | - | | | | 125,000 | |
| 600075 | Roy Line Ext | | - | | | - | | | | | 250,000 |
| | Los Alisos South 243 | | - | | | - | | | | 500,000 | |
| N/A | Department Level Capital Expenses | 559,000 | 335,400 | | | 335,400 | | | | | |
| Total | | 8,642,698 | 5,185,619 | 1,763,793 | 302,372 | 5,487,991 | 4,269,375 | 7,009,375 | 4,915,000 | 5,575,000 | 6,800,000 |

Attachment B

Wholesale Water Efficiency Capital Project Budgets:

| Project # | Project Name | Requested | Approved @ | YTD Actuals | Proposed | Proposed | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 |
|--------------|---|--------------------|--------------------|------------------|----------------------|--------------------|---------------------|------------------|-----------------|-----------------|-----------------|
| | | Budget | 60% of Budget | as of 12/31/2020 | Budget | Adjusted Budget | Proposed Budget | Proposed Budget | Proposed Budget | Proposed Budget | Proposed Budget |
| | | FY 20/21 | FY 20/21 | FY 20/21 | FY 20/21 | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 | FY 25/26 |
| 600008 | Weese WTP Permanent Emergency Interconnect and Pressure Station | \$ 500,000 | \$ 300,000 | \$ 3,307 | \$ (272,018) | \$ 27,982 | | \$ 750,000 | | | |
| 600013 | Hutton & Turner Pump Stations (SDCWA Shutdown Pump Stations) | 1,160,000 | 696,000 | 26,879 | (521,700) | 174,300 | 4,000,000 | | | | |
| 600029 | Via Ararat Drive Waterline Project | | | 45 | | | | | | | |
| 600031 | Olive Hill Estates Transmission Line Reconnection | 1,500,000 | 900,000 | 837,604 | 169,369 | 1,069,369 | | | | | |
| 600034 | Rice Canyon Tank Transmission PL to I-15/SR76 Corridor | 1,000,000 | 600,000 | 74,409 | (399,576) | 200,424 | 3,375,000 | | | | |
| 600035 | Tank and Reservoir Mixing Upgrades | 250,000 | 150,000 | 1,871 | 112,519 | 262,519 | | | | | |
| 600038 | Blue Breton Water System Looping Project | 370,000 | 222,000 | | (222,000) | | | | | | |
| | Wilt Road Feeder (14 inch Water Line) | | | | | | 3,300,000 | | | | |
| | Gird Road 1,600' upsized from 12" to 18" or larger | 100,000 | 60,000 | | (60,000) | | 1,000,000 | | | | |
| Total | | \$4,880,000 | \$2,928,000 | \$944,115 | (\$1,193,406) | \$1,734,594 | \$11,675,000 | \$750,000 | \$0 | \$0 | \$0 |

Wastewater - Fund 52 & 53 Projected Fund Balance

Excluding Capacity Fees:

| | Proposed Adjusted Budget FY 20/21 | Year 1 Proposed Budget FY 21/22 | Year 2 Proposed Budget FY 22/23 | Year 3 Proposed Budget FY 23/24 | Year 4 Proposed Budget FY 24/25 | Year 5 Proposed Budget FY 25/26 |
|---|---|--|--|--|--|--|
| Fund Balances: | | | | | | |
| Beginning Available Balance | 13,696,384 | \$14,277,402 | \$927,402 | (\$1,347,598) | (\$3,397,598) | (\$3,647,597) |
| Restricted CFD Funds* | 2,750,000 | | | | | |
| Financing | | | | | | |
| Interfund Loan | | (5,000,000) | | | | |
| Sewer Connections Current Year | | | | | | |
| Less: Capital Project Budgets | (2,168,982) | (8,350,000) | (2,275,000) | (2,050,000) | (250,000) | 0 |
| Projected Ending Available Balance w/o Capacity Fees | \$14,277,402 | \$927,402 | (\$1,347,598) | (\$3,397,598) | (\$3,647,597) | (\$3,647,595) |

Including Capacity Fees:

| | Proposed Adjusted Budget FY 20/21 | Year 1 Proposed Budget FY 21/22 | Year 2 Proposed Budget FY 22/23 | Year 3 Proposed Budget FY 23/24 | Year 4 Proposed Budget FY 24/25 | Year 5 Proposed Budget FY 25/26 |
|--|---|--|--|--|--|--|
| Fund Balances: | | | | | | |
| Beginning Available Balance | 13,696,384 | \$15,294,474 | \$7,430,408 | \$10,197,786 | \$8,190,164 | \$12,419,519 |
| Restricted CFD Funds* | 2,750,000 | | | | | |
| Financing | | | | | | |
| Interfund Loan | | (5,000,000) | | | | |
| Forecasted Sewer Connections | 1,017,072 | 5,485,934 | 5,042,378 | 42,378 | 4,479,355 | 4,479,355 |
| Less: Capital Project Budgets | (2,168,982) | (8,350,000) | (2,275,000) | (2,050,000) | (250,000) | 0 |
| Projected Ending Available Balance with Capacity Fees | \$15,294,474 | \$7,430,408 | \$10,197,786 | \$8,190,164 | \$12,419,519 | \$16,898,874 |

Wastewater Capital Project Budgets:

| Project # | Project Name | Approved Budget | YTD Actuals as of 12/31/2020 | Proposed Budget Adjustments | Proposed Adjusted Budget | Year 1 Proposed Budget | Year 2 Proposed Budget | Year 3 Proposed Budget | Year 4 Proposed Budget | Year 5 Proposed Budget |
|--------------|--|---------------------|---------------------------------|--------------------------------|-----------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|
| | | FY 20/21 | FY 20/21 | FY 20/21 | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 | FY 25/26 |
| 530001 | Thoroughbred Lift Station and Sewer Improvements | \$ 3,000,000 | \$ 92,455 | \$ (2,532,381) | \$ 467,619 | \$ 8,000,000 | \$ 2,000,000 | \$ 250,000 | \$ 250,000 | \$ - |
| 530006 | Sewer System Rehabilitation Program | 100,000 | | (100,000) | - | | | | | |
| 530015 | Sewer System Condition Assessment Program | 300,000 | 3,845 | (300,000) | - | | | | | |
| 530017 | N River Road Land Outfall Rehabilitation (Operations Project) | 2,500,000 | 758,625 | (1,308,637) | 1,191,363 | \$250,000 | | | | |
| 530018 | Fallbrook Oaks Forcemain and Manhole Replacement | 300,000 | 12,344 | (300,000) | - | | \$150,000 | \$1,650,000 | | |
| 530020 | Rancho Viejo LS Wet Well Expansion | | | | - | 100,000 | | | | |
| 530021 | Almendra Court, I-15 Crossing Sewer Rehabilitation | 40,000 | | (40,000) | - | | | 150,000 | | |
| 530023 | Replace Rancho Monserate LS Emergency Generator | | | | - | | 125,000 | | | |
| 530024 | Old River Road LS Equalization Basin | 1,000,000 | | (1,000,000) | - | | | | | |
| 530025 | Old River Road LS to Stallion Outfall Repair (Combine with 530017) | 500,000 | | (500,000) | - | | | | | |
| N/A | Department Level Capital Expenses | 310,000 | | | 310,000 | | | | | |
| NA | City of Oceanside WW Plant | 200,000 | | | 200,000 | | | | | |
| Total | | \$ 8,250,000 | \$ 867,269 | \$ (6,081,018) | \$ 2,168,982 | \$ 8,350,000 | \$ 2,275,000 | \$ 2,050,000 | \$ 250,000 | \$ - |

Water Service Upgrade Projected Fund Balance

FY21 Beginning Cash

\$ 7,261,642

Fund Balances:

| | Budget FY 20/21 | Budget FY 21/22 | Budget FY 22/23 | Budget FY 23/24 |
|---|--------------------|---------------------|---------------------|---------------------|
| Beginning Available Balance | \$7,168,951 | \$3,068,951 | \$ (131,049) | \$ (131,049) |
| Less: Meter Replacement/Upgrade Project | (4,100,000) | (3,200,000) | 0 | 0 |
| Projected Fund Balance | \$3,068,951 | \$ (131,049) | \$ (131,049) | \$ (131,049) |

Capital Project Budgets:

| | | Project Budgets | | | | | |
|--------------|---------------------------|---------------------|--------------------|---|--------------------|--------------------|--------------------|
| GL Project # | Project Name | Actuals FY 19/20 | Budget FY 20/21 | YTD Actuals as of 12/31/2020 FY 20/21 | Budget FY 21/22 | Budget FY 22/23 | Budget FY 23/24 |
| 600027 | Service Meter Replacement | \$3,403,236 | \$1,300,000 | \$274,098 | \$1,400,000 | | |
| 600028 | Water Service Upgrade | 497,891 | 2,800,000 | 712,971 | 1,800,000 | | |
| Total | | \$3,901,128 | \$4,100,000 | \$987,069 | \$3,200,000 | \$ - | \$ - |

Rainbow MWD Developer Projections - Water

Installations

| Development Name (Active) (Inactive) | Purchased | Anticipated Sales (Connections) | | | | | | Water LF | PRS | Timing |
|--|-----------|---------------------------------|----------|----------|----------|--------|-------|----------|-----|-----------------|
| | | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24+ | Total | | | |
| Horse Ridge Creek | 274.8 | 23.8 | | | | | 23.8 | 34407 | 1 | In Progress |
| Horse Ridge Creek (RAH) | 113 | | | | | | 0 | | | In Progress |
| Campus Park West | | | | | | | 9 | | | |
| Fairview-Lilac Del Cielo | | 14 | 62 | | | | 76 | 2247 | 1 | Recent Activity |
| Golf Green Estates | 77 | 20 | | | | | 20 | 5475 | | In Progress |
| Pala Mesa Highlands | 104 | 27 | | | | | 27 | 10089 | 1 | In Progress |
| Bonsall Oaks/Polo Club | | | | | | 154 | 154 | 21531 | 3 | |
| Ocean Breeze (Vessels) | | | | | | 396 | 396 | | | |
| | | | | | | | 0 | | | |
| Rancho Viejo Phase 3 | | | | | | 47 | 47 | | | |
| Campus Park | | | | | | 53 | 53 | | | |
| Meadowood/Parde/Citro/Tripoint* | | 23 | 82 | 121 | 104 | 53 | 383 | | 1 | In Progress |
| Single Service Laterals | | 5 | 5 | 5 | 5 | 5 | 25 | | | See Notes** |
| TOTAL WATER METERS | 568.8 | 113 | 149 | 126 | 109 | 717 | 1,214 | | | |

