



**RAINBOW MUNICIPAL WATER DISTRICT**  
**Tuesday, January 22, 2019**  
**Closed Session – Time: 12:00 p.m.**  
**Open Session - Time: 1:00 p.m.**

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**THE PURPOSE OF THE REGULAR BOARD MEETING IS TO DISCUSS THE ATTACHED AGENDA**

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**District Office                                      3707 Old Highway 395                                      Fallbrook, CA 92028**

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**Board Agenda Policies**

Board of Directors Meeting Schedule Regular Board meetings are normally scheduled for the 4<sup>th</sup> Tuesday of the month with Open Session discussions starting time certain at 1:00 p.m.

Breaks It is the intent of the Board to take a ten minute break every hour and one-half during the meeting.

Public Input on Specific Agenda Items and those items not on the Agenda, Except Public Hearings Any person of the public desiring to speak shall fill out a "Speaker's Slip", encouraging them to state their name, though not mandatory. Such person shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

Public Items for the Board of Directors' agenda must be submitted in writing and received by the District office no later than 10 business days prior to a regular Board of Directors' Meeting.

Agenda Posting and Materials Agendas for all regular Board of Directors' meetings are posted at least seventy-two hours prior to the meeting on bulletin boards outside the entrance gate and the main entrance door of the District, 3707 Old Highway 395, Fallbrook, California 92028. The agendas and all background material may also be inspected at the District Office.

You may also visit us at [www.rainbowmwd.com](http://www.rainbowmwd.com).

Time Certain Agenda items identified as "time certain" indicate the item will not be heard prior to the time indicated.

Board meetings will be recorded as a secretarial aid. If you wish to listen to the recordings, they will be available after the draft minutes of the meeting have been prepared. There is no charge associated with copies of recordings. Recordings will be available until the minutes of such meeting are approved. Copies of public records are available as a service to the public; a charge of \$.10 per page up to 99 pages will be collected and \$.14 per page for 100 pages or more.

If you have special needs because of a disability which makes it difficult for you to participate in the meeting or you require assistance or auxiliary aids to participate in the meeting, please contact the District Secretary, (760) 728-1178, by at least noon on the Friday preceding the meeting. The District will attempt to make arrangements to accommodate your disability.

(\* ) - Asterisk indicates a report is attached.

Notice is hereby given that the Rainbow Municipal Water District Board of Directors will hold Closed Session at 12:00 p.m. and Open Session at 1:00 p.m. Tuesday, January 22, 2019, at the District Office located at 3707 Old Highway 395, Fallbrook, CA 92028. At any time during the session, the Board of Directors Meeting may adjourn to Closed Session to consider litigation or to discuss with legal counsel matters within the attorney client privilege.

## **AGENDA**

1. **CALL TO ORDER**
  2. **ROLL CALL: Brazier \_\_\_ Hamilton \_\_\_ Gasca \_\_\_ Mack \_\_\_ Rindfleisch \_\_\_**
  3. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
  4. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING CLOSED SESSION AGENDA ITEMS (Government Code § 54954.2).**  
Under Oral Communications, any person wishing to address the Board on matters regarding the Closed Session agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. *Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.*
  5. **CLOSED SESSION**
    - A. Conference with Legal Counsel—Anticipated Litigation (Government Code §54956.9(d)(2))
      - Three Items
  6. **REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**
- Time Certain: 1:00 p.m.
7. **PLEDGE OF ALLEGIANCE**
  8. **PRESENTING OF ELECTION CERTIFICATES**
    - A. Miguel Gasca (Division 3)
    - B. Carl Rindfleisch (Division 4)
  9. **REPEAT REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**
  10. **REPEAT ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
  11. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).**  
Under Oral Communications, any person wishing to address the Board on matters not on this agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. *No action will be taken on any oral communications item since such item does not appear on this Agenda, unless the Board of Directors makes a determination that an emergency exists or that the need to take action on the item arose subsequent to posting of the Agenda (Government Code §54954.2). Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.*

(\* ) - Asterisk indicates a report is attached.