Revenue Projections

| Meter Size (in) | Revenue Per Meter (Existing) | Purchased | Anticipated Sales | | | | | |
|---|------------------------------------|-----------|--------------------|----------------------|----------------------|--------------------|--------------------|----------------------|
| | | | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24+ | Total |
| 5/8 | 6,241 | | 14 | 62 | | | | 76 |
| 3/4 | 10,401 | 531.8 | 90 | 82 | 117 | 102 | 697 | 1,088 |
| 1 | 16,642 | 0 | 5 | 5 | 7 | 7 | 20 | 44 |
| 1 1/2 | 27,043 | 34 | | | 1 | | | 1 |
| 2 | 62,406 | 3 | | | | | | - |
| 3 | 124,812 | | 2 | | 1 | | | 3 |
| 4 | 208,020 | | 2 | | | | | 2 |
| Total | | 568.8 | 113 | 149 | 126 | 109 | 717 | 1,214 |
| Total Revenue | | | \$1,772,338 | \$1,323,034 | \$1,485,266 | \$1,177,396 | \$7,582,337 | \$13,340,371 |
| Estimated Fee credits from CFD Reimbursement | | | | (\$1,164,912) | (\$1,402,056) | (\$162,242) | | (\$2,729,210) |
| Total Cash Revenue from Developer | | | \$1,772,338 | \$158,122 | \$83,210 | \$1,015,154 | \$7,582,337 | \$10,611,161 |

Notes:

*Actual amount will vary depending on final agreements.

**Average from last 10 years.

Rainbow MWD Developer Projections - Sewer

Installations

| Development Name (Active) (Inactive) | Purchased (EDUs) | Anticipated Sales (EDUs) | | | | | | | Sewer LF | IS | Timing |
|--|---------------------|--------------------------|----------|----------|----------|----------|--------|-------|----------|----|----------------|
| | | FY 19/20 | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24+ | Total | | | |
| Horse Ridge Creek | 723 | | | | | | | 0 | 29916 | 1 | In Progress |
| Horse Ridge Creek (RAH) | 169.5 | | | | | | | 0 | | | |
| Campus Park West | | | | | | | | 9 | | | |
| Fairview-Lilac Del Cielo | 38.9 | | 7.5 | 31.4 | | | | 39 | 1382 | | Recent |
| Golf Green Estates | 94.5 | | 25.8 | | | | | 26 | 4318 | | In Progress |
| Pala Mesa Highlands | 126.88 | | 35.7 | | | | | 36 | 11501 | | In Progress |
| Bonsall Oaks/Polo | 59.85 | | | | | | | 96.2 | 21027 | | Recent |
| Ocean Breeze (Vessels) | | | | | | | | 479 | | | Recent |
| Rancho Viejo Phase 3 | | | | | | | | 47 | | | Recent |
| | | | | | | | | 0 | 2251 | | |
| Campus Park | | | | | | | | 0 | | | |
| Meadowood* | | | | 422 | 422 | | | 844 | | | Tripoint Citro |
| Misc. SFR | | | 3 | 3 | 3 | 3 | 3 | 15 | | | |
| TOTAL EDUs | | - | 72 | 456 | 425 | 3 | 634 | 1591 | | | |

Revenue Projections

| | | Purchased (EDUs) | Anticipated Sales | | | | | | |
|----------------------|-----------|---------------------|-------------------|-------------|-------------|-------------|----------|-------------|-----------------|
| | | | FY 19/20 | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24+ | Total |
| Existing Fee | \$ 14,126 | 281.23 | | 72 | 456 | 425 | 3 | 634 | 1,591 |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| Meadowwood | | 883 | | | | | | | |
| Total | | | - | 72 | 456 | 425 | 3 | 634 | 1,591 |
| Total Revenue | | | \$0 | \$1,017,072 | \$5,485,934 | \$5,042,378 | \$42,378 | \$8,958,709 | \$20,546,472 ** |

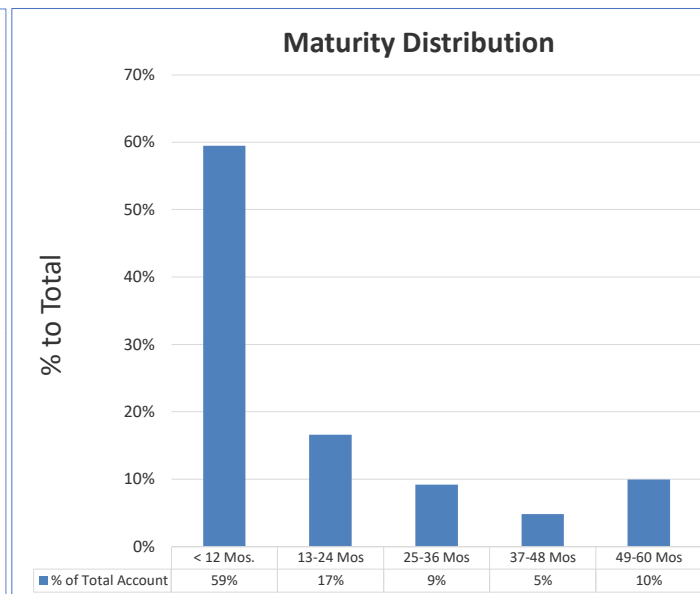
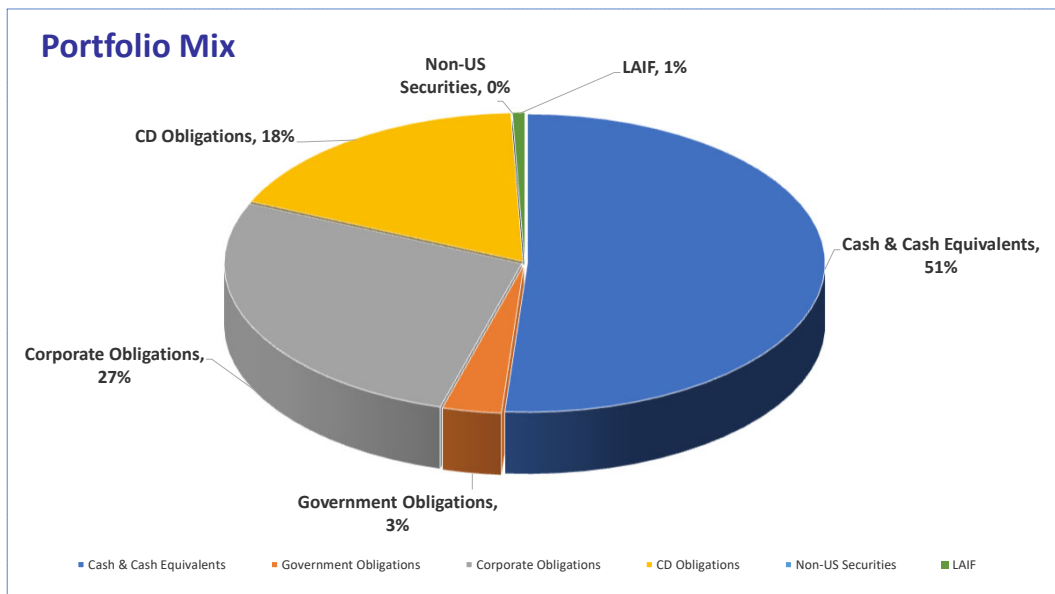
Notes:

*Actual amount will vary depending on final agreements. \$10,500,000 will be paid from CFD.

RAINBOW MUNICIPAL WATER DISTRICT
 TREASURER'S MONTHLY REPORT OF INVESTMENTS
 PORTFOLIO SUMMARY
 2/28/2021



| TYPE | ISSUER | CUSIP | Bond Rating | Date of Maturity | Par Value | Cost Basis | Market Value* | Interest Rate | Yield to Maturity | Semi-Annual Interest | Days to Maturity | Object |
|--------------------------------------|---------------------------------------|---------------|-------------|------------------|---------------|----------------------|----------------------|---------------|-------------------|----------------------|------------------|--------|
| Money Market Funds | JP MORGAN MONEY MARKET Trust | 48125C068S | N/A | | \$ 1,666,098 | \$ 1,677,479 | | | | | 0 | 11508 |
| | Willimington Trust | CSCDA 2017-01 | | | \$ 2,750,000 | \$ 2,750,000 | | | | | 0 | 10301 |
| Money Market Funds | Zions Bank | 7326251D | | | \$ 629,148 | \$ 629,164 | 2.090% | | | | 0 | 10310 |
| Money Market Funds | Zions Bank | 7326250 | | | \$ 4,990,811 | \$ 4,990,853 | 2.060% | | | | 0 | 10311 |
| Money Market Funds | Zions Bank | 7326251E | | | \$ 1,642,273 | \$ 1,642,315 | 2.090% | | | | 0 | 10309 |
| Total Cash & Cash Equivalents | | | | | \$ - | \$ 11,678,330 | \$ 11,689,811 | | | | | |
| Non-Callable | FEDERAL FARM CR BKS | 3133EHRU9 | Aaa | 07/19/22 | \$ 200,000 | \$ 200,938 | \$ 204,822 | 1.900% | 1.800% | \$ 1,909 | 506 | 11508 |
| Non-Callable | FEDERAL HOME LOAN BANKS | 3130ADRG9 | Aaa | 03/10/23 | \$ 500,000 | \$ 501,990 | \$ 526,375 | 2.670% | 2.660% | \$ 6,702 | 740 | 11508 |
| Total Government Obligations | | | | | \$ 700,000 | \$ 702,928 | \$ 731,197 | | | | | |
| Make Whole | CITIBANK NA | 17325FAQ1 | Aa3 | 07/23/21 | \$ 475,000 | \$ 486,623 | \$ 479,655 | 3.400% | 2.150% | \$ 8,075 | 145 | 11508 |
| Callable 3/1/22 | UNION BK CALIF N A MEDIUM TERM | 90520EAH4 | A2 | 04/01/22 | \$ 308,000 | \$ 315,377 | \$ 316,596 | 3.150% | 1.900% | \$ 13,860 | 397 | 11508 |
| Callable 3/1/22 | UNION BK CALIF N A MEDIUM TERM | 90520EAH4 | A2 | 04/01/22 | \$ 290,400 | \$ 297,355 | \$ 298,505 | 3.150% | 1.900% | \$ 13,860 | 397 | 11508 |
| Callable 3/1/22 | UNION BK CALIF N A MEDIUM TERM | 90520EAH4 | A2 | 04/01/22 | \$ 281,600 | \$ 288,344 | \$ 289,459 | 3.150% | 1.900% | \$ 13,860 | 397 | 11508 |
| Callable 10/1/22 | PNC BK N A PITTSBURG PA | 69349LAG3 | A3 | 11/01/22 | \$ 980,000 | \$ 999,179 | \$ 1,016,250 | 2.700% | 2.065% | \$ 13,489 | 611 | 11508 |
| Bullet | BANK OF AMERICA CORP | 06051GEU9 | A2 | 01/11/23 | \$ 475,000 | \$ 490,794 | \$ 501,401 | 3.300% | 2.300% | \$ 7,838 | 682 | 11508 |
| Stepped/CBLE 2/28/25 | WELLS FARGO & CO | 95001D5X4 | A2 | 02/28/25 | \$ 850,000 | \$ 858,075 | \$ 850,000 | 2.050% | 2.060% | \$ 8,713 | 1461 | 11508 |
| Callable 9/10/25 | AMERICAN HOND FIN CORP MTN | 02665WDN8 | | 09/10/25 | \$ 500,000 | \$ 506,050 | \$ 496,615 | 1.000% | 1.300% | \$ 2,500 | 1655 | 11508 |
| Callable 9/30/23 | CITIGROUP INC | 17298CKE7 | A3 | 09/30/23 | \$ 1,000,000 | \$ 1,000,000 | \$ 981,320 | 1.000% | 1.000% | \$ 5,000 | 944 | 11508 |
| Stepped 1/26/2026 | BANK OF AMERICA | 06048WK82 | | 01/26/26 | \$ 1,000,000 | \$ 997,000 | \$ 978,190 | 0.610% | 0.610% | \$ 3,050 | 1793 | 11508 |
| Total Corporate Obligations | | | | | \$ 6,160,000 | \$ 6,238,797 | \$ 6,207,992 | | | | | |
| FDIC Ins. CD | DISCOVER BANK | 254672F29 | N/A | 08/10/21 | \$ 248,000 | \$ 248,000 | \$ 249,649 | 1.520% | 1.500% | \$ 1,885 | 163 | 11508 |
| FDIC Ins. CD | WELLS FARGO BANK NATL ASSN | 949763AF3 | N/A | 08/17/21 | \$ 98,000 | \$ 98,000 | \$ 98,690 | 1.570% | 1.550% | \$ 769 | 170 | 11508 |
| FDIC Ins. CD | WELLS FARGO BANK NATL ASSN | 949763AF3 | N/A | 08/17/21 | \$ 150,000 | \$ 150,000 | \$ 151,056 | 1.570% | 1.550% | \$ 1,178 | 170 | 11508 |
| FDIC Ins. CD | MB FINL BK NA CHIC IL | 55266CZJ8 | N/A | 11/18/21 | \$ 247,000 | \$ 247,000 | \$ 251,994 | 2.810% | 2.850% | \$ 3,470 | 263 | 11508 |
| FDIC Ins. CD | FLAGSTAR BK FSB TROY MICH | 33847E2K2 | N/A | 06/13/22 | \$ 245,000 | \$ 246,749 | \$ 252,529 | 2.440% | 2.200% | \$ 3,010 | 470 | 11508 |
| FDIC Ins. CD | GOLDMAN SACHS BK USA NY | 38148PKT3 | N/A | 06/14/22 | \$ 245,000 | \$ 245,000 | \$ 252,225 | 2.340% | 2.350% | \$ 2,867 | 471 | 11508 |
| FDIC Ins. CD | CAPITAL ONE NATL ASSN VA | 14042RKL4 | N/A | 11/22/22 | \$ 250,000 | \$ 250,000 | \$ 259,865 | 2.400% | 2.400% | \$ 3,000 | 632 | 11508 |
| FDIC Ins. CD | MORGAN STANLEY | 61747MF63 | N/A | 01/11/23 | \$ 246,000 | \$ 246,000 | \$ 257,569 | 2.630% | 2.650% | \$ 3,235 | 682 | 11508 |
| FDIC Ins. CD | BMW BANK NORTH AMER | 05580AMB7 | N/A | 03/29/23 | \$ 240,000 | \$ 240,000 | \$ 253,721 | 2.860% | 2.900% | \$ 3,432 | 759 | 11508 |
| FDIC Ins. CD | SALLIE MAE BK SLT LAKE CITY | 795450M44 | Aaa | 04/11/23 | \$ 240,000 | \$ 240,000 | \$ 254,201 | 2.900% | 2.950% | \$ 3,480 | 772 | 11508 |
| FDIC Ins. CD | CAPITAL ONE BANK (USA) NAT | 1402TAW7 | N/A | 06/19/24 | \$ 245,000 | \$ 245,000 | \$ 263,204 | 2.520% | 2.500% | \$ 3,087 | 1207 | 11508 |
| FDIC Ins. CD | MORGAN STANLEY PVT BK PURCHA | 61760AL49 | N/A | 06/24/24 | \$ 245,000 | \$ 245,000 | \$ 261,263 | 2.290% | 2.250% | \$ 2,805 | 1212 | 11508 |
| FDIC Ins. CD | FIRST NATL BK MCGREGOR TEX | 32112UDA6 | N/A | 06/28/24 | \$ 249,000 | \$ 250,743 | \$ 268,200 | 2.300% | 2.150% | \$ 2,884 | 1216 | 11508 |
| FDIC Ins. CD | MERRICK BK SOUTH JORDAN UTAH | 59013KBV7 | N/A | 07/31/24 | \$ 249,000 | \$ 249,000 | \$ 265,427 | 2.200% | 2.200% | \$ 2,739 | 1249 | 11508 |
| FDIC Ins. CD | BMO HARRIS BY NATL CHIC | 05581W7S8 | NA | 05/28/25 | \$ 210,000 | \$ 210,000 | \$ 210,113 | 0.750% | 0.750% | \$ 788 | 1550 | 11508 |
| FDIC Ins. CD | STATE BK INDIA CHICAGO ILL | 856283N69 | NA | 06/26/25 | \$ 248,000 | \$ 252,166 | \$ 250,711 | 0.950% | 0.940% | \$ 1,198 | 1579 | 11508 |
| FDIC Ins. CD | JPMORGAN CHASE BK NA COLUMBU | 48128UHS1 | NA | 07/31/25 | \$ 249,000 | \$ 249,000 | \$ 249,543 | 0.550% | 0.550% | \$ 685 | 1614 | 11508 |
| Total CD Obligations | | | | | \$ 3,904,000 | \$ 3,911,659 | \$ 4,049,959 | | | | | |
| Total Non-US Securities | | | | | \$ - | \$ - | \$ - | | | | | |
| Subtotal Long Term Pooled Investment | Local Agency Investment Fund (LAIF)** | 1.001598771 | | | \$ 10,764,000 | \$ 22,531,713 | \$ 22,678,958 | | | | | |
| | | | | | | \$ 146,433 | \$ 147,403 | | | \$ - | | 10103 |
| Portfolio Totals | | | | | | \$ 22,678,146 | \$ 22,826,361 | | | | | |



This monthly report accurately reflects all District pooled investments. It is in conformity with the Investment Administrative code section 5.03.080. The District has sufficient cash flow to meet six months of obligations. This is in effect in compliance with the current Investment Policy.