**\*12. APPROVAL OF MINUTES**

- A. December 4, 2018 - Regular Board Meeting

**\*13. BOARD OF DIRECTORS' COMMENTS/REPORTS**

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

- A. President's Report (President Brazier)
- B. Representative Report (Appointed Representative)
  - 1. SDCWA
    - A. Summary of Board Meeting December 6, 2018
  - 2. CSDA
  - 3. LAFCO
  - 4. San Luis Rey Watershed Council
  - 5. Santa Margarita River Watershed Watermaster Steering Committee
- C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)
  - 1. Board Seminar/Conference/Workshop Training Attendance Requests and Reports
- D. Directors Comments
- E. Legal Counsel Comments
  - 1. Attorney Report – Proposed Revisions to Clean Water Act (501668-0002)

**\*14. COMMITTEE REPORTS (Approved Minutes have been attached for reference only.)**

- A. Budget and Finance Committee
  - 1. November 13, 2018 Minutes
  - 2. December 11, 2018 Minutes
- B. Communications and Customer Service Committee
  - 1. November 1, 2018 Minutes
  - 2. December 6, 2018 Minutes
- C. Engineering and Operations Committee
  - 1. October 3, 2018 Minutes
  - 2. November 7, 2018 Minutes
  - 3. December 5, 2018 Minutes

**CONSENT CALENDAR**

**\*15. APPROVAL OF RESOLUTION NO. 19-01 ESTABLISHING CHECK SIGNING AUTHORITY**

*(The purpose of this Resolution is to update the current established check signing responsibility to the current authorized signers of checks due to a change in Board Members.)*

**\*16. CONSIDER APPROVAL OF AN AMEDED AND RESTATED AGREEMENT BETWEEN THE CITY OF OCEANSIDE AND THE RAINBOW MUNICIPAL WATER DISTRICT FOR THE CONTRUCTION, USE, MAINTENANCE AND OPERATION OF WASTWATER, TRANSMISSION, TREATMENT AND DISPOSAL FACILITIES**

*(This agenda item will amend the existing wastewater services agreement with the City of Oceanside.)*

(\*) - Asterisk indicates a report is attached.