Tracy Largent

3/11/2021

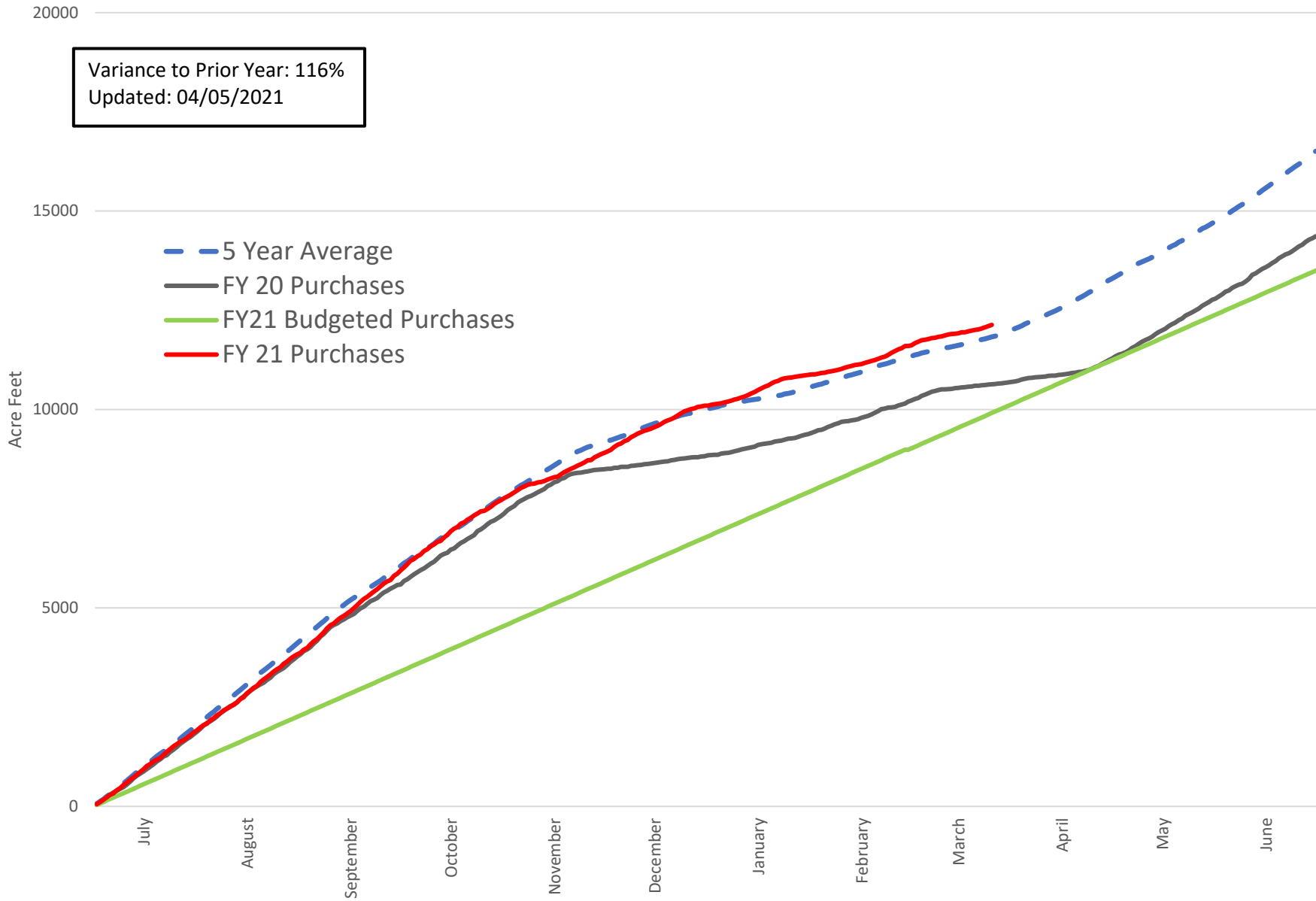
Tracy Largent, Treasurer

*Source of Market Value - MUFG monthly statements

**Source of LAIF FMV - CA State Treasurer Pooled Money Investment Account @ <https://www.treasurer.ca.gov/pmia-laif/reports/valuation.asp>

System Demands Comparison Chart

Variance to Prior Year: 116%
Updated: 04/05/2021



Comparative Water Sales YTD from Prior Years

FISCAL YEAR 2020-2021

| Quantity of Meters | User Code | JUL | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | Acre Feet |
|--------------------|-----------|---------|---------|---------|---------|---------|---------|---------|---------|-----|-----|-----|-----|-----------|
| 549 | AD | 34,763 | 39,406 | 46,230 | 42,502 | 34,921 | 21,626 | 24,948 | 14,076 | | | | | 593 |
| 402 | AG | 109,886 | 131,840 | 137,233 | 129,675 | 105,410 | 64,136 | 68,514 | 39,558 | | | | | 1,805 |
| 271 | CM | 43,615 | 49,777 | 48,946 | 49,458 | 35,129 | 19,261 | 20,216 | 10,734 | | | | | 636 |
| 24 | CN | 6,330 | 12,547 | 10,164 | 14,057 | 8,403 | 5,244 | 9,069 | 7,677 | | | | | 169 |
| 21 | IS | 2,513 | 2,972 | 3,359 | 3,231 | 1,698 | 1,013 | 1,365 | 568 | | | | | 38 |
| 114 | MF | 14,151 | 14,484 | 14,090 | 14,996 | 12,993 | 9,384 | 12,462 | 8,972 | | | | | 233 |
| | PC | - | - | - | - | - | - | - | 1,234 | | | | | 3 |
| | PD | - | - | - | - | - | - | 83 | 3,574 | | | | | 8 |
| 319 | SC | 137,945 | 133,502 | 160,919 | 156,961 | 123,278 | 85,624 | 74,455 | 110,420 | | | | | 2,257 |
| 1012 | SD | 186,337 | 204,966 | 223,721 | 229,964 | 179,016 | 112,667 | 115,867 | 55,255 | | | | | 3,002 |
| 5851 | SF | 169,793 | 186,711 | 189,918 | 189,511 | 157,332 | 112,083 | 128,779 | 84,894 | | | | | 2,798 |
| 8563 | Total | 705,333 | 776,205 | 834,580 | 830,355 | 658,180 | 431,038 | 455,758 | 336,962 | - | - | - | - | 11,544 |

FISCAL YEAR 2019-2020

| Quantity of Meters | User Code | JUL | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | Acre Feet |
|--------------------|-----------|---------|---------|---------|---------|---------|---------|---------|---------|-----|-----|-----|-----|-----------|
| 553 | AD | 28,018 | 36,530 | 36,506 | 32,640 | 37,164 | 15,379 | 6,577 | 13,028 | | | | | 473 |
| 400 | AG | 113,285 | 139,802 | 139,715 | 135,633 | 132,703 | 48,601 | 25,028 | 47,900 | | | | | 1,797 |
| 267 | CM | 35,561 | 46,750 | 44,883 | 40,374 | 29,303 | 16,496 | 13,155 | 9,711 | | | | | 542 |
| 19 | CN | 1,484 | 1,549 | 1,183 | 1,041 | 1,286 | 314 | 490 | 1,126 | | | | | 19 |
| 21 | IS | 3,060 | 1,799 | 1,946 | 2,046 | 2,048 | 927 | 643 | 1,018 | | | | | 31 |
| 114 | MF | 11,910 | 11,187 | 11,539 | 11,065 | 12,605 | 8,386 | 7,568 | 9,074 | | | | | 191 |
| 323 | SC | 135,069 | 157,307 | 156,337 | 136,485 | 152,308 | 47,287 | 10,146 | 50,668 | | | | | 1,941 |
| 1021 | SD | 164,817 | 213,262 | 218,596 | 179,714 | 207,689 | 77,699 | 21,552 | 65,024 | | | | | 2,636 |
| 5536 | SF | 150,907 | 188,769 | 182,811 | 153,331 | 174,251 | 89,028 | 52,276 | 70,585 | | | | | 2,438 |
| 8254 | Total | 644,111 | 796,955 | 793,516 | 692,329 | 749,357 | 304,117 | 137,435 | 268,134 | - | - | - | - | 10,069 |