## **BOARD ACTION ITEMS**

- 17. DISCUSSION AND POSSIBLE APPOINTMENT OF BOARD OFFICERS AND REPRESENTATIVES**  
*(Administrative Code Policy Section 3.01.020.01 - Bi Annual Organizational Meeting states the Board of Directors shall hold an organizational meeting at its regular meeting in January of the odd numbered year or as determined by the Board.)*
- \*18. CONSIDER ESTABLISHING THE 2019 REGULAR BOARD MEETING SCHEDULE**  
*(The Board will consider establishing the 2019 Board of Directors Regular Meeting schedule, to include moving the September 24, 2019 meeting to another date in September at 1:00 p.m. and combining the November and December regular Board meetings to Monday, December 3, 2019, at 1:00 p.m.)*
- \*19. PRESENTATION AND ACCEPTANCE OF THE AUDIT REPORT AND FINANCIAL STATEMENTS FOR FISCAL YEAR ENDING JUNE 30, 2018**  
*(Annually, the District contracts for the preparation of an independent audit and compilation of the year-end financial statements with a Certified Public Accountant (CPA) firm. This year the District authorized for the second year with White Nelson Diehl Evans LLP to conduct the fiscal year 2017-18 annual audit. An overview of the audit and year-end financial statements will be presented by the audit firm.)*
- \*20. DISCUSSION AND POSSIBLE ACTION TO AWARD A PROFESSIONAL SERVICES AGREEMENT TO PROVIDE CORROSION ENGINEERING SERVICES FOR CORROSION PROTECTION PROGRAM DEVELOPMENT AND APPROPRIATE UP TO \$222,586 TO THE PROJECT BUDGET**  
*(By instituting a corrosion control program, the District can slow down the deterioration of pipes and extend the useful life of the existing infrastructure. This professional services agreement will allow HDR to develop a corrosion protection program specifically tailored to fit the District's needs.)*
- \*21. DISCUSSION AND POSSIBLE ACTION TO APPROVE A CHANGE ORDER FOR REDESIGN SERVICES FOR THE RAINBOW HEIGHTS PUMP STATION REHABILITATION PROJECT**  
*(This change order for the Rainbow Heights Pump Station Replacement Project will account for an increase in design cost to replace the existing infrastructure with a premanufactured pump station. The increased design cost is estimated to result in a significant decrease to the construction cost for the project. Also, a premanufactured pump station will have a higher quality and will result in a longer useful life with lower maintenance costs.)*
- \*22. DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 19-01 APPROVING ADDITION OF ADMINISTRATIVE CODE POLICY CHAPTER 8.30 – LEAK POLICY**  
*(In reviewing the current RMWD Administrative Code for policies and procedures directly related to customer leaks, it was found such policy does not exist. A draft policy related to leaks has been prepared for the Board to consider incorporating into the Administrative Code.)*
- \*23. CONSIDER APPROVAL OF A MEMORANDUM OF UNDERSTANDING FOR PHASE I: DATA COLLECTION FOR DEVELOPMENT OF A GROUNDWATER SUSTAINABILITY PLAN FOR THE UPPER SAN LUIS REY GROUNDWATER BASIN**  
*(This action item is to approve a Memorandum of Understanding that formalizes the District's participation in the development of the Upper San Luis Rey Groundwater Sustainability Agency.)*
- \*24. CONSIDER SETTING THE DATE AND TIME FOR A PUBLIC HEARING TO CONSIDER ADOPTING INCREASES IN THE RATES FOR RAINBOW MUNICIPAL WATER DISTRICT SERVICE FEES EFFECTIVE APRIL 1, 2019**  
*(This action item is for the setting of the date and time for a public hearing to adopt water rate increases.)*

(\*) - Asterisk indicates a report is attached.

- \*25. DISCUSSION AND POSSIBLE ACTION TO APPROVE CONTRACT FOR MANAGED PRINT SERVICES WITH KYOCERA DOCUMENT SOLUTIONS WEST LLC IN THE AMOUNT OF \$2,288.81 PER MONTH FOR 63 MONTHS**  
*(This action item is to consider approval of a contract for Managed Print Services with Kyocera Document Solutions West LLC.)*
- 26. DISCUSSION AND ACTION TO APPROVE VACATION OF A SECTION OF A 20-FOOT EASEMENT TO RAINBOW MUNICIPAL WATER DISTRICT PER RECORDER'S FILE NO. 155877. JULY 31, 1959, 7803-129 O.R.**  
*(The vacation of a section of the District easement located on the Walz property will require the execution of a quitclaim document and Exhibit showing the section of easement to be quitclaimed back to the property owner.)*
- 27. AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS**

**INFORMATION ITEMS**

- 28. DISCUSSION REGARDING PROCESS FOR SCHEDULING SPECIAL BOARD MEETINGS**  
*(President Brazier has requested an item to discuss the process for scheduling future Special Board meetings.)*
- \*29. RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS**
  - A. General Manager Comments**
    - 1. Meetings, Conferences and Seminar Calendar
  - B. Operations Comments**
    - 1. Operations Report
  - C. Engineering Comments**
    - 1. Engineering Report
  - D. Human Resource & Safety Comments**
    - 1. Human Resources Report
    - 2. Organizational Chart
  - E. Finance Comments**
    - 1. Interim Financial Statement
    - 2. Treasurer Report
    - 3. Credit Card Breakdown
    - 4. Directors' Expense
    - 5. Check Register
    - 6. Water Sales Summary
    - 7. RMWD Sewer Equivalent Dwelling Units (EDU's) Status
- 30. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING**
- 31. ADJOURNMENT - To Tuesday, February 26, 2019 at 1:00 p.m.**

**ATTEST TO POSTING:**

  
Hayden Hamilton  
Secretary of the Board

1-15-19 @ 8:00 a.m.  
Date and Time of Posting  
Outside Display Cases

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