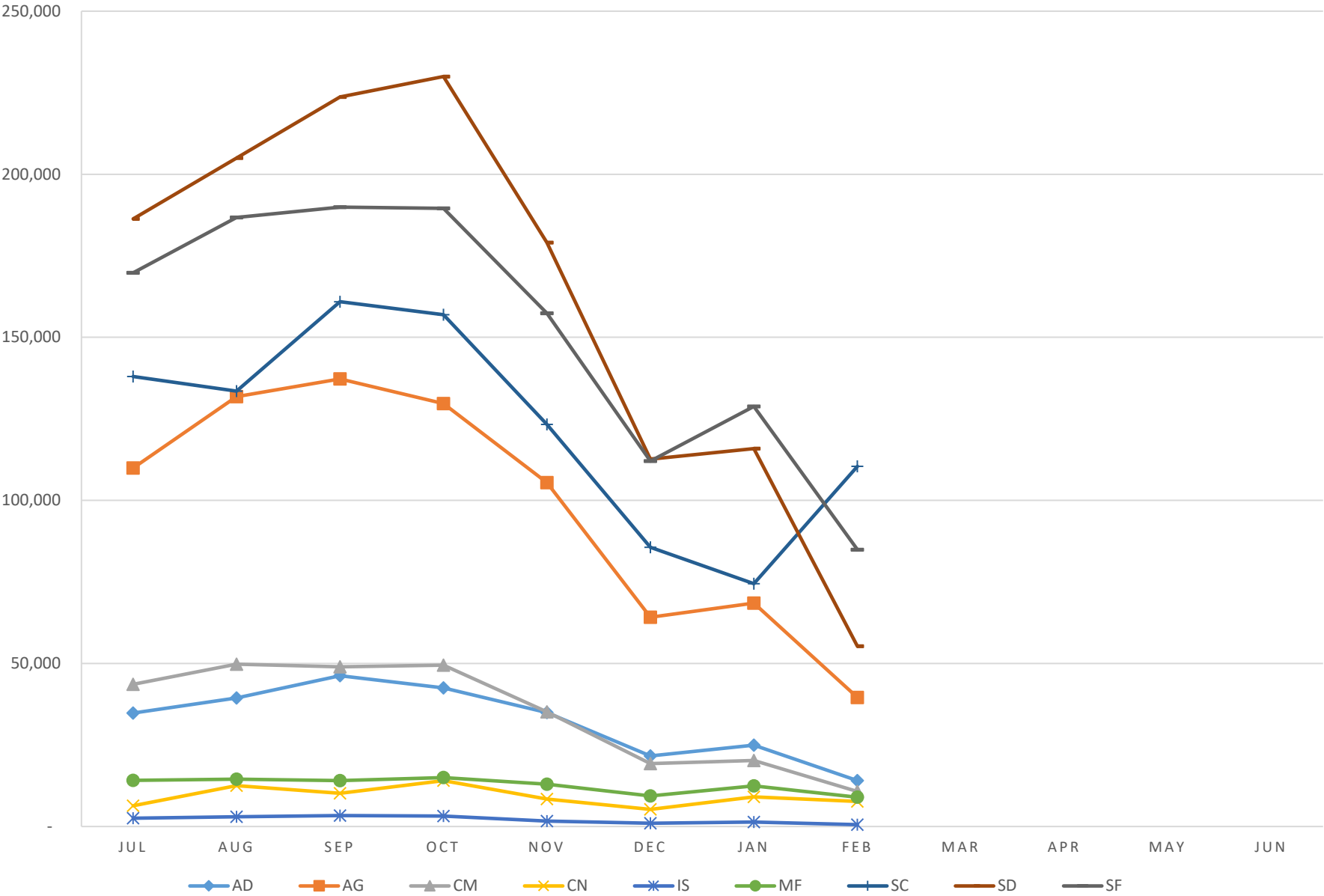
FISCAL YEAR 2018-2019

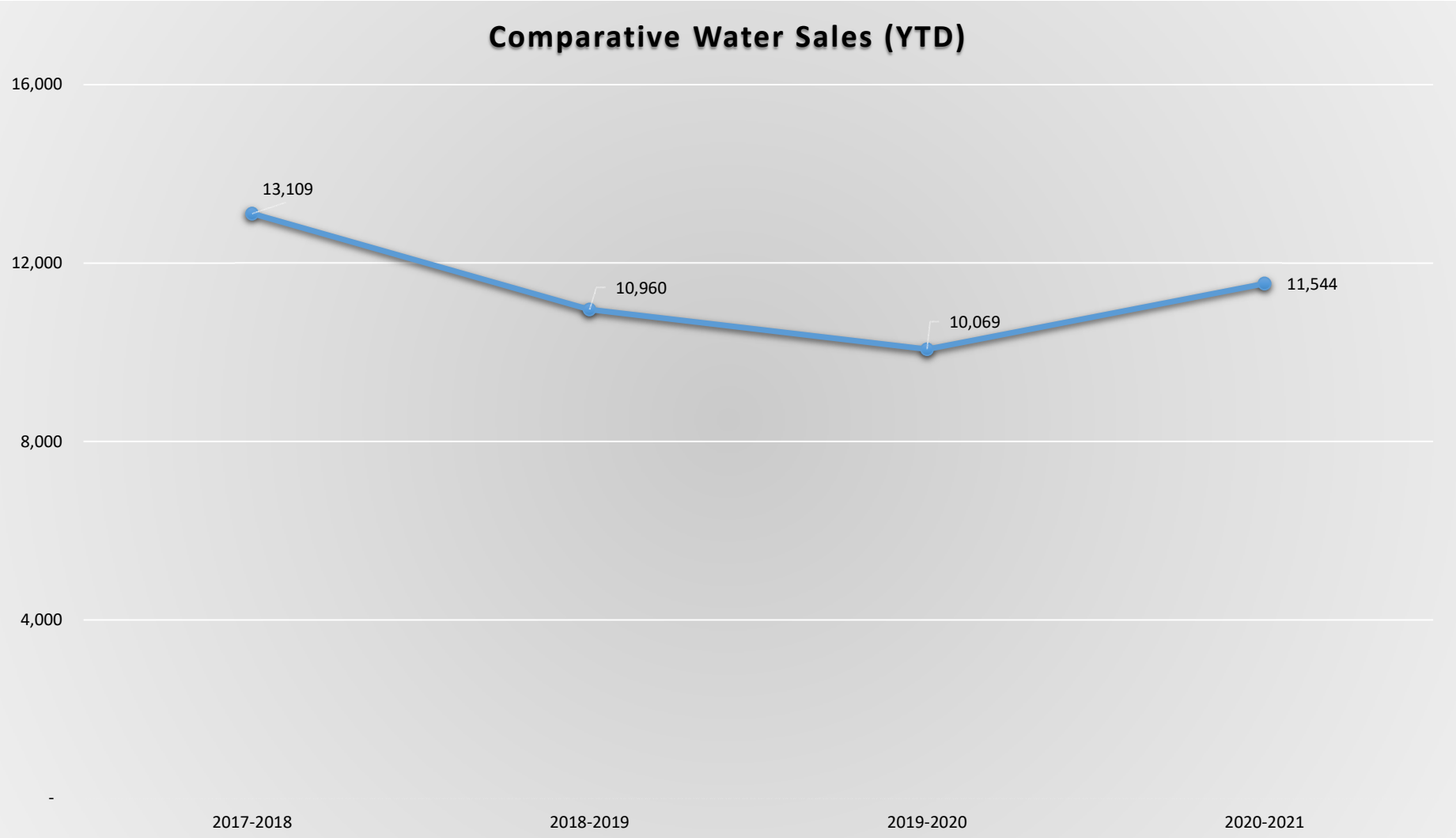
| Quantity of Meters | User Code | JUL | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | Acre Feet |
|--------------------|-----------|---------|---------|---------|---------|---------|---------|---------|---------|-----|-----|-----|-----|-----------|
| 562 | AD | 34,648 | 47,312 | 45,104 | 28,007 | 29,134 | 20,794 | 9,982 | 6,874 | | | | | 509 |
| 402 | AG | 129,946 | 149,080 | 154,084 | 110,908 | 93,077 | 70,762 | 33,893 | 21,947 | | | | | 1,753 |
| 264 | CM | 51,483 | 67,254 | 66,114 | 36,283 | 24,307 | 15,501 | 10,455 | 6,708 | | | | | 638 |
| 23 | CN | 3,982 | 27,189 | 4,915 | 2,545 | 3,115 | 2,815 | 2,831 | 829 | | | | | 111 |
| 21 | IS | 4,964 | 3,824 | 3,852 | 3,447 | 2,161 | 1,736 | 884 | 864 | | | | | 50 |
| 112 | MF | 11,653 | 12,856 | 13,798 | 11,513 | 11,816 | 10,461 | 8,551 | 7,929 | | | | | 203 |
| 323 | SC | 165,088 | 203,887 | 203,899 | 134,052 | 132,762 | 83,121 | 22,699 | 9,624 | | | | | 2,193 |
| 1024 | SD | 230,264 | 264,247 | 273,401 | 189,659 | 170,318 | 118,228 | 41,039 | 22,400 | | | | | 3,006 |
| 5468 | SF | 168,323 | 192,173 | 207,384 | 146,492 | 144,114 | 114,763 | 63,252 | 50,903 | | | | | 2,496 |
| 8199 | Total | 800,351 | 967,822 | 972,551 | 662,906 | 610,804 | 438,181 | 193,586 | 128,078 | - | - | - | - | 10,960 |

FISCAL YEAR 2017-2018

| Quantity of Meters | User Code | JUL | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | Acre Feet |
|--------------------|-----------|---------|---------|---------|---------|---------|---------|---------|---------|-----|-----|-----|-----|-----------|
| 563 | AD | 33,310 | 29,712 | 36,164 | 31,255 | 32,514 | 30,935 | 27,243 | 19,989 | | | | | 554 |
| 395 | AG | 144,066 | 131,474 | 145,280 | 120,785 | 126,036 | 102,884 | 92,501 | 61,270 | | | | | 2,122 |
| 247 | CM | 33,715 | 42,488 | 33,812 | 26,189 | 24,168 | 16,762 | 18,502 | 48,862 | | | | | 561 |
| 32 | CN | 2,447 | 3,983 | 8,073 | 10,623 | 18,605 | 5,773 | 3,526 | 2,577 | | | | | 128 |
| 20 | IS | 2,320 | 2,440 | 2,793 | 2,488 | 2,335 | 1,700 | 1,339 | 1,038 | | | | | 38 |
| 96 | MF | 11,472 | 10,002 | 13,072 | 10,304 | 11,489 | 11,350 | 9,566 | 8,403 | | | | | 197 |
| 323 | SC | 179,822 | 156,120 | 202,103 | 148,336 | 176,307 | 145,994 | 119,086 | 84,941 | | | | | 2,784 |
| 1024 | SD | 244,799 | 223,157 | 271,457 | 222,398 | 243,725 | 210,020 | 185,162 | 112,432 | | | | | 3,933 |
| 5196 | SF | 174,946 | 165,760 | 194,809 | 155,004 | 162,664 | 146,096 | 120,654 | 96,800 | | | | | 2,793 |
| 7896 | Total | 826,897 | 765,136 | 907,563 | 727,382 | 797,843 | 671,514 | 577,579 | 436,312 | - | - | - | - | 13,109 |

USAGE BY CUSTOMER CLASS FY 20-21







Check Register February 2021

| Description | Bank Transaction Code | Issue Date | Amount |
|---|-----------------------|------------|------------|
| AIRGAS USA, LLC | ACH | 02/05/2021 | 1,984.93 |
| CHRIS BROWN | ACH | 02/05/2021 | 15,000.00 |
| ASTRA INDUSTRIAL SERV.INC | ACH | 02/05/2021 | 3,820.95 |
| BP BATTERY INC. | ACH | 02/05/2021 | 234.21 |
| COMMUNICATION SERVICES | ACH | 02/05/2021 | 75.00 |
| CONCORD ENVIRONMENTAL ENERGY, INC. | ACH | 02/05/2021 | 42,768.68 |
| DESIGN SPACE MODULAR BUILDINGS | ACH | 02/05/2021 | 6,363.37 |
| FALLBROOK EQUIPMENT RENTAL | ACH | 02/05/2021 | 5,230.50 |
| FLYERS ENERGY LLC | ACH | 02/05/2021 | 8,578.00 |
| ICONIX WATERWORKS (US) INC | ACH | 02/05/2021 | 14,868.13 |
| INFOR (US), INC. | ACH | 02/05/2021 | 5,660.00 |
| INFRASTRUCTURE ENGINEERING CORPORATION | ACH | 02/05/2021 | 13,424.50 |
| KEVIN MILLER | ACH | 02/05/2021 | 363.00 |
| LIQUID ENVIRONMENTAL SOLUTIONS OF CA, LLC | ACH | 02/05/2021 | 42,000.00 |
| PARKHOUSE TIRE, INC. | ACH | 02/05/2021 | 757.75 |
| PATRIOT PORTABLE RESTROOMS-SD | ACH | 02/05/2021 | 151.37 |
| PETERS PAVING & GRADING, INC | ACH | 02/05/2021 | 73,312.00 |
| PRECISION MOBILE DETAILING | ACH | 02/05/2021 | 295.00 |
| QUALITY GATE COMPANY | ACH | 02/05/2021 | 125.00 |
| SCW CONTRACTING CORPORATION | ACH | 02/05/2021 | 107,207.50 |
| SPECIALTY MOWING SERVICES, INC - W9 | ACH | 02/05/2021 | 4,986.00 |
| TRAFFIC SAFETY SOLUTIONS, LLC | ACH | 02/05/2021 | 2,100.00 |
| UNDERGROUND SERVICE ALERT | ACH | 02/05/2021 | 204.70 |
| WATER QUALITY SPECIALISTS | ACH | 02/05/2021 | 1,990.00 |
| WESTERN LANDSCAPE MAINTENANCE PLUS, INC. | ACH | 02/05/2021 | 532.51 |

| Description | Bank Transaction Code | Issue Date | Amount |
|--|-----------------------|------------|----------|
| AMERICAN WATER WORKS ASSOC. | CHECK | 02/05/2021 | 2,205.00 |
| ARAMARK UNIFORM SERVICES | CHECK | 02/05/2021 | 815.07 |
| BALTIC NETWORKS USA | CHECK | 02/05/2021 | 1,271.98 |
| BROWN & CALDWELL | CHECK | 02/05/2021 | 1,727.66 |
| TNG SECURITY INC. DBA CALIFORNIA COMMERCIAL SECURITY | CHECK | 02/05/2021 | 368.04 |
| CHICAGO TITLE COMPANY | CHECK | 02/05/2021 | 2,000.00 |
| CIVILITY PARTNERS | CHECK | 02/05/2021 | 1,937.50 |
| COLONIAL LIFE & ACCIDENT INS. | CHECK | 02/05/2021 | 60.71 |
| CORRPRO COMPANIES, INC. | CHECK | 02/05/2021 | 466.30 |
| COVID HEALTH & TESTING LLC | CHECK | 02/05/2021 | 1,200.00 |
| CRAIG SHOBE | CHECK | 02/05/2021 | 195.00 |
| CWEA | CHECK | 02/05/2021 | 91.00 |
| DAILY JOURNAL CORPORATION | CHECK | 02/05/2021 | 97.50 |
| DIAMOND ENVIRONMENTAL SERVICES | CHECK | 02/05/2021 | 297.64 |
| ESAUD LAGUNAS | CHECK | 02/05/2021 | 120.00 |
| FALLBROOK PROPANE GAS CO. | CHECK | 02/05/2021 | 2,723.13 |
| FALLBROOK WASTE AND RECYCLING | CHECK | 02/05/2021 | 458.02 |
| FEDEX | CHECK | 02/05/2021 | 34.30 |
| FERGUSON WATERWORKS #1083 | CHECK | 02/05/2021 | 1,206.18 |
| GERARDO CANCINO | CHECK | 02/05/2021 | 60.00 |
| GLOBAL POWER GROUP INC. | CHECK | 02/05/2021 | 4,778.00 |
| GOLDEN BELL PRODUCTS, INC. | CHECK | 02/05/2021 | 976.22 |
| HACH | CHECK | 02/05/2021 | 8,352.61 |
| HAWTHORNE EQUIPMENT | CHECK | 02/05/2021 | 8,353.95 |
| HOCH CONSULTING, APC | CHECK | 02/05/2021 | 3,490.00 |
| HOUSTON AND HARRIS | CHECK | 02/05/2021 | 1,462.50 |
| INFOSEND, INC. | CHECK | 02/05/2021 | 51.28 |
| JAMES CHRISTOPHER | CHECK | 02/05/2021 | 385.00 |
| JOE'S HARDWARE | CHECK | 02/05/2021 | 27.57 |
| JOHNSON EQUIPMENT CO. | CHECK | 02/05/2021 | 7,801.10 |
| JOHNSON-FRANK & ASSOCIATES, INC. | CHECK | 02/05/2021 | 92.50 |
| KNOCKOUT PEST CONTROL& TERMITE, INC. | CHECK | 02/05/2021 | 200.00 |
| KYOCERA DOCUMENT SOLUTIONS AMERICA, INC. | CHECK | 02/05/2021 | 9.00 |

| Description | Bank Transaction Code | Issue Date | Amount |
|--|-----------------------|------------|-----------|
| LANCE, SOLL & LUNGHARD LLP | CHECK | 02/05/2021 | 1,130.00 |
| MASTERCRAFT HOMES GROUP, LLC | CHECK | 02/05/2021 | 44,852.00 |
| MODULAR BUILDING CONCEPTS, INC | CHECK | 02/05/2021 | 1,315.63 |
| NATIONAL SAFETY COMPLIANCE, INC | CHECK | 02/05/2021 | 308.65 |
| NUTRIEN AG SOLUTIONS, INC | CHECK | 02/05/2021 | 704.48 |
| O'REILLY AUTO PARTS | CHECK | 02/05/2021 | 145.10 |
| OMNIS CONSULTING INC. | CHECK | 02/05/2021 | 19,920.00 |
| PACIFIC PIPELINE SUPPLY | CHECK | 02/05/2021 | 1,724.29 |
| PALOMAR HEALTH | CHECK | 02/05/2021 | 260.00 |
| PROFESSIONAL IMAGE ADVERTISING, INC. | CHECK | 02/05/2021 | 393.50 |
| PURCHASE POWER PITNEY BOWES, INC | CHECK | 02/05/2021 | 77.90 |
| QTX MOBILE ACCESSORIES, INC. | CHECK | 02/05/2021 | 1,124.00 |
| RAIN FOR RENT RIVERSIDE | CHECK | 02/05/2021 | 1,300.59 |
| RHO MONSERATE C.C.H.A. | CHECK | 02/05/2021 | 496.39 |
| RINCON CONCLTANTS, INC. | CHECK | 02/05/2021 | 2,347.75 |
| SAN DIEGO GAS & ELECTRIC | CHECK | 02/05/2021 | 3,215.84 |
| SCOTT SMITH | CHECK | 02/05/2021 | 1,942.98 |
| SHRED-IT USA LLC | CHECK | 02/05/2021 | 169.16 |
| SOUTHWEST ANSWERING SERVICE, INC. | CHECK | 02/05/2021 | 1,674.96 |
| DS SERVICES OF AMERICA, INC. | CHECK | 02/05/2021 | 376.53 |
| SUPERIOR READY MIX | CHECK | 02/05/2021 | 1,435.46 |
| T S INDUSTRIAL SUPPLY | CHECK | 02/05/2021 | 247.09 |
| T.E. ROBERTS, INC. | CHECK | 02/05/2021 | 91,545.80 |
| TCN, INC | CHECK | 02/05/2021 | 19.50 |
| TEMECULA TROPHY CO. | CHECK | 02/05/2021 | 21.21 |
| TITUS INDUSTRIAL GROUP | CHECK | 02/05/2021 | 7,466.10 |
| TRAFFIC SUPPLY, INC. | CHECK | 02/05/2021 | 738.82 |
| TUFF SHED | CHECK | 02/05/2021 | 2,104.38 |
| ULINE | CHECK | 02/05/2021 | 513.39 |
| UNITED BUILDING MAINTENANCE CENTER LLC | CHECK | 02/05/2021 | 3,024.00 |
| UNITED RENTALS NORTHWEST, INC | CHECK | 02/05/2021 | 456.10 |
| WHITE CAP CONSTRUCTION SUPPLY | CHECK | 02/05/2021 | 134.15 |
| HOME DEPOT CC - ALL (JANUARY 2021 STATEMENT) | EFT | 02/11/2021 | 3,968.92 |

| Description | Bank Transaction Code | Issue Date | Amount |
|--|-----------------------|------------|--------------|
| UNION BANK CC - ROSE (JANUARY STATEMENT) | EFT | 02/11/2021 | 347.42 |
| UNION BANK CC - WILLIAMS (JANUARY STATEMENT) | EFT | 02/11/2021 | 713.00 |
| UNION BANK CC - LAGUNAS (JANUARY STATEMENT) | EFT | 02/11/2021 | 127.03 |
| UNION BANK CC - DEL RIO (JANUARY STATEMENT) | EFT | 02/11/2021 | 213.04 |
| UNION BANK CC - KENNEDY (JANUARY STATEMENT) | EFT | 02/11/2021 | 42.82 |
| ADP - ADVICE OF DEBIT #573968085 | EFT | 02/12/2021 | 1,503.02 |
| CITY OF OCEANSIDE - INV 252327 | WIRE | 02/12/2021 | 187,961.65 |
| NBS BENEFITS-ADMIN/DEP CARE FEES | EFT | 02/16/2021 | 325.00 |
| SDCWA WATER PURCHASE- DEC 2020 | WIRE | 02/16/2021 | 1,785,851.98 |
| AIRGAS USA, LLC | ACH | 02/19/2021 | 220.78 |
| BP BATTERY INC. | ACH | 02/19/2021 | 290.44 |
| COMMUNICATION SERVICES | ACH | 02/19/2021 | 578.55 |
| CONCORD ENVIRONMENTAL ENERGY, INC. | ACH | 02/19/2021 | 43,786.35 |
| FALLBROOK EQUIPMENT RENTAL | ACH | 02/19/2021 | 712.37 |
| FIREHAWK CORPORATION | ACH | 02/19/2021 | 1,467.54 |
| FLYERS ENERGY LLC | ACH | 02/19/2021 | 1,906.80 |
| ICONIX WATERWORKS (US) INC | ACH | 02/19/2021 | 26,883.66 |
| INFOR (US), INC. | ACH | 02/19/2021 | 6,270.00 |
| INLAND KENWORTH (US) INC | ACH | 02/19/2021 | 212,250.02 |
| KEVIN MILLER | ACH | 02/19/2021 | 363.00 |
| KNIGHT SECURITY & FIRE SYSTEMS | ACH | 02/19/2021 | 90.00 |
| PALOMAR BACKFLOW | ACH | 02/19/2021 | 5,250.00 |
| PETERS PAVING & GRADING, INC | ACH | 02/19/2021 | 20,898.34 |
| PRECISION MOBILE DETAILING | ACH | 02/19/2021 | 295.00 |
| PRINCIPAL LIFE INSURANCE COMPANY | ACH | 02/19/2021 | 7,851.70 |
| QUALITY GATE COMPANY | ACH | 02/19/2021 | 866.00 |
| REM MECHANICAL, INC | ACH | 02/19/2021 | 748.00 |
| RT LAWRENCE CORPORATION | ACH | 02/19/2021 | 618.95 |
| SCW CONTRACTING CORPORATION | ACH | 02/19/2021 | 48,939.84 |
| AT&T | CHECK | 02/19/2021 | 167.82 |
| AT&T | CHECK | 02/19/2021 | 562.31 |
| CDW GOVERNMENT, INC. | CHECK | 02/19/2021 | 2,626.02 |
| COLONIAL LIFE & ACCIDENT INS. | CHECK | 02/19/2021 | 60.71 |

| Description | Bank Transaction Code | Issue Date | Amount |
|--|-----------------------|------------|----------|
| CORE & MAIN LP | CHECK | 02/19/2021 | 1,859.34 |
| COUNTY OF SAN DIEGO, RCS | CHECK | 02/19/2021 | 390.33 |
| COVID HEALTH & TESTING LLC | CHECK | 02/19/2021 | 150.00 |
| CRAIG SHOBE | CHECK | 02/19/2021 | 195.00 |
| DIAMOND ENVIRONMENTAL SERVICES | CHECK | 02/19/2021 | 424.14 |
| EDWARD BRADLEY | CHECK | 02/19/2021 | 85.00 |
| FERGUSON WATERWORKS #1083 | CHECK | 02/19/2021 | 2,358.26 |
| FRANK ROTTE | CHECK | 02/19/2021 | 3,779.32 |
| GERARDO CANCINO | CHECK | 02/19/2021 | 100.00 |
| GLOBAL POWER GROUP INC. | CHECK | 02/19/2021 | 3,810.81 |
| HARRISON'S EQUIPMENT | CHECK | 02/19/2021 | 1,869.15 |
| HAWTHORNE EQUIPMENT | CHECK | 02/19/2021 | 3,345.57 |
| HOUSTON AND HARRIS | CHECK | 02/19/2021 | 8,180.00 |
| JUDY KENNEDY | CHECK | 02/19/2021 | 50.18 |
| LINCOLN NATIONAL LIFE INSURANCE COMPANY | CHECK | 02/19/2021 | 4,317.08 |
| MALLORY SAFETY AND SUPPLY, LLC | CHECK | 02/19/2021 | 658.15 |
| MOBILE MINI, INC | CHECK | 02/19/2021 | 1,376.88 |
| PERRAULT CORPORATION | CHECK | 02/19/2021 | 1,475.52 |
| PROFESSIONAL IMAGE ADVERTISING, INC. | CHECK | 02/19/2021 | 150.00 |
| RANCHO LADERA ROAD ASSOCIATION | CHECK | 02/19/2021 | 120.00 |
| RHO MONSERATE C.C.H.A. | CHECK | 02/19/2021 | 504.48 |
| SAN DIEGO COUNTY ASSESSOR/RECORDER/CLERK | CHECK | 02/19/2021 | 20.00 |
| SOCORRO TARAZON | CHECK | 02/19/2021 | 1,620.00 |
| SOUTHWEST VALVE & EQUIPMENT | CHECK | 02/19/2021 | 2,351.54 |
| STREAMLINE | CHECK | 02/19/2021 | 300.00 |
| T S INDUSTRIAL SUPPLY | CHECK | 02/19/2021 | 2,212.87 |
| TIAA COMMERCIAL FINANCE, INC. | CHECK | 02/19/2021 | 2,718.97 |
| TITUS INDUSTRIAL GROUP | CHECK | 02/19/2021 | 3,798.05 |
| TREESAP FARMS, LLC | CHECK | 02/19/2021 | 6,771.40 |
| ULINE | CHECK | 02/19/2021 | 940.04 |
| VALLEY CENTER M.W.D. | CHECK | 02/19/2021 | 4.62 |
| WENDY & CHRISTOPHER JONES | CHECK | 02/19/2021 | 598.00 |
| WHITE CAP CONSTRUCTION SUPPLY | CHECK | 02/19/2021 | 404.39 |

| Description | Bank Transaction Code | Issue Date | Amount |
|----------------------------------|-----------------------|---------------|---------------------|
| WINZER CORP | CHECK | 02/19/2021 | 248.08 |
| ADP - ADVICE OF DEBIT #574518310 | EFT | 02/25/2021 | 375.12 |
| | | Total: | 3,005,714.28 |

**Director's Expenses
FY 2020-2021**

| Disbursement Date | Description | Helene Brazier | Miguel Gasca | Claude Hamilton | Michael Mack | Carl Rindfleisch |
|----------------------|--|-------------------|------------------|--------------------|------------------|---------------------|
| 07/31/20 | CAL PERS - HEALTH INS. WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS | \$ 150.00 | \$ 150.00 | \$ 150.00 | \$ 150.00 | \$ 150.00 |
| | TRAVEL EXPENSES MILEAGE EXPENSE | | | | \$ 102.35 | |
| | REIMBURSEMENT FROM DIRECTORS | | | | | |
| | Monthly Totals | <u>\$ 150.00</u> | <u>\$ 150.00</u> | <u>\$ 150.00</u> | <u>\$ 252.35</u> | <u>\$ 150.00</u> |
| 08/31/20 | CAL PERS - HEALTH INS. WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS | \$ 150.00 | \$ 150.00 | \$ 150.00 | \$ 150.00 | \$ 150.00 |
| | TRAVEL EXPENSES MILEAGE EXPENSE | | | | | |
| | REIMBURSEMENT FROM DIRECTORS | | | | | |
| | Monthly Totals | <u>\$ 150.00</u> | <u>\$ 150.00</u> | <u>\$ 150.00</u> | <u>\$ 150.00</u> | <u>\$ 150.00</u> |

**Director's Expenses
FY 2020-2021**

| Disbursement Date | Description | Helene Brazier | Miguel Gasca | Claude Hamilton | Michael Mack | Carl Rindfleisch |
|----------------------|--|-------------------|------------------|--------------------|------------------|---------------------|
| 09/30/20 | WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS TRAVEL EXPENSES MILEAGE AND EXPENSES REIMBURSEMENT FROM DIRECTORS | | \$ 150.00 | \$ 150.00 | \$ 300.00 | \$ 300.00 |
| | Monthly Totals | <u>\$ -</u> | <u>\$ 150.00</u> | <u>\$ 150.00</u> | <u>\$ 300.00</u> | <u>\$ 300.00</u> |
| 10/31/20 | WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS TRAVEL EXPENSES MILEAGE AND EXPENSES REIMBURSEMENT FROM DIRECTORS | | \$ 150.00 | \$ 150.00 | \$ 150.00 | \$ 150.00 |
| | Monthly Totals | <u>\$ -</u> | <u>\$ 150.00</u> | <u>\$ 150.00</u> | <u>\$ 150.00</u> | <u>\$ 150.00</u> |

**Director's Expenses
FY 2020-2021**

| Disbursement Date | Description | Helene Brazier | Miguel Gasca | Claude Hamilton | Michael Mack | Carl Rindfleisch |
|----------------------|--|-------------------|--------------------|--------------------|--------------------|---------------------|
| 11/30/20 | WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING | | \$ 375.00 | | \$ 375.00 | |
| | COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS TRAVEL EXPENSES MILEAGE EXPENSE | | | | \$ 150.00 | \$ 450.00 |
| | REIMBURSEMENT FROM DIRECTORS | | | | | |
| | Monthly Totals | \$ - | \$ 375.00 | \$ - | \$ 525.00 | \$ 450.00 |
| 12/31/20 | WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING | | | | | |
| | COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS TRAVEL EXPENSES MILEAGE EXPENSE | | \$ 450.00 | \$ 150.00 | \$ 450.00 | \$ 150.00 |
| | REIMBURSEMENT FROM DIRECTORS | | | | | |
| | Monthly Totals | \$ - | \$ 450.00 | \$ 150.00 | \$ 450.00 | \$ 150.00 |
| REPORT TOTAL: | | \$ 300.00 | \$ 1,425.00 | \$ 750.00 | \$ 1,827.35 | \$ 1,350.00 |

Director's Expenses FY 2020-2021

| Disbursement Date | Description | Pam Moss | Miguel Gasca | Claude Hamilton | Michael Mack | Carl Rindfleisch |
|----------------------|--|------------------|------------------|--------------------|------------------|---------------------|
| 01/31/21 | WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS | \$ 150.00 | \$ 150.00 | \$ 150.00 | \$ 150.00 | |
| | TRAVEL EXPENSES MILEAGE EXPENSE | | | | | |
| | REIMBURSEMENT FROM DIRECTORS | | | | | |
| | Monthly Totals | <u>\$ 150.00</u> | <u>\$ 150.00</u> | <u>\$ 150.00</u> | <u>\$ 150.00</u> | <u>\$ -</u> |
| 2/29/2021 | WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS | | | \$ 150.00 | \$ 150.00 | |
| | TRAVEL EXPENSES MILEAGE EXPENSE | | | | | |
| | REIMBURSEMENT FROM DIRECTORS | | | | | |
| | Monthly Totals | <u>\$ -</u> | <u>\$ -</u> | <u>\$ 150.00</u> | <u>\$ 150.00</u> | <u>\$ -</u> |
| REPORT TOTAL: | | \$ 150.00 | \$ 150.00 | \$ 300.00 | \$ 300.00 | \$ - |



AMERICAN EXPRESS

February 2021

| GL Finance Code | GL Transaction Amount | Description |
|-----------------------|-----------------------|---------------------------------------|
| GL 03 41 56513 | 68.99 | 1800FLOWERS.COM |
| GL 03 41 56513 | 84.92 | 1800FLOWERS.COM |
| GL 03 41 63401 | 81.30 | CULLIGAN |
| GL 03 41 72000 | (14.00) | AMAZON |
| GL 03 41 72000 | 14.00 | AMAZON |
| GL 03 44 60100 | 0.28 | AMAZON WEB SERVICES |
| GL 03 44 60100 | 113.01 | AMAZON #112-5773544-9426669 |
| GL 03 44 60100 | 184.24 | AMAZON #112-8270094-6397859 |
| GL 03 43 72500 800013 | (264.05) | AMAZON #111-3817642-3869854 |
| GL 03 41 63401 | (123.23) | AMAZON #111-7601087-3339435 |
| GL 01 34 72000 | 64.66 | AMAZON #111-5258380-1130617/PO# 11250 |
| GL 03 41 63401 | 97.85 | AMAZON #111-0286439-3356270/PO# 11253 |
| GL 03 43 72000 | 269.32 | AMAZON #111-5119667-2821845/PO# 11254 |
| GL 01 34 72000 | 43.10 | AMAZON #111-1613347-6722606/PO# 11250 |
| GL 03 44 60100 | 174.45 | AMAZON #112-4305374-6936234 |
| GL 03 44 60100 | 199.32 | AMAZON #112-1623034-8805825 |
| GL 03 44 60100 | 183.12 | AMAZON #113-1558901-7213065 |
| GL 03 44 60100 | 92.98 | AMAZON #112-0205451-0254661 |
| GL 01 32 73000 | 747.73 | AMAZON #111-6219736-8202666/PO# 11262 |
| GL 01 34 72000 | 29.08 | AMAZON #111-3149972-0778652/PO# 11250 |
| GL 03 43 72500 800013 | 190.71 | AMAZON #114-8291302-3611406 |
| GL 03 44 60100 | 149.76 | AMAZON #112-8558097-9228215 |
| GL 03 43 72500 800013 | 264.05 | AMAZON #111-3817642-3869854 |
| GL 03 44 60100 | 36.58 | AMAZON #112-8303484-0865811 |
| GL 03 44 60100 | 183.16 | AMAZON #112-1828028-6709821 |
| GL 01 34 72000 | 28.41 | AMAZON #114-5557462-6438634 |
| GL 03 43 72000 | 2.99 | APPLE.COM |

| GL Finance Code | GL Transaction Amount | Description |
|-----------------------|-----------------------|--------------------------------------|
| GL 03 20 75300 | 375.00 | ACWA #INV-32461-N5H1Q6 |
| GL 03 44 60100 | 90.00 | ATLASSIAN #AT-127622523 |
| GL 03 44 60100 | 244.90 | AUTHORIZE.NET, 02-28-21 |
| GL 03 91 70000 | 1,785.00 | NEW HORIZON #12918 |
| GL 03 43 56512 | 475.00 | CUPA #20210203111349 |
| GL 01 34 72000 | 252.00 | CDFTA-DIESEL FUEL TAX 4TH QRT |
| GL 01 34 72000 | 5.80 | CDFTA-DIESEL FUEL TAX 4TH QRT CC FEE |
| GL 03 41 63401 | 196.00 | CHC REFRIGERATION #32443 |
| GL 03 41 63401 | 495.00 | CHC REFRIGERATION #32445 |
| GL 01 32 63102 | 2,502.34 | CMC #504710 |
| GL 01 32 63102 | 881.40 | CMC #375657 |
| GL 03 41 63400 | 401.93 | COFFEE AMBASSADOR #INV3091 |
| GL 03 41 63400 | 201.75 | COFFEE AMBASSADOR #INV4651 |
| GL 03 44 60100 | 192.50 | CORELOGIC |
| GL 03 44 60100 | 39.44 | DIRECT TV |
| GL 02 61 72000 | 114.69 | GRAINGER #9788911247/PO# 11238 |
| GL 60 99 72000 600028 | 159.55 | GRAINGER #9799405742/PO# 11264 |
| GL 01 32 72000 | 328.99 | GRAINGER #9797904803/PO# 11260 |
| GL 01 32 72000 | 323.25 | GRAINGER #9784715469/PO# 11226 |
| GL 01 32 72000 | 53.53 | GRAINGER #9784715469/PO# 11226 |
| GL 03 43 72000 | 795.84 | GRAINGER #9788911254/PO# 11224 |
| GL 01 32 72000 | 2,631.85 | GRAINGER #9788858489/PO# 11242 |
| GL 01 32 72000 | 986.95 | GRAINGER #9798565843/PO# 11260 |
| GL 01 32 72000 | 1,315.94 | GRAINGER #9798162070/PO# 11260 |
| GL 03 41 74100 | 972.65 | JIVE #IN7100207425 |
| GL 03 44 72400 | 75.00 | LOGMEIN.COM #1208320641 |
| GL 03 44 60100 | 258.92 | AZURE #E0300DLPOB |
| GL 03 41 63400 | 750.00 | NATUREBOX #11274 |
| GL 03 36 72000 | 1,624.24 | NEXGEN #64 |
| GL 03 41 70300 | 8,094.00 | NOSSAMAN #518152 |
| GL 60 99 70300 600013 | 1,242.50 | NOSSAMAN #518152 |
| GL 03 91 70300 700034 | 852.00 | NOSSAMAN #518152 |
| GL 53 99 70300 530001 | 2,059.00 | NOSSAMAN #518152 |
| GL 60 99 70300 600003 | 177.50 | NOSSAMAN #518152 |

| GL Finance Code | GL Transaction Amount | Description |
|-----------------------|-----------------------|--|
| GL 03 41 70300 | 1,332.14 | NOSSAMAN #518162 |
| GL 53 99 70300 530001 | 97.50 | NOSSAMAN #518162 |
| GL 60 99 70300 600003 | 585.00 | NOSSAMAN #518162 |
| GL 03 91 70300 700009 | 720.00 | NOSSAMAN #518153 |
| GL 03 41 70300 | 10,289.13 | NOSSAMAN #518154 |
| GL 03 41 70300 | 94.00 | NOSSAMAN #518156 |
| GL 03 41 70300 | 4,116.35 | NOSSAMAN #518157 |
| GL 03 41 70300 | 13,024.00 | NOSSAMAN #518158 |
| GL 03 41 75300 | 17.65 | PREPASS |
| GL 03 91 72000 | 281.28 | RECREONICS #WEB52553 |
| GL 03 44 60100 | 10.00 | RING |
| GL 03 36 72000 | 703.00 | ROADWAY TOWING #16315C |
| GL 03 41 63400 | 76.50 | FRUIT GUYS #5554011 |
| GL 03 41 63400 | 38.25 | FRUIT GUYS #5553329 |
| GL 03 41 63400 | 76.50 | FRUIT GUYS #5552485 |
| GL 03 41 63400 | 38.25 | FRUIT GUYS #5551801 |
| GL 03 44 60100 | 19.78 | WASABI #555958 |
| GL 03 41 63401 | 294.06 | WAXIE #79779258 |
| GL 01 99 15260 | 13,206.70 | WESTERN WATER #1301783-00/PO# 11109 |
| GL 01 99 15260 | 43,950.26 | WESTERN WATER #1300533-00/PO# 10933 |
| GL 60 99 72000 600028 | 484.88 | WESTERN WATER #1302742-00/PO# 11187 |
| GL 01 99 15260 | 2,236.89 | WESTERN WATER #1302224-00/PO# 11150 |
| GL 01 34 72000 | 300.00 | WHIP AROUND #40541 |
| GL 01 35 72000 | 35.00 | ZOHO #66778196 |
| GL 03 44 60100 | 69.80 | ZOOM |
| GL 03 44 60100 | 174.91 | ZOOM |
| | 126,129.02 | American Express (February Statement) |

Rainbow Municipal Water District
Property spreadsheet

| APN | Description of Use | Acreage |
|-------------------|--|---------------|
| 1023000800 | North Reservoir | 4.8 |
| 1023001100 | U-1 Pump Station | 0.14 |
| 1023005000 | Rainbow Creek Crossing near North Reservoir | 0.89 |
| 1023005300 | Connection 9 | 0.01 |
| 1024300900 | Pump Station across PS1 (not in use) | 0.12 |
| 1025702000 | U-1 Tanks | 1.08 |
| 1026305400 | Pump Station #1 | 0.33 |
| 1026602000 | Booster Pump Station #4 | 0.03 |
| 1027001600 | Pump Station #3 | 0.67 |
| 1071702800 | Connection 7 | 1.60 |
| 1071702900 | Pala Mesa Tank | 10.35 |
| 1080206900 | Northside Reservoir | 9.23 |
| 1082210600 | Beck Reservoir | 27.25 |
| 1082210900 | Near Beck Reservoir | 4.82 |
| 1082211000 | Near Beck Reservoir | 6.23 |
| 1082211800 | Near Beck Reservoir - Excess Property (not in use) | 4.68 |
| 1084210600 | Rice Canyon Tank | 1.00 |
| 1084410300 | Canonita Tank | 2.41 |
| 1091410700 | Gomez Creek Tank | 1.00 |
| 1092310900 | Rainbow Heights Tank | 0.35 |
| 1092330300 | Rainbow Heights Tank | 0.99 |
| 1092341000 | Rainbow Heights Concrete Tank - used for SCADA | 1.74 |
| 1093101800 | Vallecitos Tank | 0.55 |
| 1093822800 | Magee Tank | 1.03 |
| 1093912400 | Magee Pump Station | 0.3 |
| 1100721000 | Huntley Road Pump Station | 0.52 |
| 1102203700 | Huntley Chlorination Station (not in use) | 0.2 |
| 1212011000 | Morro Tank | 0.31 |
| 1212011100 | Morro Tank | 4.85 |
| 1212011200 | Morro Reservoir | 13.01 |
| 1213300900 | Morro Reservoir | 6.79 |
| 1250703200 | Sumac Reservoir (Not in Use) | 1.72 |
| 1250902600 | Headquarters | 7.38 |
| 1250903400 | Headquarters | 4.43 |
| 1250903500 | Headquarters | 3.40 |
| 1250903800 | Headquarters | 17.03 |
| 1251002100 | Rancho Viejo Lift Station #5 | 0.05 |
| 1252311800 | Hutton Tank | 1.39 |
| 1252312600 | Hutton Tank | 0.89 |
| 1260803100 | Via de los Cepillos Easement | 0.47 |
| 1261708700 | Lift Station #2 | 0.08 |
| 1261708900 | Lift Station #2 | 0.12 |
| 1263004200 | Lift Station #1 | 0.01 |
| 1270710500 | Bonsall Reservoir (Not in Use) | 6.19 |
| 1270710600 | Connection 6 | 0.28 |
| 1271512300 | Turner Tank | 15.12 |
| 1721404300 | Gopher Canyon Tank | 1.84 |
| | <i>Total</i> | 167.68 |

